

SENATOR FRANK L. MADLA, JR. NATURAL AREA
BOARD OF DIRECTORS MINUTES

Date of Meeting: November 17, 2013
Type of Meeting: Board of Directors Meeting
Place of Meeting: Grey Forest City Hall
Time of Meeting: 6:00 PM.

- ❖ Meeting Called to Order 6:05pm by Ron Green
- ❖ Recording of Board Members Present – Ron Green, Storms Duthie, Don Darst, Kyle Cunningham, Jennifer Nottingham, Frank Madla, Susan Beavin
- ❖ Declaration of a Quorum - *yes*
- ❖ Secretary's Report – September meeting minutes - Jennifer made a motion to accept minutes as presented, Susan seconded – all approved
- ❖ Financial Report – Balance of \$56,677.51 (\$64,677.51 after transfer of funds from conservancy) It was suggested that the board review the financials at each meeting as it relates to the Project Construction Plan for TPW advance
- ❖ Sub-Committee Status: All activities since the last Board Meeting

- * Safety/Security – No Report
- * Biological Management – No Report
- * Historical – Susan Beavin – No Report
- * Fundraising – Dr. Frank Madla– Conservancy is going to transfer over \$8,000 to the general fund
- * Earth Science – Ron Green No Report
- * Trails Committee – Jen Nottingham – Ron and Susan met with Chris (public works) Park rules signs are up for now but one may need to be lowered. It was suggested that “weld bolts” be used to keep the signs from disappearing. The trip hazards on the trails (stumps) still need to be removed.
- * Landscape Committee – Storms Duthie ADA ramp paperwork submitted by James Swisher – all paperwork is complete now for ADA submission.

Discuss and take action (if necessary) on the following topics:

(This notice is posted pursuant to the Texas Open Meetings Act -Texas Government Code 551)

1. Old Business:

Madla Cottage Status Report – Chris cut out dead trees at the top of the hill. Storms reviewed the punch list for the cottage, all items should be completed in the next week. There are 4 windows without burglar bars. Storms will look into replacing them to match the existing ones. Ron Green made a motion to approve \$2500 for a stove, refrigerator, window bars, Susan Beavin seconded – all approved.

Dawn to dusk lights have been installed and are working correctly.

ADA Walkway Status Report - completed

Historic Buildings discussion and maintenance plan – discussion of how to best preserve other existing buildings, it was suggested that we take a field trip before our next meeting and plan a fundraiser to address future cost of restoring the out buildings.

Signage update

Discussion – electricity plan to pavilion based on natural gas generator – Jeff English/Ron Reinhard discussion on placement of gas lights. Ron and Jeff were not present at the meeting. The consensus was that gas lights may not be safe in the park area, also the concern regarding cost of gas for the lights was brought up. The discussion of whether we need a gas line and large generator ensued. The board discussed the option of purchasing of a small gas generator that could be stored in the house above and brought out when needed. Storms will check with ARTCO on the cost of installing a drop down box for electric near the existing electrical box in the pavilion and what size

generator we would need. It was also discussed to replace lighting in pavilion with solar motion lights – it was mentioned that they usually run around \$70-\$120 each.

2. New Business:

Discussion regarding Madla Conservancy plans for future _ Frank would like to remain on the board but not be the head of the Conservancy. The Board felt it was beneficial to keep the 510C3 status, with limited income the filing of the taxes should not be difficult. It was mentioned that we could use a DBA designation (Doing Business As...). Don will continue as treasurer. Developing a Friends of Madla would be a solution. They could gather the list of volunteers, mailing list of sponsors, handle the paver purchases. It was suggested that the board ask the city attorney for recommendations. It was suggested the the conservancy could be rolled into the board, but some felt this might not bring in as many new volunteers. It was also mentioned that perhaps a city council member could be the Park Representative to the board.

Some items to be researched include, CPA, Newsletters, Member rosters, Changing Bylaws, strengthening the web site, using paypal for the pavers, etc)

Discuss date for Spring Work Day – TBD – tacos and coffee seemed to be a hit.

Discuss Prescribed Burn – Wendy Leonard would manage this, Jen will contact her – usually done in Jan/Feb time frame – more to follow.

Discuss additions to the Madla link on the Grey Forest City website

Discuss the use of the Madla Park by Palo Alto emergency training class for their final exercise – motion to approve this exercise by Ron Green and Seconded by Frank. Should occur in mid December. Brought up that it would be a good article for the January news letter.

Discuss wording for future contracts for pavilion and historic building usage – add to next regular board meeting, need to determine a policy for deposits and cleaning fees, etc..

Discuss and act on Police report of stolen camera and SD cards Jen will check with police department to determine if camera feed could be downloaded to police cars or city hall. She will also discuss what we need for replacements to the cameras that were stolen. A sign suggestion of “Electronic Surveillance” was suggested.

Ron Green made a motion to spend maximum of \$500 to get Rock (trimmed and delivered) for mounting the Jon Allen plaque – all approved.

Adjournment – motion by Jennifer Nottingham and Seconded by Ron Green – adjourned at 7:55pm