AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, AMENDING CHAPTER 2.20, PURCHASING POLICY AND PROCEDURE, OF THE CITY OF GUNNISON MUNICIPAL CODE.

WHEREAS, Article XI, Section 11.8, of the City of Gunnison Municipal Home Rule Charter provides that “The Council shall establish by ordinance the procedure for entering into contracts for purchases and contracts for construction of public works...”; and

WHEREAS, the City Manager and Director of Finance have recommended to the City Council certain revisions to Chapter 2.20, Purchasing Policy and Procedure, of the City of Gunnison Municipal Code, which revisions the City Council wishes to adopt.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GUNNISON, COLORADO, ORDAINS THAT:

A. Section 2.20.160., “Requirements for informal and formal bids per purchase”, of the City of Gunnison Municipal Code is hereby amended to read as follows:

<table>
<thead>
<tr>
<th>Threshold</th>
<th>Bids Proposal</th>
<th>Notice</th>
<th>Authorization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to $2,000</td>
<td>Buyer's best judgment</td>
<td>None required</td>
<td>Department</td>
</tr>
<tr>
<td>$2,001 - $25,000</td>
<td>Informal Purchase. A minimum of three informal written bids conforming to bid specifications shall be solicited prior to the purchase of any goods or entering into a contract for services. An informal written bid shall be a firm written price or quote for specific goods or services, which is valid for no less than 30 days.</td>
<td>None required</td>
<td>Department</td>
</tr>
<tr>
<td>$25,001 - $50,000</td>
<td>Formal Purchase. Formal sealed bids shall be required.</td>
<td>Request for bids shall be advertised in a newspaper of legal record a minimum of 10 days prior to the date set forth for bid opening.</td>
<td>City Manager</td>
</tr>
<tr>
<td>$50,001 and over</td>
<td>Formal Purchase. Formal sealed bids shall be required.</td>
<td>Request for bids shall be advertised in a newspaper of legal record a minimum of 10 days prior to the date set forth for bid opening.</td>
<td>City Council</td>
</tr>
</tbody>
</table>

B. Section 2.20.170., “Local preference”, of the City of Gunnison Municipal Code is hereby amended to read as follows:

It is the intention of the city of Gunnison whenever possible to use, without significant additional cost to the taxpayers, local businesses for the purchase of goods and supplies and all general services. The city intends to give local businesses an advantage in the bidding process so that funds received from such contracts will be spent by the employees of local businesses in the local economy. For the purposes of this policy, a “local business” shall be defined as any business located or based in Gunnison County. If a purchase is equal to or less than $250,000, a local business shall be awarded a contract if its bid is within 10 percent of the lowest responsible bidder who does not have the local business designation. If a purchase is more than $250,000, a local business shall be awarded a contract if its bid is within three percent of the lowest responsible bidder who does not have the local business designation. In the event that the two lowest responsible bidders each have a local business designation, the lowest responsible bidder shall be awarded the contract. The provisions of the local preference shall be suspended if prohibited by an external source including, but not limited to, contractors, creditors, contractual agreements, or force of law.
INTRODUCED, READ, PASSED AND ORDERED PUBLISHED this 10th day of January, 2017, on first reading, and introduced, read, and adopted on second and final reading this this 24th day of January, 2017.

Richard Hagan
Mayor

ATTEST:

City Clerk

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