



Roxann Wedegartner
Mayor

City of
GREENFIELD, MASSACHUSETTS

**COMMUNITY PRESERVATION
COMMITTEE**

City Hall • 14 Court Square • Greenfield, MA 01301
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Members:

Travis Drury (Chair)
Garth Shaneyfelt (Vice-chair)
Wisty Rorabacher
John Passiglia
Susan Worgaftik
Yanis Chibani
Donna DuSell
Thomas Guerino
Dave Chichester

COMMUNITY PRESERVATION COMMITTEE (CPC)

Thursday, April 26, 2023 6:00pm

Remote via Zoom

MEETING MINUTES

Members present:

Wisty Rorabacher (at Large), Dave Chichester (Planning Board), Donna DuSell (Recreation Commission), Susan Worgaftik (at Large), Tom Guerino (Greenfield Housing), Yanis Chibani (at Large)

Members absent:

John Passiglia (Historical Commission), Travis Drury (Conservation Commission), Garth Shaneyfelt (at Large)

Also present:

Christian LaPlante, Community Development

Meeting called to order at 6:05pm.

In the absence of both the chair and vice-chair, Susan nominated Dave to act as *chair pro-tem*. Second Wisty. All in favor.

Approval of minutes from March 23, 2023 meeting

Motion to approve minutes as written by Donna, second Susan. All in favor 6-0.

New business

Vote on CPC FY24 Budget

Christian shared the budget details. Local surcharge revenue of \$230,000. State match estimated at 15% or \$34,500. Current collections at registries of deeds are low so the CPC should use a safe number for budgeting purposes. Total FY24 budget is \$264,500. Budget is split like previous years, 5% for administrative, 10% to each of the three categories, and the rest in the budgeted reserve.

Motion to accept the budget as presented by Donna, second Susan. Dave asked about the amount left over from FY22/23. Christian stated that yes, there are funds remaining, and the accounting department will have the actual number in July when collections for FY23 are complete. All in favor 6-0.

2022-23 project updates

Christian stated that the first readings of the projects were completed at the most recent council meetings which means they will be up for approval in May. Beacon Park bocce courts had the condition that the property must be under control of the rec department/commission – update that the original land transfer from 1923 was found which shows that the land is under control of the park land commissioners.

Susan suggested that someone should attend at the May meeting. Dave asked if someone should attend the meeting the budget is discussed at. Christian stated that Finance Director Diana Schindler is familiar with the budget and will be attending those meetings.

Evaluating application review process for next year discussion

Tom suggested waiting to discuss until the May meeting when Travis is there. Wisty suggested reviewing the forms used by the committee in detail. Donna suggested breaking the discussion up into different buckets. Christian created a list of items to discuss: Applications, Scoring sheets, Committee review/deciding which projects to fund, Outreach, Schedule/timing

Old business

None

Next meeting – May 25, 2023

At City Hall/Zoom

Adjourn

Motion to adjourn by Tom, second Donna. All in favor 6-0.