

**SENATOR FRANK L. MADLA, JR. NATURAL AREA
BOARD OF DIRECTORS**

CITY HALL, 18502 SCENIC LOOP RD, GREY FOREST TX 78023

DECEMBER 14, 2021, at 6:00 P.M.

MINUTES *D&P*
~~AGENDA~~

- I. CALL TO ORDER BY CHAIRPERSON at 6:00PM
- II. RECORDING OF BOARD MEMBERS PRESENT – Storms Duthie, Jennifer Nottingham, Anne McCarthy, Susan Beavin, Kelly Dawley, Kate Feist
- III. DECLARATION OF A QUORUM
- IV. PRESENTATIONS BY CITIZENS AND VISITORS – No presentations
- V. DISCUSS AND ACT ON APPROVAL OF PRIOR MEETING’S MINUTES – Approved as amended
- VI. FINANCIAL REPORT – Susan reported that Miguel suggested that the conservancy have an account so that it can be separated. The city paid Matt Galvan instead of from the conservancy. There will be a fire extinguisher inspection.
- VII. CONSERVANCY REPORT – There is \$7,011.60 in the account.
- VIII. BOARD MEMBER REPORTS- DISCUSS AND TAKE ACTION (IF NECESSARY) ON THE FOLLOWING TOPICS: This notice is posted pursuant to the Texas Open Meetings Act-Texas Government Code 551.
 1. Biological and Landscape Management – Jenn reports there is green grass growing, but people are still walking through it. Board agrees to move the signs around so that people are more aware of where not to walk.
 2. Cottage Committee – Storms reported that he bought supplies. He put a new sweep on the bottom of the door. It has been reported that the door has been left open and Storms thinks a battery in the lock will fix it. He will take care of it.
 3. Trails Committee
 4. Communications Committee – Take the notice of the work session off of the website since the work sessions haven’t been happening. Anne reports that the mailing list had about 48 bounce backs from the email list that was used for the auction. She recommends using a Mail Chimp account and to have a mailing list sign up on the website. It is time to send an email to those with photography permits to renew in January. Anne needs to update the permit price on the website.
 5. City Police Department – Officer Risto delivered auction items to some neighbors and it is appreciated.

6. City Public Works

IX. NEW BUSINESS

1. Auction Outcome – Anne reports that after fees, we earned \$765.96. There was also \$647.02 from fees for photography permits. There was a deposit of \$919.36. The cost of the website was \$60 that Kate donated. Kate reports that the next auction date was already stated in the auction, and collected items can be taken directly to Kate for photographs. Gift bags will be used to hold the items. Kate recommends that a black velvet holder be bought to photograph jewelry for the auction items. She will work on a message about the benefits of buying for the auction. Anne brought up that maybe the next auction could be a donate to a specific need. Anne will look into verifying with PayPal that Madla is a nonprofit. Kate also suggests setting up a raffle for items that didn't sell in the auction.

X. UNFINISHED BUSINESS

1. Resume fundraising discussion – event in February 2022 – It has been determined that an event won't work due to the venue costs. Kate will ask Subaru for a donation like a car that can be raffled off and also a mailout sponsor. REI has not responded to Anne. Storms will ask GFU again for a sponsor for the mailing.
2. Discuss park driveway/parking lot drainage and maintenance for 2022 – Storms says it is being worked on with base being put down in the holes as needed.
3. Resume discussion on Bird Blind project –
4. Restoration action and project coordinator for restoration action and entrance signs – Kate will give the sign to Chris to work on.
5. 2022 Capital Campaign Mailing
6. Discuss and take action on Guajalote impact on Madla Park – If option 2 is chosen, it will impact Madla Park. Storms will contact the chair of the conservancy to take care of a letter.
7. Meeting adjourned – 7:18

Meeting Minutes documented by Lori Linton

Meeting Minutes Approved by Chairperson:

Storms Dutta