

The Regular Council Meeting of November 24, 2015 was called to order.

MAYOR

Ron Reinhard

OTHERS

Chief David Bejar

Chris Mikel

Susan Beavin

Sandra Schneider

Brenda Reinhard

Sue Simonis

Shirley Nettle

Tom Haberman

Irene Scharf

Tish Eberly

Roger Eberly

Ed Scharf

Kathleen McCloskey

Marjorie Mautz

Susan Darst

Madeline McCloskey

COUNCILMEMBERS

Lou Hoffman

Don Nettle

Jennifer Nottingham

Mitch Thornton - Absent

Lynn Tiner

Mayor Reinhard declared a quorum. Councilmember Thornton was not present.

APPROVAL OF MINUTES

The minutes of the September 29, 2015 Special Council Meeting were reviewed. Councilmember Nottingham requested amendments to the minutes. Page 2, Agenda Item No. 2, four lines from the bottom of the paragraph, the record should reflect “transfer of any improvements to the premises”. Page 3, five lines down, strike “Councilmember Thornton stated that is different, GFAVFD started the department”. Page 3, fifteen lines down, last sentence the record should reflect “There is a question between parties”. The motion to approve the minutes as amended was made by Councilmember Tiner, seconded by Councilmember Nottingham and passed unanimously.

PRESENTATIONS BY CITIZENS AND VISITORS

Mayor Reinhard stated this is an opportunity for citizens to present or bring concerns to Council. Council can ask for clarification but no discussions can be held.

Sandra Schneider stated she would like to speak about the concern of the deer and wildlife in the area. She’s lived in the area for over 40 years. It’s a privilege to live in a community that has wildlife. Historically, this community has been designated as a wildlife preserve. She subsidizes the food and water for the wildlife during times of drought. It’s tragic to see wildlife die from lack of food and water. Unfortunately, over the last couple of years there has been a small but very vocal group of people who complain about deer and pea fowl. They have also gone as far as malicious behavior. Sandra Schneider stated again, this is a small group of vocal people and she petitions Council to consider that Grey Forest is historically maintained as wildlife preserve.

Shirley Nettle stated she was informed today that the City Engineer would be present to speak tonight. She would like to make it known that Grey Forest Drive is the only road, of the three that citizens use to come in and out of the City, that can be used when we have a flooding situation. The road is patched and patched over patches. The road is getting narrower when we have rain. She’s also aware that Hillside Drive is in disrepair. Shirley Nettle stated she asks that Council consider all of the citizens when prioritizing City business. The longer we wait for real road repairs, the more expensive it will be.

Tom Haberman stated he’s still petitioning Council to get the ordinance passed Prohibiting through Truck Traffic on Scenic Loop Road which goes right along with the deterioration of our roads. He really feels for the people along Scenic Loop Road whose houses is close to the road and has to put up with the noises/vibrations from the large trucks.

Mayor Reinhard thanked the citizens for their comments tonight.

SIGNING OF THE SLPC SPECIAL WARRANTY DEED

Mayor Reinhard stated this is a special occasion. The SLPC Board and City have been working closely together over the past 12-15 months to preserve the land that SLPC currently owns. Jointly, they’ve worked an arrangement to allow the

City to take ownership of the property with the conditions that it will be maintained as parks, green space and for the benefits of all the citizens of Grey Forest. The SLPC Board approached their membership and the membership voted to accept this transition. Mayor Reinhard stated at this time, he has the Special Warranty Deed that is ready to be signed. The SLPC Board has reviewed it. Mayor Reinhard invited Marjorie Mautz to come up for signing of the Special Warranty Deed. Mayor Reinhard presented to Marjorie Mautz, pursuant to the Special Warranty Deed for Consideration, a check in the amount of \$1.00. Mayor Reinhard stated he would like to get a picture of the SLPC Board and City Councilmember's and take a short recess to enjoy cake in celebration of this accomplishment.

MAYOR ANNOUNCEMENTS/FINANCIAL REPORTS

Mayor Reinhard reviewed the Monthly Financials. He stated we are one month into the budget year. We received the first payment from GFU which puts us at receiving over 40% of our income for the year. There's only been a minor amount of expenses that have occurred in the first month. Mayor Reinhard stated it's early in the year, but we are starting the year off well with nothing out of the ordinary.

Mayor Reinhard stated a few meetings ago, Council approved going with SWBC in conjunction with Grey Forest Utilities for handling human resources and payroll services. Part of their service is getting an employee policy handbook together. SWBC has provided a draft policy that he's reviewing. Over the next month, he hopes to get it resolved so he can bring something to Council to review and comment on.

COUNCIL/STAFF ANNOUNCEMENTS

Councilmember Nottingham stated the Madla Board had a successful fundraiser. They raised approximately \$1,000 and should get final reports at the Board Meeting this coming Sunday evening. It was beautiful weather; the tours were successful and she would like to thank Laurie Hawkins and Wendy Leonard. They did an awesome job. There's a lot to see in the park and it helps knowing what you are looking at when it's been identified for you.

Councilmember Nottingham stated she's had WIAC put back on the Agenda for updates. WIAC is the Watershed Improvement Advisory Committee. She attends meetings quarterly. They took their fall fieldtrip on November 14th to see different sites they are working on. They take fieldtrips to sites at least twice a year so they have a visual. One of the sites they got to see was the Hausman Road Project. It's a great project. It was fascinating to see all the engineering that went into the project and understand how they do things. Councilmember Nottingham stated she's glad to have the opportunity to serve on the Board.

POLICE DEPARTMENT ACTIVITY REPORT

Chief Bejar reviewed the October 2015 Monthly Activity Report. There were 94 calls for service, 998 hours worked, 5333 miles driven, 57 traffic stops, 36 summons issued, 1 arrest and 24 warnings issued. Councilmember Tiner asked Chief Bejar if he thought stop signs on Scenic Loop Road would help with traffic. Chief Bejar stated he thinks it could help. It would slow people down but there would be an increase in noise from vehicles stopping and speeding back up. Councilmember Tiner stated although he doesn't think it would work, asked if it would be worthwhile to post an officer at Scenic Loop Road and Sherwood Trail to direct traffic in the mornings. Chief Bejar stated an officer could get hurt directing traffic in our narrow streets. Chief Bejar stated he can do a traffic study along Scenic Loop Road again with the Speed Spy and bring the data back to Council.

PUBLIC WORKS ANNOUNCEMENTS

Chris Mikel reviewed the October 2015 Monthly Activity Report. Public Works continues to work on tree trimming, citizens brush chipping, mowing/weedeating, road work, animal control and regular upkeep of the City/Madla Park. Chris Mikel stated the timing of the flood couldn't have been worse. It was dark and the water came in faster than he's ever seen. He stated we are having a big problem with people dumping stray dogs. Councilmember Nottingham stated she would like to suggest and encourage Chris get certified in the Animal Control Course.

GFU UTILITY ANNOUNCEMENTS

Mayor Reinhard stated Jeff English couldn't be present. The utility continues to do well. He believes they will finish the year on track with over 500 new customers. The Annual Board Meeting to review the year and look at next year's budget is coming up in December.

FIRE DEPARTMENT REPORT

Councilmember Nottingham stated Chief Shane Reddout and Administrator, Don Reddout are attending an unscheduled ESD No. 8 meeting that they didn't know about it until this afternoon. The Incident Report has been provided to Council and she will try to answer any questions. Councilmember Nottingham stated Chief Shane Reddout sends his regrets that they couldn't be here this evening. Councilmember Nottingham stated Chief Shane Reddout asked her to forward the following report on the recent high water incident regarding the two buses on Scenic Loop Road between Menchaca and Low Road. "Chief Reddout was in command of the incident and GFAVFD was able to get the students out of the bus near Menchaca to safety and to the fire station until people could get through to pick them up. At the same time, he was also in command of the Low Road side by radio. Switching radio channels for better communication, he was calling for San Antonio Fire Department's boat, Leon Valley's ladder, and keeping things under control until Helotes could get there as they were finishing a call that they were already out on over on the other side of Helotes. He continued to command the incident until Helotes could get there and get the kids out of the bus near Low Road because Grey Forest could not get down Low Road. The Fire Department closed gates and monitored the situation. They then assisted with getting bridges open and cutting fallen trees in the Grey Forest Drive and Sherwood Trail area the next day".

NEW BUSINESS:

1. DISCUSS AND ACT ON ADOPTING BUILDING CODES AS RECOMMENDED BY THE CITY BUILDING INSPECTOR: a) 2015 INTERNATIONAL BUILDING CODE b) 2015 INTERNATIONAL PLUMBING CODE c) 2014 NATIONAL ELECTRIC CODE (NEC) d) 2015 INTERNATIONAL RESIDENTIAL CODE (IRC) WITH THE EXCEPTION OF CHAPTER 11 AND ADOPTING CHAPTER 11 OF THE 2009 INTERNATIONAL RESIDENTIAL CODE (IRC)

Mayor Reinhard stated Council has been working on the Zoning Ordinance for some time and the City Building Inspector has recommended the listed Building Codes be adopted. The recommended Building Codes are updated from what the City is currently using. Mayor Reinhard stated you will notice on the 2015 International Residential Code (IRC) there's an exception of Chapter 11. The City Building Inspector recommends Chapter 11 of the 2009 IRC. Chapter 11 of the 2015 IRC has some energy related requirements. The City Building Inspector stated for what we are doing in Grey Forest, the additional requirements are not necessary. It will cost citizens more money to comply and Chapter 11 of the 2009 IRC is adequate. Councilmember Nottingham made the motion to accept the recommendation of the City Building Inspector by adopting the 2015 International Building Code, 2015 International Plumbing Code, 2014 National Electric Code (NEC) and 2015 International Residential Code (IRC) with the exception of Chapter 11 and Adopting Chapter 11 of the 2009 International Residential Code (IRC). The motion was seconded by Councilmember Tiner and passed unanimously.

2. DISCUSS AND ACT ON CITY ENGINEER STREET SURVEY REPORT

Mayor Reinhard stated money was in the budget last year to conduct a survey of our streets. Our City Engineer, David Givler has evaluated the streets and a detailed report has been prepared. David Givler thanked Council for having him present this evening. He was tasked by Council to evaluate the streets. There's approximately 6.5 miles of streets. The purpose of the report is to provide enough information to help make decisions about proceeding with maintenance and a repair plan for the streets. The efforts included visiting the streets many times, performing 18 investigative borings, meeting with Public Works, the Fire Chief and reviewing comments from 43 questionnaire participants. The report is conceptual and intended to provide enough information at limited cost to establish priorities and decide what to do next. Observations they made were some of the base material did not meet modern standards, flood waters appear to prevent safe access in numerous locations, erosion undermined the pavement in some areas, base failure was more common on

streets in the clay/granular subgrade zone, some streets have inverted crowns intended to convey runoff, some streets were located in low areas that do not drain, some streets are located in easements instead of rights-of-way, heavy vegetation within the rights-of-ways preventing safe visibility/limits access and some drainage obstructions cause water to pond over streets. David Givler stated they've identified \$6.42 million to \$7.26 million worth of maintenance and capital improvement projects. Approximately \$1 million of that is associated with maintenance. Maintenance cost is work that is intended to keep or restore the value of existing infrastructure. A capital improvement cost is work that would substantially increase the value of the existing infrastructure. In establishing priorities for the proposed work, it's important to take into account safety, accessibility, the preservation of infrastructure, and resident's interests. David Givler stated he would be happy to speak with Council or come back out to answer any questions. Mayor Reinhard stated there's a lot of information for Council to digest and wanted them to get a copy of the report. There's a lot of good information included in the report. The roads are something Council has identified as a priority. He asks that Council review the report in detail and recommends having a Workshop to plan out how to proceed.

3. DISCUSS AND ACT ON ORDINANCE NO. 215 FOR CREATION OF A SUPERVISORY BOARD TO MANAGE OPERATIONS OF THE SCENIC LOOP PLAYGROUND COMMUNITY PROPERTY & FACILITIES

Mayor Reinhard stated as we signed the Special Warranty Deed this evening, the next step is for Council to set up a Supervisory Board to manage and operate the property/facilities. He drafted an ordinance similar to how Madla Park is operated. This will be a City Board and will need to operate under the Open Meetings Act. Ordinance No. 215 establishes a Supervisory Board. The purposes and responsibilities include property operations, programs/activities, planning/budgeting/executing, protect the investment of the City and limit risk to the City. A responsibility was added to work with the Scenic Loop Playground Club to allow use of the clubhouse facilities and grounds for Club activities. It's a five member Board. One of the members will be from City Council. Board Members must be land owning citizens. The Mayor will be a non-voting Board Member. Candidate qualifications include interest in the property and natural areas, ability to manage projects/follow through, organizational/communications skills and demonstrates the ability to work well in a group setting. Initial terms upon establishing the Board will be two members serve one year terms and two members serve two year terms. This allows overlap in subsequent appointments allowing part of the Board to remain as new members are appointed. After initial appointment, all terms will be for two years. The Board shall elect a Chairperson and a Secretary. The Secretary does not have to be on the Board. The Secretary shall not be the Councilmember or Mayor. The Treasurer is Grey Forest City Secretary/Treasurer. All funds go through the City. Councilmember Nottingham stated the ordinance references operation of the park. There's much more than a park and it should reference that. Council consented to change "park" throughout the ordinance to "property". There was discussion that Board Members must be land owning citizens. They must be both a land owner and a citizen. Councilmember Nottingham stated Section 5; the Madla Board should be added so that meetings are not scheduled during their meeting day/time. There was discussion that the Mayor will solicit resumes for candidates and select two Councilmember's to serve as a committee to recommend initial appointments. Recommendations for subsequent appointments will be made by the Board. Council consented Section 1.2(3)(a), will read "establish a property area master and maintenance plan" and Section 1.2(3)(c), add "no later than May 15th" as the deadline when the Board must submit a budget recommendation. Mayor Reinhard asked the SLPC Board if they have any feedback to Ordinance No. 215. Susan Darst and Marjorie Mautz stated the ordinance is in line with the objectives they had. Councilmember Nottingham made the motion to make the changes noted and adopt Ordinance No. 215 creating a Supervisory Board to manage operations of the Scenic Loop Playground Community property and facilities. The motion was seconded by Councilmember Nettle and passed unanimously. Mayor Reinhard stated he will be sending out a letter outlining the transition, thanking SLPC and soliciting resumes from interested candidates.

4. DISCUSS AND ACT ON DEER AND OTHER WILD ANIMAL CITIZEN CONCERNS

Councilmember Hoffman stated he requested this item be placed on the Agenda. He's not out to eradicate the deer but he thinks we have a problem with the population. It used to be a novelty to watch the deer go by and see an occasional coyote. He doesn't know how dangerous they are but feels it's a big problem. Councilmember Nottingham stated she's more concerned with the pig population. Mayor Reinhard stated feeding the deer corn has also been discussed. It's not

good for their health and they become dependent on people. Councilmember Hoffman stated at the last Workshop Meeting when the Code of Ordinances was reviewed, he feels the Keeping of Wild Animals should be broadened to include feeding the Wild Animals. In addition, we could contact Hollywood Park and/or Fair Oaks to see what they've done to control the population. Councilmember Nottingham stated the deer are coming in because of all the construction around us. When you destroy their habitat, they move. There was discussion on contacting Texas Parks and Wildlife, the Urban Wildlife Biologist for Bexar County to see what kind of information they could provide us on Wild Animals. Councilmember Hoffman volunteered to make this contact.

UNFINISHED BUSINESS:

5. DISCUSS AND ACT ON IMPLEMENTATION OF A TREE ORDINANCE FOR THE CITY OF GREY FOREST

Councilmember Nottingham stated they do not have anything to present this evening and requested the item be placed on the December Agenda.

6. DISCUSS AND ACT ON ORDINANCE NO. 216 OF THE CITY OF GREY FOREST, TEXAS PROHIBITING THROUGH TRUCK TRAFFIC

Mayor Reinhard stated he reviewed the ordinance prohibiting through truck traffic that was submitted with the petition. He's done research and looked at what other cities have done. He modified what was submitted to make it more straight forward and easier for the police to enforce. Chief Bejar stated the Ordinance looks enforceable. He will contact Bexar County to get information on where the signs should be placed so the trucks have time to turn around. Mayor Reinhard stated he put 10,000 pounds in the weight limit for the definition of a truck but he really doesn't have a good number for this. Chief Bejar stated he will look into a good weight limit and bring something back to Council. It was Council's consensus to change the weight limit in the definition of trucks to 15,000 for the time being. Mayor Reinhard stated he recommends we move forward with 15,000 as a weight limit for trucks and let the Police use their discretion. There was discussion that Chief Bejar would get with the appropriate individuals and determine where signs would be placed. Mayor Reinhard stated our City Attorney has reviewed and approved the ordinance. It will take some time before the ordinance is able to be enforced because there's a fine involved and the ordinance will need to be published for 10 days. In addition, we will need to work on sign placement. Councilmember Nottingham made the motion to approve Ordinance No. 216 Prohibiting through Truck Traffic with the one change of weight rating to be in excess of 15,000. The motion was seconded by Councilmember Hoffman and passed unanimously.

7. DISCUSS AND ACT ON LEASE WITH EMERGENCY DISTRICT NO. 8

Mayor Reinhard stated our City Attorney and ESD No. 8's attorney continue to work on the Lease Agreement that's acceptable to both parties. This item will be carried over to the December Council Meeting.

There was no further discussion. Mayor Reinhard adjourned the Regular Council Meeting.

These minutes were written/recorded by Shawuan Kinsley.

These minutes were approved as ~~written~~ amended on the 26 day of January, 2016.

Signed: Ronald G. Reinhard
Ronald G. Reinhard, Mayor