

SENATOR FRANK L. MADLA, JR. NATURAL AREA
BOARD OF DIRECTORS MEETING MINUTES

Date of Meeting: March 30, 2014
Type of Meeting: Board of Directors Meeting
Place of Meeting: Grey Forest City Hall
Time of Meeting: 6:00 PM.

The meeting of the Frank L. Madla, Jr. Natural Area met at Grey Forest City Hall 30 Mar 2014. Ron Green called the meeting to order at 6:09 and a quorum was declared. Ron Green, Jennifer Nottingham, Storms Duthie, Kyle Cunningham and Susan Beavin were present. Mayor Reinhard was delayed a few minutes. Mitch Thornton attended to give an update on the security cameras.

Secretary's Meeting Minutes of February 23, 2014 had several corrections. Susan made a motion to amend the minutes. Jen seconded the motion. They were approved as amended.

The monthly Financial Statement was reviewed. It was noted that Rick Stone donated his time for work on the plaques attached to the park plinths. HE will send Jen a note with the "in-kind" amount donated.

Sub-Committee Status:

- * **Safety/Security** – Mitch Thornton will be attending a technology expo next week and asked to delay any decision regarding the security cameras, until he returns with other options for the remote cameras. Ron Reinhard will check with Laurie Hawkins to see if installation of poles for the cameras will affect the endangered birds.
Jen Nottingham – Jen will ask the GFFD about obtaining two Knox Boxes for the entry off Scenic Loop and the drive from the pavilion to the hilltop that is currently chained.
- * **Biological Management** – Jen Nottingham – the endangered birds are at the park
- * **Historical** – Susan Beavin – nothing at this time
- * **Fundraising** – Dr. Frank Madla - absent
- * **Earth Science** – Ron Green – nothing at this time
- * **Trails Committee** – Jen Nottingham – the remaining signposts were installed and stumps removed by Chris Mikel.
- * **Landscape Committee** – Storms Duthie - nothing at this time

Discuss and take action (if necessary) on the following topics:

(This notice is posted pursuant to the Texas Open Meetings Act -Texas Government Code 551)

1. Old Business:

- Madla Cottage Status Report – Storms stated the burglar bars are installed; there is a "cage" around the air conditioner; Some shingles on the porch blew off during the past storm; the commode is not working; and the cottage needs cleaning. Jen and Susan will approach Myra Hanson, a Grey Forest resident who owns a cleaning business, regarding the cost of a monthly cleaning contract. Storms will contact a plumber and someone to repair the roof shingles.
- Newsletter – Susan Beavin – completed and mailed with the Grey Forest Newsletter. We will have 3 newsletters per year: spring, summer and fall.
- Susan Beavin/Ron Green offer to do a presentation at a park fundraiser – no discussion at this time.
- Cottage Rental – rules, cleaning deposits, etc. – not available at this time.
- TPWD worksheet to track expenditures were provided to the Board for review.
- Discussion regarding Madla Conservancy plans for future – no discussion at this time.
- Discuss date for Spring Work Day - completed 22 Feb 2014. 8 Nov 2014 was selected for the Fall Work Day.
- Updates regarding Prescribed Burn – none

- Discuss list of needed items for park cottage – Jen Nottingham – nothing at this time.
- Discuss security, loss of cameras, etc. – (see above)
- Update on Volunteer Forms - done last month
- Ron Reinhard - Mitch Thornton to report on camera software (see above)
- Frank Madla - Fundraising, caterer for fundraising event at park – Frank absent
- Ron Green - David McDermott sent vectors for Ward's Walk, Millie's Place and Warbler Alcove. After making corrections to the draft Fossil Map, it was discovered there would be two WW's listed. The Board decided to change Ward's Walk to Ward's Pass. Ron Green will notify David of this change. Corrections of the History sign were made. Susan will email a copy of these changes as a Word Doc to Ron G by tomorrow. Both signs will be 3' x 4'. Ron G will send the vectors to Frank.
- Storms Duthie – Storms will be purchasing the 8' tables for meetings.
- Jen Nottingham - check with Rick Stone regarding installation of plaques (see above in Financial)
- Susan Beavin - check on SACS new Rental Agreement – not available yet.
- Committees that can help with maintenance, fund raising, etc - no discussion at this time
- Discuss Key Safe to be purchased, then located at the Cottage - Storms will have Chris Mikel install a Key Safe in the back room of the Cottage.

2. New Business:

- Matt Galvan will be asked to install peeled cedar fence around the generator.
- Storms will ask Ranal to repair the broken weld on the gate at the Park entry off Menchaca Rd. Ron R will check with GFU re the cost of this repair.
- Susan will check with Signs Now to purchase two No Smoking signs to attach to the current two Rules signs.
- Nettie Birnbaum donated a Purple Martin House. We will need to check with Laurie re location, pole, etc. deferred until April

Adjournment – There being no other business, I moved we adjourn the meeting. Jen seconded the motion. The meeting was adjourned at 7:15pm

To Do List:

Storms: 8' tables; broken weld; contact plumber; contact roofer; Key Safe; contact Matt Galvan re coyote fencing

Susan: minutes; Signs Now; Rental Agreements

Jen: with Susan, approach Myra Hanson re monthly cleaning contract; check on Knox Boxes with the Fire Dept.

Ron G: send vectors to Frank; send map and history corrections and sign sizes to David

Ron R: check with GFU re Ranal's expense for the weld.

Trails Committee: install remaining signs when ready