

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held Reconvene Trustee Meeting January 27, 2024 20

The Harlem Township Trustees reconvened 1/17/2024 regular meeting at 9:00 am

Present:	Carl Richison	Chair
	Matt Jaeger	Vice Chair
	David Jackson	Alternate
Absent:	Lisa Hursey	Fiscal Officer
Staff Present:	Kendra Borrer	Assistant Administrator
	Thomas O'Brien	Fire Chief
Also Present:	Joe Clase – Plan 4 Land & Connie Wesolowski	

Via Zoom:

Pledge of Allegiance.

PUBLIC

Joe Clase answered Trustee questions regarding drainage.

ZONING APPLICATIONS

RES. 24-0127T-001 APPROVAL OF ZONING APPLICATION HTZC 23-09 REZONING FOR CONNIE M & DEVIN N WESOLOWSKI

Trustee Jackson made a motion to approve (January 27, 2024 @ 9:00 am) zoning application HTZC 23-09 Connie M & Devin N Wesolowski, 1500 Green Cook Rd., Sunbury, OH 43074, who are seeking to rezone 5.034 acres from Current Zoning AR-1 Agricultural Residential to Proposed Zoning FR-1 Single Family Residential. The property is located at 1500 Green Cook Rd., Sunbury Ohio 43074. Parcel ID # 316-110-02-017-001. The DCRPC met on this application on November 30, Zoning Commission recommendation to the Trustees on December 4th. Trustees received at regular meeting on December 20th. This proceeding was publicized in the Delaware Gazette on Jan 17th. Notices were posted at the Township back door, on our website, the community calendar, the community sign, and social media for the required time. This application will become effective after a 30-day referendum period. Trustee JAEGER seconded the motion. Roll Call Vote: Jackson- Aye, Jaeger- Aye, Richison- Aye. Motion Carried

EXECUTIVE SESSION

Executive Session

Trustee Jackson motioned to move to Executive Session at 9:05 am to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee. Seconded by Mr. Jaeger. Roll Call VOTE: Richison, Aye; Jaeger, Aye; and Jackson, Aye. Motion Carried.

- Invited into Executive Session: Chief O'Brien & Kendra Borrer

Trustee Jackson moved to return from Executive Session to the Regular Trustee Meeting at 10:12 AM. Seconded by Trustee Jaeger. Roll Call VOTE: Richison, Aye; Jaeger, Aye; and Jackson, Aye. Motion Carried.

TRUSTEE COMMENTS

RES. 24-0127T-002 APPROVAL TO NAME PAYROLL APPROVAL DESIGNEE ON BEHALF OF THE TRUSTEES FOR PAYCHEX TIME & ATTENDANCE AND TIME OFF MANAGEMENT PROGRAMS

Trustee Jaeger moved to approve naming a designee on behalf of the Trustees for payroll approval for the Paychex Time & Attendance and Time Off management programs and all other programs that may be utilized for the reporting of employee time worked. Naming Kendra Borrer Administration as designee on behalf of the Trustees. Trustee Jackson seconded the motion. VOTE: All Yes

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Held _____ 20____

RES. 24-0127T-003 APPROVAL TO ADJUST THE FINAL BUDGET FOR ALL PERSONNEL TO RECEIVE 27th PAY AT REGULAR BI-WEEKLY RATE

Trustee Jackson moved to approve adjusting the final budget to reflect paying all salaried personnel for the extra (27) pay period at the regular bi-weekly (26) pay rate for years resulting in extra pay periods. This will prevent a reduction of bi-weekly earnings by simply adding an additional bi-weekly pay on those years. Trustee Jaeger seconded the motion. VOTE: All Yes

ADMINISTRATIVE OFFICES

RES. 24-0127T-004 APPROVAL FOR BUCKEYE CLOUD DATA RESTORE & BACKUP

Trustee Jaeger moved to approve Buckeye Cloud to handle the Township Data Restore & Backup off site to better secure township records. The proposal is for \$12.50 for each machine backed up, and then \$60/TB of data that goes up to the cloud. The township currently has 10 x \$12.50 + \$60 would come to **\$185/mo**. We'd be doing 30 days locally and then 7 days offsite in the cloud up to a total of 15 machines. Setting authorized personnel to request Carroll to access records on Township's behalf. Trustee Jackson seconded the motion. VOTE All Yes

MAINTENANCE / ROADS / PARKS

Discussion on invitation from ODOT for Trustees and Admin to meet with Anthony Turowski, Doug Reidel and Jacque Annarino to talk about transportation needs in our part of Delaware County. Jacque is in ODOT's Central Office, and she is leading the effort to plan and implement projects related to Intel development. We can share some updates on various projects planned in the township and the surrounding area (primarily roundabout intersection improvements) and long-term planning efforts along SR 37, as well as listen to what the Township has identified as needs.

A couple good dates for Jacque and Tony are:
2/28 1P-3P
2/29 before 11A
3/5 and 3/6 before noon***** meet here

There was no more business to come from the Board
Trustee Jaeger moved to adjourn this meeting at 10:52am. Seconded by Trustee Jackson VOTE: All Yes

Carl Richison, Chair

Matt Jaeger, Vice Chair

Dave Jackson, Alternate

Attest:

Lisa Hursey, Fiscal Officer

Minutes Approved: 2/21/2024