

**Harlem Township Board of Trustees
Delaware County, Ohio
Special Trustee Meeting July 24, 2023**

This meeting was called to order by Dave Jackson at 10:00 am

Present: Dave Jackson, Chair
Jerry Paul, Vice Chair

Staff Present: Mike Cannon Director of Zoning & Development
Kendra Borrer Assistant Administrator

Also Present:

TRUSTEE BUSINESS

Dave Jackson noted that the meeting had been scheduled for Wednesday 7/26 at 7 pm but due to circumstances beyond our control had been moved to today, Monday 7/24 at 10 am. This change was publicized with more than 24 hours' notice on our web site, social media page, community sign, community calendar and back door.

ZONING / DEVELOPMENT

Mike Cannon stated that he had offered the Zoning Assistant job to his first-choice candidate and is waiting for a response. He has many candidates that have been interviewed and will continue the search if he does not hear back within a reasonable time.

ADMINISTRATIVE OFFICES

Dave Jackson reviewed the meeting minutes from 6/21/2023 regarding the ring doorbell and the noted change.

RES. 23-0724T-001 APPROVAL ON CORRECTIONS OF 6/21/2023 MEETING MINUTES

Mr. Jackson motioned that the minutes referenced were RES. 23-0621T-0016 are written as the agenda had stated and how he believes they were voted on.

RES. 23-0621T-016 APPROVAL TO DECLARE RING DOORBELL AS NO LONGER OF VALUE

Trustee Richison moved to approve declaring the Ring doorbell as surplus with value of less than \$2500.00, new purchase price was \$69.99, and is no longer having any use to the public and has completed its useful life cycle to the township. The Ring doorbell can be sold by private sale or donated per ORC 125.12.

Trustee Paul seconded. VOTE: All Yes

Jerry Paul seconded and followed up that the ring doorbell was damaged upon removal when new door lock system was installed and discarded by Carroll Cahoon during the week of 7-8-2023 through 7-15-2023. Minutes are to stand as originally written. VOTE: All Yes

Kendra Borrer updated on the status of A/V repairs and is hopeful to have pricing on additional components by Friday 7/28/2023.

There was no more business to come from the Board.

Trustee Paul moved to Recess this meeting at 10:20 am, set to Reconvene Friday 7/28/2023 at 10:00 am.
Seconded by Trustee Jackson. VOTE: ALL Yes.

Dave Jackson, Chair

Jerry Paul, Vice Chair

Carl Richison, Alternate

Attest:

Lisa Hursey, Fiscal Officer

Minutes Approved: 8/16/2023