

GREENFIELD CITY COUNCIL

Regular Meeting Minutes

March 16, 2022

Webex Conferencing System

6:30 pm

**CALL TO ORDER:** Meeting was called to order at 6:32 p.m. by President Gilmour.

**CHAIRS STATEMENT:** This meeting is being recorded and videotaped by the City Council and GCTV-15. If any other persons present are doing the same you must notify the chairperson at this time.

**ROLL CALL OF MEMBERS:** Roll Call was taken. All Councilors were present.

**ALSO PRESENT:** Mayor Roxann Wedegartner; City Clerk Kathryn J. Scott; Finance Director/City Auditor/City Accountant Elizabeth Gilman; School Committee Chairperson Amy Proietti; DPW Director Marlo Warner; Community & Economic Development Director MJ Adams; Parliamentarian Wilson Roberts; GCTV-15 staff; Mary Byrne, *the Recorder*; and members of the public.

The Pledge of Allegiance was held.

**ACCEPTANCE OF MINUTES:** On a motion by Councilor Ricketts, second by Councilor Elmer, it was by majority, 1 abstention,

**VOTED:** TO ACCEPT THE CITY COUNCIL MINUTES OF FEBRUARY 16, 2022.

**COMMUNICATIONS:**

**SCHOOL SUPERINTENDENT AND SCHOOL COMMITTEE:** School Committee Chair Amy Proietti reported the following:

- The School Committee unanimously passed the Superintendent's proposed FY2023 School Budget.
- Project involving the New England School Development Council, which aide school districts to work on various issues with professional resources.
- Review of student enrollment projections for the next five to ten years.
- Facility assessment on all school buildings, including Green River, with on sight and remote research.

Councilors asked the following questions:

- The school's plan to address the increased incidents involving students at Greenfield Middle School.
- The previous School Committee meeting at the John Zon Community Center had both in person and remote attendance.
- Was a list produced by the school of essential workers who may be eligible to receive ARPA funds.
- Intention of the school to replace the SRO (School Resource Officer).

**MAYOR, CITY OFFICERS AND EMPLOYEES:** Mayor Wedegartner reported the following:

- The Mayor had previously forwarded a written report memo to the Council (see attached).
- Status on the hiring advertisement for the positions of a new Chief Assessor and Finance Director. One candidate had been interviewed for the Finance Director position and would be scheduled for a second interview.

Councilors asked the following questions:

- List of essential workers who were eligible to receive ARPA funds during the COVID pandemic.
- Status on hiring at Building Inspector's office.
- Clarification on the amount of monies the City was allowed to borrow to maintain the current bond rating.
- Councilors' requests for information from a certain department(s) should be received within 3 to 4 days before the City Council meeting.

- Ability for further research into the use of the second payment of APRA funds to be distributed to the lowest paid essential workers who were employed in Greenfield.

OTHER CITY EMPLOYEES AS NEEDED, BY INVITATION: DPW Director Marlo Warner reported the following:

- The Department of Public Works currently had 8 open employee positions due to the difficulties in hiring skilled labor.
- Gave a general overview of the DPW's FY2023 Capital and proposed Operating Budget.
- Applied for grant through DEP (Department of Environmental Protection) in the fall of 2021 working with Tighe & Bond (an engineering, design, planning & environmental consulting service.)
- Awarded an Asset Management Grant for Water & Sewer. The cost of the project was estimated at \$146,000; the grant was for \$87,634 with cash match totaling \$45,000.
- The Millbrook Generator Grant provided by MEMA (Massachusetts Emergency Management Agency) was expected to cover the cost of the bid made on the project.

Councilors asked the following questions:

- Estimated time and cost needed to complete the Inflow & Infiltration System.
- Liability issues within the City aside from Inflow & Infiltration and current condition of sidewalks.
- Location for the installment of the Millbrook Generator.

**PUBLIC COMMENT:** The following members of the public spoke:

- Mike Corona, Mohawk Trail, spoke in support to send City Charter Section 7-7: Citizen's Initiative back to the Appointment & Ordinance Committee for further consideration and discussion in April.
- Erika McGee, Fort Square, spoke in support to send City Charter Section 7-7: Citizen's Initiative back to the Appointment & Ordinance Committee for further consideration and discussion in April.
- Sandy Kosterman, Barton Road, spoke in support to send City Charter Section 7-7: Citizen's Initiative back to the Appointment & Ordinance Committee for further consideration and discussion to make signature requirements the same for Sections 7-7 & 7-8 of the City Charter. She also encouraged the Councilors to return to in person meetings.
- Anna Morrison, Grinnell Street, spoke in support to send City Charter Section 7-7: Citizen's Initiative back to the Appointment & Ordinance Committee for further consideration and discussion to make signature requirements the same for Sections 7-7 & 7-8 of the City Charter.
- Joan Marie Jackson & Mitch Speight, Chestnut Hill, spoke in support to send City Charter Section 7-7: Citizen's Initiative back to the Appointment & Ordinance Committee for further consideration and discussion to make signature requirements the same for Sections 7-7 & 7-8 of the City Charter.
- Steve Fernandez, High Street, spoke in support of the full City Council to consider decreasing the number of signatures required in City Charter Section 7-7: Citizen's Initiative.
- Barbara Havlicek, Grinnell Street, spoke in support of changing City Charter Section 7-7: Citizen's Initiative to make signature requirements the same as Section 7-8 of the City Charter.
- Stephanie Duclos, encouraged Councilors to consider and discuss changing the City Charter Section 7-7: Citizen's Initiative to make signature requirements the same as Section 7-8 of the City Charter. She acknowledged the document she had sent to the Council regarding the property located at 298 Federal Street.
- Susan Worgaftik, Forest Avenue, representative of Housing Greenfield, requested Councilors to keep the issue of affordable housing in the forefront as the City moved into a new budget year. She supported use of the Hope Street Parking lot as a site for affordable housing once the temporary Fire Station was no longer in use and other avenues suggested for the construction and development of more affordable housing in the City of Greenfield.

- Pamela Goodwin, High Street, spoke to her involvement with Housing Greenfield and their efforts in establishing long term affordable housing. She also had concerns regarding the property located on 298 Federal Street.
- Carisa Clifford, spoke to her concerns with the handling of incidents at the Middle School and the dismissive treatment towards students and Councilors who attempted to address the issue. She also addressed the school's mask mandate discussion at their March 1<sup>st</sup> School Committee meeting.

Mary Siano had requested to speak during public comment; however, she experienced difficulties logging into the meeting and could not provide her statement.

**PUBLIC HEARINGS:** None

## **MOTIONS, ORDERS, AND RESOLUTIONS**

### **Order no. FY 22-125**

**MOTION:** On a motion by Councilor Guin, second by Councilor Ricketts, it was,

**MOVED:** THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENTS AND RE-APPOINTMENT BY THE MAYOR:

Appointments:

- Mayor's Task Force Against Domestic Violence - Virginia DeSorgher (City Council President Designee), Term to Expire December 31, 2023
- Planning & Construction - Emily Eash, Term to Expire December 31, 2024

Reappointments:

- Board of Registrar of Voters - Wanda Muzyka-Pyfrom, Term to Expire April 20, 2025

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 11, yes, 1 abstention,

**VOTED:** TO APPROVE ORDER NO. FY 22-125.

### **Order no. FY 22-124**

**MOTION:** On a motion by Councilor Elmer, second by Councilor Ricketts, it was,

**MOVED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, VOTE TO ACCEPT AN EASEMENT BETWEEN THE CITY OF GREENFIELD AND HAWKS & REED FOR A PORTION OF THE ALLEY BETWEEN HAWKS & REED AND THE CITY HALL.

**DISCUSSION:** Councilor Elmer reported the Economic Development Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-124.

### **Order no. FY 22-126**

**MOTION:** On a motion by Councilor Guin, second by Councilor Forgey, it was,

**MOVED:** THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL VOTE TO REPEAL THE PROVISIONS OF SECTION 48 OF CHAPTER 31 OF THE MASSACHUSETTS GENERAL LAWS RELATIVE TO THE APPOINTMENT OF ITS FIRE FORCE UNDER CIVIL SERVICE RULES AS VOTED AT THE MARCH 14, 1936 TOWN MEETING.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 11 yes, 1 abstention,  
**VOTED:** TO APPROVE ORDER NO. FY 22-126.

**Order no. FY 22-093**

**MOTION:** On a motion by Councilor Guin, second by Councilor Mayo, it was,  
**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 6: ADMINISTRATIVE ORGANIZATION, SECTION 6-11: PUBLIC SAFETY COMMISSION, SUBSECTION (E): REVIEW OF WRITTEN COMPLAINTS, BE AMENDED AS INDICATED BELOW WITH STRIKETHROUGH TEXT TO BE REMOVED AND BOLD TEXT TO BE ADDED:

SECTION 6-11: PUBLIC SAFETY COMMISSION

(e) The commission shall review written complaints made by the public concerning ~~the~~ the operation of the ~~police and fire~~ **public safety** departments, and the conduct of employees of ~~both~~ **those** departments.

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation.

It was by roll call, 12 yes, 0 no,  
**VOTED:** TO APPROVE ORDER NO. FY 22-093.

**Order no. FY 22-094**

**MOTION:** On a motion by Councilor Guin, second by Councilor Forgey, it was,  
**MOVED:** THAT IT BE ORDERED THE GREENFIELD CITY CHARTER ARTICLE 7: ELECTIONS; ELECTION RELATED MATTERS, SECTION 7-12: RECALL ELECTIONS, SUBSECTION (B): RECALL PETITION, BE AMENDED AS INDICATED BELOW WITH STRIKETHROUGH TEXT TO BE REMOVED AND BOLD TEXT TO BE ADDED:

SECTION 7-12: RECALL ELECTIONS

(b) *Recall Petition* - Five hundred (500) or more voters may file with the Board of Registrars of Voters an affidavit containing the name of the elected at-large officer sought to be recalled and a statement of the grounds for recall. The signatures on such affidavit shall contain the names of at least twenty-five (25) voters in each of the precincts into which the City is divided for the purpose of elections. One hundred (100) or more voters **of an individual precinct**, may file with the Board of Registrars of Voters an affidavit containing the name of ~~the~~ **their** individual precinct elected officer sought to be recalled and a statement for the grounds for recall.

AND THAT THE CITY COUNCIL FURTHER INSTRUCTS THE CITY CLERK TO SUBMIT THE APPROVED VOTE TO THE LEGISLATURE OF THE COMMONWEALTH OF MASSACHUSETTS AND REQUEST SAID LEGISLATURE TO AMEND THE CITY CHARTER.

**DISCUSSION:** Councilor Guin reported the Appointments & Ordinances Committee forwarded a unanimous positive recommendation. Councilor Lapienski went on record to state his support for the proposed amendment to provide a more efficient process; however, he opposed the process of recalls in general.

It was by roll call, 12 yes, 0 no,

**VOTED:** TO APPROVE ORDER NO. FY 22-094.

**PRESENTATION OF PETITIONS AND SIMILAR PAPERS** – None.

**REPORTS OF COMMITTEES**

**COMMUNITY RELATIONS AND EDUCATION COMMITTEE** – Chairperson Bottomley reported the CRE meeting from last month involved discussion on a resident’s request for the City Council to contact the Attorney General’s regarding a complaint on multiple repeated violations filed against a landlord in Greenfield. It was the consensus of the Committee to take action in which the Council could authorize the President of the City Council to bring this matter to the attention of the Attorney General’s office in the form of a resolution.

**UNFINISHED BUSINESS:**

**MOTION:** On a motion by Councilor Terounzo, second by Councilor Lapienski, it was,  
**MOVED:** THAT IT BE ORDERED THE CITY COUNCIL DIRECTS COUNCIL PRESIDENT SHEILA GILMOUR TO CONTACT THE ATTORNEY GENERAL’S OFFICE ON BEHALF OF THE HOUSING VIOLATIONS THAT HAD BEEN ADDRESSED TO THE COUNCIL.

**DISCUSSION:** It was noted that this issue had been presented to the Council from a resident concerned with a landlord’s repeated violations and business practices that affected their quality of life. The consensus of the CRE committee believed the Council President contacting the Attorney General’s office would help move this issue forward. Other Comments included:

- Clarification to the Council President’s only action would be to notify the Attorney General’s office and submitting a request for more information on the matter.
- State Senator Jo Comerford would also contact the Attorney General’s office on this issue.
- This issue should be discussed further than just a phone call to the Attorney General’s office. He had concerns with the Council’s direct involvement on this issue.

**MOTION:** On a motion by Councilor Lapienski, second by Councilor Desorgher, it was by roll call, 12 yes, 0 no,

**VOTED:** TO CALL THE QUESTION.

Motion was now on the floor for a vote.

It was by roll call, 10 yes, 1 no, 1 abstention,

**VOTED:** TO APPROVE MOTION ON PRESIDENT GILMOUR TO CONTACT THE ATTORNEY GENERAL’S OFFICE.

**OLD BUSINESS:** None.

**NEW BUSINESS:** -

- Councilor Ricketts requested tonight’s meeting minutes be dedicated to the people of Ukraine.
- Councilor Desorgher requested to add language to the Rule of Procedure for newly elected Councilors receive a one hour orientation with the City Clerk and a one hour orientation with the Finance Director. Vice President Guin noted proposed amendments to the Rules of Procedure were

still in the discussion phase and anyone who wanted to submit additional amendments through the Clerk's office for placement on Committee Chairs.

- President's Announcement to resume in Person City Council meetings and continue virtual subcommittee meetings.
  - President Gilmour explained that at the last meeting Councilors defeated a measure to resume meetings in person. According to the Rules of Procedure §565-8E, this matter could not be reconsidered by the Council within nine (9) months of rejection of measure; however, according to §565-10 of the Rules of Procedure, the Council can suspend those rules by a two-thirds vote.
  - Concern was raised in regards to the Finance Director who no longer resides in Massachusetts and whether it was possible for their appearance to be remote. According to correspondence from Open Government, "A public body may allow remote participation for a guest, such as a department head, even if all the public body members will remain in person."

**MOTION:** On a motion by Councilor Lapienski, second by Councilor Bottomley, it was,

**MOVED:** THAT THE GREENFIELD CITY COUNCIL WAIVE THE RULES OF PROCEDURE, §565-8E: MEASURES ONCE REJECTED, TO ALLOW THE COUNCIL TO RECONSIDER RESUMING IN PERSON MEETINGS THAT WAS REJECTED AT THE FEBRUARY 16, 2022, CITY COUNCIL MEETING.

**DISCUSSION:** Concern was raised by the Chairperson of Ways & Means Committee in regards to the Council beginning FY2023 budget discussions and deliberations, the Ways & Means Committee meetings would increase and the need for a Finance Director to be present at these meetings was essential. Without the accessibility of remote participation a hindrance would be put on the Council.

Point of order was made to vote on the motion that was currently on the floor to waive the rules of procedure before the Council could move forward with the discussion on resuming in person meetings.

It was by roll call, 9 yes, 3 no,

**VOTED:** TO WAIVE THE RULES OF PROCEDURE.

**MOTION:** On a motion by Councilor Ricketts, second by Councilor Lapienski, it was,

**MOVED:** THAT THE CITY COUNCIL RESUME FULL COUNCIL MEETINGS IN PERSON AND ALL SUBCOMMITTEE MEETINGS REMAIN REMOTE.

**DISCUSSION:** It was the consensus of the Councilors that it would be beneficial to resume in person meetings for the full City Council; however, there were strong reservations in regards to the Finance Director not having the availability to participate remotely at full Council meetings during FY2023 budget discussions and deliberations.

**MOTION:** On a motion by Councilor Lapienski, no second, it was,

**DEFEATED FOR LACK OF A SECOND:** TO CALL THE QUESTION.

Discussion continued with the same consensus as previously discussed.

**MOTION:** On a motion by Councilor Desorgher, second by Councilor Lapienski, it was,

**VOTED:** TO CALL THE QUESTION.

Motion to resume full council meetings in person and subcommittee meetings virtually was now on the floor.

It was by roll call, 11 yes, 1 no,

**VOTED:** TO RESUME FULL COUNCIL MEETINGS IN PERSON AND ALL SUBCOMMITTEE MEETINGS TO REMAIN REMOTE.

Councilor Lapienski thanked the Synagogue's Rabbi for providing access to allow him to be on screen at the meeting. He logged off of the meeting at 9:41 pm to continue his observance of the Jewish Holiday.

- Councilor Forgey held the following first reading:

**City Council – First Reading- March 16, 2022**

- FY2023 Capital Budget
  - Approve a 4 to 6 year lease/purchase agreement for two (2) Standard Utility Vehicles (SUV) Not to Exceed \$99,000.
  - Appropriate \$25,000 from 8402 Capital Stabilization for an ADA Architectural Study of City Hall.
  - Appropriate \$40,000 from 8402 Capital Stabilization for a Health Department Vehicle.
  - Appropriate \$1,848,900 for Upgrades to the Police Station.
  - Appropriate \$275,000 for Main Street Reconstruction (B2 Engineering).
  - Appropriate \$200,000 for the Highway Fund.
  - Appropriate \$25,000 from 8402 Capital Stabilization for the Engineering Mill Street Bridge Repairs.
  - Appropriate \$136,000 for Sidewalks.
  - Appropriate \$60,000 for the Mill and Overlay Paving Phase I of Legion Avenue Parking Lot.
  - Appropriate \$285,000 to Purchase a Curbside Trash Collection Truck.
  - Appropriate \$95,000 to Design a Replacement for Shelburne Road Culvert.
  - Appropriate \$50,000 from 8402 Capital Stabilization (1/3 Share) to Purchase a Roadside Mower.
  - Appropriate \$42,000 from 8402 Capital Stabilization to Update Fire Suppression System at Transfer Station.
  - Appropriate \$80,000 from 8402 Capital Stabilization for Repairs to the Sanderson Street Building.
  - Appropriate \$60,000 from 8402 Capital Stabilization to Purchase Used Bucket Truck.
  - Appropriate \$40,000 from 8402 Capital Stabilization for an Inspection Department Vehicle.
  - Appropriate \$100,000 from 8402 Capital Stabilization to Purchase Teacher and Student Desktops.
  - Appropriate \$75,000 from 8402 Capital Stabilization for Paving at the Federal Street School.
  - Appropriate \$100,000 for Equipment and Related Costs for GCET's Municipal Light Plan Telecommunications System Expansion.
  - Appropriate \$55,000 from FY21 Sewer Retained Earnings (1/3 Share) to Purchase a Roadside Mower.
  - Appropriate \$150,000 for Sewer Upgrades, Repairs and Replacement for West Street Rehab Phase 2.
  - Appropriate \$90,000 from FY21 Sewer Retained Earnings to Replace Ford F-350 Truck #15
  - Appropriate \$500,000 for Sewer Inflow and Infiltration Repairs and Replacement as Identified in the Wright-Pierce Sewer System Evaluation Survey.
  - Appropriate \$100,000 from FY21 Water Retained Earnings for Water Main Replacement.

- Appropriate \$125,000 to Replace Millbrook Wellfield PH System.
- Appropriate \$175,000 to Replace Oak Hill Actuator and Controls.
- Appropriate \$105,000 to Replace Rocky Mountain Tank Valves.
- Appropriate \$100,000 from FY21 Water Retained Earning for Phase II of the West Street Rehab Project.
- Appropriate \$55,000 from FY21 Water Retained Earnings (1/3 Share) to Purchase a Roadside Mower.

**MOTIONS FOR RECONSIDERATION:** None.

**ADJOURNMENT:** On a motion by Councilor Elmer, second by Councilor Ricketts, it was unanimously **VOTED:** TO ADJOURN THE MEETING AT 9:55 P.M.

A true copy,

Attest: \_\_\_\_\_  
Kathryn J. Scott, City Clerk

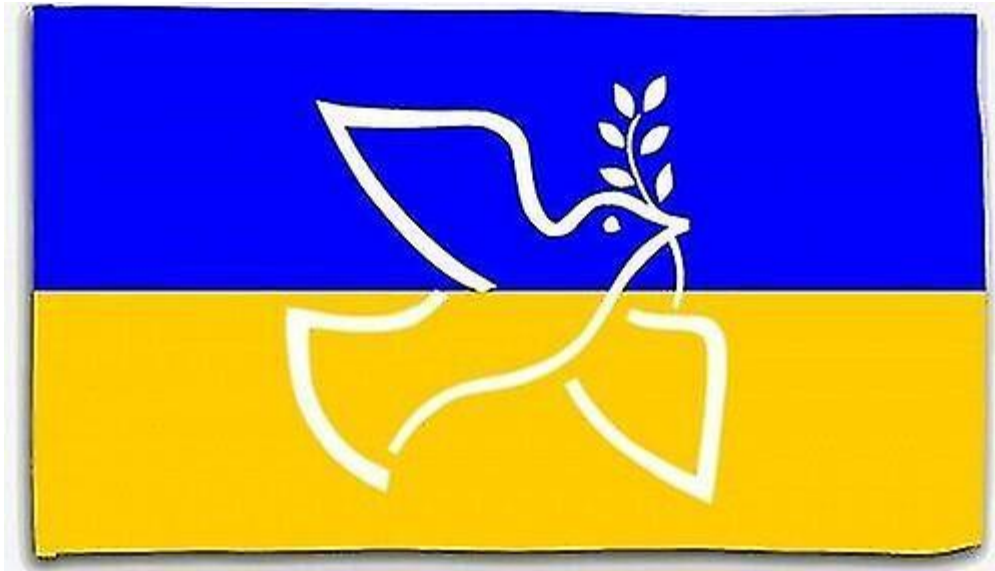
**GREENFIELD CITY COUNCIL MEMBERS**

Webex Conferencing System  
Regular Meeting  
March 16, 2022

	Attendance	FY22-125	FY22-124	FY22-126	FY22-093	FY22-094	CTIQ -Mtn for Pres to Contact AG	Mtn for Pres to Contact AG	Waive ROP 565-8E	CTIQ - CC in person; SC remote	CC in person; SC remote
1. Jarvis, Edward	Y	Y	Y	Y	Y	Y	Y	N	N	Y	Y
2. Guin, Daniel	Y	Y	Y	Y	Y	Y	Y	A	Y	Y	Y
3. Desorgher, Virginia	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
4. Bottomley, John	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
5. Bullock, Marianne	Y	Y	Y	A	Y	Y	Y	Y	Y	Y	Y
6. Gilmour, Sheila	Y	---	---	---	---	---	---	---	---	---	---
7. Lapienski, Jasper	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y
8. Mayo, Douglas	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
9. Helie, Derek	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
10. Elmer, Philip	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	N
11. Forgey, Christine	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y
12. Ricketts, Penny	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
13. Terounzo, Michael	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
		11 y 1 abs	12 y 0 no	11 y 1 abs	12 y 0 no	12 y 0 no	12 y 0 no	10 y 1 no 1 abs	9 y 3 no	12 y 0 no	11 y 1 no



# IN DEDICATION TO THE PEOPLE OF UKRAINE



Bad things do happen in the world, like war, natural disasters, disease. But out of those situations always arise stories of ordinary people doing extraordinary things.

- Daryn Kagan

**ROXANN WEDEGARTNER**  
Mayor



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14 Court Square  
Greenfield, MA 01301  
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mayor@greenfield-ma.gov www.greenfield-ma.gov

City of  
**GREENFIELD, MASSACHUSETTS**  
**OFFICE OF THE MAYOR**

**MEMO**

**TO: President Sheila Gilmour, City Councilors**

**FROM: Mayor Roxann Wedegartner**

**CC: Tammy Marciel, Clerk to Council; Kathy Scott, City Clerk**

**DATE: March 14, 2022**

**RE: Updates to City Councilors for March Meeting**

Greetings President Gilmour and Councilors,

In an effort to make the best use of my time during Mayors Remarks, I'd like to offer this written update to you.

**VIEWPOINT VIDEOS**

I'm happy to present to you the two videos that were produced for the City of Greenfield under this project. I think they came out beautifully. What you have here are links to the short form (1-minute) and the long form (approximately 4 minutes). These can be used by us in our marketing efforts and any type of promotion of our city that we do. The short form is currently being used in the recruitment package for a new Greenfield Community College President.

We are confirming the dates/times/venues for the national distribution now (Fox Business News, CNBC, CNN, etc) The next step, after the national distribution, will be the regional airings which will air 400 times in many of the top 100 DMAs (Designated Market Areas). These airings should take place in May, 2022. Following that, they will begin to distribute them to selected public television stations, which I am confirming with them now. This will represent a great deal of exposure for Greenfield. Here's hoping it bears great fruit.

Here are the links:

Long form: <https://youtu.be/HKYwFBLTaj4>

Short form: <https://youtu.be/9911DqTd0FY>

## **FIRE STATION AND LIBRARY BUILD STATUS**

As you can see, the library is in full buildout, which is very exciting. There's a crane in downtown Greenfield...one more time. According to Dan Pallotta, the OPM, we're on track both in our budget and with our timeline. They will be doing some work on the retaining walls that border the bank parking lot and the back of the building as well.

The fire station is in the design phase. From last week's meeting, we learned that they should be ready to present us with more detailed drawings at the next meeting March 24. That meeting will be an in-person meeting so that we can also see some of the material samples that are under consideration for interior/exterior.

## **FY23 BUDGET PREPARATIONS**

Liz, department heads, and I continue to work on the FY23 operating budget. This is a challenging budget as we have increases in salaries and wages from all the CBA (Collective Bargaining Agreements) that were negotiated and we have had very significant increases in goods and services...to put it plainly...larger than expected in some areas. For instance, in fuel costs (e.g, gasoline to run all of the city's vehicles, including our school buses).

## **MONTHLY UPDATE FROM THE HEALTH DEPARTMENT**

**The Health Department has been busier than ever. Multiple grant submittals, managing grant accounts, organizing the department (scanning documents in Municipality and updating inspection lists), barn inspections, managing complaints, preparing for receivership, processing different permits as well as daily disease surveillance. See the following for an overview.**

## **GRANTS**

- 1. Intermunicipal COVID-19 Contact Tracing Grant - \$125,000/yr for two years (possible 3rd)**
    - a. Submitted the quarterly report to the State 2/28/2022**
    - b. Meet bi-weekly with municipal leadership to discuss concerns and goals**
    - c. Two nurses: Robin Neipp assists Montague and Maryellen Sloan assists Sunderland and Deerfield.**
    - d. Working with HR to schedule interviews with two epidemiologists**
      - Purple Air Sensor Grant PA-II = \$249 a sensor: (\$2,490)**
        - . Given 10 air sensors. Working with the DPW and IT for areas to place the sensors.**
      - a. Collaborating with the Public Health Institute of Western Massachusetts for data analysis.**
- They will be providing a permanent ozone sensor**
- Better Together Grant (up to \$250,000)**
    - . 2nd meeting with grant committee this week**
  - a. Hopeful grant will be accepted**

**Grants on the horizon**

- 1. State Intermunicipal grant for social services and interdepartmental needs**
- 2. Possible work with FRCOG for housing**
- 3. Food service grant/training**

***Report from 1/1/2022 to 3/7/2022***

**Complaints: 60**

**Majority are housing/health department complaints. Ranging from trash to building concerns (no heat, leaking)**

**Inspections: 58**

**23 housing**

**18 Barn Inspections**

**8 Title 5/Septic**

**3 second visit**

**6 restaurant**

**Fees:**

**Burials Paid: \$250**

**Burials Outstanding: \$1,305**

**Septic Fee: \$550**

**Permits Total: \$28,380 (majority outstanding)**