

**CITY COUNCIL AGENDA  
CITY OF GREY FOREST, TEXAS  
GREY FOREST COMMUNITY CENTER  
18249 SHERWOOD TRAIL  
HELOTES, TX 78023**

**January 24, 2023, 6:30 PM**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE AND INVOCATION**

**IV. PRESENTATIONS BY CITIZENS AND VISITORS** *(Comments by members of the public are limited to three (3) minutes for any one speaker. Citizens may submit a written statement to the Office of the City Secretary at citysecretary@greyforest-tx.gov no later than thirty (30) minutes prior to the start of the meeting. Copies of statements will be provided to the City Council. A city official may make a statement of specific, factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.)*

**V. ANNOUNCEMENTS / REPORTS / MAYOR AND CITY EMPLOYEES**

- a) Mayor Announcements
  - 1) Financials
- b) Council/Staff Announcements
- c) Committee Announcements/Reports
- d) Grey Forest Community Board Update
- e) Senator Frank L. Madla Natural Area Update
- f) Board of Adjustment Update
- g) Police Department Monthly Report
- h) Public Works Monthly Report
- i) Fire Department Monthly Report
- j) Grey Forest Utilities Update

**VI. PUBLIC HEARING**

- a) N/A

**THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:**

**VII. CONSENT AGENDA**

- a) Approval of Minutes: November 22, 2022 Regular Meeting, December 8, 2022 Special Meeting, and January 8, 2023 Special Meeting.

**VIII. NEW BUSINESS**

- a) Discuss and take possible action on Ordinance No, 2023-01-38 an ordinance ordering a General Election in the City of Grey Forest, Texas, to be held on May 6, 2023 for the election of three council members for Place One (1), Place Three (3), and Place five (5), the term of such offices to be for two (2) years, terminating when their successors are elected and qualified; and establishing procedures for said General Election.
- b) Discuss and take possible action allowing the Mayor to enter into a Joint Election Agreement with Bexar County Elections Administrator, acting on behalf of Bexar County, to conduct the General Election to be held on May 6, 2023 for the City of Grey Forest.

- c) Discuss and take possible action to create a position of Sergeant for the Police Department.
- d) Discuss and take possible action on Resolution No 2023-35R, a resolution of the City Council of the City of Grey Forest, Texas, hereby authorizing the Mayor, or her designee, to dispose of City Surplus Property by discarding the same.
- e) Discuss and take possible action on Resolution No. 2023-36R, a resolution of the City Council of the City of Grey Forest, Texas hereby approving July 24, 2022 Special City Council Meeting Minutes.
- f) Discuss and take possible action on Resolution 2023-37R, a resolution of the City Council for the City of Grey Forest, Texas, accepting and granting a petition for annexation submitted by Irene Scharf, Lorna Main, and Shawn Main for an approximate total of 4.58 acres; to be annexed by the City of Grey Forest; ordering the annexation process to commence, authorizing city staff to post and send the required notices, and ordering the scheduling of public hearings, directing city staff to prepare a service plan for the proposed area, directing city staff to prepare a draft an annexation ordinance for City Council's consideration and declaring and effective date.
- g) Discuss and take possible action on Resolution 2023-38R, a resolution of the City Council for the City of Grey Forest, Texas, accepting and granting a petition for annexation submitted by Clifford L. Hamilton, Jr. for an approximate total of 1.5150 acres; to be annexed by the City of Grey Forest; ordering the annexation process to commence, authorizing city staff to post and send the required notices, and ordering the scheduling of public hearings, directing city staff to prepare a service plan for the proposed area, directing city staff to prepare a draft an annexation ordinance for City Council's consideration and declaring and effective date.
- h) Discuss and take possible action on Resolution 2023-39R, a resolution of the City Council for the City of Grey Forest, Texas, accepting and granting a petition for annexation submitted by City of Grey Forest for an approximate total of 36.634 acres; to be annexed by the City of Grey Forest; ordering the annexation process to commence, authorizing city staff to post and send the required notices, and ordering the scheduling of public hearings, directing city staff to prepare a service plan for the proposed area, directing city staff to prepare a draft an annexation ordinance for City Council's consideration and declaring and effective date.
- i) Discuss and take possible action providing pay increases for Municipal Court Judge Michael Latimer, Municipal Court Prosecutor Darrell Dulling, Public Works Director Jay Shipley, Public Works Emilio Rodriguez, and Assistant to the City Secretary Nichole Heinrich. (Texas Local Government Code Section §551.074 personnel matter)
- j) Discuss and take possible action to amend City Council Policies, Procedures, and Rules of Order for City Meetings and amend same to be adapted in accordance with Robert's Rules of Order.
- k) Discuss and take possible action on use of funding from Coronavirus State and Local Fiscal Recovery Funds (SLFRF), also referred to as ARPA Funds (American Rescue Plan Act of 2021), for a City Server in an amount not to exceed \$21,994.85.
- l) Discuss and take possible action to create a plan for future use of Coronavirus State and Local Fiscal Recovery Funds (SLFRF), also referred to as ARPA Funds(American Rescue Plan Act of 2021).

- m) Discuss and take possible action on requesting the City Attorney to create an ordinance to place stop signs to establish a four-way stop at the intersection of Sherwood Trail & Scenic Loop Road; and a three way stop at the northern most intersection of Scenic Loop Road & Grey Forest Drive.

**IX. UNFINISHED BUSINESS**

- a) N/A

**X. EXECUTIVE SESSION**

- a) Deliberate the resignation of the City Attorney in accordance with Section 551.074 of the Texas Government Code.

**XI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED**

- a) None

**XII. ADJOURNMENT**

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING:** *The City of Grey Forest meeting place is wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Grey Forest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-695-3261 ext. 1, or 711 Texas Relay.*

**DECORUM REQUIRED:** *Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.*

**ACTION BY COUNCIL AUTHORIZED:** *The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.074 (Personnel Matters); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development Negotiations); and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.*

**EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY:** *This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

**ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:** *It is anticipated that members of the City Council, or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will*

*be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.*

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Grey Forest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted on the 20<sup>th</sup> day of January 2023 at 1:02 P.M., more than seventy-two (72) hours prior to the meeting on 24<sup>th</sup> day of January 2023.

By: \_\_\_\_\_

Miguel Cantu, TRMC  
City Secretary

