

**ORDINANCE NO. 2023-07-42**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GREY FOREST, TEXAS, AUTHORIZING AMENDMENTS TO THE ADOPTED ANNUAL BUDGET OF THE CITY OF GREY FOREST, TEXAS FOR THE 2022-2023 FISCAL YEAR, PROVIDING FOR SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER OF CERTAIN FUNDS PREVIOUSLY AUTHORIZED; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT.**

**WHEREAS**, by Ordinance No. 2022-09-26 the City of Grey Forest, Texas, adopted its annual budget for the 2022-2023 fiscal year on September 30, 2022, in accordance with all applicable state and local laws and regulations; and

**WHEREAS**, the City Council finds that the budget amendments set forth herein are necessary and appropriate to serve municipal purposes, as authorized by Section 102.010 of the Texas Local Government Code; and

**WHEREAS**, the City Council has determined it necessary and appropriate to amend the budget revenue for Permits/Variations, Interest Received, GFU Revenue, Fines/Warrants/Bonds, Miscellaneous Income, School Crossing Guard, Brush Pick Up/Citizen Chip, Madla Park, GFC Rentals & Income; and

**WHEREAS**, the City Council has determined it necessary and appropriate to amend the budget expenses for Administration, Public Works, Capital Improvement/Infrastructure, Public Safety Police, Court Cost, Public Safety Fire, and Parks and Programs; and

**WHEREAS**, the amended budget line items appended hereto as Exhibit "A", for the fiscal year beginning October 1, 2022 and ending September 30, 2023, were duly presented to the City Council by the Mayor;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREY FOREST, TEXAS that the City Council of the City of Grey Forest hereby finds:**

**SECTION 1.** The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct, and are incorporated herein by reference.

**SECTION 2.** The Mayor is hereby authorized and directed to make the amendments set forth in this Ordinance, and as detailed in Exhibit "A" hereto, to the adopted municipal budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023, for the support of the general government of the City of Grey Forest, Texas.

**SECTION 3.** That the budget amendments, as shown in words and figures in Exhibit "A," is hereby approved in all aspects and adopted as the City's amended budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

**SECTION 4.** These amendments shall become an attachment to the original budget for the 2022-2023 fiscal year.

**SECTION 5.** This Ordinance shall be cumulative of all provisions of the City of Grey Forest, except where the provisions of this Ordinance are in direct conflict with the provisions of such other ordinance, in which event the conflicting provisions of such other ordinance are hereby repealed, while leaving the remainder of such other ordinance intact. To the extent of any conflict, this Ordinance is controlling.

**SECTION 6.** It is hereby declared to be the intention of the City Council of the City of Grey Forest that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional or invalid by final judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional or invalid phrases, sentences, paragraphs, or sections.

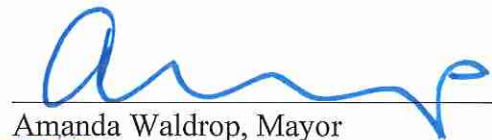
**SECTION 7.** It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government.

**SECTION 8.** Upon adoption of this Ordinance, the City Secretary is hereby directed to file a true copy of the approved, amended budget in the office of the county clerk for Bexar County, Texas.

**SECTION 9.** This Ordinance shall become effective immediately upon its adoption by City Council.

**DULY PASSED AND APPROVED**, on the 25<sup>th</sup> day of July, 2023 at a regular meeting of the City Council of the City of Grey Forest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF GREY FOREST, TEXAS

  
Amanda Waldrop, Mayor

**ATTEST:**

  
Miguel Cantu TMRC, City Secretary





# EXHIBIT A

## FY 2022-2023 Budget Amendments

	<b>Approved Budget 2022- 23</b>	<b>Proposed Amendments 2022-23</b>
<b>Revenue</b>		21.37%

### CITY OPERATIONS REVENUE

09 GFU REVENUE	\$935,517.29	\$935,517.29
02 AD VALOREM PROPERTY TAX	\$54,656.00	\$55,957.27
04 SALES TAX	\$25,000.00	\$27,040.06
06 FRANCHISE FEES	\$25,000.00	\$21,389.53
07 PERMITS/VARIANCES	\$10,000.00	\$9,582.80
08 INTEREST RECEIVED	\$150.00	\$2,178.00
11 MISCELLANEOUS INCOME	\$2,380.24	\$44,812.08
17 FIRE DEPARTMENT LAND LEASE	\$100.00	\$100.00
20 GFC RENTALS & INCOME	\$2,000.00	\$5,320.00
xx LIQUOR TAX	\$0.00	\$734.71
<b>TOTAL</b>	<b>\$1,054,803.53</b>	<b>\$1,102,631.74</b>

### CITY OPERATIONS RESTRICTED REVENUE

05 SALES TAX FOR ROADS	\$8,000.00	\$6,382.47
10 FINES, WARRANTS, BONDS	\$67,000.00	\$37,481.30
XX ADMIN TRAINING SCHOLARSHIP	\$0.00	\$1,000.00
18 POLICE GRANT #3843802-CJ MODERNIZATION (In/Out)	\$52,670.00	\$0.00
21 MADLA PARK (XRESTRICTEDX)	\$3,200.00	\$3,031.63
XX TRANSFER TO ROAD & BRIDGE	\$25,000.00	\$0.00
30 TRANSFER FROM RESTRICTED	\$0.00	\$0.00
XX POLICE TRAINING (Restricted-LEOSE)	\$653.00	\$648.66
XX AACOG FUNDS	\$0.00	\$6,000.00
XX SCHOOL CROSSING GUARD	\$0.00	\$507.33
23 ARPA FUNDS	\$69,879.00	\$0.00
<b>TOTAL</b>	<b>\$226,402.00</b>	<b>\$55,051.39</b>

<b>TOTAL OPERATIONS REVENUE</b>	<b>\$1,281,205.53</b>	<b>\$1,157,683.13</b>
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## Expenses

### GENERAL CITY PROPERTY & OPERATIONS

\*1.2137 where  
applicable

109 TELEPHONE	\$4,400.00	\$4,400.00
110 UTILITIES	\$9,000.00	\$6,000.00
111 OFFICE SUPPLIES	\$3,500.00	\$2,277.86
112 OFFICE EQUIPMNT & SOFTWARE	\$8,000.00	\$15,157.85
113 OFFICE EQUIPMNT MAINT	\$360.00	\$61.72
220 ANIMAL & INSECT CONTROL	\$800.00	\$145.64
124 FACILITY CLEANING & MAINT (City Hall)	\$1,000.00	\$304.98
128 CITY LIABILITY/E&O INS/TML	\$15,000.00	\$16,270.04
222 ARBORIST FUND	\$200.00	\$0.00
223 MUNICIPAL GROUND & GREEN	\$50.00	\$0.00
122 MISCELLANEOUS	\$100.00	\$4,356.67
— 211A GENERAL PROPERTY COORDINATOR **Bubba**	\$20,861.62	\$6,419.20
— 211B GENERAL PROPERTY COORDINATOR FICA	\$1,595.91	\$491.07
134 ARPA EXPENSE	\$99,167.92	\$32,145.80
XX RESERVE REPAYMENT	\$0.00	\$65,603.47
TOTAL	\$164,035.45	\$153,634.29

### E-1 PROFESSIONAL SERVICES

— 100 PROFESSIONAL/TEMP FEE	\$13,200.00	\$0.00
100A BOOKKEEPER	\$0.00	\$4,200.00
100B CITY ENGINEER	\$0.00	\$1,857.93
100C PERMIT ENGINEER (IN/OUT)	\$0.00	\$2,596.04
100D IT	\$0.00	\$2,194.37
100E PAYROLL & HR (2.08% ADMIN FEE)	\$0.00	\$7,652.32
100F ONLINE ORDINANCES & CODIFICATION	\$0.00	\$2,700.00
106 LEGAL	\$50,000.00	\$81,999.39
XX LITIGATION	\$75,000.00	\$83,503.85
114 BEXAR APPRAISAL DISTRICT	\$250.00	\$258.52
129 BANK CHARGES	\$1,000.00	\$332.53
131 INTERNET DEVELOPMENT & WEB	\$3,000.00	\$5,561.93
115 FINANCE/ AUDITOR	\$8,000.00	\$14,950.00
125 SUTA LIABILITY/FEDERAL 940	\$2,500.00	\$1,529.83
TOTAL	\$152,950.00	\$209,336.72



**E-3 CAPITAL IMPROVEMENT/INFRASTRUCTURE**

XX TO ROAD & BRIDGE	\$25,000.00	\$0.00
201 ROAD & BRIDGE IMPROVEMENTS/REPAIRS	\$5,000.00	\$645.93
300 MUNICIPAL BUILDING IMPROVEMENT/REPAIRS	\$3,000.00	\$414.10
226 PUBLIC WKS FACILITY IMPROVEMENT/REPAIRS	\$600.00	\$70.64
XX POLICE DEPT FACILITY IMPROVEMENT/REPAIRS	\$400.00	\$1,420.00
XX CLUBHOUSE & PARK IMPROVEMENT/REPAIRS	\$3,000.00	\$4,791.83
301 MAILBOX IMPROVEMENT/REPAIRS	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$37,000.00</b>	<b>\$7,342.50</b>

<b>GENERAL TOTAL</b>	<b>\$350,985.45</b>	<b>\$365,521.68</b>
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**CITIZEN PROGRAMS****CONTRACT SERVICES**

200 GARBAGE & RECYCLING	\$50,076.00	\$51,388.06
700 CONTRACT FIRE/EMS - ESD 8	\$66,758.00	\$66,758.00
<b>TOTAL</b>	<b>\$116,834.00</b>	<b>\$118,146.06</b>

**HEALTH & EMERGENCY MANAGEMENT**

601 HEALTH AUTHORITY & INSPECTION	\$500.00	\$875.00
701 FIRE MARSHALL	\$150.00	\$300.00
800 EMERGENCY MANAGEMENT	\$100.00	\$0.00
<b>TOTAL</b>	<b>\$750.00</b>	<b>\$1,175.00</b>

<b>CITIZEN PROGRAMS TOTAL</b>	<b>\$117,584.00</b>	<b>\$119,321.06</b>
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**ADMINISTRATION****PERSONNEL SERVICES**

101 ADMIN SALARY CITY SECRETARY **MIGUEL**	\$67,357.06	\$67,367.20
102 ADMIN CITY SECRETARY FICA	\$5,152.81	\$5,153.59
103 ADMIN CITY SECRETARY RETIREMENT	\$11,275.57	\$11,277.27
104 ADMIN CITY SECRETARY INSURANCE	\$7,500.00	\$9,039.67
<b>TOTAL</b>	<b>\$91,285.44</b>	<b>\$92,837.73</b>

105A ADMIN FT ASST CITY SECRETARY **NICHOLE**	\$40,748.45	\$44,254.02
105B ADMIN ASST CITY SECRETARY FICA	\$3,117.26	\$3,385.43
105C ADMIN ASST CITY SECRETARY RETIREMENT	\$6,821.29	\$7,408.12
105D ADMIN ASST CITY SECRETARY INSURANCE	\$8,197.00	\$9,037.32
TOTAL	\$58,883.99	\$64,084.89

116 ADMIN BUILDING INSPECTIONS      **BJ**	\$10,000.00	\$8,095.38
—116A BUILDING INSPECTIONS FICA	\$0.00	\$0.00
TOTAL	\$10,000.00	\$8,095.38

123 ADMIN WORKERS COMPENSATION	\$200.00	\$483.54
TOTAL	\$200.00	\$483.54
EMPLOYEE TOTAL	\$160,369.44	\$165,501.54

#### OPERATIONS

105 ADMIN TRAINING	\$4,500.00	\$1,399.58
—105E ASST CITY SECRETARY TRAINING	\$0.00	\$0.00
107 ADMIN MILEAGE	\$300.00	\$238.42
XX ADMIN TRAINING SCHOLARSHIP	\$0.00	\$1,000.00
XX ADMIN BOND/INSURANCE	\$0.00	\$485.48
118 ADMIN POSTAGE	\$660.00	\$421.45
119 ADMIN ADS /LEGAL NOTICES	\$700.00	\$1,172.43
120 ADMIN DUES /SUBSCRIPTIONS	\$4,500.00	\$2,223.64
121 ADMIN ELECTION EXPENSE	\$600.00	\$1,500.00
—126 BOARD OF ADJUSTMENT	\$0.00	\$0.00
—130 APPOINTED COMMITTEES	\$0.00	\$0.00
OPERATIONS TOTAL	\$11,260.00	\$8,441.00

ADMINISTRATION	\$171,629.44	\$173,942.55
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#### PUBLIC WORKS

#### PERSONNEL SERVICES

205 PW FT DEPT HEAD      **JAY**	\$43,533.57	\$46,344.99
206 PW DEPT HEAD FICA	\$3,330.32	\$3,545.39
207 PW DEPT HEAD RETIREMENT	\$7,287.52	\$7,758.15

208 PW DEPT HEAD INSURANCE	\$8,770.00	\$8,825.97
<b>TOTAL</b>	<b>\$62,921.41</b>	<b>\$66,474.50</b>

209A PW FT ASST <b>**EMILIO**</b>	\$40,812.72	\$41,415.02
209B PW ASST FICA	\$3,122.17	\$3,168.25
209C PW ASST RETIREMENT	\$6,832.05	\$6,932.87
209D PW ASST INSURANCE	\$8,037.00	\$9,062.73
<b>TOTAL</b>	<b>\$58,803.94</b>	<b>\$60,578.88</b>

— 210A PW PT <b>**CHRISTIAN**</b>	\$0.00	\$0.00
— 210B PW PT FICA	\$0.00	\$0.00
— 210C PW PT RETIREMENT	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>

— 212A INSURANCE LIABILITY	\$0.00	\$0.00
212 PW WORKERS COMPENSATION	\$4,000.00	\$5,422.37
213 PW CONTRACT LABOR <b>**CHRISTIAN**</b>	\$3,000.00	\$1,810.71
<b>TOTAL</b>	<b>\$7,000.00</b>	<b>\$7,233.08</b>
<b>EMPLOYEE TOTAL</b>	<b>\$128,725.35</b>	<b>\$134,286.46</b>

#### OPERATIONS

214 PW DEBRIS/TREE TRIMMING	\$2,000.00	\$0.00
— 215 ROAD REPAIR & BRIDGE REPAIR	\$0.00	\$0.00
216 PW EQUIPMENT	\$1,000.00	\$307.03
217 PW EQUIPMENT MAINT	\$1,000.00	\$968.30
XX PW EQUIPMENT FUEL	\$2,000.00	\$1,072.45
218 PW VEHICLE MAINT	\$1,200.00	\$1,180.53
XX PW VEH FUEL	\$7,000.00	\$4,708.35
219 PW SUPPLIES	\$750.00	\$1,598.60
— 221 MISCELLANEOUS (SIGNS, ETC.)	\$0.00	\$0.00
224 PW TRAINING	\$100.00	\$0.00
225 PW UNIFORM	\$500.00	\$527.57
227 PW EQUIPMENT LEASE/RENT	\$1,000.00	\$0.00
228 PW VEHICLE LEASE/PURCHASE	\$8,806.00	\$8,805.61
215 AACOG GRANT PURCHASE/LEASE	\$0.00	\$5,000.00
<b>OPERATIONS TOTAL</b>	<b>\$25,356.00</b>	<b>\$24,168.45</b>



<b>PUBLIC WORKS TOTAL</b>	<b>\$154,081.35</b>	<b>\$158,454.91</b>
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**POLICE DEPARTMENT**

**PERSONNEL SERVICES**

400 PD SALARY CHIEF                      **PERDUE**	\$61,979.63	\$89,149.93
401 PD CHIEF FICA	\$4,741.44	\$4,950.64
—402 PD CHIEF RETIREMENT	\$10,375.39	\$748.09
—403 PD CHIEF INSURANCE	\$8,044.00	\$0.00
<b>TOTAL</b>	<b>\$85,140.46</b>	<b>\$94,848.66</b>

404 PD PT ADMIN	\$12,000.00	\$21,438.82
404A PD ADMIN FICA	\$918.00	\$1,640.07
<b>TOTAL</b>	<b>\$12,918.00</b>	<b>\$23,078.89</b>

405 PD FT OFFICER #1                      **HIX**	\$43,683.54	\$32,721.00
406 PD OFFICER #1 FICA	\$3,341.79	\$2,503.16
407 PD OFFICER #1 RETIREMENT	\$7,312.62	\$5,477.50
408 PD OFFICER #1 INSURANCE	\$8,489.00	\$3,009.58
<b>TOTAL</b>	<b>\$62,826.95</b>	<b>\$43,711.23</b>

426 PD PT OFFICER #1	\$7,200.00	\$1,846.14
XX PD PT OFFICER #1 FICA	\$550.80	\$141.23
<b>TOTAL</b>	<b>\$7,750.80</b>	<b>\$1,987.37</b>

409 PD FT OFFICER #2                      **PUE**	\$42,440.94	\$17,214.64
410 PD OFFICER #2 FICA	\$3,246.73	\$1,316.92
411 PD OFFICER #2 RETIREMENT	\$7,104.61	\$2,881.73
412 PD OFFICER #2 INSURANCE	\$8,095.00	\$947.90
<b>TOTAL</b>	<b>\$60,887.29</b>	<b>\$22,361.19</b>

422 PD INSURANCE LIABILITY	\$28,000.00	\$32,505.12
423 PD WORKERS COMPENSATION	\$9,500.00	\$8,632.51
<b>TOTAL</b>	<b>\$37,500.00</b>	<b>\$41,137.63</b>
<b>EMPLOYEE TOTAL</b>	<b>\$267,023.50</b>	<b>\$227,124.97</b>

**OPERATIONS**

413 PD LEOSE FUND (POLICE TRAINING)	\$653.00	\$261.00
413a PD TRAINING (beyond LEOSE fund)	\$947.00	\$0.00



XX PD TRAINING MILEAGE	\$0.00	\$0.00
414 PD COMMUNICATIONS	\$500.00	\$0.00
415 PD VEHICLE MAINT	\$6,000.00	\$30,000.00
416 PD VEHICLE FUEL	\$24,834.42	\$7,292.26
418 PD UNIFORMS	\$3,000.00	\$3,805.24
419 PD SUPPLIES/OFFICE/ ADMIN COSTS	\$1,500.00	\$1,720.67
420 PD EQUIPMENT	\$0.00	\$825.52
417 PD EQUIPMENT MAINT	\$1,500.00	\$680.78
421 PD CELL PHONES/ AIRCARDS	\$4,000.00	\$1,674.55
—424 PD MISCELLANEOUS	\$0.00	\$0.00
XX PD OFFICE TECH/SOFTWARE	\$4,000.00	\$606.85
425 PD GRANT #3843802(RESTRICTED)	\$52,670.00	\$0.00
XX PD VEHICLE PURCHASE/LEASE	\$0.00	\$0.00
—4XXY PD VEHICLE LEASE, FY 2019	\$0.00	\$0.00
<b>OPERATIONS TOTAL</b>	<b>\$99,604.42</b>	<b>\$46,866.88</b>

<b>POLICE DEPARTMENT TOTAL</b>	<b>\$366,627.92</b>	<b>\$273,991.85</b>
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#### COURT COST

##### PERSONNEL SERVICES

500 CRT JUDGE (salary)      **MICHAEL**	\$5,400.00	\$6,211.72
500A CRT JUDGE FICA	\$413.10	\$475.20
<b>TOTAL</b>	<b>\$5,813.10</b>	<b>\$6,686.92</b>

501 CRT PROSECUTOR (contractor)      **DARRELL**	\$4,200.00	\$5,160.44
—501A PROSECUTING ATTORNEY FICA	\$0.00	\$12.28
<b>TOTAL</b>	<b>\$4,200.00</b>	<b>\$5,172.72</b>

506 CRT PT CLERK      **BELINDA**	\$27,151.05	\$22,920.26
507 CRT CLERK FICA	\$2,077.06	\$1,753.40
507A CRT CLERK RETIREMENT	\$4,545.09	\$4,154.79
<b>TOTAL</b>	<b>\$33,773.19</b>	<b>\$28,828.45</b>

509 CRT WORKERS COMPENSATION	\$100.00	\$238.61
<b>TOTAL</b>	<b>\$100.00</b>	<b>\$238.61</b>
<b>EMPLOYEE TOTAL</b>	<b>\$43,886.29</b>	<b>\$40,926.70</b>

#### OPERATIONS

502 CRT WARRANTS SERVED/ APPEAL FEE	\$500.00	\$934.48
503 CRT STATE QUARTERLY FEES	\$26,000.00	\$15,248.91
504 CRT TRAINING/PRINTING/SUPPLIES	\$1,000.00	\$182.06
—504A TICKETWRITER	\$0.00	\$0.00
—505 MISCELLANEOUS	\$0.00	\$0.00
511 CRT TECH FUND (MCTF) RESTRICTED	\$21,550.00	\$7,641.43
<b>OPERATIONS TOTAL</b>	<b>\$49,050.00</b>	<b>\$24,006.88</b>

<b>COURT TOTAL</b>	<b>\$92,936.29</b>	<b>\$64,933.58</b>
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## PARK & PROGRAMS

### GFC PARK OPERATIONS

E-11.A HELOTES/LEE CREEK & PARK MAINT	\$2,000.00	\$1,700.00
E-11.C CLUBHOUSE OPERATION/MAINT	\$1,000.00	\$1,904.20
XX CLUBHOUSE & PARK IMPROVEMENT/REPAIRS	\$3,000.00	\$4,791.83
E-11.D COMMUNITY EVENTS & SUPPLIES	\$500.00	\$247.66
E-11.DD DAM INSPECTIONS	\$0.00	\$0.00
XX RENTAL & CLEANING REIMBURSEMENTS	\$0.00	\$700.00
<b>GFC PARK TOTAL</b>	<b>\$6,500.00</b>	<b>\$9,343.68</b>

### MADLA PARK OPERATIONS (See revenue- "restricted")

E-11.G OPERATION EXPENSES	\$240.00	\$2,617.78
E-11.H MAINTENANCE	\$2,960.00	\$413.85
E-11.K E-11-K MADLA PARK CONTINGENCY FUNDS	\$0.00	\$0.00
<b>MADLA PARK TOTAL</b>	<b>\$3,200.00</b>	<b>\$3,031.63</b>

<b>PARKS TOTAL</b>	<b>\$9,700.00</b>	<b>\$12,375.31</b>
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## TOTALS

OPERATING REVENUE	\$1,281,205.53	\$1,157,683.13
CARRYOVER FUNDS	\$262,187.27	\$375,576.57
<b>TOTAL EXPENSES</b>	<b>\$1,263,544.46</b>	<b>\$1,168,540.92</b>
<b>Revenue/Carryover less Expenses</b>	<b>\$279,848.35</b>	<b>\$364,718.78</b>



**EXPENSE BY ACCOUNT**

General Revenue	\$1,054,803.53	\$1,102,631.74
Restricted Revenue	\$226,402.00	\$55,051.39
Reserve & Restricted Carryover	\$262,187.27	\$375,576.57
Total	\$1,543,392.80	\$1,533,259.70
General Expenses	\$1,054,803.54	\$1,102,631.74
Restricted/Carryover Expenses	\$208,740.92	\$65,909.18
Total	\$1,263,544.46	\$1,168,540.92
General Expense Difference	(\$0.00)	\$0.00
Reserve/Restricted Expense Difference	\$17,661.08	(\$10,857.79)

