

MEETING AGENDA

September 7, 2023, 12:00 pm

The Harlem Township Trustees met in regular meeting at 12:00 pm

**Present:** David Jackson, Chair  
 Jerry Paul, Vice Chair  
 Carl Richison, Alternate

**Staff Present:** Kendra Borrer Assistant Administrator  
 Mike Cannon Director of Zoning & Development  
 Tom O'Brien Fire Chief

**Also Present:**

**Via Zoom:**

Pledge of Allegiance.

**ZONING / DEVELOPMENT**

**RES. 23-0907T-001 RECEIPT OF ZONING APPLICATION HTZC 23-06 REZONING FOR JAMES & DEBORAH CLARK**

Trustee made a motion to receive zoning application HTZC 23-06 James R. Clark & Deborah A. Clark, 11661 Woodtown Rd., Galena, OH 43021, are seeking to rezone 4.774 acres from Current Zoning AR-1 Agricultural Residential to Proposed Zoning FR-1 Single Family Residential. Property is located at 11661 Woodtown Rd., Galena Ohio 43021. Parcel ID # 316-220-01-081-000. The DCRPC met on this application on August 31<sup>st</sup>, Zoning Commission recommendation to the Trustees on Sept 5<sup>th</sup>. The hearing will be held during their regular meeting September 20, 2023, at 7:15 p.m. at the Harlem Township Firehouse, 3883 South State Route 605, Galena, Ohio 43021. Seconded by Trustee . Vote:

**RES. 23-0907T-002 RECEIPT OF ZONING APPLICATION HTZC 23-07 ARTICLE XXXV-COUNTY LINE ROAD OVERLAY**

Trustee made a motion to receive zoning application HTZC 23-07 Article XXXV County Line Road Overlay. The DCRPC met on this application on August 31<sup>st</sup>, Zoning Commission recommendation to the Trustees on Sept 5<sup>th</sup>. The hearing will be held during their regular meeting September 20, 2023, at 7:30 p.m. at the Harlem Township Firehouse, 3883 South State Route 605, Galena, Ohio 43021. Seconded by Trustee . Vote:

**TRUSTEE COMMENTS**

**2024 OHIO PUBLIC WORKS COMMISSION (OPWC) GRANT APPLICATION**

**RES. 23-0907T-003 AUTHORIZATION FOR DAVE JACKSON, HARLEM TOWNSHIP TRUSTEE, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED**

Trustee moved to approve the following:

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and,

WHEREAS, the HARLEM Township Board of Trustees is planning to make capital improvements to MONTGOMERY ROAD IMPROVEMENTS PROJECT; and,

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of HARLEM Township (Delaware County):

Section 1: That is hereby authorized to apply to the OPWC for funds as described above.

Section 2: That is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance, and to bind the Board by any such agreements. Seconded by Trustee . ROLL CALL VOTE: Paul-A/N; Jackson-A/N; Richison-A/N

Passed:

Date

**ADMINISTRATIVE OFFICES**

The Amazon Business Account to be a township wide account in lieu of any other accounts.

**RES. 23-0907T-004 APPROVAL FOR AMAZON LINE OF CREDIT LIMIT**

Trustee move to approve to set up the Amazon Business purchasing line of credit for \$7500.00. with 30-day payment terms per invoice. All users on the Amazon Business account can use this payment option. Trustee seconded. VOTE:

**DIVISION OF FIRE**

**RES. 23-0907T-005 APPROVAL TO HIRE ROCKY BOOTH EMT/P AS PERMANENT PART TIME**

Trustee moved to approve hiring Rocky Booth EMT/P as permanent part-time, wage of \$18.26 effective 09/30/2023. Trustee seconded. VOTE:

**RES. 23-0907T-006 APPROVAL TO HIRE BRANDON TERRY EMT/B AS PART TIME FIREFIGHTER**

Trustee moved to approve hiring Brandon Terry EMT/B as part-time firefighter, wage of \$16.29 effective 09/07/2023. Trustee seconded. VOTE:

**RES. 23-0907T-007 ACCEPT RESIGNATION OF FIREFIGHTER JIMMY CLEVELAND**

Trustee moved to accept the resignation of firefighter Jimmy Cleveland effective 9/8/2023. Trustee seconded. VOTE:

**RES. 23-0907T-008 ACCEPT RESIGNATION OF PART TIME FIREFIGHTER MATTHEW MERCIER**

Trustee moved to accept the resignation of firefighter Matthew Mercier effective 9/8/2023. Trustee seconded. VOTE:

**ZONING/DEVELOPMENT**

**STRATEGIC PLANNING**

Request for professional printing of 12-24"X36" color maps for meeting with Delaware County Sewer & Water, AEP and Developers on Southwest quadrant of Harlem Township. We have a price quoted of \$431.28. Price not to exceed 450.00.

**RES. 23-0907T-009 APPROVAL FOR PRINTING OF COLOR MAPS FOR UTILITY AND DEVELOPMENT MEETING**

Trustee moved to approve for the printing of 12-24"X36" color maps for meeting with Delaware County Sewer & Water, AEP and Developers on Southwest quadrant of Harlem Township. We have a price quoted of \$431.28. Price not to exceed \$450.00. Trustee seconded. VOTE:

**Denz Litigation**

Discussion on Trustee approval for Mike Valentine vs Del Co Prosecuting Attorney's Office handling of the Appeal Mr. Denz filed.

**EXECUTIVE SESSION**

**Executive Session**

\_\_\_\_\_ motioned to move to Executive Session at \_\_\_\_\_ to discuss the appointment, employment, dismissal, discipline,

promotion, demotion, or compensation of an employee. Seconded by Mr. \_\_\_\_\_. VOTE: Richison, A/N; Paul, A/N; and Jackson, A/N.

- Invited into Executive Session:

\_\_\_\_\_ moved to return from Executive Session to the Regular Trustee Meeting at \_\_\_\_\_. Seconded by Mr. \_\_\_\_\_. VOTE: Richison, A/N; Paul, A/N; and Jackson, A/N

There was no more business to come from the Board.

Trustee \_\_\_\_\_ Moved to Recess this meeting to Friday July 28th at 10:00. Seconded by Trustee \_\_\_\_\_ VOTE: ALL y/n