

SENATOR FRANK L. MADLA, JR. NATURAL AREA BOARD OF DIRECTORS MINUTES

Date of Meeting: January 28, 2018

Type of Meeting: Board of Directors Regular Meeting

Place of Meeting: Grey Forest City Hall

Time of Meeting: 6:00 PM.

- ❖ Call to Order – Storms Duthie called the meeting to order at 6:05 PM
- ❖ Recording of Board – Susan Beavin, John Chaffee, Storms Duthie, Jennifer Nottingham, Matt Baker, Ron Green and Ron Reinhard.
- ❖ Declaration of a Quorum - a quorum was declared
- ❖ Secretary's Minutes of January 07, 2018 – minutes were approved as distributed
- ❖ Financial Report - reviewed
- ❖ Conservancy Report (Bylaws, Board, etc) – no report

Discuss and take action (if necessary) on the following topics:

(This notice is posted pursuant to the Texas Open Meetings Act -Texas Government Code 551)

1. Reports

- Biological & Landscape Management – Jen reported that paperwork is in process for conducting a prescribed burn and that it must be done before March 1 if to be conducted in 2018. She also reported that a giant Ligustrum was removed during January's Work Day and the cowbird cage has been removed.
- Cottage Committee – No report
- Trails Committee – Ron G will begin preparation work for the bridge posts installation with borrowed equipment. Jen researched the price for trail markers, \$5 each. After discussion, the Board determined that Storms would get inexpensive wooden stakes to be used as trail markers. It was noted that the Warbler Trail sign is missing.
- Technical Committee – John requested that any changes or notes re: recent website updates should be directed to Don Darst.
- City Police Department – No report
- City Public Works – Bubba Rutledge is the new head of City Public Works. Jen asked him to look at the generator for making needed repairs and assessing long-term problems with it.

2. Unfinished Business

- 2018 Fundraiser Progress – Brenda reported: she is working with Frank Madla and others on fundraising and marketing efforts; auction items [incl. name of donor, value and picture] should be sent to John for posting on the website; Patricia Baker will send out thank-you's [incl. contribution confirmation for tax purposes]; Petra Ostrov will be recognized as Volunteer of the Year at the event [incl. ticket and certificate of appreciation]. Ron G made a motion to adopt an annual Volunteer of the Year program; it passed. After discussion, it was requested that for marketing purposes Elaine contact some organizations that would be interested in the Dark Sky topic. Ron G. stated that Raba Kistner's cash donation could go toward a volunteer table. Storms said GF Utilities is the underwriter for food and an underwriter is still needed for the bar. Elaine will get name tags for various Board and Conservancy members.
- Texas Fire Service Report – Jen will meet with Texas Fire Service on Jan. 31.
- Pavilion Naming Event – Don D will get back to Ron G about a date for the event.

3. New Business

- Moon Watch scheduled for April 19th – It was determined that the event would be from 7:00-9:30 p.m. and hot dogs would be served.
- Disposal of Windows from the Wooden Structure – Susan researched the value of the historic windows [up to \$200 each] and she wants to sell them to benefit Madla park. A motion was made and passed for her to sell them. She will work with Shannan re: correct procedure to follow.
- Memorial Tree Planting Procedure – After discussion, the Board determined that an instruction and reference sheet for donations of memorials and honoring individuals at the park needs to be developed. The sheet can include as options for these donations: * tree planting [3 types of trees, cost to incl. tree/installation/watering implement and donation to the park, Board must approve location of planting, and incl. disclaimer if tree dies]; * plaques for boulders; * pavers; and * trails or sections of trails.
- Discuss Replacement for Bill Hoover – Chris Porter's resume had previously been emailed to Board members as an interested candidate for the Board. Being present, he introduced himself to the Board. After some discussion, Matt made a motion to bring him onto the Board; it passed. Ron G will send a recommendation for this to Shannan to put on the GF City Council's meeting agenda.

Next Workday will be Feb. 17th.

Next Agenda:

- Discuss Property Issue

Adjournment – the meeting was adjourned at 7:37 PM

Elaine Daniel, Secretary

The Board may close the Meeting and hold an Executive Session pursuant to the Texas Open Meetings Act, Government Code, which permits closed meetings pursuant to Section 551.071 for the purposes of consulting with its attorney, Section 551.072 – deliberating about real property, Section 551.073 – deliberating about gifts and donations, Section 551.074 – deliberating about personnel matters, Section 551.075 – deliberating contracts and Section 551.076 – deliberating about security devices, to discuss matters as Executive Session matters in this agenda.