

**MINUTES
REGULAR CITY COUNCIL
CITY OF GREY FOREST, TEXAS
GREY FOREST COMMUNITY CENTER
18249 SHERWOOD TRAIL
HELOTES, TX 78023
October 25, 2022, 6:30 PM**

I. CALL TO ORDER

Mayor Amanda Waldrop called the meeting to order at 6:30 p.m.

II. ROLL CALL

Mayor Amanda Waldrop, Mayor Pro Tem Geri Poss, Council Member Aurelia Scharnhorst, Council Member Sean Skaggs, Council Member Timothy Santy, and Council Member Kimberly Verity.

Staff Present: City Attorney Ryan Henry, City Secretary Miguel Cantu, Assistant to the City Secretary Nichole Heinrich

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. PRESENTATIONS BY CITIZENS AND VISITORS

V. ANNOUNCEMENTS / REPORTS / MAYOR AND CITY EMPLOYEES

- a) Mayor Announcements
 - 1) Financials
- b) Council/Staff Announcements
- c) Committee Announcements/Reports
- d) Grey Forest Community Board Update
- e) Senator Frank L. Madla Natural Area Update
- f) Board of Adjustment Update
- g) Police Department Monthly Report
- h) Public Works Monthly Report
- i) Fire Department Monthly Report
- j) Grey Forest Utilities Update

VI. PUBLIC HEARING

- a) None

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

VII. CONSENT AGENDA

- a) **Approval of Minutes: July 24, 2022, Special Meeting, August 23, 2022, Regular Meeting, September 20, 2022, Special Meeting, and October 17, 2022, Special City Council and Grey Forest Board of Trustees.**

MOTION WAS MADE BY COUNCIL MEMBER SCHARNHORST TO APPROVE THE AUGUST 23, 2022, REGULAR MEETING, SEPTEMBER 20, 2022, SPECIAL MEETING AND REMOVING THE JULY 24, 2022, SPECIAL MEETING AND THE OCTOBER 17, 2022, WORKSHOP MEETING WITH GFU FROM THE CONSENT AGENDA. MAYOR PRO TEM POSS SECONDED THE MOTION. COUNCIL VOTED 5-0

VIII. NEW BUSINESS

- a) **Discuss and take possible action on cancelling December City Council Meeting.**
MOTION WAS MADE BY MAYOR PRO TEM POSS TO CANCEL THE DECEMBER COUNCIL MEETING. COUNCIL MEMBER SKAGGS SECONDED THE MOTION. COUNCIL VOTED 4-1 WITH COUNCIL MEMBER VERITY VOTING AGAINST
- b) **Discuss and take possible action on Resolution 2022-31R, a resolution of the City of Grey Forest, Texas designating the Helotes Echo as the primary Official Newspaper for the City of Grey Forest, Texas; and providing an effective date.**
NO ACTION
- c) **Discuss and take possible action on ratifying Interim Police Administrator Services and Consulting Agreement with R. Kirk Boatright, Public Safety Consultant, as specified in Ordinance No. 2022-05-16, Sec. 1.03.005 (i) d.**
MOTION WAS MADE BY COUNCIL MEMBER SCHARNHORST TO RATIFY INTERIM POLICE ADMINISTRATOR SERVICES AND CONSULTING AGREEMENT WITH R. KIRK BOATRIGHT, PUBLIC SAFETY CONSULTANT, AS SPECIFIED IN ORDINANCE NO. 2022-05-16, SEC. 1.03.005 (I) D WITH A 30 DAY EXTENSION AND WITH MR. BOATRIGHT OBTAINING HIS COMMISSION. MAYOR PRO TEM SECONDED THE MOTION. COUNCIL VOTED 3-2 WITH COUNCIL MEMBER SKAGGS AND VERITY VOTING AGAINST.
- d) **Discuss and take possible action regarding Resolution No. 2022-32R, a resolution of the City Council of the City of Grey Forest, Texas, hereby authorizing the Mayor, or her designee to dispose of City Surplus Property by discarding the same.**
MOTION WAS MADE BY COUNCIL MEMBER SANTY TO APPROVE RESOLUTION NO. 2022-32R, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREY FOREST, TEXAS, HEREBY AUTHORIZING THE MAYOR, OR HER DESIGNEE TO DISPOSE OF CITY SURPLUS PROPERTY BY DISCARDING THE SAME AS NOTED IN APPENDIX A. MAYOR PRO TEM POSS SECONDED THE MOTION. MOTION PASSED 4-1 WITH COUNCIL MEMBER SKAGGS VOTING AGAINST.
- e) **Discussion regarding an ordinance of the City of Grey Forest, Texas amending Ordinance 81C, Water Ordinance, adding a sub section "Water Rates for Commercial Services".**
NO ACTION
- f) **Discussion regarding the status of amending the records retention ordinance to make City Council meeting audio recordings part of the permanent record.**
NO ACTION
- g) **Discuss and take possible action regarding Ordinance No. 2022-10-30 to authorize the Mayor to negotiate and sign an Agreement for computer maintenance with Computer Express.**
NO ACTION
- h) **Discuss and take possible action regarding Ordinance No. 2022-10-31, to authorize the Mayor to sign an Interlocal Participation Agreement with Texas Association of Counties (TAC) County Information Resources Agency (CIRA) to become a Member and participate in the central, cooperative and coordinated assistance and services to Members in all matters relating to information resources and technologies in order to increase efficiencies and improve the quality, reliability and interoperability of**

information resources, technologies and services and pay the applicable membership fee.

NO ACTION

- i) **Discuss and possible action on requiring background checks (standard financial background and criminal history reports) on all City of Grey Forest officials/employees that handle and/or have access to bank accounts, payroll, QuickBooks, and other finances of the City. (Councilmember Verity and Councilmember Skaggs)**

NO ACTION

- j) **Discuss and possible action on the development of a plan for hiring and replenishing police staff as well as addressing any internal department/process issues that Kirk Boatright has. (Councilmember Verity and Councilmember Skaggs)**

NO ACTION

IX. UNFINISHED BUSINESS

- a) None

X. EXECUTIVE SESSION

The City Council of the City of Grey Forest convened into Executive Session at 9:13 p.m. in accordance with Texas Open Meetings action, Section 551 Section 551.071 (consultation with legal counsel).

- a) **City Council will discuss pending litigation regarding the Scharf v. City of Grey Forest pursuant to Texas Government Code Section 551.071 (consultation with legal counsel).**

- b) **City Council will discuss the security audit pertaining to the Grey Forest Police Department pursuant to Texas Government Code Section 551.076 (security audits).**

- c) **City Council will discuss matters falling under Texas Government Code Section 551.074(personnel/officials); specifically discuss status of ethics complaint from Mr. John Chaffee against Mayor Waldrop with Mayor Waldrop reserving her right to proceed in open session. (Mayor Pro Tem Poss)**

MAYOR WALDROP REQUESTED TO MOVE THIS AGENDA ITEM TO OPEN SESSION. MAYOR PRO TEM POSS RECOMMENDED TO COUNCIL THAT NO FURTHER INVESTIGATION OR ACTION BE PURSUED AND THE COMPLAINT BE DISMISSED. COUNCIL MEMBER SCHARNHORST MADE A MOTION TO ACCEPT MAYOR PRO TEM POSS'S RECOMMENDATION CONCERNING THE ETHICS COMPLAINT FROM MR. JOHN CHAFFEE AGAINST MAYOR WALDROP. COUNCIL MEMBER SANTY SECONDED THE MOTION. COUNCIL VOTED 3-2 WITH COUNCIL MEMBERS VERITY AND SKAGGS VOTING AGAINST.

- d) **City Council will discuss matters falling under Texas Government Code Section 551.074(personnel/officials); specifically discuss status of ethics complaint from Mr. Michael Phillips against Mayor Waldrop with Mayor Waldrop reserving her right to proceed in open session. (Mayor Pro Tem Poss)**

MAYOR WALDROP REQUESTED TO MOVE THIS AGENDA ITEM TO OPEN SESSION. NO ACTION.

- e) City Council will discuss matters pursuant to Texas Government Code Section 551.071 (Personnel); specifically discuss process for hiring a chief of police and any interim designation for head of the department.

- f) City Council will discuss matters falling under Texas Government Code Section 551.074(personnel/officials); specifically the mayor’s authority to hire personnel pursuant to Ordinance 2022-05-16 and the purpose of its creation, the requirements for the mayor to adjust police department shift hours pursuant to Ordinance 2022-08-23, and legal counsel provided to Mayor regarding her actions taken as stated in her correspondence to Council and citizens, and the legality of matters regarding Mayor’s action(s) related to City of Grey Forest ordinances with Mayor Waldrop reserving her right to proceed in open session. (Councilmember Verity and Councilmember Skaggs)
NO ACTION.

The Council of the City of Grey Forest reconvened in Open Session at 1:28 a.m. (October 26, 2022) in accordance with the Texas Open Meetings Act, Section 551.071 (consultation with legal counsel)

XI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

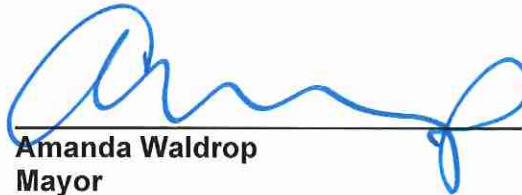
a) None

XII. ADJOURNMENT

MAYOR WALDROP ADJOURNED THE MEETING FOR A LACK OF FURTHER BUSINESS AT 1:28 A.M.

PASSED AND APPROVED THIS 22nd DAY OF NOVEMBER 2022.

APPROVED:


Amanda Waldrop
Mayor

ATTEST:


Miguel Cantu, TRMC

