

**Harlem Township Board of Trustees
Delaware County, Ohio
Special Trustee Meeting June 1, 2023**

This meeting was called to order by Dave Jackson at 8:00 am

Present: Dave Jackson, Chair
Jerry Paul, Vice Chair
Carl Richison, Alternate

Staff Present: Mike Cannon Director of Zoning & Development
Thomas O'Brien Fire Chief

Also Present: none

ZONING DEPARTMENT

RES. 23-0601T-001 APPROVAL FOR THE HIRING OF DIANA WELCH FOR ZONING ADMINISTRATIVE ASSISTANT

Trustee Richison moved to approve the hiring of Diana Welch as part-time Zoning Administrative Assistant with wage of \$16.00 an hour not to exceed 20 hours a week unless approved by Zoning Director, Mike Cannon, to start effective 6/5/2023. Trustee Paul seconded. Roll Call Vote: Richison – Aye, Paul – Aye, Jackson – Aye. Motion Passed.

DIVISION OF FIRE

RES. 23-0601T-002 APPROVAL FOR FIRE STATION ROOF REPAIR B&T ROOFING ESTIMATE

Trustee Richison moved to approve estimate from B & T Roofing for Fire Station roof repair to replace missing Z Flashing in the amount of \$ 1,334.00. Trustee Paul seconded. VOTE: All Yes.

Chief O'Brien to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee.

EXECUTIVE SESSION

Executive Session

Trustee Richison motioned to move to Executive Session at 8:15 am to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee. Seconded by Trustee Paul. VOTE: Richison- Aye; Paul-Aye; and Jackson- Aye. Motion Passed

- Invited into Executive Session: Chief Thomas O'Brien

Trustee Paul moved to return from Executive Session to the Regular Trustee Meeting at 8:50 am. Seconded by Trustee Richison. VOTE: Richison- Aye, Paul- Aye, and Jackson – Aye. Motion Passed.

RES. 23-0601T-003 APPROVAL OF EMPLOYMENT OF SAMUEL BROSKA AS FULL-TIME LIEUTENANT

Trustee Carl moved to approve the Employment of Samuel Broska as full time Lieutenant for the Harlem Township Division of Fire at a starting salary of \$77,166.04 per year plus benefits effective 7/9/2023. Trustee Paul seconded. Roll Call Vote: Richison – Aye, Paul- Aye, Jackson – Aye. Motion Passed

RES. 23-0601T-004 APPROVAL OF THE PROMOTION OF PAUL CADE TO LEIUTENANT

Trustee Carl moved to approve the promotion of Paul Cade to Lieutenant of Unit 1 at the salary of \$77,166.04 per year effective 6/1/2023. Trustee Paul seconded. Roll Call Vote: Richison – Aye, Paul – Aye, Jackson – Aye. Motion Passed.

There was no more business to come from the Board.

Trustee Richison moved to Adjourn this meeting at 9:06 am. Seconded by Trustee Paul. VOTE: ALL Yes.

Dave Jackson, Chair

Jerry Paul, Vice Chair

Carl Richison, Alternate

Attest:

Lisa Hursey, Fiscal Officer

Minutes Approved: 6/21/2023