

Senator Frank L Madla, Fr. Natural Area

Board of Directors Meeting – 6-30-13

The meeting was called to order by Ron Green at 6:05 PM.

Members Present – Storms Duthie, Don Darst, Ron Reinhard, Ron Green, Jennifer Nottingham, Kyle Cunningham, Susan Beavin

Secretary's Report – Jennifer Nottingham moved to accept the minutes from 5/26/13, 6/2/13 and 6/9/13, seconded by Ron Green – approved by all.

Financial Report – Reviewed - \$53.166 balance on hand, Linda D gave a summary of expenditures ready to be submitted to TPW on the last date of July 15th, 2013.

Subcommittee Status:

Safety and Security – Jen Nottingham reported that Bob North reported to her that there had been some misconduct near the restrooms caught on security camera. It was suggested that the board receive a monthly Summary of Activity report from the police when anything has been noted at the Natural Area.

It was also suggested that we obtain a generic sign letting park guest know that they may be under camera surveillance sign. Jen will find out where the cameras were obtained and get that information to Ron Green and check with the company that made our badges to see if they will make these up. It was also suggested that we look at Office Supply stores for signs.

Discuss and take action (if necessary) on the following topics:

1. Old Business:

- a. Discuss and finalize any outstanding issues/projects related to final TPW date of July 15, 2013
Ron Reinhard will call TPW on Monday and ask if a temporary extension can be granted in order to complete several ongoing projects. He will advise the board of his findings.
Ron Green has some additional information from David regarding the fossil sign, he will share this with Susan Beavin this week. The Jon Allan plaque has been ordered, Ron Green will deliver ½ down this week.
- b. Don Darst reported that the two 8' benches and picnic table will be ordered on Monday from Parknpool. Ron Green will add 2 4' and one 8' bench to the order for the Jon Allan trail project. Combining the orders will save considerably on shipping and misc. Don will take the invoice to Shannan early next week for reimbursement (\$3840).
- c. Linda Darst will deliver to Shannan for reimbursement the bill for the water catchment system that has been installed, the \$900 bill for Wilcox metal fabrication for the signage for trails (Frank Madla will pick up signage and deliver to the Natural Area when completed and a donation check to the Madla Natural Area from C. Gillespie by Ron Green. She will also ask Shannan to cut a check for the balance on the Jon Allan plaque from Southwell. Ron Reinhard will pick this up and deliver it to Ron Green next Monday at work.

2. New Business

- a. Discuss & act on Maintenance items for the Natural Area including repairs to Historical structures, Storms Duthie presented an estimate on restoring the Historical building to a usable state either for meetings, rental, etc. There was a long discussion of what the board saw as the use of this building and how to proceed. It was determined that the scope of the project fell into the range of not having to go out to bid by the City. The Board discussed the importance of stabilizing the building as a priority.

Storms Duthie will talk with Artco and ask for a revision of the original proposal presented to the Board. The revision will include both cost and the portions of the sections as:

“EXTERIOR” to include General Maintenance to the roof, Replace damaged siding and sheathing on exterior with new to match, Replace all damaged exterior trim and exposed bracing with new to match.

“ROOM ADDITION AND PATIO FOUNDATION REINFORCEMENT” as stated on the estimate

“PLUMBING” as stated on the estimate

“ELECTRICAL” as stated on the estimate

“HVAC” as stated on the estimate

A motion was made by Ron Green to “move forward with the work focusing on stabilization to start no later than July 8, 2013, with a draw available on July 2nd for up to \$13,000. Work status would be evaluated on July 11, 2013 and depending on scope of work completed and the revision of the estimate – a second draw of up to \$13,000 could be authorized. Second by Don Darst, all approved.

Meeting adjourned at 7:40 pm.

Next meeting scheduled for July 7, 2013 at 6pm