

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Reconvene Regular Trustee Meeting April 23, 2024

The Harlem Township Trustees met in reconvene of their 4/17/2024 regular meeting at 9:00 am on 4/23/2024.

Present: Carl Richison, Chair
Dave Jackson, Alternate

Absent: Lisa Hursey, Fiscal Officer

Staff Present: Kendra Borrer Assistant Administrator
Mike Cannon Director of Zoning & Development
Mike McKeen Assistant Fire Chief

Also Present: Bob Singer, Rusty Bell, Angela Herrick, Cory Goe, Joe Ciminella

Via Zoom:

Pledge of Allegiance.

PUBLIC SERVICE
Cory Goe – Delaware County Prosecutors Office

TRUSTEE COMMENTS

DATE: 4/23/2024

**BOARD OF TRUSTEES OF HARLEM TOWNSHIP
DELAWARE COUNTY, OHIO**

RESOLUTION NO. 24-0423T-001

**DECLARATION OF VACANCY IN THE
OFFICE OF TOWNSHIP TRUSTEE
(R.C. § 503.24 et seq.)**

The Board of Trustees of Harlem Township, Delaware County, Ohio (“Board”) met in regular session on April 23, 2024, with the following members present:

Carl Richison, Trustee

Dave Jackson, Trustee

Richison Moved the adoption of the following Resolution:

WHEREAS, effective April 17, 2024, Matthew Jaeger resigned as Harlem Township Trustee with a term commencing January 1, 2024, and expiring December 31, 2027; and,

WHEREAS, as a result of such resignation the office of Harlem Township Trustee became vacant.

NOW THEREFORE, BE IT RESOLVED:

- 1. The Board hereby declares and deems the office of Harlem Township Trustee, with a term commencing January 1, 2024, and expiring December 31, 2027, to be vacant as of April 17, 2024. Such vacancy being the result of the resignation of Matthew Jaeger.

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2. The Fiscal Officer pursuant to R.C. §§ 3.02(B), 503.24, *et seq.* and 507.051, shall immediately, but not later than April 27, 2024, notify the Delaware County Board of Elections and the Ohio Secretary of State in writing of the vacancy.
3. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.
4. This Resolution shall be in full force and effect immediately upon adoption.

_____ Jackson _____ seconded the motion.

ROLL CALL VOTE: Jackson – Aye, Richison – Aye Motion Carried

Voted on and signed this April 23, 2024, in Harlem Township, Delaware County, Ohio.

ADMINISTRATIVE OFFICES

RES. 24-0423T-002 APPROVAL FOR JERRY PAUL TO ASSIST WITH CEMETERY

Trustee Richison moved to approve Jerry Paul to assist with the cemetery. There are 9 foundations pending excavation. Compensation of \$55.00 per hour for time spent. Should require 1 hour per foundation for a total of 9 hours to fully complete. Trustee Jackson seconded. VOTE: All Aye

RES. 24-0423T-003 APPROVAL FOR HIRING OF WILLIAM KELLY AS PART-TIME MAINTENANCE

Trustee Richison moved to approve the hiring of William Kelly as permanent part-time Maintenance for summer mowing with a starting wage of \$20.00 an hour with a maximum of 60 hours per pay period, effective 4/29/2024. Trustee Jackson seconded. VOTE: All Aye

RES. 24-0423T-004 APPROVAL FOR APPOINTMENT OF MOLLY SNODGRASS AS ALTERNATE ON THE ZONING COMMISSION

Trustee Richison moved to approve the appointment of Molly Snodgrass as an alternate on the Zoning Commission, effective 5/6/2024. Trustee Jackson seconded. VOTE: All Aye

RES. 24-0423T-005 APPROVAL FOR APPOINTMENT OF LOUIE GREENWELL AS ALTERNATE ON THE ZONING COMMISSION

Trustee Richison moved to approve the appointment of Louie Greenwell as an alternate on the Zoning Commission, effective 5/6/2024. Trustee All Aye seconded. VOTE: All Aye

FIRE DEPARTMENT

RES. 24-0423T-006 ACCEPT RESIGNATION OF CLAYTON WONEYMAKER AS PART-TIME FIREFIGHTER/PARAMEDIC

Trustee Richison moved to accept the resignation of Clayton Woneymaker as a part-time firefighter/paramedic. Trustee Jackson seconded. VOTE: All Aye

Cory Goe – Delaware County Prosecutors Office – Appointing Athourity for vacant trustee position is the Township Trustees. They have 30 days to fill their position.

The remainder of this year, meaning now until November 2025. Elected to serve the remainder of term for re-election in 2027 to get back on track.

Qualifications come from ORC 503.24 is resident of township and an elector. The process the Trustees want to go through in a fair and impartial way.

Carl & Dave discussion – accepting resumes, run add in Gazette on April 27th and May 1st, to accept no later than May 3rd end of day. Hold a special meeting on Monday May 6th at 9 am.

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RES. 24-0423T-007 APPROVAL TO RUN ADD IN DELAWARE GAZETTE FOR APPOINTMENT OF TRUSTEE

Trustee Jackson made a motion to run an ad in the Delaware Gazette April 27th and May 1st for resumes for office of Trustee with deadline of resumes to be in by end of day on May 3rd. Hold a special meeting on May 6th at 9:00 am to review resumes. Trustee Richison seconded. VOTE: All Aye

Trustee Richison – One of the refrigerators at the Grange Hall is not working and has had freon issues in the past. Move forward to investigate issue and see about replacement.

There was no more business to come from the Board

Trustee Jackson Moved to Adjourn this meeting at 9:18 am. Seconded by Trustee Richison VOTE:All Aye

Carl Richison, Chair

, Vice Chair

Dave Jackson, Alternate

Attest:

Lisa Hursey, Fiscal Officer

Minutes Approved: 5/15/2024