



BY-LAWS of the CITY OF GUNNISON YOUTH CITY COUNCIL (YCC)

The Gunnison Youth City Council (YCC) was established by the Elected City Council in August, 2000. YCC is open to Gunnison High School and High School-aged Home School students in Gunnison.

The YCC was established for young people to:

- Learns about how local government works and how government interacts with business, citizens, and non-profits organizations to create community;
- Identify what makes up a community – including its young people;
- Conducts community service projects to benefit the community;
- Learns about the election process and have opportunities to work within that process;
- Conducts Voter Registration for high school students; and most importantly;
- Provides the Elected City Council with input on issues relating to youth in the community.

ARTICLE I: IDENTIFICATION

Section 1. Name. The name of the group is the Youth City Council or YCC

Section 2. Address. The address of the YCC is PO Box 239, Gunnison, Colorado 81230

ARTICLE II: MEMBERSHIP

Section 1. Selection Process for Members. In September of each school year Information Sheets will be distributed in the Gunnison High School, The Gunnison Alternative School and home schooling programs. Students will be asked to fill out the Information Sheets if they are interested in serving on the Youth City Council and return them to the City Clerk by the end of September. Students will be interviewed individually by the City Clerk. The City Clerk will make a recommendation to the City Council and the City Council will make the appointments. Youth Council Information Sheet is attached.

Section 2. Qualifications. A.) Age. Membership shall be open to all who attend the Gunnison High School, the Gunnison Alternative School or are home schooled, between the ages of 14 and 18 years of age. Every effort will be made to assure that a diverse group of young people are represented on the YCC. B.) Adults. Adult participation shall be in the form of one or more members of the City Staff.

Section 3. Number. The Youth City Council shall consist of up to (9) nine members. This may be amended if more interested students want to participate.

Section 4. Term of membership. Members shall serve a one-year term, with the option to serve for multiple terms. YCC members do not need to reapply each year to continue serve if they completed the previous term successfully. A member may continue to serve on YCC after the initial completed application is received and approved by the City Clerk or until the member decides to remove him/herself from YCC or is asked to discontinue participation in YCC because of improper or unethical behavior or too many (excused or unexcused) absences. Terms will run from August through June of the next year.

Section 5. YCC Absences. A. Excused. An absence will be considered excused if the member calls, texts, or emails the City Clerk prior to the meeting, or if in the case of an emergency, up to one day following the meeting. Members will be allowed (4) four excused absences per one-year term. B.) Unexcused. Absences will be considered unexcused if the member fails to call, text or email, the City Clerk prior to the meeting, or within 24 hours after the meeting with a valid explanation as to why he/she did not attend. Members will be allowed one unexcused absence per year term. This does not apply to special or task force meetings. In special circumstances, exceptions can be made to this rule as determined by the City Clerk. Members who met attendance requirements and successfully engage as a positive YCC member will receive a gift certificate to a local business of their choice at the end of the term. Gift certificate amount is dependent on available funds each fiscal year.

Section 6. Removal. If a member has more than two unexcused absences within a half of a term, that member will be required to meet with the City Clerk to determine next steps regarding his/her ability to continue membership with YCC. If he/she is determined to no longer be eligible for membership for the duration of his/her term than the individual shall be eligible to apply for membership during the next year.

Section 7. Vacancies. If a vacancy occurs during the normal membership term, City Council can appoint individuals to fulfill the duration of the term. The newly appointed individual may then apply for a full term during the next recruitment cycle.

Section 8. Quorum. 51% of the active members shall constitute a quorum.

Section 9. Regular Meetings. Regular meetings shall be held at least twice a month, on the second and fourth Sundays of each month at 4:00 P.M. The YCC may at any time, by majority vote of a quorum, change the regular meeting days and time to better accommodate the needs of the membership. Meetings will be conducted according to Roberts Rules of Order Newly Revised 1990 Edition.

Section 10. Special Meetings. A.) Task Force. Task Force meetings shall be determined and scheduled based upon the needs of the membership. Task Force shall include Membership, Allocations, Community Service Awards, and others. B.) Other Special Meeting. Other special

meetings shall be determined on an as-needed basis.

Section 11. Duties. The YCC will make recommendations to City Council on youth related programs, policies, and allocations. Members will also assume a liaison relationship between the youth community and the City Council. Within this, members may take on specific tasks to better advocate for the youth community. Members may also serve as liaisons between the City departments and the YCC.

ARTICLE III: OFFICERS

Section 1. Number, Tenure and Qualifications. There shall be a Mayor, Mayor Pro Tem and a Secretary. Officers will serve one-year terms. Officers must be active members of YCC.

Section 2. Duties. Mayor will meet monthly with the City Clerk to prepare meeting agendas and discuss issues related to YCC, chair all meetings and encourage full YCC participation and leadership in YCC activities. Mayor Pro-Tem will have the full responsibility of the Mayor in the Mayors absence. Secretary shall keep minutes of all board meetings and distribute them as needed.

Section 3. Officers may Delegate Powers and Duties as necessary.

Section 4. Vacancies. Vacancies will be filled by the vote of YCC.

Section 5. Removal. Officers who fail to perform their duties satisfactorily can be removed by a two-thirds vote of the members and final approval by the YCC.

ARTICLE IV: AMENDMENT

These By-Laws may be amended at any time by the vote of two-thirds of the active membership of the YCC and approved by the City Clerk.

Passed by vote and updated 10.22.2018