

**ORDINANCE NO. 2022-11-36**

**AN ORDINANCE OF THE CITY OF GREY FOREST, TEXAS, AMENDING THE CITY CODE OF ORDINANCES CHAPTER 1 GENERAL PROVISIONS, ARTICLE 1.07 RECORDS MANAGEMENT, BY ADDING SECTION 1.07.018 CITY COUNCIL AUDIO RECORDINGS, MAKING AUDIO RECORDINGS OF CITY COUNCIL MEETINGS TO BE PART OF THE MINUTES AS A PERMANENT RECORD AND TO BE MAINTAINED INDEFINITELY, PROVIDING A CUMULATIVE CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Grey Forest is a Type A general-law municipality located in Bexar County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the City has adopted a Records Management Program as codified in the City of Grey Forest Code of Ordinances Chapter 1 General Provisions, Article 1.07 Records Management; and

**WHEREAS**, the City Council of the City of Grey Forest finds that the Records Management Program should be amended to include a section for City Council audio recordings such that the audio recordings of the City Council meetings shall be made part of the minutes, labeled as a permanent record and thereby must be retained indefinitely; and

**WHEREAS**, the City Council of the City of Grey Forest finds it is in the best interest of the community to codify that the City Council audio recordings shall be made part of the minutes and considered permanent records for better management and efficiency of records retained by the City of Grey Forest.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GREY FOREST, TEXAS THAT:**

**SECTION 1.** Findings. The recitals are hereby found to be true and correct and are hereby incorporated as part of this Ordinance.

**SECTION 2. Amendment to Chapter 1 General Provisions, Article 1.07 Records Management, Section 1.07.018** shall be added to the City of Grey Forest Code of Ordinances as indicated below with underlined text being additions and struck through text being deletions and shall read as follows:

Section 1.07.018 City Council Audio Recordings

The audio recordings of all City Council meetings shall be made part of the minutes as a permanent record and shall be maintained indefinitely.

**II.  
CUMULATIVE CLAUSE**

That this Ordinance shall be cumulative of all provisions of the City of Grey Forest, except where the provisions of this Ordinance are in direct conflict with the provisions of such other ordinance, in which event the conflicting provisions of such other ordinance are hereby repealed, while leaving the remainder of such other ordinance intact. To the extent of any conflict, this Ordinance is controlling.

**III.  
SEVERABILITY**

That it is hereby declared to be the intention of the City Council of the City of Grey Forest. that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional or invalid by final judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional or invalid phrases, sentences, paragraphs, or sections.

**IV.  
PROPER NOTICE AND MEETING**

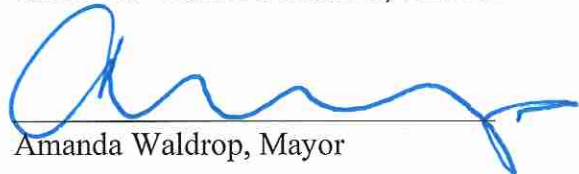
It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

**V.  
EFFECTIVE DATE**

This Ordinance shall be effective upon passage and publication as required by state and local law.

**DULY PASSED AND APPROVED**, on the 22<sup>nd</sup> day of November, 2022, at a regular meeting of the City Council of the City of Grey Forest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

**CITY OF GREY FOREST, TEXAS**

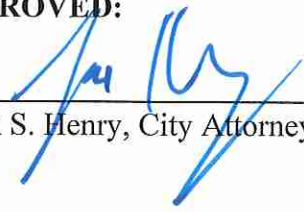
  
Amanda Waldrop, Mayor

**ATTEST:**

  
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Miguel Cantu, City Secretary



**APPROVED:**

  
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Ryan S. Henry, City Attorney

