

SENATOR FRANK L. MADLA, JR. NATURAL AREA
BOARD OF DIRECTORS MINUTES

Date of Meeting: July 27, 2014

Type of Meeting: Board of Directors Meeting

Place of Meeting: Grey Forest City Hall

Time of Meeting: 6:00 PM.

- ❖ Meeting Called to Order 6:10 PM– Frank Madla
- ❖ Recording of Board Members Present – Frank Madla, Storms Duthie, Kyle Cunningham, Don Darst, Jennifer Nottingham, Susan Beavin
- ❖ Declaration of a Quorum - yes
- ❖ Secretary’s Report – June 29, 2014 Meeting Minutes -approved as corrected
- ❖ Financial Report - reviewed

Discuss and take action (if necessary) on the following topics:

(This notice is posted pursuant to the Texas Open Meetings Act -Texas Government Code 551)

1. Old Business:

- Ron Reinhard: Continue contact with Mitch re cameras – Ron R was absent, but Mitch was present and stated that 3 of the cameras have been installed. He will need to bring out a bucket truck to install the fourth camera. He also stated he will contact Time Warner and purchase a monitor. Susan will order three signs from Signs Now to read “Security Cameras monitored by Grey Forest Police”. She will also order a sign to read: “Beckmann Cottage”.
City phone extension for Park Brochure – Ron had told Susan that he had not talked to Shannan, the City Hall Secretary, but that we would be able to have an extension for the Park that would go to voicemail and then she would contact one of the Board members. Susan will contact Shannan.
- Ron Green: Insert placement for Fossil signage – Ron G was absent, but had called Susan and said that he did not remember doing this. Susan will follow up with David. MacDermott.
Monitor progress of plinths and plaques – Ron also told Susan that Nettie Birnbaum was handling both and that the plaque had been ordered. Susan will follow up with Nettie re ordering of the plinths and whether or not any monies had been paid to the vendors.
- Jen Nottingham: Knox locks – Jen said that Shannan will need to cut a check to the Grey Forest Fire Dept for \$170.00 for these items.
Contact City Police re street signs for Madla Park – Jen has been in contact with Mr. Franz with Bexar County.
- Frank Madla: Make City of Grey Forest sign for entry.
Fundraising – Frank said that there were numerous fundraisers this fall for various Sen Madla projects, as well as a book signing by Frank Madla and Cynthia Massey. He will have Madla Park added to the brochures for these events. The Board determined that we should have an annual fundraiser and suggested spring (early March) in celebration for the return of the Golden-cheek Warbler.
Website – Don and Frank are still working on this.
Remaining trail signs – Frank has almost completed 12 signs and will bring these by City Hall. He needs the dimensions for the “City of Grey Forest” entry sign, so he can order the two cedar boards. Susan will contact David MacDermott to have him send Frank the dimensions and the vectors for this sign. Kyle Cnningham made a motion to authorize up to \$1,000. For this sign. Don Darst seconded the motion, which passed.
- Don Darst: Letter for Madla Park neighbors – Don composed an excellent letter and Shannan mailed these.

- Storms Duthie: Dismantle historical building - this was completed.
- Susan Beavin: Contact David re vector for City of Grey Forest sign and contact Frank to have the same company (Wilcox) make the sign – David was in Canada and said he would do this when he returned. Susan will send him a reminder.

Contact Police to see when they meet at the Hilltop Cottage, and then notify Myra as to when she needs to clean monthly - Susan completed this assignment. The police generally play on the third Friday of the month. Myra will clean either the last or first on each month.

Make Corrections for Rental Agreement – done.

2. New Business:

- Storms Duthie: Establish a maintenance sub-committee for the gardening aspect of the pavilion area of the park – Storms suggested Madeline McCloskey to head this sub-committee
- Misc – Don Darst brought a copy of the current Financial Report and distributed copies to all Board members. Linda Darst had noted on these which items had been on the last TPWD submittal form and those which need to be submitted. It appears that we have \$17,191.00 left to spend, but are unsure as to whether or not several substantial items have been paid, but not yet on the Financial Report. Don will check with Ron R to reconcile these expenditures. Don also had an Expenditure and Volunteer/Worker Summary Sheet for the last year, which we reviewed. Susan will contact Mitch Thornton and Madeline McCloskey to have them, as well as Storms Duthie submit their time sheet to Linda ASAP. Jen will check with Rick Stone regarding his hours.

Jen has been in contact with Laurie Hawkins (J & L Consulting) who suggested we make two purchases of seed: 1. Short grass seed of \$5,000. To be spread in the helipad area; from the arch, west of the pavilion, to the helipad; around the pavilion and the Raymond Burr Circle. This grass can be mowed, but will help edge out the Johnson grass and other invasive plants, as the latter cannot be totally removed by weeding and herbicide. 2. Laurie also suggested ordering \$4,000. worth of wildflower seed, which will not need to be mowed. This can be spread in the Butterfly Retreat area. The Board felt we needed to wait until all expenditures had been reconciled before making this commitment, and we initially in favor of the short grass, rather than the wildflower seed.

Jen informed the Board that the Mayor wanted to budget \$12,000. of Grey Forest city funds for Madla Park at this Tuesday's City Budget Meeting. The consensus of the Board was in opposition to this idea. From the beginning the Madla Board has assured the citizens of Grey Forest that no City monies would be spent on the park, and feel strongly that this budgeted item would be a violation of our pledge.

It was agreed that the Board will need to meet as soon as possible. A tentative date of August 7th, with an alternative date of August 8th, was selected. Susan will notify Shanna of this Special Meeting date.

Adjournment at 7:50 PM– Kyle Cunningham made the motion to adjourn. Frank seconded the motion which passed. Susan Beavin, Sec Pro Temp

Assignments:

Ron R – reconciling expenditures; check with Mitch re 4th camera, Time Warner contact and monitor for system

Storms Duthie – check with Madeline re heading the landscaping subcommittee

Don Darst – ck with Ron R re reconciling expenditures; website

Frank Madla – entry sign; bring completed trail signs to City Hall; add Madla Park to fundraising brochures; website

Jen Nottingham – follow up with Mr Franz re street sign for Madla Park; check with Rick Stone re hours

Susan Beavin – 4 signs for the park; contact David Mac D regarding entry sign size & vectors; time sheets for Storms, Madeline, and Mitch; notify Shanna regarding the Special Meeting date and agenda; check with Nettie B regarding the plinths and Sen Madla plaque and payments on both.