

July 18, 2018

The Harlem Township Trustees met in regular session at the Firehouse.

Trustees Present: Jerry Paul, David Jackson and Bob Singer.

Fiscal Officer Present

Public Present: Doug Riedel, Dale Fling, Cindy Rose, Belinda Mortensen, Roger Neibarger, Carl Richison, Ed Valeska, Raelene Meadows, Bart Walker, and Jon Trainer.

Mr. Paul called the meeting to order. The minutes of June 20th, 2018 were approved as sent. Mr. Singer moved to approve said minutes. Motion seconded by Mr. Jackson. Motion Passed.

The Board discussed a tree that needed to be removed at the Fancher Cemetery. Mr. Jackson made motion to approve payment to Hardwick Tree Service for \$1,050 for removal of tree at Fancher Cemetery. Motion was seconded by Mr. Singer. Motion Passed.

The Fiscal Officer presented the bills and certified that the amounts were available in the respective accounts to pay said bills. Starting with warrant #10502 and ending in warrant #10540, and Voucher 30-2018 and ending #34-2018, Totals \$123,297.31. Mr. Jackson made a motion to pay said bills. Motion was seconded by Mr. Singer. Motion Passed.

Carl Richison, a resident, requested the Board readdress the meeting(s) be recorded. He stated his concern that public comments were not being reflected in the minutes. The Board discussed reasons to why they decided it was not needed at this time, and that the minutes were a summary of actions of the Board as required, and were not meant to reflect all comments made by the public or the Board members but to document the actions taken by the Board.

Raelene Meadows, a resident, voiced her concerns with bicycles on the township Roads.

Rick Garrabrant, resident, submitted an offer to the Board to purchase the two Crown Victoria cars for \$200. Mr. Singer made motion to accept offer of \$200 to purchase two Crown Victoria cars. Motion was seconded by Mr. Jackson. Motion Passed.

MAINTENANCE:

Bart Walker announced that the 2018 salt prices came back at 86.64 per ton from Compass Minerals. The Township is required to purchase 80% of what was requested. The amount would be 220 tons. Mr. Singer made motion to purchase 220 ton of salt for \$86.64 per ton from Compass Minerals. Motion was seconded by Mr. Jackson. Motion Passed.

Mr. Walker is working on the Dust Control for the unimproved Township and Cemetery Roads. He received the price of 2.15 per gallon for RS2 liquid asphalt from Asphalt Materials. He is requesting approximately 9,000 gallons. Mr. Jackson made the motion to approve purchase of approximately 9,000 gallons at a price of \$2.15 per gallon for RS2 liquid asphalt from Asphalt Minerals. Motion was seconded by Mr. Singer. Motion Passed. Mr. Singer made motion to rescind motion regarding dust control purchase with Asphalt Materials. Motion was seconded by Mr. Jackson. Roll call vote was held Mr. Singer Aye, Mr. Paul Aye, Mr. Jackson Aye. Motion Passed. Mr. Singer made motion to purchase approximately 9,000 gallons of RS2 liquid asphalt not to exceed \$2.15 per gallon. Motion was seconded by Mr. Jackson. Motion passed.

There is a dead tree in the right-of-way on Green Cook Road. Mr. Walker will gather estimates to have removed.

ZONING: Permits Issued: 59 YTD 18 Month

Mr. Jon Trainer gave report to the Board which included permits issued and follow up on properties on Gorsuch and Center Village Roads.

FIRE DEPARTMENT: RTD: Fire 101 EMS 190 Totals 291

Chief Fling announced the Levy Resolution has been filed with the Board of Elections.

Chief Fling is requesting approval to purchase three full sets of turnout gear to replace three sets of out of date gear. Each set would include coat, pants, boots, helmets, helmet custom front. The total cost from Fire Safety Service of the three sets is \$8,283. Mr. Jackson made motion to approve purchase of three full sets of turnout gear at the cost of \$8,283 from Fire Safety Service. Motion was seconded by Mr. Singer. Motion Passed.

Chief Fling is requesting approval to purchase two mobile computers to install on the Quint and Engine. The mobile computers would be through TelrepcO at a cost of \$2,920. Mr. Jackson made

the motion to purchase two mobile computers for \$2,920 with Telreco. Motion was seconded by Mr. Singer. Motion Passed.

Chief provided the Board with reassignment of duties for the Officers.

Chief Fling announced the Department has been awarded a grant from BWC to replace firefighting gloves and particulate hoods. The total project cost is \$5,224, BWC award amount is \$4,353 with the department's share being \$870. Should receive the payment within 6-8 weeks.

Mr. Jackson announced that the Sunbury News is no longer circulating newspaper for the Township. Mr. Singer made the motion to use Delaware Gazette for any Public Notices effective immediately. Motion was seconded by Mr. Jackson. Motion Passed.

Mr. Jackson has received the OPWC 2019 Road Improvement Program for Montgomery Road. Showing the Township cost at \$51,855.75 and the County at \$48,614.77. Mr. Jackson made the motion to accept OPWC 2019 Road Improvement with Resolution #18-07-18-T13. Motion was seconded by Mr. Singer. Roll call vote was held Mr. Singer Aye, Mr. Paul Aye, Mr. Jackson Aye. Motion Passed. Resolution #18-07-18-T13.

Mr. Jackson received the Authorization Legislation that will allow David Jackson to be authorized to make decision for the Road Improvement on Harlem Township behalf. Mr. Paul made motion to accept Authorization Legislation with Resolution #18-07-18-T14. Motion was seconded by Mr. Singer. Motion Passed. Resolution #18-07-18-T14

There is also a Cooperation Agreement between Delaware County and Harlem Township for the OPWC Montgomery Road work. Mr. Jackson made motion to accept Cooperation Agreement with Resolution #18-07-18-T15. Motion was seconded by Mr. Singer. Motion Passed. Resolution #18-07-18-T15.

Doug Riedel from the Delaware County Engineer's Office was in attendance. Mr. Riedel explained that each district is allotted funding for OPWC and encourages the Board to continue applying.

OPERATIONS:

Cindy Rose, resident, is asking the Board if they will be initiating the Ditch Petition for Montgomery Road or if she needs to. The Board decided they will and will contact Delaware County and Monroe Officials to set a date and time for meeting. Mr. Jackson will gather the information.

Ed Valeska, resident, questioned the Board if he needs to have approval ahead of time to use the ball field(s). The Board advised if they are not being used, residents can use at first come first serve basis.

Mr. Singer reported Department of Transportation has removed trees on State Route 605 following concerns reported.

Interest has come to the Board from Baseball leagues to rent the ball field(s) at the Park. The Board would like to research how other communities are handling their fees for rental of ball fields before deciding if they want to charge or not, and to obtain other entities charges for their park facilities.

Executive Session was requested by Dale Fling. Mr. Singer made motion for Executive Session to discuss Fire Employment Personnel Matters. Motion was seconded by Mr. Jackson. A Roll Call was held; Singer, Aye; Paul, Aye; and Jackson, Aye. Motion Passed. Invited to stay was Julie Debolt.

Mr. Jackson made a motion to come out of Executive Session. Motion was seconded by Mr. Singer. A Roll Call was held; Singer, Aye; Paul, Aye; and Jackson, Aye: Motion Passed.

Chief Fling is requesting the Board's approval to hire Joseph Hibbits as a Part-time Firefighter/EMT-B. Mr. Jackson made motion for Conditional Hire for Employment for Part-Time Firefighter/EMT-B to Joseph Hibbits. Motion was seconded by Mr. Singer. Motion Passed.

Chief Fling is requesting the Board's approval to hire Buddy Carrel as a Part-time Firefighter/EMT-B. Mr. Jackson made motion for Conditional Hire for Employment for Part-Time Firefighter/EMT-B to Buddy Carrel. Motion was seconded by Mr. Singer. Motion Passed.

Mr. Fling announced the run out claims are complete for Jefferson Health Plan, however, he is waiting to hear if the Township will receive a refund.

Mr. Fling provided the Board with 1st Half Payroll report for 2018 and a tax valuation report.

Mr. Paul is requesting the Board to consider quotes for medical insurance for 2019.

Being no further business Mr. Jackson made a motion to adjourn. Mr. Singer seconded motion. Motion passed. 9:23 pm.

President

Vice President

Alternate

Fiscal Officer