

MINUTES
REGULAR MEETING
August 25, 2020

A Regular Meeting was held by the Grey Forest City Council of the City of Grey Forest, Texas on July 25, 2020 at 6:31 p.m. at the La Escondida Celebration Center, 9888 Escondida Road, Helotes, Texas 78023.

The following members present to-wit:

Mayor Mitchell Thornton	Council member Sean Skaggs
Council member Susan Darst	Council member Geri Poss
Council member Kimberly Verity	Council member Jennifer Nottingham

Staff Present:

Chief Rene Rodriguez	City Secretary Shannan Kinsley
Sgt. Scott Ristow	Assistant to City Secretary Joni Baker

Citizen's Present:

Don Reddout
Myra Hanson
Mandie Waldrop
Susan Beavin
Maria Ammerman

Call to Order – City Council Regular Session

Mayor Thornton called the regular meeting to order at 6:31 p.m.

Opening Pledge of Allegiance to the Flag of the United States

(Mayor Thornton)

Hearing of Residents – None.

Mayor Announcements – None.

Council/Staff Announcements – None.

Committee Announcements/Reports

Mayor Thornton recognized Council member Nottingham who provided the following:

- Road Committee met twice
- First meeting was introductory into and skill sets

- Committee volunteers consist of Jon Feist, Tim Santy, James Swisher, Mandie Waldrop and Jennifer Nottingham whom, bring to the table Engineering, Marketing, Research, Tech and Construction
- Second meeting was a drive thru the City to identify hot spots using Givler Engineering Binder. Focused on drainage issues.
- Engineering and Construction (James & Tim) will meet tonight and tomorrow night to determine plans and estimates
- Next meeting is Thursday night.

Council member Darst asked how you could be focusing on drainage when safety is the number one priority. Council member Nottingham states that drainage is a safety issue. We have a few sections that water is going up and over the road and destroying the road. That is where we decided to focus on. These are not huge projects. Council member Darst asked if you were going to incorporate the list that we established several council meetings ago, when we prioritized safety? Council member Nottingham was under the impression that the Committee was put together to do that job. Council member Darst asks if the committee is getting quotes on behalf of the City? Council member Nottingham states no, James can do some very basic estimates looking at what we think it will cost. Council member Darst if we are considering his company to do this work that is a very arguable case for conflict of interest. Mayor Thornton stated that they are doing research and bringing to Council to present. They have 90 days to bring back to Council. It will still have to go to Givler and out for bid. Council member Darst asked if they would look at the safety list so that we are not doing the same things we have already done. Council member Nottingham stated there are 4 pages of 2015 Givler Plans that have different scenarios that we are using. Council member Nottingham asks for clarification on 3 months. Mayor Thornton stated 90 days started last night and that the presentation should be made at the November meeting. Council member Darst ask if the funds that we have allocated for Sherwood going to rollover to the next year? Shannan stated that we didn't finish Scenic Loop last year so this year we paid for it and have not paid for Hillside. Mayor Thornton stated to Council Nottingham that she will have an idea by the end as to how much money Committee will have by the end of the week when Budget is submitted to Shannan.

Grey Forest Community Board (GFCB) Update

Mayor Thornton recognized Council member Sean Skaggs who provided the following announcements:

- New electrical upgrades (lighting & fans) in the Club House.
- Drinking has been installed
- Matt Galvan doing clearing on creeks
- Grey Forest Utilities is installing a 2" water main for tree irrigation at no cost to the City at Community Park
- Playground approved by Board and will be considered by the Board next month
- Conservation easement has been discussed and will continue to be discussed as an option

Senator Frank L. Madla, Jr. Natural Area Update

Mayor Thornton recognized Council member Nottingham who provided the following announcements:

- Meeting was moved but did not get it posted
- Meetings will be on regular last Sunday
- Meetings will start on 3rd Tuesday in September
- Posted solicitation notice on Kiosk, no donations yet
- Continuing invasive tree removal
- Next workday will be September 19th at 8:30 a.m.

Council member Darst asks how we are promoting solicitation? Council member Nottingham states that there is further discussion and will be emailing and marketing.

City Events and Announcements - None

Board of Adjustment Update

Mayor Thornton recognized Shannan Kinsley who stated a Board of Adjustment meeting was held on August 12, 2020 for the property owner off of Menchaca Road who could not meet setbacks for a carport. Board approved it.

Police Department Activity Report

Chief Rene Rodriguez announced the July 2020 Monthly Report.

- 1142 hours worked, 4650 miles driven, 453 calls for service, summons 20/18 (citations), 38 total traffic stops and 20 warnings, 1 theft.
- 70 Flu shots will be delivered and will be distributed at no cost to the City.

Council member Darst asked for progress report with Code Enforcement on Scenic Loop? Sgt. Scott Ristow stated the cleanup is being continued and working on the corridor first. There will be a verbal warning, written warning then citation. Code Enforcement training has been pushed back again (due to COVID) until November 9-13.

Public Works Announcements

Mayor Thornton recognized Shannan Kinsley who announced the following:

- Continue working on routine maintenance
- Working Brush Chipping
- Scheduled Junk Day for 8:00 a.m. Saturday, September 12, 2020

Mayor Thornton stated that citizens will pull up and stay in their vehicles, Public Works will empty their truck / trailer.

GFU Utility Announcements

Mayor Thornton stated that income is off on commercial side of business due to the situation we are in. Board meeting tomorrow night by Zoom. Mayor Thornton will update at next Council meeting.

Fire Department Report

Don Reddout provided the announcements of the July 2020 Department Incident Report.

- There were 5 calls for service for the month of July 2020; 1 Assist the Public and 4 Medical. Average Response Time 1.80 minutes. Average Personnel 3.60.
- New Station could be in operation in October but he's thinking November.
- No definite plan discussing personnel ½ will be stationed at Grey Forest and ½ at new location.
- Negotiating land for Station 3 real estate situation

Council member Nottingham announced that all stations around here backed up (brought other crew members in) our station during Brian Anderson's funeral. Council member Darst asked what departments participated in the backfill. Don replied with ESD 7 brought a truck over with 2 people.

Consent Agenda Items

1.-2. Minutes – Consideration and/or action regarding the approval of the minutes of the Regular City Council Meeting of July 28, 2020 and July 2020 Monthly Financials. *Mayor Thornton asked if any Council member would like to pull an item for individual consideration. No individual consideration was asked. Mayor Thornton asked for a motion and recognized Council member Darst who moved to accept the items on the consent agenda and was seconded by Council member Nottingham. The vote was unanimous with Council members Poss, Skaggs and Verity voting for and no one voting no. Motion passed. 5-FOR, 0-NO*

New Business – None.

Unfinished Business

3. Discuss and Act Ordinance No. 242 Establishing a Four-Way Stop by Amending Section 12.03.061 of Article 12.03 of the Code of Ordinances

Mayor Thornton recognized Chief Rodriguez who gave layout of the 4-way stop. Hilltop & Sherwood and Lookout & Sherwood. Shannan stated that Council had moved in June to move forward with the 4-way. Mayor Thornton stated that we are making the 2-way stop a 4-way stop. *Mayor Thornton asked for a motion and recognized Council member Poss who made motion to accept Ordinance No. 242. Seconded by Council member Verity. Council members Nottingham, Skaggs and Darst voting for and no one voting no. Motion passed. 5-YES, 0-NO*

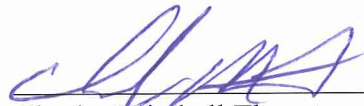
4. Discuss and Act on Replacement of Mailboxes for Grey Forest Citizens

Mayor Thornton stated at the meeting for last we discussed to bring back a proposal on mailboxes. Mayor Thornton met with new Post Master regarding mailboxes and placement. Proposing directly across from the City Hall in the wooded area by the Fire Department. Measured area and can put a 12 x 20 slab. There is already power and lights in the trees. We can put 192 mailboxes in that area but would want to add a few more for new homes. Place mailboxes back-to-back with larger parcels on each corner. This would give 8 large parcel boxes. Will not be doing anything with the existing boxes. Will look at using that area for additional parking. Waiting to hear back from new Post Master, Shane Morrison. 5 mailboxes

are not legal. Current plan is to put a slab with cedar posts and metal roof with cameras. Everybody's mail would be safe and locked. Do not want to cut down any trees and feels if done correctly it will blend in and not be seen. Council will review what it looks like before we build. Mailboxes at Grey Moss Inn will stay there. Trashcan has been removed Mayor Thornton stated the once he has a solid plan and cost, he will bring it back to Council. Mandie Waldrop presented a petition. Mayor Thornton will wait to hear back from Post Master. Mayor Thornton would like for it to look like an old scenic bridge that you could drive thru to get your mail. Council member Darst asks if we can try to recreate the name of Scenic Loop Sign for the Playground (Scenic Playground). Mayor Thornton would like to recreate the drive thru look at Grey Moss Inn. The only place we have room for it would be at the Community Park. Council member Verity shared a photo that she made with the old bridge look. Mailboxes could be at the park. Covered bridge cannot be put across from City Hall it would only work at the Park. If, placed at the park it would be cheaper due to concrete on each side and asphalt where you drive thru. Mayor Thornton will bring back the design & location with two different plans. First would be the walk up across from City Hall and the second would be the drive thru at the Community Park. Get some estimates from James Swisher he knows it will have to be a bid then vote on plans, design and location.

Adjournment

As there was no further business, Mayor Thornton adjourned the meeting at 7:33 p.m.



Charles Mitchell Thornton, Mayor

ATTEST:



Shannan Kinsley, City Secretary

