

**MINUTES  
REGULAR CITY COUNCIL  
CITY OF GREY FOREST, TEXAS  
GREY FOREST COMMUNITY CENTER  
18249 SHERWOOD TRAIL  
HELOTES, TX 78023  
November 23, 2021, 6:30 PM**

**I. CALL TO ORDER**

Mayor Charles M. Thornton Jr. called the meeting to order at 6:30 p.m.

**II. ROLL CALL**

Mayor Charles M. Thornton Jr., Mayor Pro Tem Geri Poss, Council Member Jennifer Nottingham, Council Member Sean Skaggs, Council Member Darst, and Council Member Kimberly Verity.

Staff Present: City Secretary Miguel Cantu, Chief of Police Rene Rodriguez, Administrative Assistant Nichole Heinrich, Deputy Chief Frank Francis, and SGT Scott Ristow

**III. PLEDGE OF ALLEGIANCE AND INVOCATION**

The meeting commenced with the Pledge of Allegiance.

**IV. PRESENTATIONS BY CITIZENS AND VISITORS**

Ms. Donna Gottwald requested to address the City Council. She stated she was in favor of the Scharf lawsuit and urged the City Council up the effort to appeal the courts decision. Ms. Gottwald cited several points from Ordinance 45B.

**V. ANNOUNCEMENTS / REPORTS / MAYOR AND CITY EMPLOYEES**

**a) Mayor Announcements**

**1) Financials**

Mayor Thornton presented the future financials and October 2021 Check Details. City Secretary Miguel Cantu informed City Council the Bexar County ESD No. 8 first and second quarter payments had been made.

**b) Council/Staff Announcements:** None

**c) Committee Announcements/Reports:** None

**d) Grey Forest Community Board Update:** None

**e) Senator Frank L. Madla Natural Area Update:** Council Member Nottingham reported their annual auction would be online on December 1, 2021. Additionally, the park held its annual prescribed burning performed by the Bexar County Emergency Services District 8 Fire Department.

**f) Board of Adjustment Update:** Administrative Assistant Nichole Heinrich reported the board met on November 22, 2021 and approved a request from Mr. Charles Laughlin, 18414 Scenic Loop Road variance.

**g) Police Department Monthly Report:** Mayor Thornton called on Chief Rene Rodriguez. Chief Rodriguez reviewed the Police Department Report for October 2021. He also mentioned the Southwest Texas Regional Advisory Council (STRAC) donated 125 MREs (meals ready to eat) and 150 bottles of water to the City's emergency management efforts. Chief Rodriguez announced Deputy Chief Frank Francis applied for a grant with HEB in the amount of \$500.00.

**h) Public Works Monthly Report:** Mayor Thornton reported the Public Works Department had been very busy assisting Ms. Madeline McCloskey at the Grey Forest Community Center Park Playground Phase I project.

**i) Fire Department Monthly Report:** Bexar County Emergency Services District 8 Firefighter

Engineer Bryant Bigham provided a report for City Council's review. Engineer Bigham also explained the prescribed burn and how the fire department was able to utilize the event for training purposes.

**j) Grey Forest Utilities Update:** Mayor Thornton stated that GFU Board did not hold its monthly meeting; however, they were still seeking to lease a generator during the months of December, January, and February.

## VI. PUBLIC HEARING

a) None

**THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:**

## VII. CONSENT AGENDA

### a) **Approval of Minutes: October 26, 2021 Regular Meeting**

Council Member Nottingham requested a correction on Agenda Item V. e.) to change "planned burn" to "prescribed burn".

MOTION WAS MADE BY COUNCIL MEMBER NOTTINGHAM TO APPROVE THE MINUTES FOR OCTOBER 26, 2021. COUNCIL MEMBER SKAGGS SECONDED THE MOTION. COUNCIL VOTED 5-0.

## VIII. NEW BUSINESS

### a) **Discuss and take possible action on appointment of Reserve Officer: Jerry Pardo**

Deputy Chief Frank Francis presented Mr. Jerry Pardo to the City Council for approval as a City of Grey Forest Reserve Officer.

MOTION WAS MADE BY COUNCIL MEMBER SKAGGS TO APPROVE THE APPOINTMENT OF JERRY PARDO. COUNCIL MEMBER NOTTINGHAM SECONDED THE MOTION. COUNCIL VOTED 5-0.

### b) **Discuss and take possible action on recommendation(s) for appointment to the City of Grey Forest Community Board.**

NO ACTION.

## IX. UNFINISHED BUSINESS

a) None

## X. EXECUTIVE SESSION

The City Council of the City of Grey Forest convened in Executive Session at 6:56 p.m. in accordance with the Texas Open Meetings Act, Section 551.071 (consultation with legal counsel).

### a) **City Council will receive an update from the City Attorney regarding the status of the Scharf v. City of Grey Forest litigation pursuant to Texas Government Code Section 551.071 (consultation with legal counsel).**

The City Council of the City of Grey Forest reconvened in Open Session 7:52 p.m. in accordance with the Texas Open Meetings Act, Section 551.071 (consultation with legal counsel)

NO ACTION TAKEN.

## XI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

a) Council Member Skaggs requested any pending items to be placed on the next agenda.

**XII. ADJOURNMENT**

MOTION WAS MADE BY MAYOR PRO TEM POSS TO ADJOURN AT 7:52 P.M. COUNCIL MEMBER NOTTINGHAM SECONDED THE MOTION. COUNCIL VOTED 5-0.

**PASSED AND APPROVED THIS 8<sup>th</sup> DAY OF FEBRUARY, 2022.**

**APPROVED:**



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**Charles Mitchell Thornton, Jr.**  
Mayor

**ATTEST:**



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**Miguel Cantu, TRMC**  
City Secretary



