

August 18, 2021

The Harlem Township Trustees met in regular session at the Firehouse and via Zoom.

Pledge of Allegiance was held at the beginning of meeting

Trustees Present: David Jackson, Jerry Paul and Bob Singer

Fiscal Officer: Lisa Hursey

Staff Present: Chief Caito, Matt Kurz, and Valerie Hamill

Public:

Mr. Mike Kabler, 12040 Gorsuch Rd, Westerville, OH 43082

Mr. Dave Snyder, 13269 Bevelheimer Rd., Westerville, OH 43082

Mr. Jackie & Ms. Warner Mackie, 15131 Fancher Rd., Westerville, OH 43082

Mr. William Gallagher, 9919 Covan Dr, Westerville, OH 43082

Mr. Jim Clark, 11661 Woodtown Road, Galena, OH 43021

Mr. Paul asked if there were any additions or corrections to the July 21, 2021 minutes. Being none, Mr. Paul made a motion to approve the minutes as written. Motion seconded by Mr. Jackson. All aye. Motion Passed. The minutes of July 21, 2021 were approved.

Mr. Paul asked if there were any additions or corrections to the Special Trustee Meeting held on August 10, 2021 minutes. Being none, Mr. Paul asked for a motion to accept the minutes as written. Mr. Jackson made a motion to approve said minutes. Motion seconded by Mr. Singer. All aye. Motion Passed. The minutes of August 10, 2021 were approved.

Mr. Jackson requested a motion for the Trustees to approve payment of warrants presented the bills and certified that the amounts were available in the respective accounts to pay said bills. Starting with warrant #11985 and ending in warrant #12014, with warrant and Voucher #48-2021 and ending in Voucher #49-2021, Totals \$29,712.69.

Mr. Jackson made a motion to pay said bills. Motion was seconded by Mr. Singer. All Aye. Motion passed.

Mr. Paul asked if the public had any statements to make.

Mr. Jim Clark and Mr. Warner Mackie mentioned their concerns over future development and flooding. Mr. Paul mentioned for residents to contact the Delaware County Soil and Water and discuss with them their concerns. Mr. Paul thanked both gentlemen for attending the meeting and for their comments. Mr. Singer mentioned that the developers also need to take more responsibility when developing residential land for homes.

Mr. Mike Kabler discussed trees planted in the Community Park last year. A red oak does not look healthy, possibly due to digging close to the roots for an electric box. Moisture is a problem where the sycamore was planted. Mr. Kabler would like to replace both, at a cost that of approximately \$300, and to plant the trees in a different area that is not so wet. Mr. Kabler will give the trees time to heal, hoping the ground dries up, before asking for the funds to replace the trees.

Mr. Singer made a motion to authorize \$300 for the purchase of two trees. Mr. Jackson seconded the motion. All aye. Motion approved.

Zoning: 67 permits to date

Mr. Kurz reviewed the ongoing zoning issues and the permits issued.

32 single family, 14 accessory buildings, 4 remodeling/additions, 1 signage, 11 pools, 4 deck and porch.

Open Enforcement Issues: Debris and junk cars reported at 5465 Harlem Rd – in process with Delaware County

Unpermitted structure built at 15038 Fancher Rd – no resolution, follow-up notice issued on 7/16/21

16270 St. Rt. 37, Sunbury, OH – no new report

New Issues: None

Closed Issues: 5918 Harlem Rd – Trash and debris in yard along with septic concerns. The township cannot take action on septic but is addressing the trash & junk debris onsite.

11283 Fancher Rd – Unpermitted sign detached from the building. Glen will be presenting to the BZA at the next regular scheduled meeting, to be held on August 23, 2021.

Zoning Projects/New Business: None

Mr. Singer discussed that Harlem Township has a new Assistant Prosecutor.

Mr. Singer discussed that on a property on Center Village Rd, between Harlem and Miller Paul, south side of road, tons and tons of asphalt have been spread on the land, and asked Mr. Kurz to look into what is going on with the property.

Mr. Paul discussed Township insurance with Rinehart Danner Walter, and that the cost of the insurance had dropped in cost from last year, \$16,257 to \$15,089 and requested a motion to approve.

Mr. Jackson made a motion to approve the insurance cost of \$15,089 to Rinehart Danner Walter for insurance. Mr. Singer second. All aye. Motion approved.

Maintenance:

Requesting approval for a tree removal at 13865 Duncan run Rd. Quote of \$600 received from Hardwick Tree Service, Centerburg, Oh.

Mr. Paul asked for a motion for approval for funds for the tree removal. Mr. Jackson made a motion to approve \$600 for payment to Hardwick for tree removal. Mr. Singer second. All Aye. Motion passed.

Mr. Paul discussed a Sign Request for Engineering for Culvert Inspection on Green Cook Rd, south of Fancher. (South End). The culvert is deteriorating, so needs to be replaced. Mr. Paul requested engineering be sent to Delaware County Engineers for a safety inspection.

Mr. Jackson discussed the annual Dust Control treatment on select roads this year, the price for RS2 liquid Asphalt is \$1.78 per gallon from Phillips Oil, Columbus Oh. Estimate of 8000 gallons, estimated cost of approximately \$15,000.

Mr. Jackson made a motion to approve \$15,000 for the dust control treatment at \$1.78 per gallon. Mr. Singer second. All aye. Motion passed.

Mr. Singer requested that Delaware County posts the dates of application at least a few days before the work is scheduled to be completed, and that their staff is directing traffic to avoid materials ending up on passing cars. Mr. Walker will contact Delaware County to see if they can spray the material for the township. Limestone Chips are stockpiled for this project.

Mr. Paul discussed that seasonal part time staff Kyle Stewart is no longer working with maintenance/ground keeping, and that Mr. Bob Piper can resume groundskeeping duties for the township.

Mr. Paul made a motion to employee Mr. Piper at \$15 per hour for groundskeeping duties. Mr. Jackson made a second. All Aye. Motion passed.

Fire Department:

378 calls for service to date.

Chief Caito requested the Trustees for a vote to accept the Assistance to Firefighters Grant award of \$406,190.48 toward purchase of a new fire truck. The original award grant was \$426,500.00, with a 5% copay was paid to the grant writers.

Mr. Paul, Mr. Jackson and Mr. Singer congratulated Chief Caito and commended him on a job well done in receiving the grant award.

Mr. Singer made a motion to accept the financial award of \$406,190.48 for the purchase of a fire truck. Mr. Jackson second. All Aye. Motion passed.

Chief Caito asked for approval of up to \$18,000.00 for the purchase of new computer equipment for our fire and EMS vehicles. This will allow the fire department to take advantage of the new

computer aided dispatch system that the Delaware County dispatch center is bringing on-line August 31, 2021.

Mr. Singer made a motion to approve up to \$18,000 for the purchase of Fire Dept. computer equipment. Mr. Paul second. All aye. Motion passed.

The Red Cross Blood Drive has been scheduled for September 21<sup>st</sup> in the community room. The event will be from 9:00 am. to 3:00 pm.

Parks:

Mr. Dave Snyder discussed the new Cloud 9 playground equipment has been installed and is a great success and has received great user reviews. The Harlem Township Heritage will hold the fourth food truck event will be held on Monday, August 26, 4:30-7:30pm. The Harlem Township Heritage Community Chicken Noodle suppers is tentatively scheduled to return in September.

Operations:

No additional reports or comments

Trustees:

Mr. Paul asked for a motion to move forward with demolition of the concrete plant, pending a satisfactory quote received from one of several companies that have submitted a quote.

Mr. Jackson requested additional companies to submit quotes to review.

Concrete Plant demolition

#1 Estimate - Pink Demo & Hauling, Rob Ellis

a. 20' Silo, 840 sq ft demo & hauling = \$13,440.00

b. 25' Silo, 960 sq ft demo & hauling = \$19,200.00

Total = \$32,640.00

c. Building demo & hauling = \$17,493.00

#2 Estimate – Loewendick Demolition, S. G. Loewendick & Sons

a. Structure, excluding slab & foundation = \$20,000.00

b. Silo demo = \$27,000.00

Mr. Paul asked Mr. Kurz to inquire for additional demotion quotes and to participate in finding the best company to hire for the project. There are environmental and asbestos inspections that will also be needed.

Mr. Singer made a motion to move forward with the demolition of the concrete plant, pending approving a final contractor. Mr. Jackson second. Mr. Paul requested a roll call. Mr. Singer, aye. Mr. Jackson, aye. Mr. Paul, aye. Motion passed.

Mr. Paul asked if there was any discussion of the revised Administrative Assistant Job Description. Mr. Singer asked for a motion and an approval of the duties summary. Mr. Paul made a motion to accept the revised Administrative Assistant Job Description. Mr. Singer seconded the motion. All aye. Motion passed.

Mr. Singer asked to discuss the Baseball Field fall schedule. All the Trustees agreed that the field use and schedule to continue as is.

Mr. Singer requested the Board to approve to hire a cleaning company for the Grange. Mr. Singer will gather past invoices and inquire as to what the cleaning costs would be. BR House Cleaning was the previous contractor for cleaning.

Mr. Jackson contacted ODOT regarding information on the status of the roundabout at Rt. 605 and Fancher. The contact had not heard any updates but will inquire as to the status of the project. ODOT will also send a survey crew to do a line-of-sight survey at Rt. 605 and Center Village Rds. 500 feet in all directions.

Posting Roads

Mr. Paul asked to discuss the Duncan Run Speed Limit. Mr. Jackson stated that Mr. Doug Riedel recommended to not apply for a speed study for at least two months, because ODOT is revising the current standards. The Township posted reduced speed limit signs were taken down/ removed, as recommended by ODOT.

Mr. Paul stated that the Township has not yet received a response from ODOT regarding the signage requested for Rt. 605 and Center Village.

Mr. Paul stated that no additional response has been received from Mr. Shane O'Farrell regarding the requested clean-up of his property. A trustee did complete a visual inspection of the property and could not see any improvement on the reduction of junk in the yard. A request was made to Mr. O'Farrell's attorney to personally inspect the property. This issue has been an on-going concern for nearly four years.

Trustee Office Admin:

Monthly report submitted to the Trustees

Memorial pavers received have been installed in the memorial park. The Delaware County Veterans Dept has been contacted about damage (mower) to a headstone.

Mr. Paul requested that a link to a township criminal report via the Delaware County Sherriff's Office, be added to the township webpage.

Mr. Paul discussed the request made for a Township social media presence and requested that a Township Facebook page, titled "Harlem Township Government" to be created to help keep the community up-to-date on Township happenings, as well as postings on the Next-Door site. Ms. Hursey mentioned the Constant Contact program, which sends out email blasts to the community.

MISC:

Mr. William C. Gallagher submitted his interest in serving as the Alternate on the Board of Zoning Appeals Committee. Mr. Singer made a motion to accept Mr. Gallagher as the BZA alternate. Mr. Jackson second. All Aye. Motion passed.

Mr. Paul thanked Mr. Alan Czako for his years of dedicated service on the Zoning Board, and to the community. A certificate of appreciation was signed in thanks for his years of service.

Being no further business, Mr. Paul asked for a motion to adjourn. Mr. Singer made a motion, Mr. Jackson seconded motion. Motion passed.

Meeting adjourned at 7:25 pm.

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Jerry Paul, Trustee Chairperson of the Board

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Bob Singer, Trustee Vice-Chairperson of the Board

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David Jackson, Trustee of the Board

Attest:

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Lisa Hursey, Fiscal Officer of Harlem Township

Minutes Approved September 15, 2021