

SENATOR FRANK L. MADLA, JR. NATURAL AREA
BOARD OF DIRECTORS MINUTES

Date of Meeting: August 28, 2016

Type of Meeting: Board of Directors Regular Meeting

Place of Meeting: Grey Forest City Hall

Time of Meeting: 6:00 PM.

- ❖ Call to Order – Ron Green called the meeting to order at 6:00 PM
- ❖ Recording of Board – Susan Beavin, Storms Duthie, Ron Green, Jennifer Nottingham, Ron Reinhard and John Chaffee.
- ❖ Declaration of a Quorum – a quorum was present
- ❖ Secretary’s Minutes of 31 July 16 were approved.
- ❖ Financial Report – The City report was reviewed and approved.
- ❖ Conservancy Report (Bylaws, Board, etc.) – Ron R to confirm with Don Darst re: September deadline for deposit by Conservancy to City Madla funds.

Discuss and take action (if necessary) on the following topics:

(This notice is posted pursuant to the Texas Open Meetings Act -Texas Government Code 551)

1. Reports

- Biological Management – Jen presented her research on optional tool shed for storage of hose, etc. Discussion resulted in purchasing 2 metal trash cans for this purpose and to revisit if necessary. Also discussed was need to get a copy of the park gate key and a battery for the generator.
- Cottage Committee – Storms reported on an incident re: the septic system alarm going off. The incident was resolved, but for future reference the septic system company said to never turn off the system when the alarm goes off, but to call them for service.
- Landscape – Discussion held re: time for a work day, and to schedule before the Star Party. Storms will get the word out about this for Oct. 15.
- Trails – Ron G will get some folks to give estimate(s) and to discuss design, etc. for the previously discussed bridge(s).
- Technical – John confirmed the Star Party announcement is online, and paypal setup. He will renew the annual software subscription needed. The Conservancy pays \$27/yr for it. Discussion held to check two non-functioning security cameras and get them repaired. Jen will follow up with David re: Mitch to check and repair if necessary.

2. Unfinished Business

- Bill Hoover and Matt Baker were approved by City Council. Elaine and Susan will get material to John for the City and/or Conservancy websites for board members’ review and information.
- Star Party – John will keep in touch with SAAA re: number of RSVPs to ensure appropriate number of their volunteers. Jen will have 3 signs made to be placed at front of gate entrance (2) and at Menchaca & Scenic Loop (1). Frank Madla will sponsor drinks. Donna Gottwald will sponsor franks. An RSVP deadline of Oct. 17 will be added to the announcements. Jen will confirm bbq grills and propane need. Sponsors of 2015’s Spring event will be invited to the Star Party as guests.
- Sponsorship levels are deferred indefinitely.

3. New Business

- Ron R will get Ron G information needed to pursue a potential Education Committee.
- Susan will create a check-list of To Do’s for managing outgoing and incoming board members. Ron G will draft a letter for Ron R to send Thank-you’s to outgoing members Kyle and Don. Susan will draft a Welcome letter for incoming members Mark and Bill.

4. Next Agenda

- Verify board members need to take an online class and get certification from Texas Open Records [under “Unfinished Business”].

Adjournment - There being no other business, the meeting was adjourned at 7:23 PM.

Elaine Daniel, Secretary

The Board may close the Meeting and hold an Executive Session pursuant to the Texas Open Meetings Act, Government Code, which permits closed meetings pursuant to Section 551.071 for the purposes of consulting with its attorney, Section 551.072 – deliberating about real property, Section 551.073 – deliberating about gifts and donations, Section 551.074 – deliberating about personnel matters, Section 551.075 – deliberating contracts and Section 551.076 – deliberating about security devices, to discuss matters as Executive Session matters in this agenda.