

SENATOR FRANK L. MADLA, JR. NATURAL AREA
BOARD OF DIRECTORS MINUTES

Date of Meeting: Jun 29, 2014

Type of Meeting: Board of Directors Meeting

Place of Meeting: Grey Forest City Hall

Time of Meeting: 6:00 PM.

- ❖ Meeting Called to Order - the meeting was called to order by Ron Green at 6:07PM
- ❖ Recording of Board Members Present - Ron Green, Jennifer Nottingham, Storms Duthie, Kyle Cunningham, Don Darst, Susan Beavin and Ron Reinhard.
- ❖ Declaration of a Quorum - yes
- ❖ Secretary's Report – May 25, 2014 Meeting Minutes – the minutes were approved as written.
- ❖ Financial Report - reviewed

Discuss and take action (if necessary) on the following topics:

(This notice is posted pursuant to the Texas Open Meetings Act -Texas Government Code 551)

1. Old Business:

- Ron Reinhard - Mitch Thornton to report on camera software – several members met with Mitch prior to this meeting. He stated that he was ordering part of the components Monday and still need to check with the supplier regarding several other parts. There will be at least 3, possibly 4 solar powered wireless cameras. Storms will contact Time Warner to set up the hub.
City Contact information for the Brochures – Ron R will check with Shannan regarding a separate phone number to be listed on the brochure.
- Frank Madla - Fundraising, caterer for fundraising event at park; website; remaining trail signs – Frank was absent.
- Ron Green - David McDermott final review regarding Fossil signage – David sent the bill for the signage. Ron R has instructed Shannan to pay the full bill. Ron G needs to tell David where the “insert placement” Three Plinths and a plaque for Sen. Madla will cost approximately \$12,500. These have been ordered.
- Jen Nottingham – Cottage extermination by Apple was completed for \$179.00
Knox locks – one has been installed at the service gate by the pavilion and Storms purchased a new chain from Home Depot for approximately \$100. Jen will ask Robert with Fire Department to order one more. The cost is around \$85.
- Susan Beavin - Review Rental Agreement for Madla NA – Don Darst requested we add back the Security section. With several spelling corrections, the Board approved the Rental Agreement today. We need to look for an Event Coordinator.
The 2 Cow Bird Trap and 2 Warning Dangerous Drop-off signs have been made and picked up. Laurie Hawkins will store the Cow Bird signs until next year, as the endangered bird season is almost over. The other two signs are left at City Hall until we determine the placement.
- Jen and Susan - Cottage maintenance by Myra Hanson – Myra has agreed to clean the cottage for \$35.00/month flat fee.. If her services are needed for a rental event, she will charge \$20/hr. We will charge \$100.00 per rental event.
- Storms Duthie - Coyote Fencing around generator has been completed by Matt Galvan.
James Swisher completed the erosion control to the entrance curb and charged \$1,700. The Board was under the impression he would fix any erosion for no charge. If there continues to be an erosion problem, we will insist it be corrected without any additional charge.
- Historical Cottage Renovation - Jen made the motion to spend up to \$5,000.00 to dismantle the historical cottage and store the windows, graffiti wood and any additional salvageable material. Kyle seconded the motion, which passed. Storms will check on having this done.

2. New Business:

- Purchase and Installation of an 8'-No-climb Fence – The Board decided not to do this at this time, as the Board is trying to take a more friendly approach.
- Misc – Don Darst will draft a letter to neighbors addressing the issue of vandalism and asking for their help keeping an eye on the park. This will be a goodwill letter.

Ron R suggested we have a sign at the entry, the same material, size and style as the Sen. Frank L Madla, Jr. Natural Area sign on the left, which reads City of Grey Forest (two lines). We will need to get a vector from David and ask Frank to contact the company that made the sign on the left. It was also determined that we need signage at the corner of Scenic Loop and Menchaca to show direction to the Park. We need to check with the Police re having two street signs to meet this need. Susan will take care of this.

Adjournment – Ron Green adjourned the meeting at 7:55PM

Susan Beavin, Sec Pro Temp

Assignments:

Ron Reinhard: Continue contact with Mitch re cameras
City phone extension for Park Brochure

Ron Green: Insert placement for Fossil signage
Monitor progress of plinths and plaques

Jen Nottingham: Knox locks
Contact City Police re street signs for Madla Park.

Frank Madla: Make City of Grey Forest sign for entry.
Fundraising
Website
Remaining trail signs

Don Darst: Letter for Madla Park neighbors

Storms Duthie: Dismantle historical building

Susan Beavin: Contact David re vector for City of Grey Forest sign and contact Frank to have the same company make the sign. Contact Police to see when they meet at the Hilltop Cottage, then notify Myra as to when she needs to clean monthly. Make Corrections for Rental Agreement.