

SENATOR FRANK L. MADLA, JR. NATURAL AREA BOARD OF DIRECTORS MEETING MINUTES

Date : September 25, 2011

Type of Meeting: Board of Directors

Place of Meeting: Grey Forest City Hall

Call to Order: 6:05 PM

Members Present: Board: Susan Beavin, S. Duthey, Ron Green, Frank Madla III, J. Nottingham, L. Hawkins. Others: D. Darst, J. Shockley, G. Hernandez, M. Dela Garza

Declaration of Quorum: established

Approval Minutes: August 28, 2011 approved with one correction. (motion: S. Beavin).

Secretary Report: Addendum to TPWD second quarterly report filed.

Financial Report: Previously circulated via email.

Citizen Comments: none

Subcommittee Reports:

Safety/Security: Laurie Hawkins – letter sent to property (copy attached). J. Nottingham will check on frequency of surveillance by law enforcement of trespassing incidents.

Biological: Laurie Hawkins – no report.

Historical: S. Beavin – no report.

Fundraising: F. Madla – no report/

Earth Science: R. Green – well inspected; approximately \$3200 for necessary repairs.

Project Planning Manager Report – D. Darst (refer to Old Business)

Old Business

- Report from Mike Dela Garza's Engineering firm that Geotech has assessed area for pavilion. Drilling company will drill next week to obtain soil sample/depths at no cost. S. Duthey to serve as BOD point person re: property access by drilling company.
- Review, discussion, and modification of handout from D. Darst titled "Design/Build Pavilion Project" including Scope of Work, materials to be supplied by owner, and items not be included in bid. (final copy reflecting modifications attached)
- **Motion** (L. Hawkins, Second: R. Green) to give authority to J. Nottingham and F. Madla to act on/decide on changes/requirements during the bid process other than major modifications. Approved.

- **Motion** (L. Hawkins, Second: J. Nottingham) to authorize J. Nottingham and F. Madla to approve expenditures up to \$6000 for bid requirements and bid process. Approved.
- **Motion** (F. Madla; Second: R. Green) to authorize Civil Engineer up \$550 for foundation design and concrete pour inspection. Approved.
- Report of progress on Frank's 'to do' list
 1. Front gate/entrance – J. Nottingham. No response from Brad Nettle re: tour property.
 2. Clean up/Dumpster – J. Nottingham. No response from Jeff Davis with BSA re: clean-up.
 3. Trails – L. Hawkins – in progress.
 4. Refurbish historical structures – S. Beavin. None of agencies contacted were able to provide funding.
 5. Storyboards – S. Beavin – in progress.

New Business:

- Future Meetings:
 - October – to be scheduled as soon as bids have been reviewed by Coyle.
 - November and December – to be determined due to conflict with holidays.
- Incomplete required TPWD documents – TPWD to be contacted for clarification.
 1. Texas Pollution Discharge Elimination System-General Permit for Construction, with Texas Commission on Environmental Quality
 2. Accessibility compliance with the Texas Department of Licensing and Regulation

Adjourn: 8:10 pm.

Attachments:

Letter to property owners (2)

Design/Build Pavillion (D. Darst) (2)