

**CITY COUNCIL AGENDA  
CITY OF GREY FOREST, TEXAS  
GREY FOREST CLUBHOUSE  
18249 SHERWOOD TRAIL  
HELOTES, TX 78023**

**August 22, 2023, 6:30 PM**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE AND INVOCATION**

**IV. PRESENTATIONS BY CITIZENS AND VISITORS** This time is provided for citizens to address the City Council on issues and concerns, including any item on this Agenda. No action can or will be taken on issues raised under this portion of the meeting. Please state your name and address for the record and limit your remarks to a period not to exceed three minutes.

**V. ANNOUNCEMENTS / REPORTS / MAYOR AND CITY EMPLOYEES**

- a) Mayor Announcements
- b) Council/Staff Announcements
- c) Committee Announcements/Reports
- d) Grey Forest Community Board Update
- e) Senator Frank L. Madla Natural Area Update
- f) Board of Adjustment Update
- g) Police Department Monthly Report
- h) Public Works Monthly Report
- i) Fire Department Monthly Report
- j) Grey Forest Utilities Update
- k) City Attorney Report

**VI. PUBLIC HEARING**

- a) The City of Grey Forest, Texas proposes to institute annexation proceedings to enlarge and extend the boundary limits of said city to include the following described territory, to-wit:

Location: Scenic Springs (Irene Scharf, Lorna Main, and Shawn Main), 19215 Scenic Loop  
Rd, Helotes, Texas 78023

Property ID 353949

Legal Description (BCAD): CB 4569A P-31 ABS 651 (4.58AC)

Geographic ID: 05744-019-0011

Location: 19215 Scenic Loop Road

**THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:**

**VII. CONSENT AGENDA**

- a) Approval of Minutes: June 25, 2023 Regular Meeting minutes

**VIII. UNFINISHED BUSINESS**

- a) Discuss and take possible action regarding a proposed amendment to the settlement agreement for litigation relating to Scenic Springs. (City Attorney)

- b) Discuss and take possible action on Ordinance 2023-06-44 [Applicants Irene Scharf, Lorna Main, Shawn Main], an ordinance annexing the territory described in Item VI of this agenda to the City of Grey Forest, Texas, Bexar County, Texas, and extending the boundary limits of said city so as to include said hereinafter described property within said city limits, and granting to all the inhabitants of said property all the rights and privileges of other citizens and binding said inhabitants by all of the acts, ordinances, resolutions, and regulations of said city; and adopting a service plan or agreement. (City Attorney)
- c) Discuss and take possible action amending the existing City Ethics Code. (City Attorney)
- d) Discuss and take possible action on amending the existing Sign Ordinance. (City Attorney)
- e) Discuss and take possible action on Ordinance 2023-07-XX, an ordinance establishing a Master Fee Schedule for costs, fees and rates associated with permitting, and other services provided by the City of Grey Forest, Texas providing purpose and intent; providing for repeal of conflicting provisions; providing an effective date.
- f) Discuss and take possible action on recommendations for appointment of two members to the Senator Frank L. Madla, Jr. Natural Area Board of Directors pursuant to amendment of Ordinance No. 180. (Recommendation: None) (Madla Board)

#### **IX. NEW BUSINESS**

- a) Discuss and take possible action on the approval of the Chief of Police appointment of Reserve Officers: Jose L. Jimenez and Carlos Taboada. (Chief of Police)
- b) Discuss and take possible action on recommendation from Mayor to appoint Emilio Rodriguez as Public Works Director. (Mayor Waldrop)
- c) Discuss and take possible action on setting a date, time, and location for public hearing on the proposed Fiscal Year 2023-2024 Budget. (City Secretary)
- d) Discuss and take possible action to approve a proposed 2023 tax rate and schedule a date, time, and location for a public hearing regarding the proposed 2023 tax rate. (City Secretary)
- e) Discuss and take possible action regarding the pending TCEQ permitting process for proposed Lennar Guajalote development project and coordination between City and Greater Edwards Aquifer Authority ("GEAA") regarding same. (City Attorney)
- f) Discuss and take possible action on approval of use of Coronavirus State and Local Fiscal Recovery Funds (SLRF), also referred to as ARPA Funds (American Rescue Plan Act) for payment to Computer Express Solutions in an amount not to exceed \$4,045.00 for installation and configuration of security cameras in designated areas at City Hall. (Mayor Waldrop)
- g) Discussion regarding the following (Mayor Waldrop):
  - 1) Getting a recommendation from Givler Engineering on lowering the speed limits on the backroads.
  - 2) Eliminating thru traffic on backroads whether by gates, ordinance, etc.
  - 3) Installation of traffic cameras on the backroads to aid in traffic enforcement.
  - 4) Ways to adjust our annual 5% increase from Grey Forest Utilities in conjunction with Trustee recommendations and suggestions.
  - 5) Long range plans for employees, pay, retirement, benefits, and longevity.
  - 6) Sending traffic citations to Bexar County Justice of the Peace Court and having the

- Grey Forest Municipal Court on an as needed basis (not to exceed 2-4 times per year).
- 7) Citizen outreach and engagement programs and roles for the Grey Forest Community Board.
  - 8) Long-term infrastructure and maintenance plans & ways to increase funds for capital improvement projects, such as securing additional property tax or other revenue.
  - 9) Tree & grounds maintenance and preservation with continued power line clearing.
  - 10) Establishing free, public internet service within city limits.
  - 11) Ways to facilitate the protection and longevity of the Grey Forest Water System.

#### X. EXECUTIVE SESSION

*The City Council of the City of Grey Forest reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development), as applicable.*

#### XI. OLD/PENDING BUSINESS (i.e., pending matters not ready for final action)

- a) Discuss and take possible action regarding an amending Ordinance 81C, an ordinance of the City of Grey Forest, Texas amending Ordinance No. 81B Water Ordinance Appendix "A" Water Rates and other charges by replacing the subsection "Water Rates for Residential Service" in section "Rates for customers physically located within and outside the city limits of the City of Grey Forest. (Mayor Waldrop)
- b) Discuss and take possible action regarding policy regulating use of security cameras at City Hall, including access to and storage of data recorded by said cameras. (City Attorney)

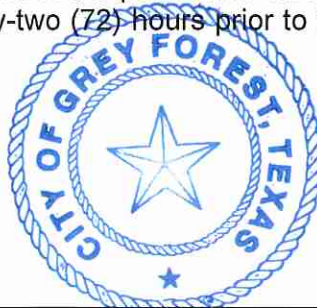
#### XII. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

- a) None

#### XIII. ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Grey Forest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted on the 18<sup>th</sup> day of August at 3:18 P.M., more than seventy-two (72) hours prior to the meeting on 22<sup>nd</sup> day of August 2023.

By:   
 Miguel Cantu, TRMC  
 City Secretary



#### NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Grey Forest City Council meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight hours prior to the meeting time at (210) 695-3261 ext 1.