

The City Council Budget Workshop Meeting of August 13, 2020 was called to order at 6:35 p.m.

MAYOR

Mitchell Thornton

OTHERS

Shannan Kinsley

Joni Baker

Rene Rodriguez

Scott Ristow

Madeline McCloskey

COUNCIL MEMBERS

Susan Darst

Geri Poss

Jennifer Nottingham

Sean Skaggs

Kimberly Verity

Mayor Thornton declared a quorum with Council member's Poss, Nottingham, Skaggs and Verity present and Council member Darst absent. The meeting was started with the Pledge of Allegiance.

CITY COUNCIL BUDGET WORKSHOP MEETING:

1. DISCUSS AND ACT ON PLANNING OF THE CITY OF GREY FOREST 2020/2021 FISCAL YEAR BUDGET

Mayor Thornton stated he and one Council member are new to the budgeting process and outlined the responsibility of preparing a City Budget. Previous year's budget/actuals were analyzed as well as forecasting current year end actuals. This Workshop is for the Mayor and Council to discuss the draft budget. The Budget will be discussed and Council will meet a couple more times with revisions before voting on anything with this being the first run at it. As the City Budget Officer, he has prepared an Initial Draft Budget Worksheet for Fiscal Year 2021. He believes in everyone knowing everything. He stated that he averaged out numbers and looked at inflation rate of .062. Next year they are projected to be 2.24 he averaged at 2.5% unless there was something specific. Stated Joni needs a new computer that runs faster and with more capabilities. Money was added for parks for an outside bathroom at \$10,000. Incomes are based on averages knowing that we get 5% more from GFU. Liquor tax from Grey Moss Inn will drop off. He has questions on carryovers. Mayor Thornton reviewed the Initial Draft Budget Worksheet for Fiscal Year 2021. Beginning balance \$630,000.00.

Opening Balances: No change.

Income Changes: Liquor tax has changed to \$0, Sales Tax \$1,000, Fine / Warrants / Bonds - We need to look at structure of fines and if it is where it should be, Miscellaneous Income \$500.00, Police \$852.00, Brush Pickup/Citizen Chip \$250.00, Security Fund / Tech Fund \$900.00 & \$1,300.00, Police Grant – Mitch will get with Rene on carryovers and new will need to add a line item for car, GFC Rentals & Income \$0, Madla Park leave \$7,000.

E-1 Administration Changes: Professional / Temporary Fee \$10,000, Salary raises 2.5%, Asst to City Secretary Salary \$40,040 @\$19.25 – FICA \$3,063.06 – Retirement \$6,246.24 - Asst to City Secretary Training \$2,500, Legal & Litigation \$60,000, Mileage \$200, Mayor/Council Expenses \$2,000, Telephone \$4,900, Utilities \$4,500, Office Equipment & Software \$3,500 + computer for Joni \$2,000 = \$5,500, Office Equipment Maintenance \$360, Bexar County Appraisal District \$200.00, Postage \$600, Ads & Legal Notices \$700, Organization Due / Subscript \$1,500, Election Expense \$2,000, Miscellaneous \$300, Workers Compensation \$2,100, Facility Cleaning & Maint. \$1,000, SUTA Liability / Federal 940 \$2,000, Board of Adjustment \$160, School Guard Crossing \$510, City Liability / E&O Ins/TML \$6,500, Bank Charges \$650, Appointed Committees \$400, Internet Development & Web \$10,000.

E-2 Public Works: Garbage Collection / Recycle \$54,000, 2.5% raise, Public Work Part Time to Full Time \$31,200, Public WK Part FICA \$2,387, Retirement \$4,868, Workers Compensation \$5,100, Public Works Contract Labor \$600, Debris Clear, Tree Trim, Cre \$3,000, Road Repair Tax Fund \$10,000, Public Works Equipment \$6,500, Public WK

“Equip” Maint/Fuel \$3,500, Public WK “VEH Maint & Fuel \$6,500, Public WK Supply/Materials \$3,000, Miscellaneous (Signs, etc.) \$500, Arborist Fund \$200, Public Works Training \$500, Animal Control Training \$300, PW Uniform \$1,500, Public Works Facility Upgrades \$600, Equipment Rent/Lease \$1,000.

Capital Improvement / Infrastructure: Building Improvement / Repair \$2,500, Remove NEW GFC Community Center Remodel, Road and Bridge \$208,000.

E-4 Public Safety Police: Mayor Thornton states 2.5% increase, Training – (R-Current) \$0, Training – (R-Carryover) \$1,500, Communication Contract \$5,004, Line 405 - Scott 2.5% plus extra \$100, Line 412 – Jose extra \$200 per month, Jessie Sr. Sgt. 3% extra will check and verify, Add Line 425 for Frank Francis give extra 5 hours extra a week - \$750 monthly - stipend = \$9,000, Training (R-Current) \$0, Training (R-Carryover) \$1,500, Communication Contract \$5,400, Vehicle Maintenance \$4,500, Police Vehicle Gas & Oil \$15,000, Equipment Repair \$1,500, Uniform/Equip/Mileage \$3,000, Police Supply \$2,500, Police Equip (Radar, Radio) \$1,250, Police Mobile Computer Air \$2,460, Insurance Liability \$6,000 Mayor Thornton needs to update, Workers Compensation \$4,500, Miscellaneous \$3,500, Police Grant – Mayor Thornton will get update \$10,589.

E-5 Court Cost: Court Clerk Pay - Belinda Part Time \$20.00 an hour, Security Fund Restricted \$500, Security Fund (R-Carryover) \$3,320, Tech Fund Restricted \$500, Tech Fund (R-Carryover) \$500.

E-11 Parks and Programs: E-11-A. Helotes and Lee Creek Maintenance \$13,000, E-11-C Community Ctr Oper/Maint \$5,000, E-11-D Community Events \$700, E-11-E Deep Springs Dam Clean Up \$3,000, E-11-F Community Grounds Upgrades \$14,250, E-11-G Signage \$0.


Council agrees to continue working on budget.

Mayor Thornton asked Council if there was further discussion and there was none. Mayor Thornton stated he will make the noted change and file the proposed budget by August 23, 2019.

Mayor Thornton adjourned the Budget Workshop Meeting at 9:25 p.m.

These minutes were written/recorded by Joni Baker for Shawwan Kinsley

These minutes were approved as written amended on the 22nd day of September, 2019. 20

Signed: 
Charles M. Thornton, Mayor