

**Harlem Township Board of Trustees
Delaware County, Ohio
Special Trustee Meeting November 02, 2022**

This meeting was called to order by Carl Richison at 7:00 pm

Present: Carl Richison, Chair
David Jackson, Vice Chair
Jerry Paul, Trustee
Lisa Hursey, Fiscal Officer

Staff Present: Kendra Borrer Administrative Assistant to the Trustees
Mike McKeen Acting Fire Chief HTFD
Ray Thrash Lieutenant HTFD

Also Present: Holly Mattei Crossroads Community Planning
Scott Belcastro Trebel LLC
Tom Neid SPC
Bob Singer SPC
Steve Eisenbrown SPC
Jim Steelsmith SPC
Cyle Hughes Resident

Present via Zoom: Dutch Holland & Lai Woo

Pledge of Allegiance

PUBLIC PRESENTATIONS

(7:00pm) Natural Gas Aggregation

Scott Belcastro – Trebel – community aggregations – electric continues to be high, rates next June are going to be potentially through the roof. Natural gas – if we can get a good drop in rates below .61 we can opt in starting Jan 1 2023 - lock in fixed rate for 12-16 month program. Archer Energy program we are already in currently is at a variable rate which ends in May 2023.

(7:15pm) STRATEGIC PLANNING COMMITTEE

Holly Mattei – Update to Trustees on Plan for Township and Intel development. Power point slide presentation. Open house 200+ residents attended, 359 public survey responses. Referendums delay development but does not stop it.

Potential proposed directions of need

1. Infrastructure, land use & zoning – proposal of mixed-use overlay district, planned conservation overlay district, or planned residential overlay district and a rural town center (Center Village).
2. Communications
3. Administrative Capacity – Director of Zoning Department/ Planning
4. Planning & Forecast - 5-year financial forecast

Recommendation to extend Holly contract an additional 6 months.

FISCAL OFFICE REPORT

November 2022 FINANCIALS

Appropriation Status Report up to date Report
Appropriation Ledger Report up to date report

RES. 22-1102T-001 APPROVE WARRANTS & VOUCHERS

Trustee Paul moved to approve approved the presented the bills and Fiscal Officer certified that the amounts were available in the respective accounts to pay said bills in the Payment Listing Report. Starting with Warrant# 12607 through Warrant#12625. *Voucher #97-2022 - Voucher #100-2022. Total amount \$162,703.78.* Seconded by Trustee Jackson. VOTE: All Yes

TRUSTEE COMMENTS

RES. 22-1102T-002 APPROVE SCOTT BELCASTRO OF TREBEL TO PURSUE FIXED RATE UP TO .769 per cubic foot

Trustee Paul moved to approve the pursuing of the fixed rate of .769 per cubic ft (ccf). If rate drops below .769, rate will become fixed Jan 2023 until April 2024. Trustee Paul named as signer. Trustee Jackson seconded. All yes

RES. 22-1102T-003 APPROVAL TO AMEND CROSSROADS COMMUNITY PLANNING CONTRACT WITH HOLLY MATTEI FOR AN ADDITIONAL 6 MONTHS

Trustee Jackson moved to approve amending Crossroads Community Planning contract for an additional 6 months through June 30, 2023, for an additional \$30,000. Total contract not to exceed \$60,000. Trustee Paul seconded. Roll Call Vote: Richison Yes, Jackson Yes, Paul Yes. Motion Passed.

ADMINISTRATIVE OFFICES

Sign Base

Jody Plant Masonry has an additional \$85 expense quoted for the sealing of the brick on the new sign base. 5-year warranty.

RES. 22-1102T-004 APPROVAL FOR JODY PLANT MASONRY TO SEAL BRICK ON SIGN BASE

Trustee Jackson moved to approve Jody Plant Masonry to seal the brick and mortar on the sign base, quoted at \$85. Seconded by Trustee Paul. VOTE: All Yes

RES.22-1102T-005 APPROVAL FOR OTA WINTER CONFERENCE

Trustee Jackson moved to approve for Lisa Hursey and Kendra Borrer to attend the 2023 OTA Winter Conference and Trade Show taking place Jan 25-27, 2023. Cost is \$130 each for total of \$260 plus parking, food & incidentals. Offices will be closed during this conference. Seconded by Trustee Paul VOTE: All Yes

MAINTENANCE / ROADS / PARKS / CEMETERY

Roads

2023 Road Improvement Program submitted to Delaware County for surface improvements and road markings for the following roads.

Rd #2 Bevelheimer Rd
.51 Mile / 18' Wide

Chip Seal and Fog Seal
Paint / Center Line - Edge Lines

Rd # 36 Robbins Rd / West
1.38 Mile / 18' Wide
Chip Seal and Fog Seal
Paint / Center Line - Edge Lines

Rd # 329 Orchard Ln
.12 Mile / 14' Wide
Chip Seal and Fog Seal

Rd # 27 Gorsuch Rd
1.35 Mile / 18' Wide
Level Coat with Base Asphalt
Chip Seal and Fog Seal
Paint / Center Line - Edge Lines

Rd # 25 Center Village Rd
.72 Mile
Paint / Center Line - Edge Lines

Facilities

Cleaning company to come in and clean the Grange Hall. Used BR Housecleaning last year cost was \$235. This year they have had a \$15 increase. Can be there as early as Thursday Nov 3 at 2:30 for same deep cleaning service as last year, total cost \$250.00. recommend of quarterly cleaning for 2023.

RES. 22-1102T-006 APPROVAL FOR BR HOUSECLEANING TO CLEAN GRANGE HALL

Trustee Jackson moved to approve BR Housecleaning to clean the Grange Hall for \$250. Seconded by Trustee Paul.
VOTE: All Yes

Cemetery

Footers set & will be poured next week

EXECUTIVE SESSION

Executive Session

Trustee Jackson motioned to move to Executive Session at 8:23 to discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee. Seconded by Trustee Paul. ROLL CALL VOTE: Richison, Aye; Paul, Aye; and Jackson, Aye. Motion Passed

Invited into Executive Session: Mike McKeen
Kendra Borrer

Trustee Paul moved to return from Executive Session to the Regular Trustee Meeting at 9:27pm. Seconded by Trustee Jackson. ROLL CALL VOTE: Richison, Aye; Paul, Aye; and Jackson, Aye.

Trustee Paul Moved to Recess the meeting until 1pm Friday 11/4/22. Seconded by Trustee Jackson VOTE:
Motion Passed Yes. Meeting Recessed at 9:29pm.

Carl Richison, Trustee Chairperson of the Board

David Jackson, Trustee Vice-Chairperson of the Board

Jerry Paul, Trustee of the Board

Attest:

Lisa Hursey, Fiscal Officer of Harlem Township

Minutes Approved November 16, 2022.