

**Town of Guilford
Marina Commission
Regular Meeting, August 10, 2020
Zoom Video Meeting**

Members present: Chairman Stephen Goldschmidt, Michael Crossley, Anthony Coppola, David Davison (7:20), Bernie Lombardi
Others: Rod McLennan, Dockmaster; Recording Secretary, Sally Berezowskyj

Meeting was called to order by Chairman Stephen Goldschmidt at 7:04 pm.

1. Approval of Meeting Minutes

The July 13, 2020

Motion: Commissioner Davison made a motion to approve the July 13, 2020 minutes as written. Seconded by Commissioner Coppola and unanimously approved.

2. Treasurer's Report

Treasurer Crossley said there are no financial reports to review as the Finance department is still closing out last fiscal year. Expenses to come shortly:

- \$30K Launch Ramp
- \$10K Sluice Gate
- \$35K Painting of the Bulkhead

Dockmaster McLennan presented a list of invoices to be approved in the amount of \$3,422.77. Michael Crosley asked that the Dockmaster check the invoice dates to ensure that they are applied to the correct fiscal year.

Motion: Commissioner Davison made a motion approve the \$3,422.77 invoices. Seconded by Michael Crosley and unanimously approved.

Commissioner Crosley asked Commissioner Davison to evaluate individual boaters' electric usage to identify any overages per their membership and bill them appropriately.

Commissioner Crosley proposed that the fire department be charged back for the fire boat electricity as they are a major user of it. This will be discussed further at the next meeting.

The secretarial invoice for last month of \$60.75 was reviewed.

Motion: Commissioner Coppola made a motion approve the secretarial invoice in the amount of \$60.75. Seconded by Commissioner Davison and unanimously approved.

3. Dockmaster Report

- Guilford police were given a ride to Grass Island to document graffiti on the building.
- New electronic locks were installed on the marina restroom doors.
- A wallet was reported stolen from a vehicle in the marina parking lot. The police were notified.
- The marina had sustained winds of over 60mph for a two-hour period with a high gust of 72mph during tropical storm Isaias. No damage occurred in the marina basin but the entire mooring field was moved to the North side of the East River. Beebe Dock & Mooring was contacted and will re-position the moorings. This will most likely not occur until the moorings are vacated in the Fall.
- The Town Engineer and Director of Public Works inspected the sink hole at "E" dock and recommended an outside contractor be hired to make repairs.

There was discussion on replacement key fabs for the rest rooms. Fabs are provided one per slip. Additional fabs in the case of multiple boat owners can be purchased.

Motion: Commissioner Davison made a motion to charge \$20 for either replacement fabs and additional fabs. Seconded by Commissioner Crossley and unanimously approved.

The sink hole at the Marina was discussed as a possible liability risk if not addressed. The Town Engineer, Janice Plaziak will provide the Dockmaster with names of contractors.

Motion: Commissioner Lombardi made a motion accept the Dockmaster's report. Seconded by Commissioner Davison and unanimously approved.

4. Correspondence

The Sluice scape permit and proposal have been received.

5. Old Business

Chairman Goldschmidt met with the 1st Selectman regarding DEEP Permitting. The 1st Selectman Matt Hoey said that the settlement with DEEP is in place and that the Marina should move forward with the permitting process.

5.1. Bulkhead Repair

Dockmaster McLennan had spoken with the Town Engineer, Janice Plaziak who informed him that the change in material used for the repair may not require DEEP permitting. An update to follow next week to the Dockmaster.

5.2. Marina Dredging

Dockmaster McLennan was given the go ahead to proceed with permitting application. The sampling results are not yet available. The Dredging subcommittee of Commissioner Coppola and Commissioner Crossley will work on the political side to get funding from the Corp of Engineers through the US Senate and Representative.

5.3. Tide Gate Repair

Mark will be doing a pre-application review. Additional studies will require additional funds. The cost of replacing the sluice gate 2 years ago was \$10K. This must go out to bid. Coastline Consulting and Development has been approved to engage in stage 1 which is the permitting process of the sluice gate.

Motion: Chairman Goldschmidt made a motion to accept the Proposal for Sluice Creek Tide Gate Permitting Services to Coastline Consulting not to exceed the cost of \$1,995. Seconded by Michael Crossley and unanimously approved.

5.4. Launch Ramp Repair & Dock Extension

Waiting on DEEP permit approval.

5.5. 6.6 SHIPP Grant

Removed from agenda

5.6. CT Port Authority “Legacy Fund Reallocations”

The Dredging Sub-Committee will work on pursuing legacy funding from the CT Port Authority. Several towns are on the list and it was discussed that those town officials should unite and pursue the funding together.

5.7. Update on Marina Process concerning COVID-19

There are no changes to the current process.

There are reports available on use of the new lock system. Dockmaster McLennan to investigate how to obtain such reports.

6. New Business

No new business

7. Adjourn

Motion: Commissioner Lombardi made a motion to adjourn the meeting at 8:39 pm. Seconded by Commissioner Davison and unanimously approved.

Respectfully Submitted:

Sally J. Berezowskyj

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Recording Secretary