

**Harlem Township Board of Trustees
Delaware County, Ohio
Special Trustee Meeting July 10, 2023**

This meeting was called to order by Dave Jackson at 8:00 am

Present: Dave Jackson, Chair
Jerry Paul, Vice Chair
Carl Richison, Alternate

Staff Present: Mike Cannon	Director of Zoning & Development
Kendra Borrer	Assistant Administrator
Thomas O'Brien	Fire Chief
Samuel Broska	Lieutenant
Ray Thrash	Lieutenant
Paul Cade	Lieutenant
Matthew Gray	Firefighter
Ian Seum	Firefighter
Mila Gebele	Firefighter

Also Present: Abigail Broska

DIVISION OF FIRE

Oath of Office issued to Fire Lieutenant Samuel Broska by Assistant Fire Chief Thomas O'Brien.

RES. 23-0710T-001 APPROVAL TO ADD 1 PERMANENT PART TIME POSITION PER SHIFT ON DIVISION OF FIRE

Trustee Richison moved to add 1 permanent part time position per shift (3) on the Harlem Township Division of Fire. Trustee Paul seconded. VOTE: All Yes

RES. 23-0710T-002 APPROVAL TO HIRE PHILLIP STRICKLAND EMT/P AS PERMANENT PART TIME ON 2-UNIT

Trustee Richison moved to approve to hire Phillip Strickland EMT/P as permanent part-time on 2-unit, wage of \$18.26 effective 8/2/2023. Trustee Paul seconded. VOTE: All Yes.

RES. 23-0710T-003 APPROVAL TO HIRE DEZARAY CAPREZ EMT/B AS PERMANENT PART TIME ON 3-UNIT

Trustee Richison moved to approve to hire Dezaray Caprez EMT/B as permanent part-time on 3-unit, wage of \$16.62 effective 8/6/2023. Trustee Paul seconded. VOTE: All Yes.

RES. 23-0710T-004 APPROVAL TO HIRE JAMES SHELLY EMT/B AS PERMANENT PART TIME FIREFIGHTER

Trustee Richison moved to approve to hire James Shelly EMT/B as permanent part-time, wage of \$16.62 effective 8/4/2023. Trustee Paul seconded. VOTE: All Yes.

RES. 23-0710T-005 APPROVAL TO HIRE JADEN SPENCER EMT/B AS PERMANENT PART TIME FIREFIGHTER

Trustee Richison moved to approve to hire Jayden Spencer EMT/B as permanent part-time, wage of \$16.62 effective 8/5/2023. Trustee Paul seconded. VOTE: All Yes.

RES. 23-0710T-006 APPROVAL TO HIRE RAINE OCBORNE EMT/B AS PERMANENT PART TIME FIREFIGHTER

Trustee Richison moved to approve to hire Dezaray Caprez EMT/B as permanent part-time, wage of \$16.62 effective 8/1/2023. Trustee Paul seconded. VOTE: All Yes.

RES. 23-0710T-007 APPROVAL TO HIRE ZECHARIAH HOLDERBY EMT/B AS PERMANENT PART TIME FIREFIGHTER

Trustee Richison moved to approve to hire Zechariah Holderby EMT/B as permanent part-time, wage of \$16.62 effective 8/3/2023. Trustee Paul seconded. VOTE: All Yes.

RES. 23-0710T-008 APPROVAL TO HIRE KENNEDY GERREN EMT/B AS PART TIME FIREFIGHTER

Trustee Richison moved to approve to hire Kennedy Gerren EMT/B as part-time firefighter, wage of \$16.29 effective 8/1/2023. Trustee Paul seconded. VOTE: All Yes.

RES. 23-0710T-009 APPROVAL TO HIRE MACKENZIE LANGDON EMT/B AS PART TIME FIREFIGHTER

Trustee Richison moved to approve to hire Mackenzie Langdon EMT/B as part-time firefighter, wage of \$16.29 effective 8/1/2023. Trustee Paul seconded. VOTE: All Yes.

TRUSTEE BUSINESS

RES. 23-0710T-010 APPROVAL OF SIGNER ON BEHALF OF TRUSTEES FOR LEWIS LAND SURVEY

Trustee Richison moved to approve Jerry Paul to sign on behalf of the Trustees the survey contract for Lewis Land Professional for Fancher Road Cemetery expansion. Trustee Paul seconded. VOTE: All Yes

RES. 23-0710T-011 APPROVAL OF SIGNER ON BEHALF OF TRUSTEES FOR RHINEHART INSURANCE

Trustee Jackson moved to approve Jerry Paul to sign on behalf of the Trustees for the 2023 insurance policies updates. Trustee Richison seconded. VOTE: All Yes

RES. 23-0710T-012 APPROVAL OF BUCKEYE CLOUD COMPLETION OF HOOK UP OF GRANGE HALL INTERNET

Trustee Paul moved to approve Buckeye Cloud quote of \$2540.00 to move internet wires and modem, install router, install internet security lock box and guest network. Trustee Richison seconded. VOTE: All Yes

RES. 23-0710T-013 APPROVAL OF MIDWEST TECHNICAL FOR REPLACEMENT OF A/V SYSTEM COMPUTER IN COMMUNITY ROOM

Trustee Richison moved to approve the replacement of the computer for the A/V system by MidWest Technical to a Dell XPS Desktop computer at government pricing of \$2489.99 and MidWest Technical installation in the amount of \$710.00 for a total of \$3,199.99. Trustee Paul seconded. VOTE: All Yes

RES. 23-0710T-014 APPROVAL OF SUNBURY PLUMBING & HEATING PLUMBING WORK

Trustee Paul moved to approve Sunbury Plumbing & Heating quote of \$650.00 to remove the Trap primer at the Fire Station (\$200) and to install a hose bib at the Grange Hall (\$450). Trustee Richison seconded. VOTE: All Yes

EXECUTIVE SESSION

Executive Session

Trustee Richison motioned to move to Executive Session at 8:59 am to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee. Seconded by Trustee Paul. VOTE: Richison- Aye; Paul-Aye; and Jackson- Aye. Motion Passed

- Invited into Executive Session: Mike Cannon & Kendra Borrer

Trustee Richison moved to return from Executive Session to the Regular Trustee Meeting at 9:58 am. Seconded by Trustee Paul. VOTE: Richison- Aye, Paul- Aye, and Jackson – Aye. Motion Passed.

RES. 23-0710T-015 APPROVAL FOR KENDRA BORROR TO ADVERTIZE FOR JOB OPENINGS

Trustee Richison moved to approve for Kendra Borrer to advertise for job openings at Harlem Township. Trustee Paul seconded. VOTE: All Yes

There was no more business to come from the Board.

Trustee Richison moved to Adjourn this meeting at 10:02 am. Seconded by Trustee Paul. VOTE: ALL Yes.

Dave Jackson, Chair

Jerry Paul, Vice Chair

Carl Richison, Alternate

Attest:

Lisa Hursey, Fiscal Officer

Minutes Approved: 7/19/2023