

**GUNNISON COUNCIL AGENDA**  
**MEETING IS HELD AT CITY HALL, 201 WEST VIRGINIA AVENUE**  
**GUNNISON, COLORADO; IN THE 2<sup>ND</sup> FLOOR**  
**COUNCIL CHAMBERS**  
**REMOTE ACCESS MEETING**  
Approximate meeting time: 3 hours

**TUESDAY**

**APRIL 14, 2020**

**REGULAR SESSION**

**5:30 P.M.**

*Due to the international outbreak of novel coronavirus (COVID-19), the City of Gunnison is holding Gunnison City Council online. The public may attend Public Hearings and Regular and Special Sessions remotely. The City is holding remote meeting to follow social distancing and event guidelines. Click [Gunnison City Council Regular Session](#) to register and access the meeting.*

**I Presiding Officer Call Regular Session to Order: (silent roll call by City Clerk):**

**II Citizen Input: (estimated time 3 minutes)**

*At this agenda time, non-agenda scheduled citizens may present issues of City concern to Council on topics on are not to be considered later in the meeting. Per Colorado Open Meetings Law, no Council discussion or action will take place until a later date; unless an emergency situation is deemed to exist by the City Attorney. Each speaker has a time limit of 3 minutes to facilitate efficiency in the conduct of the meeting and to allow an equal opportunity for everyone wishing to speak.*

**III. Consent Agenda:**

*The consent agenda allows City Council to approve, by a single motion, second and vote, matters that have already been discussed by the entire Council or matters that are considered routine or non- controversial. The agenda items will not be separately discussed unless a councilor, City staff, or a citizen requests an item be removed and discussed separately. Items removed from the consent agenda will then be considered after consideration of the consent agenda.*

• **Approval of the March 20, 2020 Special Session meeting minutes**

Background: Per City Charter, the City Clerk produces minutes of the Council actions for all regular and special session meetings. Minutes are approved or amended at the follow regular session meetings and become permanent city record. If a city councilor was not present at the meeting, they must abstain in the vote and action on approval of the minutes.

• **Approval of the March 24, 2020 Regular Session meeting minutes**

Background: Per City Charter, the City Clerk produces minutes of the Council actions for all regular and special session meetings. Minutes are approved or amended at the follow regular session meetings and become permanent city record. If a city councilor was not present at the meeting, they must abstain in the vote and action on approval of the minutes.

Staff contact: City Clerk Erica Boucher

**Action Required of Council:** A motion, second and vote to approve the Consent Agenda as presented with the following items:

- Approve the minutes of the March 20, 2020 Special Session meeting; and
- Approve the minutes of the March 24, 2020 Regular Session meeting.

Estimated time: 5 minutes

- B. Resolution No. 8, Series 2020: A Resolution of the City Council of the City of Gunnison, Colorado, commending Spencer Hays for achievements in the sport of marbles**  
Background: Gunnison youth, Spencer Hays, has been an avid marbles promoter and player for over 10 years. To promote the sport in Gunnison, Spencer Hays has repeatedly helped organize the Gunnison Valley “Mighty Mibster” tournament through City Youth Grant requests and victories.  
Staff Contact: City Clerk Erica Boucher  
**Action Required of Council:** Introduce, read in full, motion, second and vote to adopt Resolution No. 8, Series 2020: *A Resolution of the City Council of the City of Gunnison, Colorado, commending Spencer Hays for achievements in the sport of marbles*  
Estimated Time: 5 minutes
- C. Update from Gunnison Valley Regional Housing Authority (GVRHA) and 2019 Annual Report**  
Background: Jennifer Kermode, Executive Director of the Gunnison Valley Regional Housing Authority, will present the 2019 Annual Report and address questions from Council.  
Community contact: Jennifer Kermode, Executive Director of the Gunnison Valley Regional Housing Authority  
**Action Requested of Council:** No action requested. Discussion item only.  
Estimated time: 20 minutes
- D. Approval for Mayor to Sign GOCO Grant Agreement**  
Background: The City of Gunnison was awarded a \$350,000 GOCO grant on March 12, 2020 to assist in the costs to create Phase 1 of the West Gunnison Neighborhood Park on the Lazy K property.  
Staff Contact: City Clerk Erica Boucher  
**Action Requested of Council:** A motion, second and vote to direct the Mayor to sign the GOCO grant agreement.  
Estimated time: 10 minutes
- E. Taylor Mountain Park Camp Host Proposal**  
Background: On March 3<sup>rd</sup>, the Gunnison Parks and Recreation department issued an RFP for the Camp Host position at Taylor Mountain Park. We received two proposals. One was from Charles and Leah Crites who have been the camp hosts for the last several years. The other was from Samuel Degenhard who is the founder and CEO of Campfire Ranch. Mr. Degenhard’s proposal included a for-profit business approach utilizing City-owned park space and property. Before making a decision, Council may want to visit the site and see the area that is being proposed for an expansion of camp sites and then revisit this question at the next Regular Session Council meeting.  
Staff contact: Interim Parks and Recreation Director Dan Vollendorf  
**Action Requested of Council:** Given that a for-profit proposal has been provided, staff is requesting Council make a motion on which proposal should be selected, if Council is ready to decide.
- F. Financial Response and Project Considerations due to the Impacts of COVID-19**  
Background: During March 24, 2020, Regular Session meeting, City staff and Council discussed the inventory of large capital projects, specifically the Palisades Multi-Agency Street project and which and how large-scale projects may move forward. Final decisions were tabled to the next subsequent meeting, scheduled for April 14, 2020 in order to give staff more time to bring recommendations to Council. Staff will present its

recommendations. This item will include:

- An initial strategy to manage spending based on revenue projections with COVID- 19, and
- Review of capital projects and associated recommendations on when and whether to issue notices to proceed for projects, and
- Initial discussion on allocating funding for near term recovery.

Staff contact: City Manager Russ Forrest and Department Heads

**Action Requested of Council:** A motion to authorize Public Works to proceed with work this fiscal year as outlined in the Public Works Director's recommendations listed in the memo.

Estimated time: 25 minutes

**G. Authorization to Hire Two Temporary Summer employees to assist with the Crack Seal program**

Background: Even with the impacts of COVID-19, routine Public Works projects need to continue for the safety of the community. In an effort to temporarily employ community members and to free up experienced Streets & Alley personnel, Public Works recommends hiring two part-time employees for a maximum of 232 hours per person to complete crack seal crew. Crack seal is needed prior to engaging any street surface project, such as slurry seal and traffic stripe. As soon as temperatures warrant, we propose to begin this program.

Staff contact: Public Works Director David Gardner

**Action Requested of Council:** A motion to authorize the Public Works Director to hire an additional .22 FTEs as part-time temporary streets employees and to authorize a budget transfer of \$8,946 from the Crack Seal line to Personnel.

Estimated time: 10 minutes

**H. Authorization to Proceed with the Gunnison Water Master Plan Study**

Background: The last water study conducted was completed in 2007. An update is needed at this time in order to determine capacity to meet growth projections and to identify a five-year Capital Improvement Plan.

Staff contact: Public Works Director David Gardner

**Action Requested of Council:** A motion to give the City Manager the authority to enter into a contract with JDS-Hydro to develop the Gunnison Water Master Plan Study in an amount not to exceed \$68,500.

Estimated time: 20 minutes

**I. Award Bid for Traffic Paint Stripe**

Background: Public Works annually places traffic stripe on pavement surfaces for the City of Gunnison. This is a safety project. Bids will be received on April 13, 2020, and a recommendation to award to the lowest and best bid will be made to Council on April 14, 2020, during the Regular Session meeting.

Staff contact: Public Works Director David Gardner

**Action Requested of Council:** Staff recommends that Council make an award for the 2020 Pavement Striping and Marking Project to \_\_\_\_\_(contractor) in the amount not to exceed \$ \_\_\_\_\_(project bid amount).

Estimated time: 15 minutes

**J. Discussion on HB 20-1001- Sale of Tobacco and Nicotine Products to Persons Under 21 Years of Age**

Background: HB 20-1001- Sale of Tobacco and Nicotine Products to Persons Under

21 Years of Age was introduced on January 8, 2020.

Staff contact: City Attorney Kathy Fogo

**Action Requested of Council:** Staff requests direction about local licensing regulations, if desired by Council and raising the age of possession and consumption of tobacco and nicotine products to 21 years of age.

Estimated time: 15 minutes

**V. Reports:**

City Attorney Report

City Clerk Schedule Update

City Manager Strategic Projects Update and Report

City Councilors with City-related meeting reports; discussion items for future Council meetings

**VI. Meeting Adjournment:**

The City Council Meetings agenda is subject to change. The City Manager and City Attorney reports may include administrative items not listed. Regular Meetings and Special Meetings are recorded and action can be taken. Minutes are posted at City Hall and on the City website at [www.gunnisonco.gov](http://www.gunnisonco.gov). Discussion Sessions are recorded; however, minutes are not produced. For further information, contact the City Clerk's office at 970.641.8140. **TO COMPLY WITH ADA REGULATIONS, PEOPLE WITH SPECIAL NEEDS ARE REQUESTED TO CONTACT THE CITY CLERK 24 HOURS BEFORE ALL MEETINGS AT 970.641.8140.**