



Roxann Wedegartner
Mayor

City of
GREENFIELD, MASSACHUSETTS

**COMMUNITY PRESERVATION
COMMITTEE**

City Hall • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1548 • www.greenfield-ma.gov

Members:

Travis Drury (Chair)
Garth Shaneyfelt (Vice-chair)
Wisty Rorabacher
John Passiglia
Susan Worgaftik
Yanis Chibani
Donna DuSell
Thomas Guerino
Dave Chichester

COMMUNITY PRESERVATION COMMITTEE (CPC)
Thursday, October 27, 2022 5:30pm to 7pm
City Hall Meeting Room, 14 Court Square & Zoom (hybrid)

MEETING MINUTES

Members present:

Travis Drury (Conservation Commission), Garth Shaneyfelt (at Large), Wisty Rorabacher (at Large), Tom Guerino (Greenfield Housing), Dave Chichester (Planning Board), Susan Worgaftik (at Large)

Members absent:

John Passiglia (Historical Commission), Yanis Chibani (at Large), Donna DuSell (Recreation Commission)

Also present:

Christian LaPlante, Staff Contact
Dani Letourneau, Chief of Staff
Christy Moore
Amy Proietti

Travis Drury called the meeting to order at 5:30pm

Approval of minutes – to be sent prior to meeting

Motion by Garth to approve 9/22/22 meeting minutes, second Susan. All in favor 6-0.

Motion by Susan to approve 10/13 minutes, second Dave. All in favor 6-0.

Guest – Dani Letourneau, Chief of Staff - Request for department head input on CPC applications

Dani explained that her role as Chief of Staff includes general administration. She would like to request that the City departments be involved early enough in the process so they can check off whether they have the capacity to support the projects.

Tom suggested having the departments involved when full applications are submitted.

Dani stated that there is a hole in the process right now where a department will communicate and co-sponsor an application but the details of the application are not circulated to other departments. Dani suggested having Fire/police, DPW, Health, Planning, and Recreation sign off, potentially council on aging. Susan asked about ADA commission.

Christian can forward applications when they are received to list of department heads. Looking for comments on whether the project presents any major issues or if the project is already in the works. Open ended comment box and sign off

Travis added that SGIC can advise on how projects fit into sustainable master plan.

Old business

Review CPC timeline

Travis is wondering about timeline for payments to projects, whether they have to be reimbursements. Susan would like to set payment schedule based on the size of the project. Travis thinks following Northampton's process for the first year would be a good idea, committee agrees.

Motion by Susan to use Northampton's guidelines for how the committee approaches the contracting process during the first year, second Dave. All in favor 6-0.

CPC Plan draft - Incorporating public feedback from public hearing, written comments

The committee reviewed the powerpoint created by Kimberly summarizing all of the feedback received in writing, at public hearing, and outreach meetings. Committee does not see any content that was suggested that is missing from the plan.

Motion by Garth to finalize plan for this year's cycle, second Dave. All in favor 6-0.

Other business

Recreation creation vs. rehabilitation

Travis described a court case that defines the difference between creation and rehabilitation. Recreation land is not being created when the land is already being used for recreation. Rehabilitation is when existing recreation land is being improved.

CPC allocations to religious institutions

The committee received a memo from the City's attorney describing using CPA funds for religious buildings. Will likely need legal opinion on upcoming applications from churches.

Schedule November meeting date (4th Thursday is Thanksgiving)

Committee will meet December 1 at 5:30pm and (tentatively) December 22 at 5:30pm. Christian will make a Doodle for January 5, 12, 19 and February.

Next meeting – December 1 at 5:30

Reviewing applications

Garth suggested thinking about approving “thank you CPC” signs for projects that will be getting approved next summer. Put on next agenda.

Adjourn

Motion to adjourn by Susan, second garth. All in favor 6-0.
Adjourn at 6:39pm.