

## GREENFIELD COMMUNITY PRESERVATION ACT PROJECT SCORING

This form is used by each CPC member during the evaluation of each application to assist in the application selection decision process.

Date \_\_\_\_\_

Name \_\_\_\_\_

Application Number #2023 - \_\_\_\_\_

### Section 1: Primary Qualifications

#### CPA Project Pre-Application Eligibility

Eligibility: The following questions must be answered "Yes" to evaluate the proposals eligibility for final approval:

- \_\_\_\_\_ 1. Project summary was submitted using the "Pre-Application Form"
- \_\_\_\_\_ 2. Pre-Application Form was received by deadline date.
- \_\_\_\_\_ 3. Project fits CPA Allowable Spending Chart criteria

#### CPA Project Application Criteria (check if completed)

- \_\_\_\_\_ 1. Project Application (Application) was submitted using the "CPA Project Application Form"
- \_\_\_\_\_ 2. Application was received by the deadline date.
- \_\_\_\_\_ 3. Project fits CPA Allowable Spending Chart criteria (see Figure 7 CPA Allowable Spending Chart)
- \_\_\_\_\_ 4. If a Historic Preservation project, has written approval from Greenfield Historical Commission. \*  
\* As per MA General Law Chapter 44B, proposed historic projects that are not on the structures listed on the state's registry of historic places require a determination by the Greenfield Historic Commission that the proposed project is of historic significance.
- \_\_\_\_\_ 5. The applicant has control or the written consent of the property owner to submit an application.
- \_\_\_\_\_ 6. A detailed management plan includes schedule, key milestones, project manager, list of consultants.

## Section 2: Project Scoring

Each major criterion will be rated on a scale of 1-5 (1=lowest and 5=highest)

### Function:

\_\_\_\_\_ 1. Meets goals and objectives laid out in current Master Plan and Open Space and Recreation Plan:

1 = Project not included in a City plan and has many questions to be answered.

3 = Project not included in a City plan, but has some creative solutions to a community problem that is mentioned in a City plan, but is not a priority

5 = Project explicitly called for in a City plan as a priority.

\_\_\_\_\_ 2. Multiple funding sources:

1 = No non-Greenfield CPA funding or any alternative funding or in kind contributions

3 = 25% non-Greenfield CPA funding, alternative funding or in kind contributions

5 = 50 % or more non-Greenfield CPA funding, alternative funding or in kind contributions.

### Value:

\_\_\_\_\_ 1. Overall application quality and urgency of project:

1 = no rush- can do it at any time, not a high priority in Greenfield plans

3 = the sooner the better, a recognized need

5 = Once-in a generation opportunity to meet a recognized need in a significant or innovative way.

\_\_\_\_\_ 2. Community support:

1 = none

3 = only individuals or organizations directly related to the project

5 = Broad and strong community support as demonstrated by support letters or funding.

\_\_\_\_\_ 3. Thoroughness of planning:

1 = complicated and with many issues still to be resolved

3 = is possible, but needs some work to show how work is going to be done

5 = ready to go

\_\_\_\_\_ 4. Benefit to the community:

1= a small project benefiting primarily a particular part or population of the community

3 = small-moderate project that has limited benefits, but for a significantly underserved population or area

5=project of any size that will be of benefit to the entire community

- \_\_\_\_\_ 5. Level of risk:  
1= Has not yet explored solutions to issues related to potential risks, e.g., geology, legal situation, susceptible to scope creep or environmental issues or the like  
3 = appears to have average risk, possibly needs more documentation  
5 = Research Report, engineering study, or other paperwork project available demonstrating project feasibility.
- \_\_\_\_\_ 6. Enhancement of health, increases access to nature, improves work or educational environment of community:  
1 = is a wonderful addition but does not enhance any of these subject areas  
3 = adds to these subject areas of the immediate geographical community or a section of the overall population  
5 = would greatly enhance these subject areas for a significant segment of the city population
- \_\_\_\_\_ 7. Who will benefit, how and why:  
1 = adjacent to or serving low-density, high income population close to similar amenities  
3 = adjacent to or serving middle income population with easy access to similar amenities  
5 = adjacent to or serving lower income population where access to similar amenities is more difficult.
- \_\_\_\_\_ 8. Innovation and creativity:  
1 = Good idea that has been considered previously but has not been a priority  
3 = Previously considered and supported response to concern but has not been approved  
5 = Innovative response to a concern, could enhance community in new ways
- \_\_\_\_\_ 9. Applicant's active participation in application process:  
1 missed appointments, unresponsive to Liaison or CPC concerns  
3 = attended at least one or more meetings, and / or responded to expressed concerns and suggestions from the CPA  
5 = proactive, communicative, quick response to issues, effective

Total Score = Function + Value = \_\_\_\_\_