

**MINUTES
CITY COUNCIL
CITY OF GREY FOREST, TEXAS
GREY FOREST CLUBHOUSE
18249 SHERWOOD TRAIL
HELOTES, TX 78023**

June 27, 2023, 6:30 PM

I. CALL TO ORDER

Mayor Amanda Waldrop called the meeting to order at 6:30 p.m.

II. ROLL CALL

Mayor Amanda Waldrop, Mayor Pro Tem Geri Poss, Council Member Aurelia Scharnhorst, Council Member Andy Jackson, Council Member Tim Santy, and Council Member Holly Holleway.

Staff Present: City Attorney Austin Beck, City Secretary Miguel Cantu, Assistant to the City Secretary Nichole Heinrich, Chief of Police James Perdue, and Police Officer Marcus Hix

III. PLEDGE OF ALLEGIANCE AND INVOCATION

The meeting commenced with the Pledge of Allegiance. Chaplain Betsy Mueller led the invocation.

IV. PRESENTATIONS BY CITIZENS AND VISITORS.

V. ANNOUNCEMENTS / REPORTS / MAYOR AND CITY EMPLOYEES

- a) Mayor Announcements
- b) Council/Staff Announcements:
- c) Committee Announcements/Reports
- d) Grey Forest Community Board Update
- e) Senator Frank L. Madla Natural Area Update
- f) Board of Adjustment Update
- g) Police Department Monthly Report
- h) Public Works Monthly Report
- i) Fire Department Monthly Report
- j) Grey Forest Utilities Update

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

VI. CONSENT AGENDA

a) Approval of Minutes: May 23, 2023, Regular Meeting

MOTION WAS MADE BY COUNCIL MEMBER SANTY TO POSTPONE THE PASSING OF THE MAY 23, 2023 REGULAR MEETING MINUTES. COUNCIL MEMBER JACKSON SECONDED THE MOTION. COUNCIL VOTED 5-0.

VII. UNFINISHED BUSINESS

- a) **Discuss and take possible action on amending Ordinance 206 to reduce the speed limit on Scenic Loop Road per the recommendation of the David Givler Engineering, City Engineer. (Mayor Waldrop)**
DISCUSSION ONLY.

- b) **Discuss and take possible action to direct City Attorney and staff to create ordinance to establish a four-way stop specifically on Scenic Loop Road and Sherwood Trail. (Mayor Waldrop).**
DISCUSSION ONLY.
- c) **Discuss and take possible action regarding an ordinance amending existing City Ethics Code. (City Attorney)**
DISCUSSION ONLY.
- d) **Discuss and take possible action on continuing a contract with Tyler Technologies-Ticketwriter. (Municipal Court)**
MOTION WAS MADE BY MAYOR PRO TEM POSS TO DISCONTINUE THE CONTRACT WITH TYLER TECHNOLOGIES-TICKETWRITER, PENDING THE ATTORNEY BEING ABLE TO MAKE SURE THE CITY CAN BREAK THE CONTRACT. COUNCIL MEMBER SANTY SECONDED THE MOTION. COUNCIL VOTED 5-0.

*Mayor Waldrop moved the agenda item New Business (e) after Unfinished Business (d)
Mayor Waldrop moved the agenda item Unfinished Business (e) after New Business (d).*

- e) **Discuss and take possible action authorizing the Mayor to use funding from the Coronavirus State and Local Fiscal Recovery Funds (SLRF), also referred to as ARPA Funds (American Rescue Plan Act), for the purchase of traffic calming devices, pavement restoration, and signage. (Mayor Waldrop)**
MOTION WAS MADE BY MAYOR PRO TEM POSS THE CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLRF), ALSO REFERRED TO AS ARPA FUNDS (AMERICAN RESCUE PLAN ACT), FOR THE PURCHASE OF THE PAVEMENT RESTORATION (SEE AGENDA ITEM, NEW BUSINESS (d)). COUNCIL MEMBER JACKSON SECONDED THE MOTION. COUNCIL VOTED 5-0.

VIII. NEW BUSINESS

- a) **Discuss and take possible action on appointment to Board of Adjustments of nominees Barbara Coulter and/or LeMoey Wiebush. (City Secretary)**
MOTION WAS MADE BY COUNCIL MEMBER SCHARNHORST TO APPOINT MS. BARBARA COULTER TO THE BOARD OF ADJUSTMENTS. MAYOR PRO TEM POSS SECONDED THE MOTION. COUNCIL VOTED 5-0.
MOTION WAS MADE BY COUNCIL MEMBER SCHARNHORST TO APPOINT MR. LEMOEY WIEBUSH TO THE BOARD OF ADJUSTMENTS. MAYOR PRO TEM POSS SECONDED THE MOTION. COUNCIL VOTED 5-0
- b) **Discussion and take possible action on amending auditing of financial statements of the city of Grey Forest as of and for the years ending September 30, 2019, 2020, 2021 as presented by Armstrong, Vaughan, & Associates, P.C. (Mayor Waldrop)**
MOTION WAS MADE BY COUNCIL MEMBER SANTY TO ACCEPT THE AMENDING AUDITING OF FINANCIAL STATEMENTS OF THE CITY OF GREY FOREST AS OF AND FOR THE YEARS ENDING SEPTEMBER 30, 2019, 2020, 2021 AS PRESENTED BY ARMSTRONG, VAUGHAN, & ASSOCIATES, P.C. COUNCIL MEMBER HOLLEWAY SECONDED THE MOTION. COUNCIL VOTED 5-0.
- c) **Discuss and take possible action on allowing the Mayor to enter into a standard professional services agreement with Bureau Veritas North America, Inc. for fire inspection services. (Mayor Waldrop)**
MOTION WAS MADE BY MAYOR PRO TEM POSS TO ENTER INTO A STANDARD PROFESSIONAL SERVICES AGREEMENT WITH BUREAU VERITAS NORTH

AMERICA, INC. FOR FIRE INSPECTION SERVICES. MOTION SECONDED BY COUNCIL MEMBER SCHARNHORST. COUNCIL VOTED 5-0.

- d) **Discuss and take possible action on allowing the Mayor to enter into a contract with Pavement Restoration in an amount not to exceed \$39,660.00 for street/pavement preservation for Scenic Loop Road, Sherwood Trail, Lookout Mountain, and Lovers Lane. (Mayor Waldrop)**

MOTION WAS MADE BY COUNCIL MEMBER HOLLEWAY TO ALLOW THE MAYOR TO ENTER INTO A CONTRACT WITH PAVEMENT RESTORATION IN AN AMOUNT NOT TO EXCEED \$39,660.00 FOR STREET/PAVEMENT PRESERVATION FOR SCENIC LOOP ROAD, SHERWOOD TRAIL, LOOKOUT MOUNTAIN, AND LOVERS LANE. COUNCIL MEMBER SANTY SECONDED THE MOTION. COUNCIL VOTED 5-0.

Mayor Waldrop moved the agenda item Unfinished Business (e) after New Business (d).

- e) **Discuss and take possible action regarding speed table/cushion recommendations from City Engineer David Givler, Givler Engineering, Inc.**
DISCUSSION ONLY.
- f) **Discuss and take possible action on the installation of a traffic table/cushion at 19516 Scenic Loop Road. (Mayor Waldrop)**
DISCUSSION ONLY.

IX. EXECUTIVE SESSION

The City of Grey Forest City Council did not convene into Executive Session.

X. OLD/PENDING BUSINESS (NOT READY FOR FINAL ACTION)

- a) **Discuss and take possible action on amendments to the adopted annual budget of the City of the Grey Forest, Texas for the 2022-2023 fiscal year; providing for supplemental appropriation and/or transfer of certain funds previously authorized; providing for severability; and providing for other matters related to the subject. (Mayor Waldrop)**
- b) **Discuss and take possible action on recommendations for appointment of two members to the Senator Frank L. Madla, Jr. Natural Area Board of Directors pursuant to amendment of Ordinance No. 180. (Recommendation: None) (Madla Board)**
- c) **Discuss and take possible action on proposed ordinance regulating the maintenance, removal, and preservation of certain mature trees within the City. (City Attorney)**
- d) **Computer Express Solutions to discuss server and information technology necessary for the City of Grey Forest. (Rey Valdez and Mike Solis)**
- e) **Discuss and take possible action on Resolution 2022-40R to establish bylaws for City Council meetings and related matters, including provisions of established parliamentary procedures. (City Attorney)**
- f) **Discussion regarding an ordinance amending Ordinance 81C, an ordinance of the City of Grey Forest, Texas amending Ordinance No. 81B Water Ordinance Appendix "A" Water Rates and other charges by replacing the subsection "Water Rates for Residential Service" in section "Rates for customers physically located within and outside the city limits of the City of Grey Forest. (Mayor Waldrop)**

XI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

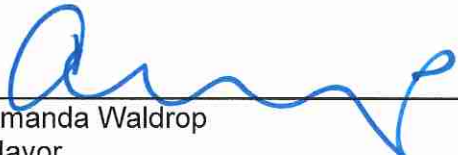
a) None

XII. ADJOURNMENT

MAYOR WALDROP ADJOURNED THE MEETING FOR A LACK OF FURTHER BUSINESS AT 8:37 P.M.


PASSED AND APPROVED THIS 25TH DAY OF JULY 2023.

APPROVED:



Amanda Waldrop
Mayor

ATTEST:



Miguel Cantu, TRMC
City Secretary

