

**CITY COUNCIL AGENDA
CITY OF GREY FOREST, TEXAS
GREY FOREST COMMUNITY CENTER
18249 SHERWOOD TRAIL
HELOTES, TX 78023**

October 25, 2022, 6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. PRESENTATIONS BY CITIZENS AND VISITORS *(Comments by members of the public are limited to three (3) minutes for any one speaker. Citizens may submit a written statement to the Office of the City Secretary at citysecretary@greyforest-tx.gov no later than thirty (30) minutes prior to the start of the meeting. Copies of statements will be provided to the City Council. A city official may make a statement of specific, factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.)*

V. ANNOUNCEMENTS / REPORTS / MAYOR AND CITY EMPLOYEES

- a) Mayor Announcements
 - 1) Financials
- b) Council/Staff Announcements
- c) Committee Announcements/Reports
- d) Grey Forest Community Board Update
- e) Senator Frank L. Madla Natural Area Update
- f) Board of Adjustment Update
- g) Police Department Monthly Report
- h) Public Works Monthly Report
- i) Fire Department Monthly Report
- j) Grey Forest Utilities Update

VI. PUBLIC HEARING

- a) N/A

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

VII. CONSENT AGENDA

- a) Approval of Minutes: July 24, 2022, Special Meeting, August 23, 2022, Regular Meeting, September 20, 2022, Special Meeting, and October 17, 2022, Special City Council and Grey Forest Board of Trustees.

VIII. NEW BUSINESS

- a) Discuss and take possible action on cancelling December City Council Meeting.
- b) Discuss and take possible action on Resolution 2022-31R, a resolution of the City of Grey Forest, Texas designating the Helotes Echo as the primary Official Newspaper for the City of Grey Forest, Texas; and providing an effective date.

- c) Discuss and take possible action on ratifying Interim Police Administrator Services and Consulting Agreement with R. Kirk Boatright, Public Safety Consultant, as specified in Ordinance No. 2022-05-16, Sec. 1.03.005 (i) d.
- d) Discuss and take possible action regarding Resolution No. 2022-32R, a resolution of the City Council of the City of Grey Forest, Texas, hereby authorizing the Mayor, or her designee to dispose of City Surplus Property by discarding the same
- e) Discussion regarding an ordinance of the City of Grey Forest, Texas amending Ordinance 81C, Water Ordinance, adding a sub section "Water Rates for Commercial Services".
- f) Discussion regarding the status of amending the records retention ordinance to make City Council meeting audio recordings part of the permanent record.
- g) Discuss and take possible action regarding Ordinance No. 2022-10-30, to authorize the Mayor to negotiate and sign an Agreement for computer maintenance with Computer Express.
- h) Discuss and take possible action regarding Ordinance No. 2022-10-31, to authorize the Mayor to sign an Interlocal Participation Agreement with Texas Association of Counties (TAC) County Information Resources Agency (CIRA) to become a Member and participate in the central, cooperative and coordinated assistance and services to Members in all matters relating to information resources and technologies in order to increase efficiencies and improve the quality, reliability and interoperability of information resources, technologies and services and pay the applicable membership fee.
- i) Discuss and possible action on requiring background checks (standard financial background and criminal history reports) on all City of Grey Forest officials/employees that handle and/or have access to bank accounts, payroll, QuickBooks, and other finances of the City. (Councilmember Verity and Councilmember Skaggs)
- j) Discuss and possible action on the development of a plan for hiring and replenishing police staff as well as addressing any internal department/process issues that Kirk Boatright has. (Councilmember Verity and Councilmember Skaggs)

IX. UNFINISHED BUSINESS

- a) None

X. EXECUTIVE SESSION

- a) City Council will discuss pending litigation regarding the Scharf v. City of Grey Forest pursuant to Texas Government Code Section 551.071 (consultation with legal counsel).
- b) City Council will discuss the security audit pertaining to the Grey Forest Police Department pursuant to Texas Government Code Section 551.076 (security audits).
- c) City Council will discuss matters falling under Texas Government Code Section 551.074(personnel/officials); specifically discuss status of ethics complaint from Mr. John Chaffee against Mayor Waldrop with Mayor Waldrop reserving her right to proceed in open session. (Mayor Pro Tem Poss)
- d) City Council will discuss matters falling under Texas Government Code Section

551.074(personnel/officials); specifically discuss status of ethics complaint from Mr. Michael Phillips against Mayor Waldrop with Mayor Waldrop reserving her right to proceed in open session. (Mayor Pro Tem Poss)

- e) City Council will discuss matters pursuant to Texas Government Code Section 551.071 (Personnel); specifically discuss process for hiring a chief of police and any interim designation for head of the department.
- f) City Council will discuss matters falling under Texas Government Code Section 551.074(personnel/officials); specifically the mayor's authority to hire personnel pursuant to Ordinance 2022-05-16 and the purpose of its creation, the requirements for the mayor to adjust police department shift hours pursuant to Ordinance 2022-08-23, and legal counsel provided to Mayor regarding her actions taken as stated in her correspondence to Council and citizens, and the legality of matters regarding Mayor's action(s) related to City of Grey Forest ordinances with Mayor Waldrop reserving her right to proceed in open session. (Councilmember Verity and Councilmember Skaggs)

XI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

- a) None

XII. ADJOURNMENT

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING: *The City of Grey Forest meeting place is wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Grey Forest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-695-3261 ext. 1, or 711 Texas Relay.*

DECORUM REQUIRED: *Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.*

ACTION BY COUNCIL AUTHORIZED: *The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.074 (Personnel Matters); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development Negotiations); and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.*

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: *This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: *It is anticipated that members of the City Council, or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.*

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Grey Forest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted on the 21st day of October 2022 at 3:15 P.M., more than seventy-two (72) hours prior to the meeting on 25th day of October 2022.

By: Nichole Heinrich
Nichole Heinrich
Assistant to the City Secretary

