

April 15, 2020

The Harlem Township Trustees met in regular session at the Firehouse.

Trustees Present: David Jackson and Jerry Paul

Absent: Bob Singer

Fiscal Officer Present

Public Present: Dale Fling, Chris Caito, Bart Walker, Matt Kurz and Jason Bailey

Mr. Jackson called the meeting to order. The minutes of April 1st, 2020 were approved as sent. Mr. Jackson moved to approve said minutes. Motion seconded by Mr. Paul. Motion Passed.

The Fiscal Officer presented the bills and certified that the amounts were available in the respective accounts to pay said bills. Starting with warrant #11297 and ending in warrant #11323, with warrant and Voucher #16-2020 and ending in Voucher #17-2020, Totals \$68,895.36. Mr. Jackson made a motion to pay said bills. Motion was seconded by Mr. Paul. Motion Passed.

ZONING:

Mr. Kurz informed the Board there have been 34 permits year to date.

There are violations that Mr. Kurz will be sending one last letter to, as advised by the Prosecutor's Office. If they don't comply, the Prosecutor's Office will start begin enforcement measures.

MAINTENANCE:

Mr. Walker informed the Board that the vibrator in one of the dump trucks stopped working and has been sent in under warranty to get fixed.

Mr. Walker received one application from Jason Bailey for the Part Time mowing / grounds keeper position. Mr. Bailey was in attendance to answer any questions the Board had. He did understand the job entails him to be on call and 20-30 hours per week. Mr. Paul made a motion to hire Jason Bailey for mowing / grounds keeper at \$15 per hour / 20 – 30 hours a week for the summer, to start as soon as he is approved on insurance. Motion was seconded by Mr. Jackson. Motion Passed.

Mr. Walker has received estimates from Mike Brown at \$38,500 and Hill at \$35,500 for resurfacing the track at the Park. Mr. Paul would like to know how many tons Hill is planning to use in comparison to Brown at 284 tons.

Mr. Walker informed the Board the UTV that he is interested in is a John Deere Gator at a cost of \$14,855. The Board will discuss at a later date if they want it purchased.

Mr. Jackson announced that Delaware County Engineer's office did respond to the Request on Brookview Drive. They said the culverts are the correct size.

The Board would like the restroom at the Park opened and the port-a-john returned.

The Board is requesting Mr. Walker to move the water fountain at the Park and replace parts to have it operating again.

FIRE DEPARTMENT: RTD: Fire: 57 EMS: 67 YTD Total: 124

Captain Caito announced that the Township remains pretty quiet with only one house under quarantine currently for the Coronavirus. The Fire Department is continually working with County EMA and the Health Department.

OPERATIONS:

Mr. Jackson motioned to authorize an additional card holder, Christopher Caito, to have a \$2,000 limit per month with First Commonwealth Bank Credit Card, in accordance with the Township policy. Motion was seconded by Mr. Paul. Motion Passed

Mr. Paul was contacted by Lt. Mr. Thrash to see if the Board would like him to purchase a new name plate for the Chief office door. The Board agrees for him to replace.

Mr. Paul is working on submitting for the indigent burial reimbursement.

The Board reviewed the two applicants for the Administrative Assistant position: Tanya Grimes and Valerie Hamill. Mr. Paul would like to bring them both in at the May 6th regular meeting to interview. Mr. Jackson agreed. Mr. Paul will contact them both and set up times for them to come.

Being no further business Mr. Jackson made a motion to adjourn. Mr. Paul seconded motion.
Motion passed. 7:56 pm.

President

Vice President

Alternate

Fiscal Officer