

Greenfield City Council
March 15, 2023
239th Regular Meeting
6:30 p.m.
John Zon Community Center/Zoom Hybrid

To join in person:

John Zon Community Center, 35 Pleasant Street, Greenfield

To join via Zoom:

<https://greenfield-ma-gov.zoom.us/j/91062568654?pwd=QThVWDlXV1l3VnlWOS81TFdmSm04UT09>

Meeting ID: 910 6256 8654

To join via phone:

Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

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Meeting ID: 910 6256 8654 Passcode: 215221

Find your local number: <https://greenfield-ma-gov.zoom.us/j/acpsJfM93O>

AGENDA

1. Call to Order

CHAIRS STATEMENT: This meeting is being recorded by the City Council and GCTV-17. If any other persons present are doing the same you must notify the chairperson at this time. In accordance with MGLc 30A SS 20(g) “No person shall address a meeting of a public body without permission of the Chair and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw,

the chair may authorize a constable or other officer to remove the person from the meeting.”

2. Roll Call of Members
3. Pledge of Allegiance (voluntary)
4. Approve the January 18 and January 25, 2023 City Council meeting minutes. **(Pg. 5)**
5. Communications from Superintendent of Schools and School Committee (10 minutes)
- 5a. Questions from the Council for Superintendent of Schools and School Committee
6. Communications from Mayor, City Officers and Employees (10 minutes)
- 6a. Questions from the Council for Mayor
7. Communications from other City Employees as needed, by invitation:
 - Community and Economic Development Director MJ Adams (who will be joined by DPW Director Marlo Warner and Emily Innes) to discuss the following:
 - Downtown Revitalization Plan and current projects overseen by CED Dept.
 - Cold Weather Plan.
8. Public Comment
9. Public Hearing(s) and Second Reading(s): **(Pg. 37)**
 - Appropriate \$200,000 from borrowing to Pay Costs of a Lead Service Line Inventory and Replacement Plan Program. **(Mayor withdrew appropriation request 03/10/23)**
 - Approve Payment of invoice for Connecticut Business Systems of \$104.00 from FY23 Veterans Various Paper Products.
 - Transfer \$16,865.78 from the FY23 01001320.5781 Reserve Fund to the FY23 Library account 01006100.5241 Building & Grounds Maintenance
10. Motions, Orders, and Resolutions
 - I. Rescind Order no. FY23-077: Transfer \$16,865.78 from the FY23 01001320.5781 Reserve Fund to the FY23 Library account 01002440.5200 Building & Grounds Maintenance. **(Pg. 38)**
 - II. Transfer \$16,865.78 from the FY23 01001320.5781 Reserve Fund to the FY23 Library account 01006100.5241 Building & Grounds Maintenance. **(Pg. 39)**
 - III. Approve payment of invoice for Connecticut Business Systems of \$104.00 from FY23 Veterans Various Paper Products. **(Pg.44)**
 - IV. Mayor’s Appointments – Zoning Board of Appeals, Victor Moschella and Mark Maloni. **(Pg. 46)**
11. Presentation of Petitions and Similar Papers
12. Report of Committees
13. Unfinished Business

14. Old Business

15. New Business

First Reading (Pg. 55)

- Appropriate \$116,684 from Water Retained Earnings to FY23 Water Debt Service Accounts.
- Transfer \$375,000 from Contract Stabilization Fund 8403 to Greenfield Public Schools Salaries and Wages Accounts to fund settled contracts.
- Transfer \$206,850 from Free Cash to Greenfield Public Schools Salaries and Wages Accounts to fund settled contracts.
- Community Preservation Fund Reserves (1 order)
 - ❖ Reserve \$144,537.19 from FY2022 Community Preservation Fund Revenues for FY2022 Community Preservation Fund Purposes (FY22 Annual Budgeted Reserve).
 - ❖ Reserve \$20,648.69 from FY2022 Community Preservation Fund Revenues for Open Space.
 - ❖ Reserve \$20,648.69 from FY2022 Community Preservation Fund Revenues for Historic Resources.
 - ❖ Reserve \$20,648.69 from FY2022 Community Preservation Fund Revenues for Community Housing.
- FY2024 Capital Budget (18 orders)
 - Appropriate \$470,000 from borrowing to purchase Ambulance.
 - Appropriate \$575,000 from borrowing for Upgrades to the Police Station.
 - Appropriate \$186,238 from borrowing for Three (3) replacement Police Department Vehicles.
 - Appropriate \$62,180 by transfer from Fund 8402 Capital Stabilization for replacement of Police Department Vehicles.
 - Appropriate \$200,000 by transfer from Fund 8402 Capital Stabilization for Sidewalk Replacement Program.
 - Appropriate \$200,000 by transfer from Fund 8402 Capital Stabilization for Highway Fund.
 - Appropriate \$150,000 by transfer from Fund 8402 Capital Stabilization to purchase Large Area Mower.
 - Appropriate \$55,000 by transfer from Free Cash for mill and overlay paving of Legion Avenue Parking Lot.
 - Appropriate \$290,000 from borrowing to purchase a Road Treatment Truck.
 - Appropriate \$160,000 by transfer from Fund 8402 Capital Stabilization to replace membrane roof at Old Library.
 - Appropriate \$30,000 by transfer from Free Cash to install roof over back stairwell at Police Station.
 - Appropriate \$185,000 by transfer from Fund 8402 Capital Stabilization for Rocky Mountain/Highland Trail Wayfinding Map Development.
 - Appropriate \$80,000 by transfer from Free Cash for installation of Beacon Park Bocce Courts.

- Appropriate \$195,068 by transfer from Fund 8402 Capital Stabilization for Greenfield Public Schools Energy Recovery Units.
- Appropriate \$300,000 from borrowing for Sewer Inflow and Infiltration Repairs and Replacement.
- Appropriate \$230,000 by transfer from FY23 Sewer Retained Earnings to replace Dump Truck #37.
- Appropriate \$400,000 by transfer from FY23 Water Retained Earnings for Water Main Replacement.
- Appropriate \$45,000 by transfer from FY23 Water Retained Earnings for Millbrook Well #2 Rehabilitation.

16. Motions for Reconsideration

17. Adjournment

EXECUTIVE SESSION MAY BE CALLED

****Please note that the list of topics was comprehensive at the time of posting, however, the public body may consider and take action on unforeseen matters not specifically named in this notice. Posted in accordance with M.G.L.c 30A § 18-25.***

GREENFIELD CITY COUNCIL

Regular Meeting Minutes

January 18, 2023

John Zon Community Center/Zoom Hybrid

6:30 pm

CALL TO ORDER: Meeting was called to order at 6:30 p.m. by President Guin.

CHAIRS STATEMENT: This meeting is being recorded by the City Council and GCTV-17. If any other persons present are doing the same you must notify the chairperson at this time. It was noted that Jon Magee, the Shoe String Website, was also recording. In accordance with MGLc 30A SS 20(g) “No person shall address a meeting of a public body without permission of the Chair and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting.”

ROLL CALL OF MEMBERS: Roll Call was taken. All Councilors present (Councilor Mayo appeared via Zoom)

ALSO PRESENT: Mayor Roxann Wedegartner; City Clerk Kathryn J. Scott; Assistant City Clerk Quinn Jaquins; Chief of Staff Danielle Letourneau; Finance Director/City Auditor/City Accountant Diana Schindler; Greenfield School Superintendent Dr. Christine DeBarge; School Committee Chairperson Amy Proietti; Police Chief Robert Haigh; Deputy Police Chief William Gordon; Lieutenant Todd Dodge; DPW Director Marlo Warner; Community Development Director MJ Adams; IT Director Fernando Fleury; Fire Chief Robert Strahan; Planning Director Eric Twarog; Health Director Jennifer Hoffman; Communications Director Aaron Kupec; Grant Writer/Manager Athena Bradley; GCTV-17 staff; Mary Byrne, *the Recorder*; and members of the public.

The Pledge of Allegiance was held.

ACCEPTANCE OF MINUTES: On a motion by Councilor Ricketts, second by Councilor Forgey, it was unanimously,

VOTED: TO ACCEPT THE CITY COUNCIL MINUTES OF DECEMBER 21, 2022.

COMMUNICATIONS:

SCHOOL SUPERINTENDENT AND SCHOOL COMMITTEE: School Superintendent DeBarge and School Committee Chair Proietti reported the following:

- Athletic Director & Football Coach Mike Kuchieski was inducted into the Massachusetts High School Football Coaches Association Hall of Fame for his contributions to school athletics.
- Update of concerns raised regarding student behavior and attempts to “return to normal” following the early stages of the pandemic.
- Data which showed the comparison of student enrollment at Greenfield school from 2021 & 2022. Reports would be provided to the Council. (See attached)
- Sent out Strategic Planning Survey to families and the community last week.
- Final meeting was held today in regards to the re-imagining of the school’s facilities.

Councilors asked the following questions:

- Status of contract negotiations with teachers and other school staff and how many unions were involved.
- Who was negotiating the contracts on the School Committee’s behalf.

- Who had the ability to provide the amount required for contract negotiators to meet the expectations of the teachers requested salaries.

MAYOR, CITY OFFICERS AND EMPLOYEES: Mayor Wedegartner reported the following:

- A written report was submitted to the Council earlier (see attached).
- Tomorrow night at the John Zon Community Center at 5:30 pm the Mayor and Community Development Director would hold a public meeting to discuss and receive input on the Downtown Revitalization Project.

Councilors asked the following questions:

- Would tomorrow's public hearing be scheduled as a hybrid.

Councilor Helie left the rail at 7:16 pm.

OTHER CITY EMPLOYEES AS NEEDED, BY INVITATION: Police Chief Robert Haigh, Deputy Chief William Gordon, and Lt. Todd Dodge presented the following mid-year report:

- Before the FY23 budget was voted, the Police Department comprised of 34 employees.
- Issues encountered by the department included lack of supervision, failure to supervise civil service, an inflated budget, services that may have been required but not deemed necessary, misappropriation of training and mental health services for police officers and the citizens of Greenfield.
- Since the Police Department budget was reduced for FY23, the department would experience the following issues – midnight shifts would be ending on February 1, 2023. Certain contracts state that if public safety budgets were reduced the first to be laid off were dispatchers. Calls would be forwarded to State Police and difficulty with providing days off for union officers.
- Applied for a Federal grant in the amount of \$375,000 for 3 years. The Police Department originally requested 8 officers, they received 3.

Councilors asked the following questions:

- Reaction, if any, from the Public Safety Commission regarding the cut to the midnight shift.
- Who made the decision to solve the budget cuts by eliminating the night shift.
- Could Greenfield have sufficient safety coverage on the midnight shift with just 2 officers.
- Does the current contract with police officers contain language that addressed minimum manning per shift.
- Conflicting language in contracts between police officers and dispatch.
- Violations of any contracts to date.
- How does a 10% budget cut equal over a 25% reduction in force.
- Difference between this year's police department budget and their budget from the last 2 years.
- Was there any other alternative to compensate the reduction in the budget besides eliminating the night shift.
- Use of private agency for supervising traffic during road projects.
- Concern with decision to eliminate the night shift in such short notice and without presenting other options.
- Grant was specifically for new hires or re-hires of 3 officers and not for existing officers.
- Did \$89,000 in ARPA Funds toward public safety go towards the police department's budget.
- Would the Police Department continue to face a deficit with the \$375,000 grant and hiring of 3 additional officers.
- Would the Council need to take steps to secure the eligibility for the City to receive the grant.

- How would the Council be asked to trust the Police Chief if the grant application provided a false statement that the budget reduction was the result of some Councilors' views on the appropriation of less money to the Police Department.
- Would the Chief of Police consider taking a shift to compensate for the staffing issues.
- Pay range of the 3 newly hired officers paid through the grant.
- Were the Unions notified of the decision to eliminate the midnight shift and if so, were they supportive of that decision.
- Rationale from Mayor Wedegartner on her support of the decision to eliminate the midnight shift.
- Number of times a financial order was submitted to the Council since the reduction of the Police Department budget requesting appropriations and restoration for this budget with the knowledge that an issue of budget shortfall would occur.
- Failure to present this issue in a timely manner to the Council and making decisions last minute to eliminate the midnight shift was irresponsible and an example of poor leadership from both the Police Chief and the Mayor.
- Had the Police Department considered applying for the State program to establish civilian crisis response teams.
- Compliance with 1964 civil rights legislation in order to apply to this grant at issue.
- Estimate for price the city would be responsible for the within the 4 years of this grant, which would also include costs increases with above base pay. It was noted the total cost would be \$554,000 and the City's portion would be approximately \$169,000.
- Would the grant require some form of Council approval due to the fact the funds would be taken for the municipality that the Legislative side had control of.
- Was the issue of the hiring new officers an avoidable situation to date.

Councilor Helie returned to the rail at 9:05 pm.

MOTION: On a motion by Councilor Forgey, second by Councilor Gilmour, it was,

MOVED: THAT THE CITY COUNCIL SCHEDULE A SPECIAL MEETING OR ENCOURAGE THE MAYOR TO CALL A SPECIAL MEETING AT THE EARLIEST CONVENIENCE WHEN THE COUNCIL CAN BE CONVENED TO DISCUSS THE BUDGETARY.

DISCUSSION: Councilor Gilmour noted, after she seconded the motion, that the President could call a special meeting. Other comments included:

- Request was made for the Public Safety Commission members to also attend the special meeting.
- Request was made to have a public comment section at the special meeting. President Guin would take it under advisement.
- Request was made for the Council to be provided documents at least 3 business days before the special meeting addressing the full detail on the cost for the COPS grant as well as the differentials between this and the end of the year with 3 officers and with 6 officers, including night shift.

It was by roll call, 12 yes, 1 no,

VOTED: TO APPROVE THE CITY COUNCIL TO SCHEDULE A SPECIAL MEETING.

President Guin called for a 5 minute recess at 9:15 pm.

President Guin resumed the meeting at 9:27 pm.

PUBLIC COMMENT: The following members of the public spoke:

- Michelle Allenby, Carol Lane, commented on the presentation made by the Chief of Police and Mayor on the issue of staffing and budgeting for the Police Department.

- Chris Rowell, Oakland Street, was a Sergeant on the overnight shift for the Greenfield Police Department and supervisor Union president; spoke to the affect eliminating or reducing the midnight shift staff could be for Greenfield.
- Pamela Goodwin, High Street, spoke to the elimination of the midnight shift and asked if there was another shift that could be eliminated or a reduced staff. She expressed frustration to the duration of the question and answer period with the Chief of Police and Mayor.
- Susan Worgaftik, Forest Avenue, encouraged Councilors to approve the payment of \$10,507 to Egan, Flanagan & Cohen PC for their work on the Lunt property contamination issue.
- Dorothea Melnicoff, Norwood Street, spoke to her experience as an abutter to the Lunt property.
- Pam Kelly, Spruce Street, spoke to the reconsideration on the proposed zoning amendment for French King Highway and the need for workforce development and living wage job opportunities.
- Jon Magee, Green Street, commented on the presentation made by the Chief of Police and Mayor on the issue of staffing and budgeting for the Police Department and the need to find solutions to the issues Greenfield was currently addressing.
- Jesus Leyva, High Street, encouraged the Councilors to address the vote of no confidence for Police Chief Haigh and Mayor Wedegartner.
- Benjamin Miner, Chapman Street, spoke to the actions of Police Chief Haigh and Mayor Wedegartner in regards to the current situation with the Greenfield Police Department.
- Sandy Kosterman, Barton Road, spoke to her support for the reconsideration of the proposed zoning amendment for the French King Highway and the issues affecting the Police Department.
- Glen Ayers, Davis Street, provided an update on the PIP (Public Involvement Plan) group for the Lunt contamination site issue.
- Rachel Gordon, Eastern Avenue, commented on the presentation made by the Chief of Police and Mayor on the issue of staffing and budgeting for the Police Department.
- Charles Roberts, Spring Terrace, who was also chair of the Planning Board, spoke to the reconsideration for the proposed zoning amendment for the French King Highway.
- Nancy Hazard, Spring Terrace, spoke to the reconsideration for the proposed zoning amendment for the French King Highway.
- Wendy Goodman, Green River Road, commented on the presentation made by the Chief of Police and Mayor on the issue of staffing and budgeting for the Police Department. She suggested that the Human Rights Commission be relegated to report to the City Council and not the Mayor.
- Julie Engstrom, Oak Hill Acres, spoke to her experiences in attempting to find help with issues affecting her life.
- Caroline Bruno, Peabody Lane, commented on the presentation made by the Chief of Police and Mayor on the issue of staffing and budgeting for the Police Department.
- Kendra Sarvadi, Beach Street, commented on the presentation made by the Chief of Police and Mayor on the issue of staffing and budgeting for the Police Department.
- Al Norman, Grinnell Street, spoke to the reconsideration of the proposed zoning amendment for the French King Highway.
- Maddox Sprengel, High Street, Turner's Falls, spoke to more resources including housing, child care and mental health services that the police were called to addressed and commented on the presentation made by the Chief of Police and Mayor on the issue of staffing and budgeting for the Police Department.
- Ali Wicks-Lim, Montague, commented on the presentation made by the Chief of Police and Mayor on the issue of staffing and budgeting for the Police Department.

MOTION: On a motion by Councilor Lapienski, second by Councilor Bottomely, it was,

MOVED: THAT THE CITY COUNCIL SUSPEND THE RULES OF PROCEDURE TO ALLOW AGENDA ITEMS TO BE TAKEN OUT OF ORDER.

DISCUSSION: The resolution of no confidence of Police Chief Haigh and Mayor Wedegartner, which was the last item on the agenda, should be addressed first by the Council.

It was by roll call, 8 yes, 5 no,

VOTED: TO SUSPEND THE RULES OF PROCEDURE.

PUBLIC HEARINGS: Vice President Forgey read the public hearing and second reading:

PUBLIC HEARING

In accordance with Home Rule Charter, the Greenfield City Council will hold a public hearing on Wed., January 18, 2023, at 6:30 p.m. at John Zon Community Center, 35 Pleasant St., and Zoom:

<https://greenfield-ma-gov.zoom.us/j/99063227507?pwd=RWRROQTRodnI4U0xFcnlWL1ZlTnZVZz09> Meeting ID 990 6322 7507 to receive public input on the following:

- Transfer \$16,865.78 from Reserve Fund 5781 to FY23 Library Building and Grounds Maintenance Account 5200.
- Appropriate \$3,585,000 from borrowing for a Sewer Dewatering System Project.
- Repurpose \$727,287.66 from Authorization for Dredging Leyden Glenn to Water Main Projects.

The City Council may consider the same on Wed., January 18, 2023, at 6:30 p.m. at John Zon Community Center, 35 Pleasant St., and Zoom: <https://greenfield-ma-gov.zoom.us/j/99063227507?pwd=RWRROQTRodnI4U0xFcnlWL1ZlTnZVZz09> Meeting ID 990 6322 7507. Materials can be obtained from the City Clerk's Office, 14 Court Sq. from 9:00 a.m.-4:00 p.m., Mon. - Fri. or phone 413-772-1555, x. 6163.

Sheila Gilmour, Greenfield City Council President

President Guin opened the public hearing at 10:38 pm.

Vice President Forgey read second reading:

City Council – Second Reading- January 18, 2023

- Transfer \$16,865.78 from Reserve Fund 5781 to FY23 Library Building and Grounds Maintenance Account 5200.
- Appropriate \$3,585,000 for a Sewer Dewatering System Project.
- Repurpose \$727,287.66 from Authorization for Dredging Leyden Glenn to Water Main Projects.

President Guin asked if anyone wished to speak at the public hearing. Seeing none, he closed the public hearing at 10:39 pm.

MOTIONS, ORDERS, AND RESOLUTIONS

Order no. FY 23-063

MOTION: On a motion by Councilor Lapienski, second by Councilor Mayo, it was by roll call, 12 yes, 1 no,

VOTED: THAT IT BE ORDERED THAT THE GREENFIELD CITY COUNCIL TAKE FROM THE TABLE "MOVED THAT IT BE RESOLVED: THE CITY COUNCIL FINDS FULL AND APPROPRIATE REASON TO DECLARE THAT POLICE CHIEF ROBERT HAIGH HAS LOST THE CONFIDENCE OF THE CITIZENS OF GREENFIELD; AND FINDS FURTHER REASON TO DECLARE THAT MAYOR ROXANNE WEDEGARTNER, DUE TO HER PUBLIC SUPPORT OF CHIEF HAIGH, HAS SIMILARLY LOST THE CONFIDENCE OF THE CITIZENS OF GREENFIELD. THE CITY COUNCIL THEREFORE CALLS ON THE MAYOR TO RECTIFY THIS

CRISIS OF CONFIDENCE EITHER BY FIRING CHIEF HAIGH IMMEDIATELY OR BY RESIGNING FROM OFFICE.” WHICH WAS TABLED AT THE SEPTEMBER 21, 2022, CITY COUNCIL MEETING.

Motion was now on the floor: THE CITY COUNCIL FINDS FULL AND APPROPRIATE REASON TO DECLARE THAT POLICE CHIEF ROBERT HAIGH HAS LOST THE CONFIDENCE OF THE CITIZENS OF GREENFIELD; AND FINDS FURTHER REASON TO DECLARE THAT MAYOR ROXANNE WEDEGARTNER, DUE TO HER PUBLIC SUPPORT OF CHIEF HAIGH, HAS SIMILARLY LOST THE CONFIDENCE OF THE CITIZENS OF GREENFIELD. THE CITY COUNCIL THEREFORE CALLS ON THE MAYOR TO RECTIFY THIS CRISIS OF CONFIDENCE EITHER BY FIRING CHIEF HAIGH IMMEDIATELY OR BY RESIGNING FROM OFFICE.

MOTION: On a motion by Councilor Bullock, second by Councilor Helie, it was,

MOVED: TO DIVIDE THE VOTE OF NO CONFIDENCE FOR POLICE CHIEF HAIGH AND MAYOR WEDEGARTNER INDIVIDUALLY.

DISCUSSION: Rationale was provided as to the potential for different reasons of no confidence for the Police Chief and the Mayor, respectively. It was noted the motion also provided the Mayor an option to regain a portion of the confidence lost by supporting the Police Chief.

It was by roll call, 9 yes, 3 no,

VOTED: TO APPROVE AMENDMENT.

Councilor Bullock read the amended motion as it was now on the floor: THAT IT BE ORDERED THE CITY COUNCIL FINDS FULL AND APPROPRIATE REASON TO DECLARE THAT POLICE CHIEF ROBERT HAIGH HAS LOST THE CONFIDENCE OF THE CITIZEN OF GREENFIELD.

DISCUSSION: It was noted that although the Council had concerns with the Chief and the Mayor’s handling of current issues involving police conduct and budget, a vote of no confidence would not help the matter and was more of a personal attack and sidetrack the Councilors of the issues that need to be addressed.

MOTION: On a motion by Councilor Helie, second by Councilor Forgey, it was by roll call, 3 yes, 10 no,

DEFEATED: TO TABLE MOTION.

Motion was still on the floor.

DISCUSSION: It was noted the resolution showed the citizens of Greenfield that the Councilors were supportive of their concerns that they no longer felt confident in the Police Chief’s actions and decisions concerning the police department. Other comments included:

- The proposed resolutions were not necessary in order for Councilors to show their support to the concerns citizens. It was noted that for the few residents who were vocal in their concern, there were also citizens who were supportive of the Police Chief and this police department.
- It was noted that the Council had also experienced a similar situation after the previous budget season where some citizens expressed no confidence and requested the Council to resign.
- The resolution would not cause the Council any further delay in their business; it would allow the constituents to know the Councilors stance on this issue.
- There was a possibility this resolution vote of no confidence would further divide the City. The Council should address an issue to help solve problems and not create further problems.

It was by roll call, 7 yes, 6 no,

VOTED: TO APPROVE DECLARATION OF NO CONFIDENCE AS TO POLICE CHIEF ROBERT HAIGH.

Vice President Forgey requested the record show this was not a unanimous vote of the Council.

Councilor Bullock read the motion as it was now on the floor: THE CITY COUNCIL MOVED THAT IT BE ORDERED THAT THE CITIZENS OF GREENFIELD FIND REASON TO DECLARE THAT MAYOR ROXANN WEDEGARTNER, DUE TO HER PUBLIC SUPPORT OF CHIEF HAIGH, HAS SIMILARLY LOST THE CONFIDENCE OF THE CITIZENS OF GREENFIELD. THE CITY COUNCIL THEREFORE CALLS ON THE MAYOR TO RECTIFY THIS CRISIS OF CONFIDENCE EITHER BY FIRING CHIEF HAIGH IMMEDIATELY OR BY RESIGNING FROM OFFICE.

MOTION: On a motion by Councilor Lapienski, second by Councilor Mayo, it was by roll call, 8 yes, 5 no,
VOTED: TO CALL THE QUESTION.

It was by roll call, 5 yes, 8 no,

DEFEATED: TO APPROVE DECLARATION OF NO CONFIDENCE AS TO MAYOR ROXANN WEDEGARTNER.

Order no. FY 23-096

MOTION: On a motion by Councilor Ricketts, second by Councilor Terounzo, it was,

MOVED: THAT IT BE ORDERED PURSUANT TO THE CITY COUNCIL RULES OF PROCEDURE, RULE 6B, I HEREBY SUBMIT A MOTION TO RECONSIDER THE FOLLOWING MOTION TAKEN AT THE CITY COUNCIL MEETING ON DECEMBER 21, 2022: THAT THE CITY COUNCIL RECONSIDERS THE FOLLOWING MOTION DEFEATED BY THE CITY COUNCIL ON DECEMBER 21, 2022:

ORDER NO. FY 23-076

DEFEATED: THAT THE CITY COUNCIL OF GREENFIELD AMEND THE ZONING MAP TO REZONE THE FOLLOWING PARCELS ON FRENCH KING HIGHWAY FROM GENERAL COMMERCIAL (GC) TO PLANNED INDUSTRY (PI): 132-2, R04-31, R04-33, R04-34, R04-36, R04-40, R04-41, R04-42, R04-44, R04-53 AND R05-23. (SEE ATTACHED MAP) AND FURTHER AMENDS THE TABLE OF CONTENTS AND INDEX OF THE CODE. AND FURTHER THAT NONSUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE CITY OF GREENFIELD.

DISCUSSION: Rationale was provided by Councilor Ricketts for her motion to reconsider. Clarification was made as to the ability for the Planning Board to submit the same defeated proposal to the Council when the Planning Board made a positive recommendation within a 48 hour period from when the Council voted down the proposed zoning amendment.

It was by roll call, 9 yes, 4 no,

VOTED: TO APPROVE ORDER NO. FY 23-096.

President Guin called a 5 minute recess (time not recorded).

President Guin resumed the meeting at (audio was out).

Order No. FY23-076 was now on the floor: THAT THE CITY COUNCIL OF GREENFIELD AMEND THE ZONING MAP TO REZONE THE FOLLOWING PARCELS ON FRENCH KING HIGHWAY FROM GENERAL COMMERCIAL (GC) TO PLANNED INDUSTRY (PI): 132-2, R04-31, R04-33, R04-34, R04-36, R04-40, R04-41, R04-42, R04-44, R04-53 AND R05-23. (SEE ATTACHED MAP)

AND FURTHER AMENDS THE TABLE OF CONTENTS AND INDEX OF THE CODE. AND FURTHER THAT NONSUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE CITY OF GREENFIELD.

DISCUSSION: Attention had been brought to a manufacturing company who manufactures weapons who was interested in expanding their business (clarification was made the company manufactured weapon components, and did not assemble full functioning weapons) and also the Stop & Shop lease. There were a larger area of acreage that may be used for other industrial companies and businesses. Other comments included:

- Special permits for an industrial business would hinder business from receiving financial aid or ability to sell or transfer ownership.
- Rezoning the land for industrial use would highly benefit Greenfield with quality, high paying jobs and the incentive for businesses and families to move to Greenfield for these job opportunities.
- A more detailed master plan for zoning in Greenfield to allow industrial property to be established should have been provided. It was noted that this zoning proposal was rushed and catered to one or two established businesses.
- How realistic was it to build housing on the property at issue on French King Highway.

MOTION: On a motion by Councilor Lapienski, second by Councilor Gilmour, it was by roll call, 10 yes, 3 no,

VOTED: TO CALL THE QUESTION.

It was by roll call, 7 yes (9 needed to pass), 5 no, 1 abstention,

DEFEATED: TO APPROVE ORDER NO. FY 23-076.

Order no. FY 23-077

MOTION: On a motion by Councilor Forgey, second by Councilor Desorgher, it was unanimously,

VOTED: THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER AND IN ACCORDANCE WITH MASSACHUSETTS GENERAL LAWS, THE SUM OF \$16,865.78 BE TRANSFERRED FROM THE FY23 01001320.5781 RESERVE FUND TO THE FY23 LIBRARY ACCOUNT 01002440.5200 BUILDING & GROUNDS MAINTENANCE.

Order no. FY 23-079

MOTION: On a motion by Councilor Forgey, second by Councilor Ricketts, it was,

MOVED: THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER, THE SUM OF \$3,585,000 BE APPROPRIATED FOR A SEWER DEWATERING SYSTEM AND TO MEET SAID APPROPRIATION, THE TREASURER WITH THE APPROVAL OF THE MAYOR, IS HEREBY AUTHORIZED TO BORROW SAID SUM OF \$3,585,000, PURSUANT TO MASSACHUSETTS GENERAL LAWS, CHAPTER 44 SECTION 8 ,OR ANY OTHER ENABLING STATUTE, AND THE MAYOR IS HEREBY AUTHORIZED TO APPLY FOR, CONTRACT FOR, ACCEPT AND EXPEND ANY FEDERAL AND/OR STATE GRANTS AVAILABLE FOR THIS PROJECT TO BE USED TO REDUCE THE WITHIN APPROPRIATION, AND FURTHER, THE MAYOR IS AUTHORIZED TO TAKE ANY ACTION NECESSARY TO CARRY OUT THE INTENT AND PURPOSE OF THE PROJECT.

DISCUSSION: Vice President Forgey reported the Ways & Means Committee forwarded a unanimous positive recommendation from the October 18, 2022, meeting.

It was unanimously,

VOTED: TO APPROVE ORDER NO. FY 23-079.

Order no. FY 23-084

MOTION: On a motion by Councilor Desorgher, second by Councilor Lapienski, it was unanimously, **VOTED:** THAT IT BE ORDERED THE CITY COUNCIL, UPON RECOMMENDATION OF MAYOR WEDEGARTNER AND IN ACCORDANCE WITH MASSACHUSETTS GENERAL LAWS, APPROVES REPURPOSING THE AMOUNT OF \$727,287.66 PREVIOUSLY AUTHORIZED FOR THE DREDGING OF LEYDEN GLENN TO WATER MAIN PROJECTS.

PRESENTATION OF PETITIONS AND SIMILAR PAPERS - None.

REPORTS OF COMMITTEES President Guin noted that the new committee assignments have been established and the new assignments would go into effect for the February Committee meetings.

UNFINISHED BUSINESS: None.

OLD BUSINESS: None.

NEW BUSINESS: Vice President Forgey held the following first reading:

City Council – First Reading- January 18, 2023

- Approve Payment of Egan, Flanagan & Cohen PC invoice of \$10,507 from FY23 Town [City] Attorney Services.
- Appropriate \$100,000 from OPEB Stabilization to OPEB Trust.
- Councilor Ricketts requested a page of tonight's minutes be dedicated to Ann Hamilton.

MOTION: On a motion by Councilor Forgey, second by Councilor Terounzo, it was, **MOVED:** TO SPLIT THE PUBLIC COMMENT AGENDA ITEM INTO TWO SESSIONS: 1ST SESSION WOULD BE DEDICATED TO AGENDA ITEMS AS IT APPEARED AS ITEM 8 ON THE AGENDA. THE 2ND SESSION WOULD BE DEDICATED TO NON-AGENDA ITEMS AFTER AGENDA ITEM 10 (MOTIONS, ORDERS, AND RESOLUTIONS).

DISCUSSION: Rationale was provided as to priority of hearing comments and input from citizens that effected agenda items to be discussed and voted on at that time. Non related agenda item comment and input heard by the Council after they completed their agenda business. It was noted that Council meetings never go as planned and would at times be a long session and, would not be fair to the public for them to wait all that time when all comments could be heard at once.

MOTION: On a motion by Councilor Elmer, second by Councilor Gilmour, it was by roll call, 13 yes, 0 no,

TABLED: MOTION TO SPLIT PUBLIC COMMENT.

MOTIONS FOR RECONSIDERATION: None.

ADJOURNMENT: On a motion by Councilor Gilmour, second by Councilor Ricketts, it was unanimously,

VOTED: TO ADJOURN THE MEETING AT 12:50 A.M.

A true copy,

Attest: _____
 Kathryn J. Scott, City Clerk

GREENFIELD CITY COUNCIL MEMBERS

John Zon Community Center/Zoom Hybrid
 Regular Meeting
 January 18, 2023

	Attendance	Special Council Meeting	Suspend ROP Agenda Out of Order	FY23-063	Amend Resolution	Table Haigh Resolution	Haigh Resolution	Mayor Resolution/Call Question	Mayor Resolution	Reconsider FY23-096	Call Question	FY23-076	Table Split Public Comment
1. Golub, Katherine	Y	Y	Y	Y	Y	N	Y	N	Y	N	N	N	Y
2. Guin, Daniel President	Y	Y	N	Y	---	N	N	N	N	Y	N	Y	Y
3. Desorgher, Virginia	Y	Y	Y	Y	Y	N	Y	N	N	Y	Y	N	Y
4. Bottomley, John	Y	Y	Y	Y	Y	N	Y	N	Y	Y	Y	N	Y
5. Bullock, Marianne	Y	Y	Y	Y	Y	N	Y	Y	N	Y	Y	Abs	Y
6. Gilmour, Sheila	Y	Y	Y	Y	Y	N	Y	N	Y	N	Y	N	Y
7. Lapienski, Jasper	Y	N	Y	Y	N	N	Y	Y	Y	Y	Y	Y	Y
8. Mayo, Douglas	Y	Y	Y	Y	Y	N	Y	Y	Y	N	Y	N	Y
9. Helie, Derek	Y	Y	Y	N	Y	Y	N	Y	N	Y	N	Y	Y
10. Elmer, Philip	Y	Y	N	Y	Y	N	N	Y	N	Y	Y	Y	Y
11. Forgey, Christine Vice - President	Y	Y	N	Y	N	Y	N	Y	N	N	Y	Y	Y
12. Ricketts, Penny	Y	Y	N	Y	Y	Y	N	Y	N	Y	Y	Y	Y
13. Terounzo, Michael	Y	Y	N	Y	N	N	N	Y	N	Y	Y	Y	Y
		12 y 1 n	8 y 5 n	12 y 1 n	9 y 3 n	3 y 10 n	7 y 6 n	8 y 5 n	5 y 8 n	9 y 4 n	10 y 3 n	7 y 5 n 1 ab	13 y 0 n

Received at 1.18.23 Council Mtg - Email to CC

01140000 Greenfield				OCT 2021 (FY2022)														2022-01-05 15:53:20.0		
Grade	PK	KP	KF	KT	1	2	3	4	5	6	7	8	9	10	11	12	SP	Total		
	83	0	129	0	127	142	121	132	123	125	113	123	108	92	76	107	3	1604		
Gender	Male		Female		Nonbinary															
	820		783		1															
English Learner Populations	Total EL				Not in EL Program		Sheltered		Two-way		Other Bilingual		Transitional Bilingual		Opted-Out		EL Recently Arrived in U.S.			
	77				0		76		0		0		0		1		9			
Other Populations	Immigrant				Military Family		SPED Age 3-5		SPED Age 6-21		504 Plan #		Title I		FLNE					
	8				11		20		289		75		1521		137					
Supplemental Low-Income Indicator Student Count	0																			
High Quality College and Career Pathway Program Type	Innovation Pathway				Early College		Early College Promise													
	0				0		0													
Race																				
01 White												1134								
02 Black or African American												39								
03 Asian												23								
04 American Indian or Alaska Native												2								
06 White & Black or African American												49								
07 White & Asian												11								
08 White & American Indian or Alaska Native												4								
16 White & Black or African American & Asian												1								
17 White & Black or African American & American Indian or Alaska Native												3								
19 White & Asian & American Indian or Alaska Native												2								
33 White (Hispanic/Latino)												303								
34 Black or African American (Hispanic/Latino)												11								
36 American Indian or Alaska Native (Hispanic/Latino)												1								
38 White & Black or African American (Hispanic/Latino)												17								
40 White & American Indian or Alaska Native (Hispanic/Latino)												2								
41 White & Native Hawaiian or Other Pacific Islander (Hispanic/Latino)												1								
49 White & Black or African American & American Indian or Alaska Native (Hispanic/Latino)												1								

01140000 Greenfield				OCT 2022 (FY2023)														2022-11-28 19:57:28.0		
Grade	PK	KP	KF	KT	1	2	3	4	5	6	7	8	9	10	11	12	SP			
	82	0	125	0	122	118	133	112	104	101	95	103	91	100	79	72	9	1446		
Gender	Male			Female		Nonbinary														
	741			704		1														
English Learner Populations	Total EL			Not in EL Program		Sheltered		Two-way		Other Bilingual		Transitional Bilingual		Opted-Out		EL Recently Arrived in U.S.				
	79			0		78		0		0		0		1		6				
Other Populations	Immigrant			Military Family		SPED Age 3-5		SPED Age 6-21		504 Plan #		Title I		FLNE						
	13			11		16		263		78		1364		143						
Supplemental Low-Income Indicator Student Count	0																			
High Quality College and Career Pathway Program Type	Innovation Pathway				Early College				Early College Promise											
	0				0				0											
Race																				
01 White											1007									
02 Black or African American											36									
03 Asian											20									
04 American Indian or Alaska Native											1									
05 Native Hawaiian or Other Pacific Islander											2									
06 White & Black or African American											56									
07 White & Asian											10									
08 White & American Indian or Alaska Native											4									
16 White & Black or African American & Asian											1									
17 White & Black or African American & American Indian or Alaska Native											3									
33 White (Hispanic/Latino)											275									
34 Black or African American (Hispanic/Latino)											10									
35 Asian (Hispanic/Latino)											1									
36 American Indian or Alaska Native (Hispanic/Latino)											1									
38 White & Black or African American (Hispanic/Latino)											16									
40 White & American Indian or Alaska Native (Hispanic/Latino)											1									
49 White & Black or African American & American Indian or Alaska Native (Hispanic/Latino)											2									

City of
GREENFIELD, MASSACHUSETTS



OFFICE OF THE MAYOR

ROXANN WEDEGARTNER

Mayor

Town Hall • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1560 • Fax 413-772-1519
Mayor@greenfield-ma.gov • www.greenfield-ma.gov



MEMO

TO: Dan Guin, Council President; Christine Forgey, Council Vice-President and City Councilors

FROM: Mayor Wedegartner

CC: Tammy Marciel, Clerk to Council; Kathy Scott, City Clerk

DATE: January 13, 2023

RE: January City Council Update

Greetings and Happy New Year Councilors,

It's the start of a new year and I don't have a great number of updates or news for you, so I'm putting what I do have into this memo.

Lunt (298 Federal) Street

On December 21, the MA DEP (John Ziegler and Kimberley Longridge) met remotely with the City (me, Dani Letourneau, Jennifer Hoffman, Alyssa Valbona-Chair of the Board of Health), Bruce Nickelsen, and Raipher Pellegrino to discuss the status of indoor air sampling at neighborhood properties and the conceptual Phase II Scope of Work (SOW). The goal of the meeting was to go over the submitted SOW (by OTO to the DEP) together and review DEP's further amendments to the planned cleanup activities. DEP sets the criteria for moving forward with the cleanup process. Ziegler and Longridge outlined the sections of the Scope of Work that need further details in order to complete their review. I have attached the MADEP's letter recounting the additional information needed and establishing a deadline.

On the matter of the indoor air sampling at various neighborhood locations, as of January 12, five of the nine properties have been sampled. You will see in the MADEP report that four of the nine have not authorized entry to their buildings in order to conduct the

air sampling. However, at this time, one of those four (at 22 Kenwood) has given permission and that sampling will be scheduled soon. Below is a summary from OTO of the results of the testing so far. DEP has asked for the testing to be done in two optimal testing timeframes: 1) winter indoor and outdoor ambient air testing, and 2) Spring when there may be water present from rain and snowmelt. OTO will comply with the DEP requirement for testing.

“SUMMARY

Five of the nine addresses to which requests were made to sample the indoor air accepted sampling. One address rejected the sampling and two have not responded to two requests. One address (22 Kenwood Street) recently accepted sampling and sampling this residence is pending. TCE was not detected in four residences and was detected in one residence at concentrations considered to be normal background. Two additional compounds were detected which are not attributable to the former Lunt property. Nevertheless, potential risks associated with these compounds indicate a condition of No Significant Risk exists at each location for long term residential inhalation exposures.”

2024 Capital and Operating Budget Preparation

The “budget season” is well underway both for the School Department’s and the City’s capital and operating budgets under the schedule provided by the Finance Department, and we are on schedule. Assisting the City and the Schools are Andy Paquette, TMS contracted school Business Manager; Finance Director Diana Schindler, and former Finance Director Liz Gilman. The Capital Improvement Committee has met with Department Heads and they have voted their recommendations on the FY24 Capital Budget and submitted them to me as is part of the budget process. I will be reviewing their recommendations and making decisions on the Capital Expenditures for the fiscal year in the coming weeks of January and early February. Then I will submit the Mayor’s Capital Budget to the Council for your review and vote. Regarding the operating budget for the City, I have started meeting with Department Heads individually regarding their budgets in order to understand each department’s stated needs regarding staffing, salaries and wages, and expenditures. This process will result in the submission of the Mayor’s FY24 Operating Budget to the City Council in the Spring.

City Union Contract Negotiations

The other season, “contract negotiation season”, has also begun with a “demand to bargain” (a negotiation term) from the Clerical Union and an expression of interest in beginning bargaining soon from the DPW. HR Director, Diana Letourneau or her designee, and Chief of Staff Dani Letourneau and relative Department Heads will again be the City’s bargaining team along with our attorney, Gordon Quinn or his designee. I attend each session at its opening and as needed throughout the negotiations.

French King Rezone Vote Reconsideration

I look forward to your discussion on this issue of importance in the economic development of the City. While the proposal before you on this rezoning is a sound and preferable proposal, should the Council prefer a modified proposal, I am sure that the Planning Board along with input from others interested in this issue can come up with another satisfactory recommended proposal.

Additional attachments to this memo are the COPS grant Award Letter outlining the grant (as requested) and a mid-year report from the Police Department on law enforcement activity in the City between **July 1, 2022 and December 31, 2022**.

In the interest of time, this is the sum of my Mayor's remarks for the January Council meeting. As always, I'll be available at the meeting for questions on any relevant matter on your agenda.

Respectfully submitted,



Mayor Roxann Wedegartner



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

Western Regional Office • 436 Dwight Street, Springfield MA 01103 • 413-784-1100

Maura T. Healey
Governor

Kimberley Driscoll
Lieutenant Governor

Rebecca L. Tepper
Secretary

Gary Moran
Acting Commissioner

January 13, 2023

City of Greenfield
14 Court Square
Greenfield, MA 01301
Attn: Roxann Wedegartner, Mayor

Re: Greenfield, RTN 1-18869
Former Lunt Silversmiths, Inc.
298 Federal Street
ENF #00014543
Interim Deadline

Dear Mayor Wedegartner:

During a remote meeting with you on December 21, 2022, the Massachusetts Department of Environmental Protection (the Department or MassDEP) discussed the above-referenced site, particularly the status of indoor air sampling at neighborhood properties and the conceptual Phase II Scope of Work (SOW) that was received on October 13, 2022. As discussed during that meeting and recapped in the sections below, the Department has determined that the SOW requires additional details to allow completion of review. This letter establishes an Interim Deadline of **March 31, 2023** for submission of a revised SOW to the Department for review and approval. Note that the revised SOW is subject to comment through the Public Involvement Plan (PIP) and sufficient time must be allocated to meet PIP requirements and the deadline established for submission of a revised SOW.

1. **Indoor Air Evaluation** – In the Department's Interim Deadline letter issued November 8, 2022, nine properties for indoor air sampling were identified due to concerns related to potential vapor intrusion. On behalf of the City of Greenfield (City), O'Reilly, Talbot & Okun Associates, Inc. (OTO) has collected samples from five of the nine properties. As of December 21, 2022, the other four properties had not been sampled because access from property owners had not yet been granted. In order to address the considerable temporal variability associated with vapor intrusion, the revised SOW must include an indoor air sampling plan to complete (a) multiple sampling rounds during the 2022-2023 winter season and (b) sampling during 2023 when the groundwater elevation is high. Additional sampling rounds and/or assessment of other neighborhood properties may be warranted based on investigation results, site conditions, etc.

This information is available in alternate format. Please contact Melizza Esenyie at 617-626-1282.
TTY# MassRelay Service 1-800-439-2370
MassDEP Website: www.mass.gov/dep

Printed on Recycled Paper

2. **Preferential Pathway & Contamination Source Investigation** – OTO is planning to investigate preferential pathways and additional contamination source areas using ground-penetrating radar (GPR), but proposed survey locations were not identified. The revised SOW must include location information and discuss how GPR survey findings may be used to further investigate the site. Additionally, the revised SOW must include an assessment of subsurface utilities based on existing maps and plans.
3. **Soil Boring and Monitoring Well Placement** – The current SOW indicates that the west and south grid excavation areas will be investigated for potential contamination sources. The Department requires expansion of the soil boring and groundwater monitoring well network to further investigate areas of known elevated trichloroethylene (TCE) concentrations in soil and/or groundwater. Specifically, the areas requiring further investigation are located outside site buildings, as follows: (a) between the southwest portion of Unit B1, where LWP-101 and LWP-102 are located, and Kenwood Street, (b) within the alcove on the south side of Unit B1 bordered by LWP-100 through LWP-105, (c) between the northeast corner of Unit B1, where LWP-107 is located, and Norwood Street and (d) between the northernmost wing of Unit B1, where LWP-108 is located, and Norwood Street.
4. **Groundwater and Storm Sewer System Sampling Plan** – Quarterly groundwater elevation data and sample collection are proposed, but the current SOW lacks specific details. The revised SOW must include a plan with the following components: (a) list of monitoring wells to be gauged quarterly, (b) list of monitoring wells to be sampled quarterly, (c) description of groundwater sampling technique and (d) groundwater sample analytical parameters. The Department also requires that the storm sewer be added to the sampling plan, incorporating media samples from catch basins and the outfall; locations of proposed water and sediment samples and relevant analytical parameters must be identified in the SOW.
5. **Schedule** – A proposed schedule for implementation of the revised SOW must be submitted to the Department.

If you have any questions regarding this letter, please contact Kimberly Longridge at (857) 268-3321 or Kimberly.Longridge@mass.gov.

Sincerely,

/s/ John Ziegler

John Ziegler
Acting Deputy Regional Director
Bureau of Waste Site Cleanup

Certified Mail # 7020 1290 0000 5229 1105, Return Receipt Requested
e-cc: Eric Twarog, Greenfield Department of Planning & Development
Jennifer Hoffman, Greenfield Health Department
Bruce Nickelsen, LSP-of-Record, O'Reilly, Talbot & Okun Associates, Inc.
Raipher Pellegrino, 401 Liberty, LLC
Glen Ayers, Lunt Lead PIP Petitioner
Denise Andler, DEP-WERO
Data Entry: AUDCOM/INTLET

Printed on Recycled Paper

Return Receipt Requested

AFTER 5 DAYS RETURN TO:
THE COMMONWEALTH OF MASSACHUSETTS
DEPT. OF ENVIRONMENTAL PROTECTION
WESTERN REGION
436 DWIGHT STREET - 5TH FLOOR
SPRINGFIELD, MASSACHUSETTS 01103

7020 1290 0000 5229 1105



Mayor Roxann Wedegartner
City of Greenfield
14 Court Square
Greenfield, MA 01301

Return Receipt Requested



US POSTAGE
ZIP 01103 \$007.82
02 4M
0000389519 JAN 13 2023

U.S. Postal Service™ *Box - 1-18861*
CERTIFIED MAIL® RECEIPT *GREENFIELD*
Domestic Mail Only *248 Elmwood ST*

For delivery information, visit our website at www.usps.com.

OFFICIAL USE

Certified Mail Fee	
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Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
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Sent To	Mayor Roxann Wedegartner
Street	City of Greenfield
City, St	14 Court Square
PS Form	Greenfield, MA 01301

501T 6225 0000 062T 0202

755100009T

*NO POSTAGE
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UNITED STATES*

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JAN 13 2023
ENV. PROTECT.*

Instructions



J2693-01-02
January 12, 2023

Massachusetts Department of Environmental Protection
Western Regional Office
436 Dwight Street, Suite 500
Springfield, Massachusetts 01103

Attn: Mr. John Ziegler
Acting Deputy Regional Director

Re: **RTN 1-18869**
Indoor Air Sampling Results
Former Lunt Silversmith
298 Federal Street, Greenfield
ENF #00014263

Dear Mr. Ziegler;

By this letter, the City of Greenfield ("the City") is submitting the results of indoor air sampling performed at properties on Kenwood Street and Forest Avenue in Greenfield, as required in your Interim Deadline letter of November 8, 2022. As you are aware, by letter of December 20, 2022, the deadline to submit these results is January 13, 2023.

INDOOR AIR SAMPLING METHODOLOGY

Requests to collect indoor air samples from the nine addresses stipulated in MassDEP's November 8, 2022 letter were mailed by both priority mail and certified mail on November 19, 2022. Attached Table 1 summarizes the residences which agreed to be sampled and those which either rejected sampling or have not responded. As shown in Table 1, one residence which had not previously accepted sampling (22 Kenwood Street) has now accepted sampling and this sampling is pending. As required by 310 CMR 40.0173(1) and (2), second letters were sent on December 22, 2022 notifying the property owners who did not accept sampling, that requests to MassDEP for assistance would be made.

Indoor air samples were collected from five residences on Kenwood Street and Forest Avenue between November 22 and December 17, 2022. The samples were analyzed for chlorinated volatile organic compounds (CVOCs) by EPA Method TO-15 at Alpha Analytical's laboratory in Mansfield, Massachusetts. The analytical detection limits of each analysis were below MassDEP's residential Threshold Values (TVrs).

Basement and first floor samples were collected at each location. In addition to the individual samples in basements and first floor locations, one duplicate sample was collected in the basement of 14 Kenwood Street and an outside ambient air sample was collected from the exterior front porch of 14 Kenwood Street. The samples were

collected over a 24-hour period during winter heating conditions. MassDEP's Indoor Air Quality Building Survey was completed at each residence as part of the sampling.

INDOOR AIR SAMPLING RESULTS

Analytical results of the sampling are summarized in Table 2. Laboratory reports are attached in Appendix A. As shown, trichloroethylene (TCE) was detected in one house at concentrations below TVRs and at a concentration considered normal background by MassDEP (0.4 ug/m^3)¹ and at a concentration which presents No Significant Risk for inhalation for a residential receptor. TCE was not detected in any of the other ten samples (four other residences) at analytical detection limits below TVRs.

The indoor air testing also detected the compounds Carbon Tetrachloride and 1,2-Dichloroethane. The Carbon Tetrachloride was detected in each sample, including the ambient (outdoor) air sample. The 1,2-Dichloroethane was detected in eight of twelve of the samples, including the ambient air sample. These compounds have not been detected at the former Lunt property and are not considered to be degradation products of TCE, the primary contaminate of concern at the former Lunt property.

Review of literature and conversations with Alpha Laboratory indicate that these two compounds are background² as defined by the Massachusetts Contingency Plan. The Carbon Tetrachloride is attributable to Anthropogenic Background³. A 2015 presentation to the Licensed Site Professionals Association (LSPA) described a study of indoor air concentrations of volatile compounds across the United States which Alpha participated in. The study sampled the indoor air in over 80 office buildings and schools. The study detected Carbon Tetrachloride in 100% of the sampled locations. The presence of Carbon Tetrachloride in both indoor and the outdoor air samples on Kenwood Street and Forest Avenue is attributable to its ubiquitous presence in the atmosphere from industrial emissions.

The compound 1,2-Dichloroethane was detected in eight of the twelve indoor air samples collected from the residences on Kenwood Street and Forest Avenue, approximately equivalent to the frequency described in the 2015 study (70%). A presentation at the 38th Annual International Conference on Soils, Sediments, Water, and Energy in Amherst, Massachusetts reviewed the occurrence of this compound and indicated that it is used in some manufacturing processes including production of molded plastic items from overseas, which could be a source for this compound in the tested Kenwood Street and Forest Avenue residences.

¹ Massachusetts Department of Public Health, Bureau of Environmental Health, "Trichloroethylene (TCE) In Indoor Air", April 2017.

² "Background" as defined in 310 CMR 40.0006 means those levels of oil and hazardous material that would exist in the absence of the disposal site of concern, including both natural Background and Anthropogenic Background".

³ "Anthropogenic Background" as defined in 310 CMR 40.0006 means those levels of oil and hazardous material that would exist in the absence of the disposal site of concern, and which are (a) attributable to atmospheric deposition of industrial process or engine emissions.

As a conservative measure, we evaluated potential risks associated with inhalation of each of the detected compounds at the maximum detected concentrations in the basement or first floor samples. This analysis indicates a condition of No Significant Risk exists at each location, as defined in the MCP, for long term residential inhalation exposures (for a period of 30 years). The analysis also indicates that an Imminent Hazard (IH), associated with inhalation of these compounds over a shorter duration (typically 5 years) is not present.

SUMMARY

Five of the nine addresses to which requests were made to sample the indoor air accepted sampling. One address rejected the sampling and two have not responded to two requests. One address (22 Kenwood Street) recently accepted sampling and sampling this residence is pending. TCE was not detected in four residences and was detected in one residence at concentrations considered to be normal background. Two additional compounds were detected which are not attributable to the former Lunt property. Nevertheless, potential risks associated with these compounds indicate a condition of No Significant Risk exists at each location for long term residential inhalation exposures.

By this letter, as outlined in 310 CMR 40.0173(1) and (2), after making reasonable efforts we are requesting MassDEP assistance in obtaining indoor air samples from the remaining addresses which have not responded to our requests.

Sincerely,
O'Reilly, Talbot & Okun Associates, Inc.



Bruce Nickelsen, LSP
Associate

Cc: Roxann Wedegartner, Mayor
Eric Twarog, Director of the Department of Planning & Development
Raipher D. Pellegrino, Esq.
Kimberly Longridge, MassDEP

Attachments: Table 1 Indoor Air Sampling Summary Table
Table 2 Indoor Air Sampling Results
Figure 1 Site Plan of Proposed Indoor Air Sampling Locations
Appendix A Laboratory Reports

▼ Award Letter

October 13, 2022

Dear William Gordon,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Community Oriented Policing Services (the COPS Office) has approved the application submitted by GREENFIELD, TOWN OF for an award under the funding opportunity entitled 2022 FY 2022 COPS Hiring Program. The approved award amount is \$375,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by the COPS Office, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

ROBERT CHAPMAN
Acting Director

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the

Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

▼ Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I—

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official	Name of Approving Official	Signed Date And Time
Acting Director	ROBERT CHAPMAN	9/19/22 8:28 PM

Authorized Representative

☒ Declaration and Certification (Law Enforcement Executive/Program Official)

Entity Acceptance

Title of Authorized Entity Official
Treasurer/Collector

Name of Authorized Entity Official
KELLY VARNER

Signed Date And Time
11/16/2022 11:16 AM

☒ Declaration and Certification (Government Executive/Financial Official)

Entity Acceptance

Title of Authorized Entity Official
Mayor

Name of Authorized Entity Official
Roxann Wedegartner

Signed Date And Time
11/16/2022 12:16 PM

Greenfield Police Department
Call Analysis by Time and Day of Week for 2022

Page: 1

Date Range: Thru
Selected Personnel: All
Selected Duty: All
Selected Post: All

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Totals
	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Day%	Calls Tot%
Hour: 0	121 8.5	146 7.1	153 8.0	141 6.7	136 6.8	175 8.3	173 9.6	1045 7.8
Hour: 1	116 8.1	65 3.2	121 6.4	141 6.7	114 5.7	120 5.7	124 6.9	801 6.0
Hour: 2	51 3.6	121 5.9	55 2.9	57 2.7	34 1.7	68 3.2	68 3.8	454 3.4
Hour: 3	20 1.4	26 1.3	22 1.2	21 1.0	42 2.1	21 1.0	38 2.1	190 1.4
Hour: 4	20 1.4	59 2.9	17 0.9	20 0.9	28 1.4	27 1.3	56 3.1	227 1.7
Hour: 5	20 1.4	31 1.5	24 1.3	32 1.5	28 1.4	48 2.3	39 2.2	222 1.7
Hour: 6	27 1.9	29 1.4	19 1.0	35 1.7	34 1.7	30 1.4	24 1.3	198 1.5
Hour: 7	34 2.4	52 2.5	59 3.1	87 4.1	63 3.1	48 2.3	38 2.1	381 2.8
Hour: 8	43 3.0	101 4.9	71 3.7	86 4.1	97 4.8	101 4.8	67 3.7	566 4.2
Hour: 9	66 4.6	99 4.8	108 5.7	76 3.6	127 6.3	108 5.1	87 4.8	671 5.0
Hour: 10	61 4.3	120 5.8	106 5.6	114 5.4	102 5.1	99 4.7	84 4.7	686 5.1
Hour: 11	74 5.2	103 5.0	73 3.8	100 4.7	93 4.6	91 4.3	77 4.3	611 4.6
Hour: 12	59 4.1	119 5.8	107 5.6	101 4.8	108 5.4	108 5.1	74 4.1	676 5.0
Hour: 13	64 4.5	97 4.7	86 4.5	105 5.0	121 6.0	111 5.3	69 3.8	653 4.9
Hour: 14	51 3.6	67 3.3	76 4.0	96 4.5	92 4.6	100 4.8	78 4.3	560 4.2
Hour: 15	53 3.7	110 5.4	142 7.5	144 6.8	107 5.3	104 4.9	73 4.1	733 5.5
Hour: 16	74 5.2	149 7.3	120 6.3	151 7.1	138 6.9	134 6.4	87 4.8	853 6.4
Hour: 17	81 5.7	112 5.5	102 5.4	123 5.8	108 5.4	120 5.7	77 4.3	723 5.4
Hour: 18	74 5.2	80 3.9	97 5.1	111 5.3	79 3.9	75 3.6	82 4.6	598 4.5
Hour: 19	58 4.1	96 4.7	58 3.1	82 3.9	91 4.5	79 3.8	80 4.4	544 4.1
Hour: 20	58 4.1	75 3.7	70 3.7	75 3.6	74 3.7	85 4.0	70 3.9	507 3.8
Hour: 21	59 4.1	69 3.4	48 2.5	54 2.6	64 3.2	68 3.2	63 3.5	425 3.2
Hour: 22	38 2.7	44 2.1	59 3.1	69 3.3	44 2.2	70 3.3	53 2.9	377 2.8
Hour: 23	105 7.4	83 4.0	108 5.7	91 4.3	79 3.9	115 5.5	117 6.5	698 5.2
Totals:	1427 10.7	2053 15.3	1901 14.2	2112 15.8	2003 14.9	2105 15.7	1798 13.4	13399

Call Reason Breakdown

Call Reason	Self	Disp	Total	%	Avg. Arrive	Avg. Time @ Scene
Serve Section 12	1	36	37	< 1	4.56	29.27
Action: Could Not Locate = 6 Investigated = 1 Report Issued = 8 Taken/Referred to Other Agency = 1 Services Rendered = 4 Taken to HOSPITAL = 17						
911 ABANDONED	0	42	42	< 1	5.18	3.35
Action: Units Advised = 11 Could Not Locate = 5 False Alarm = 3 Investigated = 10 No Action Required = 2 Taken/Referred to Other Agency = 1 Services Rendered = 7 Unfounded = 3						
911 HANG UP	0	61	61	< 1	4.76	6.99
Action: Units Advised = 8 Arrest(s) Made = 1 Could Not Locate = 3 False Alarm = 4 Investigated = 19 No Action Required = 4 Report Issued = 1 Services Rendered = 18 Taken to HOSPITAL = 1 Unfounded = 2						
911 MISDIAL	1	39	40	< 1	5.13	6.76
Action: Units Advised = 13 Investigated = 16 Services Rendered = 11						
911 Open Line	0	75	75	< 1	5.18	5.16
Action: Units Advised = 11 Could Not Locate = 4 False Alarm = 2 Investigated = 36 No Action Required = 1 Report Issued = 2 Services Rendered = 16 Taken to HOSPITAL = 1 Unfounded = 2						
911 TEXT	0	4	4	< 1	4.99	8.40
Action: Investigated = 3 Services Rendered = 1						
Assaults and/or Battery	3	35	38	< 1	6.24	27.52
Action: Arrest(s) Made = 1 Investigated = 8 Report Issued = 12 Services Rendered = 16 SUMMONS APPLICATION = 1						
ABANDONED MV	0	9	9	< 1	6.93	15.54
Action: Investigated = 2 Services Rendered = 5 Vehicle Towed = 2						

IN MEMORY OF

Ann L Hamilton

January 26, 1940 – January 16, 2023

Among her many accomplishments:

Was the first woman elected to the Greenfield Select Board in 1980

Instrumental in the creation of the I-91 Industrial Park.

Made trips to Paris, the Netherlands and Russia as a representative for the
Massachusetts Office of Travel and Tourism.

Traveled to China and Russia as a representative for the Chamber of
Commerce and the Small Business Association, respectively.



Attempt the impossible in order to improve you work.

- Bette Davis, American Film Actress

GREENFIELD CITY COUNCIL

Special Meeting Minutes

January 25, 2023

John Zon Community Center/Zoom Hybrid

6:00 pm

CALL TO ORDER: Meeting was called to order at 6:00 p.m. by President Guin.

CHAIRS STATEMENT: This meeting is being recorded by the City Council and GCTV-17. If any other persons present are doing the same you must notify the chairperson at this time. It was noted that Dawn Morin, Jon Magee for Shoe String and 22 News were also recording the meeting. In accordance with MGLc 30A SS 20(g) "No person shall address a meeting of a public body without permission of the Chair and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting."

ROLL CALL OF MEMBERS: Roll Call was taken. All Councilors were present (Councilors Mayo and Elmer appeared via Zoom)

ALSO PRESENT: Mayor Roxann Wedegartner; City Clerk Kathryn J. Scott; Assistant City Clerk Quinn Jaquins (via Zoom); Chief of Staff Danielle Letourneau; Finance Director/City Auditor/City Accountant Diana Schindler; Health Director Jennifer Hoffman; IT Director Fernando Fleury; Police Chief Robert Haigh; Fire Chief Robert Strahan; DPW Director Marlo Warner; Public Safety Commission members David Moscaritolo and David Lanoie; GCTV-17 staff; Mary Byrne, *the Recorder*; 22 Western Mass News and members of the public.

MOTION: On a motion by Councilor Ricketts, second by Councilor Forgey, it was,

MOVED: THAT IT BE ORDERED, THAT THE GREENFIELD CITY COUNCIL WAIVE THE RULES OF PROCEDURE, 8 ORDER AND DISPOSITION OF BUSINESS.

DISCUSSION: Objection to motion due to the lack of a public comment item on the agenda.

MOTION: On a motion by Councilor Lapienski, no second, it was,

FAILED FOR LACK OF A SECOND: TO TABLE MOTION.

Motion to suspend the rules of procedure was still on the floor.

It was by majority, 1 no,

VOTED: TO WAIVE THE RULES OF PROCEDURE.

Councilor Gilmour read the following agenda item:

Working Session with the Executive, Chief of Police and Finance Director, by invitation

- I. Strategic planning to address the proposed elimination of the 3rd shift (11 pm- 7 am) of the Greenfield Police Department with an alternative plan to be introduced. (See attached)

President Guin opened the working session by thanking everyone who reached out to the Councilors with comments, concerns and input on the issue to be discussed. He urged everyone

involved to cooperate with each other, avoid emotional and accusatory questions and comments, and focus on information and resolve.

Mayor Wedegartner, Finance Director Schindler and Chief of Staff Letourneau addressed the Council:

- Full staffing for a majority of the overnight shift (not including from 3 am to 7 am) would begin on March 1, 2023 and would remain in place temporarily through June 30, 2023.
- Agreement with the police collecting bargaining units changed staffing for patrol sergeants and patrol officers to two (2) ten (10) hour shifts four days on and four days off. First shift would operate from 7 a.m. to 5 p.m. Second shift would operate from 5 p.m. to 3 a.m. From 3 a.m. to 7 a.m. there will be no coverage by the Greenfield Police Department.
- The State Police were notified to cover the 3 a.m. to 7 a.m. shift as needed.
- Understanding this would be a temporary fix, the Greenfield officers had agreed to waive certain union rights with regards to overtime and staff and shift bidding. Officers on the first and second shifts would receive three hundred (300) dollars per week per officer from March 1 thru June 30, 2023 to cover any inconvenience of the change in work hours.
- This action would significantly save on overtime which the Police Department was unable to afford with the FY23 budget.
- The cost of 300 dollars for first and second shifts did not include Chief Haigh or Deputy Chief Gordon, since they were administrators and did not answer calls except under extreme emergencies.
- The COPS grant would allow the hiring of two (2) new officers in the early spring as well as a third officer in June.
- ARPA funds had been committed to assist with some of the costs for providing the coverage.
- Work to prepare a Fiscal Year 2024 budget that would restore full operations of the Greenfield Police Department and protection for the citizens.

Councilors asked the following questions:

- Why wasn't a plan prepared by the Police Chief in a good faith effort before the report to the Council regarding the elimination of the midnight shift at the regular City Council meeting last week.
- Was the accountability and justice taken under consideration in this temporary measure.
- Explanation on the process of working with the unions.
- What was the source of the funding for this plan that the Council was informed at their meeting last week the City did not have.
- Explanation for overtime paid to officers who do not work 40 hours weekly.
- Amount of ARPA money committed for this plan and would the amount cover the cost of the COPS grant.
- Applications received for police officer positions.
- Average work week for police officers.
- Coverage for emergencies by Greenfield Police Officers during the 3 a.m. to 7 a.m. shift.
- Explanations for the 3 a.m. to 7 a.m. shift inability to be properly funded and staffed.
- Alternative plans or options in place if this original plan proved to be unviable.

- Consideration for assigning at least one (1) Greenfield police officer to the 3 a.m. to 7 a.m. shift.
- Could police officers who recently retired be asked to return to duty on a temporary basis.

President Guin called a five minute recess at 8:04 pm.

President Guin resumed the meeting at 8:11 pm.

Councilors resumed asking the following questions:

- Was there a plan in place in the event that the Police Department's budget was reduced for FY 2024.
- Who was responsible for scheduling and organizing meetings for the Public Safety Commission.

Public Safety Commissioners David Moscaritolo and David Lanoie addressed the Council:

- An organizational meeting for the Public Safety Commission had been scheduled for Wednesday, February 1, 2023 at 4:00 pm.
- Among the priorities Commissioner Moscaritolo hoped to address were review the process for appointments and promotions; review the written complaint process; review the disciplinary process; establish a vision for the Fire and Police Department and an extended understanding of the regional policing policy.
- Commissioner Lanoie noted the public safety commission was born of the necessity for professional objective oversight of Police and Fire. He hoped to provide information in real time that was fact based with history. The Commission would be involved with the Fire and Police budget discussions.

Councilors asked the following questions:

- Steps to address systemic racism in the Police Department and a Police Chief who was found liable in a court of law for this issue.
- How was the hiring process for police officers going to differ from previous times.
- Would the City consider re-appointing Daniel Yalowitz back on the Human Rights Commission.

ADJOURNMENT: On a motion by Councilor Bullock, second by Councilor Ricketts, it was unanimously, **VOTED:** TO ADJOURN THE MEETING AT 8:45 P.M.

A true copy,

Attest: _____
Kathryn J. Scott, City Clerk

GREENFIELD CITY COUNCIL MEMBERS

John Zon Community Center/Zoom Hybrid
Special Meeting
January 25, 2023

Attendance

14. Golub, Katherine	Y					
15. Guin, Daniel President	Y					
16. DeSorgher, Virginia	Y					
17. Bottomley, John	Y					
18. Bullock, Marianne	Y					
19. Gilmour, Sheila	Y					
20. Lapienski, Jasper	Y					
21. Mayo, Douglas	Y					
22. Helie, Derek	Y					
23. Elmer, Philip	Y					
24. Forgey, Christine Vice - President	Y					
25. Ricketts, Penny	Y					
26. Terounzo, Michael	Y					

Received at 1.25.23 Sp. Council Mtg



Roxanne Wedegartner
Mayor

City known as the Town of
GREENFIELD, MASSACHUSETTS

GREENFIELD POLICE DEPARTMENT

Robert H. Haigh Jr.

Chief of Police

321 High Street • Greenfield, MA 01301
Phone 413-773-5411 ext 1304 • Fax 413-774-6969
haighr@greenfieldpd.org



Tuesday, January 24, 2023

Memorandum of Understanding

Executed between:

MassCop Local 470, Fraternal Order of Police Local 50 and the City of Greenfield

Considering the current and severe shortage of staffing for Police collective bargaining unit members within the City of Greenfield Police Department, MassCop Local 470, Fraternal Order of Police Local 50 and the City of Greenfield agree to enter into this MOU, as outlined below.

Starting March 1st 2023 Patrol Sergeants and Patrol Officers will be re-assigned to 4 work days on – 4 days off, 10 hours/day work schedule which will be posted for bidding by seniority at least two weeks prior to the start of the new schedule. "First shift" will be reassigned to the hours of 0700 to 1700 and "Second Shift" will be reassigned to 1700 to 0300 with no "Third Shift."

This MOU is designed to acknowledge that the aforementioned changes cause the following collective bargaining articles and sections to be temporarily suspended/changed:

Article 7 - Sections 1 and 3; Article 9 – Section 1 of the MassCop Local 470 collective bargaining agreement will be temporarily considered null and void during the period of time in which this MOU is active and agreed upon. Likewise, Article 7 - sections 1, 3 and 5; Article 9 – Sections 1 and 2 of the Fraternal Order of Police Local 50 collective bargaining agreements will be considered temporarily null and void during the period of time in which this MOU is active and agreed upon. In short, a "normal" workday will be a 10 hour shift therefore there will be no overtime compensation paid for the 9th and 10th hour. Any time worked outside of an employee's regular 10 hour/day work schedule will be considered overtime and will be compensated at a rate or means outlined in the collective bargaining agreements.

*The Town of Greenfield is an Affirmative Action/Equal Opportunity Employer,
a designated Green Community and a recipient of the "Leading by Example" Award*

Starting March 1st and staying in effect until the termination of this agreement, all Police bargaining unit employees will receive an additional \$300.00 per week or \$600.00 per pay period as compensation for the inconvenience the change in the work schedule has created. Additionally, those bargaining unit members assigned to the "first shift" portion of the 4 on - 4 off work schedule will be paid the contractually agreed upon evening shift differential and those assigned to the second shift of the 4 on - 4 off work schedule will be paid the contractually agreed upon overnight shift differential, as outlined in Article 8 sections 2 and 3 of both the MassCop 470 and FOP 50 Collective Bargaining Agreements, for the days they physically work while this MOU remains active.

The Unions understand that there may be instances whereas force-ins or holdovers will be required however they agree to deal with these issues on a case by case basis as they arise.

Current members of the Detective Bureau, Officers assigned to specialty positions and Officers assigned to an administrative schedule will maintain their current schedules.

This temporary MOU will remain active until the Chief of Police is able to fully re-staff the overnight shift or until June 30th 2023. In the event staffing has not been replenished by June 30th 2023 a reopener for this MOU can be considered by all parties.

Signed: Chad R. Roney
Chairman FOP Local 50

Signed: John J. Haigh
Chairman MassCop Local 470

Signed: R. H. Haigh Jr.
Robert H. Haigh Jr. - Chief of Police

Signed: Roxann Wedegartner
Roxann Wedegartner - Mayor of Greenfield

PUBLIC HEARING

In accordance with Home Rule Charter, the Greenfield City Council will hold a public hearing on Wed., March 15, 2023, at 6:30 p.m. at John Zon Community Center, 35 Pleasant St., and Zoom:

<https://greenfield-ma-gov.zoom.us/j/91062568654?pwd=QThVWDlXV1l3VnlWOS81TFdmSm04UT09>
Meeting ID 910 6256 8654, to receive public input on the following:

- Appropriate \$200,000 from borrowing to Pay Costs of a Lead Service Line Inventory and Replacement Plan Program.
- Approve Payment of invoice for Connecticut Business Systems of \$104.00 from FY23 Veterans Various Paper Products.
- Transfer \$16,865.78 from the FY23 01001320.5781 Reserve Fund to the FY23 Library account 01006100.5241 Building & Grounds Maintenance

The City Council may consider the same on Wed., March 15, 2023, at 6:30 p.m. at John Zon Community Center, 35 Pleasant St., and Zoom: <https://greenfield-ma-gov.zoom.us/j/91062568654?pwd=QThVWDlXV1l3VnlWOS81TFdmSm04UT09> Meeting ID 910 6256 8654 . Materials can be obtained from the City Clerk's Office, 14 Court Sq. from 9:00 a.m.-4:00 p.m., Mon. - Fri. or phone 413-772-1555, x. 6163.

Daniel Guin, Greenfield City Council President

City Council – Second Reading- March 15, 2023

- Approve Payment of invoice for Connecticut Business Systems of \$104.00 from FY23 Veterans Various Paper Products.
- Transfer \$16,865.78 from the FY23 01001320.5781 Reserve Fund to the FY23 Library account 01006100.5241 Building & Grounds Maintenance

CITY COUNCIL ORDER

City of GREENFIELD MASSACHUSETTS

Councilor _____:

Second by Councilor _____:

The City Council,

Moved that it be ordered,

THAT THE GREENFIELD CITY COUNCIL RESCINDS THE FOLLOWING ORDER
VOTED DURING THE REGULAR CITY COUNCIL MEETING HELD ON JANUARY 18,
2023:

Order no. FY 23-077

*On January 18, 2023, the Greenfield City Council, on a motion by Councilor Forgey, second
by Councilor Desorgher, it was unanimously,*

Voted that it be ordered,

UPON RECOMMENDATION OF MAYOR WEDEGARTNER AND IN ACCORDANCE
WITH MASSACHUSETTS GENERAL LAWS, THE SUM OF \$16,865.78 BE TRANSFERRED
FROM THE FY23 01001320.5781 RESERVE FUND TO THE FY23 LIBRARY ACCOUNT
01002440.5200 BUILDING & GROUNDS MAINTENANCE.

Majority Vote Required.

VOTE:

Explanation of supporting rationale:

A corrected order was received from the Finance Department on November 21, 2022; however, the Assistant to the City Council failed to replace the erroneous order that was in the Council Agenda packet and voted by the Council. I apologize for the inconvenience this may have caused.

Financial Order

Order no. FY 23-102

CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner and in accordance with
Massachusetts General Laws,

FY23 Reserve Fund Transfer Request

Moved that it be ordered,
Ordered, that:

The Sum of \$16,865.78 be transferred from the FY23 01001320.5781 Reserve Fund
to the FY23 Library account 01006100.5241 Building & Grounds Maintenance.

Reserve Fund Balance is \$60,613 (prior transfer from reserve fund to Weights & Measures of \$14,387).

Balance in Library Building & Grounds Maintenance: \$3,035.04

Majority vote required (7)

VOTE:

Explanation of supporting rationale:

The Library Compressor failed affecting the air quality in the Library. Immediate repair
was necessary for employee safety.

Attachments:

1. Invoice
2. Munis Report

**New England Mechanical**

17 Third Street

Palmer, MA 01069

P: (413) 283-4417 F: (413) 283-4674

www.nemsi.com AA / EOE

MA 9C-148101, FMU-001647, EM-2178K, PL-11084M, SM-2232 - VTLM-05773

INVOICE

INVOICE #: 1210008053

INVOICE DATE: 09/30/22

CUSTOMER NUMBER: 1015962

INVOICE TOTAL: \$ 19,865.78

DUE DATE: 10/30/22

TERMS: NET 30

Greenfield - Town of
ATTN: Accounts Payable
14 Court Square
Greenfield, MA 01301

For work performed at:
Town of Greenfield MA Library
402 Main Street,
Greenfield, MA 01301

SERVICE ORDER #: 121009324**AGR #****PO #:****LABOR**

Michael Grant	08/08/22	0.50	REG HRS @	137.00	68.50
Michael Grant	08/08/22	1.00	REG HRS @	137.00	137.00
Gary Grant	08/09/22	4.00	REG HRS @	137.00	548.00
Michael Grant	08/09/22	1.00	REG HRS @	137.00	137.00
Alex Martinez	08/09/22	3.00	REG HRS @	137.00	411.00
Michael Grant	08/09/22	5.00	REG HRS @	137.00	685.00
Alex Martinez	08/09/22	5.00	REG HRS @	137.00	685.00
Michael Grant	08/10/22	0.25	REG HRS @	137.00	34.25
Alex Martinez	08/10/22	7.00	REG HRS @	137.00	959.00
Alex Martinez	08/10/22	1.00	REG HRS @	137.00	137.00
Michael Grant	08/10/22	8.75	REG HRS @	137.00	1,198.75
Michael Grant	08/11/22	6.00	REG HRS @	137.00	822.00
Alex Martinez	08/11/22	6.00	REG HRS @	137.00	822.00
Alex Martinez	08/15/22	2.00	REG HRS @	137.00	274.00
Alex Martinez	08/10/22	1.50	OVT HRS @	172.00	258.00
Alex Martinez	08/11/22	0.50	OVT HRS @	172.00	86.00

Labor Total: 7,262.50**PARTS AND MATERIALS**

compressor
contact
contact
drier core
R407C - 67.75 lbs

**New England Mechanical**

17 Third Street

Palmer, MA 01069

P: (413) 283-4417 F: (413) 283-4674

www.nemsi.com AA / EOE

NAIYC-148109, PMA-901647, EM-21788, PL-31086M, SM-2232 - VTEN-05773

INVOICE

INVOICE #: 1210008053
INVOICE DATE: 09/30/22
CUSTOMER NUMBER: 1015962
INVOICE TOTAL: \$ 19,865.78
DUE DATE: 10/30/22
TERMS: NET 30

Greenfield - Town of
ATTN: Accounts Payable
14 Court Square
Greenfield, MA 01301

For work performed at:
Town of Greenfield MA Library
402 Main Street,
Greenfield, MA 01301

Material Total: 12,603.28

Description of Work/Comments:

No Cooling thinks compressor opens 8am

08/08/22 - Michael Grant: Arrived and checked in with George. Went to unit and found it to be over amping chattering and shutting off. Checked contactor found it to be burnt up. Checked all fuses and found them to be okay but recommend replacing. Ohmed out first stage windings and found leg 3 to be open. Opened up compressor and removed wires to contactor and insure windings on compressor were open and it was not a bad wire. Leg three of stage one open. George okayed emergency compressor change no quote needed as the building is shut down due to heat. All info sent to Gary to make a plan to change.

08/09/22 - Alex Martinez: Went to supply house to pick up needed materials. Arrived on site. Checked in. Located unit. Power was turned off. Started pumping the system down. Disconnected the electrical. Brought over new compressor. Old compressor still needs to be removed.

08/09/22 - Michael Grant: Arrived on site and brought all necessary tools to the compressor. Began evacuating. Found two leaks in each service valve packing. Evacuation took 4 hours. Total charge was 60lbs but only retrieved 35lbs as the other 25 has leaked out. Will need to leak check further to find any other possible leaks. Removed and labeled all wiring. Removed both suction and discharge lines. Removed all pressure switches and oil lines. Brought all tools back to van and had compressor lull in.

08/09/22 - Gary Grant: Pick up and deliver compressor and associated materials. Instructed techs on site process for removing failed compressor.

**New England Mechanical**

17 Third Street

Palmer, MA 01069

P: (413) 283-4417 F: (413) 283-4674

www.nemsi.com AA / EOE

MA 9C-148001, PMU-901047, EM-21788, PL-33084M, SM-2252 - YTTM 05773

INVOICE

INVOICE #: 1210008053
INVOICE DATE: 09/30/22
CUSTOMER NUMBER: 1015962
INVOICE TOTAL: \$ 19,865.78
DUE DATE: 10/30/22
TERMS: NET 30

Greenfield - Town of
ATTN: Accounts Payable
14 Court Square
Greenfield, MA 01301

For work performed at:
Town of Greenfield MA Library
402 Main Street,
Greenfield, MA 01301

08/10/22 - Alex Martinez: Arrived on site. Checked in. Unmourned old compressor. Removed old compressor from unit. Installed new compressor in unit. Connected lines, replaced filter drier and leaked checked. Went to supply house and picked up new contactor. Installed new contactor. Checked unit for leaks, was good so unit was placed on vacuum to be left overnight.

08/10/22 - Michael Grant: Arrived and checked in, set up gantry and removed compressor from unit and dropped new one in. Hooked up all connections and leak checked. Did not find any other leaks. Put system on a vacuum.

08/11/22 - Alex Martinez: Arrived on site. Checked in. Finished vacuum on system. Wired compressor. Went to supply house and picked up new compressor contactor. Installed new contactor. Charged system accordingly. System would not start. Diagnosed bad pressure switch and bad fan contactor. Jumped out switch and fan. Will return to replace both. Will return to remove old compressor. Tested system operation. Currently is working properly. Need to dispose of old refrigerant.

08/11/22 - Michael Grant: Rewired new compressor, put in new contactor and started unit. Continued adding refrigerant until it was at proper superheat. Found high pressure switch to be broken and third fan to never come on due to control board being broken. Jumped third fan to second fan contactor. Will need to install fan pressure switch.

08/15/22 - Alex Martinez: Arrived on site. Checked in. Loaded up old compressor into truck to be removed from site.

SERVICE ORDER TOTAL: 19,865.78
NET INVOICE AMOUNT: 19,865.78

REMIT TO: EMCOR Services New England Mechanical | 55 Gerber Road East, South Windsor, CT 06074
PHONE: 860-871-1111

DELIVERY METHOD: Print

11/21/2022 19:14
 6907lgil

 Town of Greenfield
 LIBRARY BUILDING MAINT ACCOUNT

 P 1
 glytdbud

FOR 2023 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0100 General Fund							
<u>01006100 5241 Repairs/mn</u>	5,000	0	5,000	1,964.96	.00	3,035.04	39.3%
TOTAL General Fund	5,000	0	5,000	1,964.96	.00	3,035.04	39.3%
TOTAL EXPENSES	5,000	0	5,000	1,964.96	.00	3,035.04	
GRAND TOTAL	5,000	0	5,000	1,964.96	.00	3,035.04	39.3%

** END OF REPORT - Generated by Liz Gilman **

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order

To approve payment of a prior year invoice in the amount of \$ 104.00

Ordered, that:

The Greenfield City Council approve the payment of prior year invoice for Connecticut Business Systems (CBS) in the amount of \$104.00, to be paid from the FY23 Veterans Various Paper Products, acct #0100.543.5453.

The available budget in Veterans Various Paper Products is currently \$350.00.

2/3 vote required (9)

VOTE:

Explanation of Supporting Rationale

Attachments(s)

1. Connecticut Business Systems Invoice



INVOICE

Invoice No: IN1225719

Date: 7/7/2021

Account No: TO88:126010

Bill To: TOWN OF GREENFIELD
294 MAIN STREET
GREENFIELD, MA 01301
USA

Ship To: TOWN OF GREENFIELD
Attn: LAURA
294 MAIN STREET
GREENFIELD, MA 01301
USA

Sales Order No	P. O. Number	Ship Method	Payment Terms		Payment Due				
SO464622		UPSGND	Net 30		8/6/2021				
Remarks				Sales Person					
Item No	Description	Serial No	Order	Ship	BkD	UM	Price	Disc	Amount
008R12941	STAPLES 3-5000 128/7655/ 7665/240/250/242/252/4150 - 520 PER PALLET Contract: CN15775-02 Equipment: S0304 Serial Number: AE9907781 Model: XWCS335 Location: Veterans services		1.0	1.0	0.0	Each	\$104.00		\$104.00

Remit To:
Connecticut Business Systems
P.O. Box 936745
Atlanta, GA 31193-6745
800-842-0009

Subtotal	\$104.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Invoice Total	\$104.00
Balance Due	\$104.00

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____:
Second by Councilor _____:

The City Council,
Moved that it be ordered,

THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10,
AFFIRMS THE FOLLOWING APPOINTMENTS BY THE MAYOR TO THE ZONING BOARD OF
APPEALS:

Victor Moschella, Term to expire June 30, 2025.
Mark Maloni, Term to expire December 31, 2025.

Majority Vote Required.

VOTE:

Explanation of supporting rationale: Charter Section 2-10 does not call for a formal vote to affirm the appointees but does say that “at least nine (9) members shall be necessary to reject an appointment proposed by the Mayor”



City of
GREENFIELD, MASSACHUSETTS



OFFICE OF THE MAYOR

ROXANN WEDEGARTNER

Mayor

City Hall • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1560 • Fax 413-772-1519
Mayor@greenfield-ma.gov • www.greenfield-ma.gov

MEMO

TO: Dan Guin, Council President

FROM: Mayor Roxann Wedegartner

DATE: February 22, 2023

RE: Appointments to City Boards and Commissions – March 2023

I submit the following name to be appointed to the Zoning Board of Appeals.

- ZBA– Victor Moschella, _ Expires June 2025

Mr. Moschella's letter of interest is included with this memo as back up.

Respectfully submitted,

A handwritten signature in blue ink that reads "roxann wedegartner".

Mayor Roxann Wedegartner

January 13, 2023

Hon. Mayor Wedegartner
City of Greenfield
14 Court Square
Greenfield, MA 01301

RE: Committee Appointment

Dear Mayor,

My wife and I moved to Greenfield in 2019 upon retirement from a 30-year career in Healthcare Facilities Management. While my time residing here has been short, I have been coming to Greenfield regularly for 25 years as both of my wife's parents made their livelihoods in Greenfield. My father-in-law was a physician in town and my mother-in-law was a teacher. I have seen the changes the town has gone through.

I have obtained my Masters of Science degree from LSU and while I really have not used that degree, I learned how to study and research, both skills that have been quite useful in my chosen career. My career started as an assistant director of a 500-bed hospital in New Jersey and concluded as the assistant vice president of a 5000+ bed health care system. I have significant knowledge and experience working with a wide variety of personalities, each having varying financial resources and agendas. I learned to think on my feet and to respond to the situation at hand with the appropriate level of urgency and resources. The latter part of my career saw me managing service contracts worth 10's of millions of dollars annually, always keeping in mind that a contract is a partnership and both sides need to win for it to be successful.

During my career and child raising years, we resided in the town of New Providence, New Jersey. New Providence is a bedroom community to NYC and thus the demographics were quite different than that of Greenfield. The issues were the same, taxes, economic development, citizen services and so forth. While I was unsuccessful in my bid for a council seat as an independent, I was appointed to the Open Space Advisory Board and by my initiative, that committee saved the town over \$20,000. How you should ask? The town council brought in a consultant to present how they would go about producing the Open Space Plan that was required by the state if a town wanted either funding to purchase land or to designate land as "open space". After having seen the presentation, I brought it forward that the committee could generate the report. I was given the task to organize the members to accomplish this and we did. I presented the final report of both the Town Council and the State of New Jersey DEP where it was accepted and to my knowledge, is still in place.

This letter is an introduction and a request to be considered for an appointment to a town committee. I believe solutions to the issues need to be practical, affordable and sustainable. I would bring this mind-set and focus to any committee on which I was seated. I want to make Greenfield a viable, affordable and desirable place to work, live, raise a family and retire. I would welcome any opportunity to contribute but would most enjoy economic development, energy conservation or environmental issues. I tend to vote conservative but I am well aware of the social issues present today and consider myself open-minded to these concerns.

I hope that you will give me serious consideration in the future and should you wish to meet with me I would gladly take the time to do so. I have included a business card with all my contact information for your convenience. I look forward to hearing from your office.

Respectfully,


Victor Moschella

CC: Councilor Helie

M

The Moschellas
62 Meadow Lane
Greenfield, MA 01301



City of
GREENFIELD, MASSACHUSETTS



OFFICE OF THE MAYOR

ROXANN WEDEGARTNER

Mayor

City Hall • 14 Court Square • Greenfield, MA 01301
Phone 413-772-1560 • Fax 413-772-1519
Mayor@greenfield-ma.gov • www.greenfield-ma.gov

MEMO

TO: Dan Guin, Council President

FROM: Mayor Roxann Wedegartner

DATE: February 28, 2023

RE: Appointments to City Boards and Commissions – March 2023

I submit the following names to be appointed to the respective Boards or Commissions:

- ZBA – Mark Maloni, December 31, 2025

The letters of interest and resumes are included with this memo as back up.

Respectfully submitted,

A handwritten signature in blue ink that reads "roxann wedegartner".

Mayor Roxann Wedegartner

Application to Zoning Board of Appeals

Mark Maloni markmaloni@hotmail.com
2/27/2023 2:51 PM

To: Roxann Wedegartner

Greetings Mayor Wedegartner,

Please consider this email my statement of interest in serving as a member of the Greenfield Zoning Board of Appeals. I have attached my resume, which includes civic affiliations as well as professional experience and skills, and indicates my prior service to the City of Greenfield, including years of zoning work through my time on the City Council's Economic Development Committee, the Greenfield Planning Board, as well as the Sustainable Greenfield Implementation Committee, which engaged with many of the Greenfield Master Plan's zoning recommendations.

Having had several months of from any type of civic service, I am excited at the prospect of once again being able to contribute to my home community, and would be happy to speak further should you have any questions or concerns. Please let me know if you need any additional information in order to consider my application further?

Respectfully,

Mark Maloni
239 Green River Road
Greenfield, MA 01301
413-222-9323

MARK ANDREW MALONI

239 Green River Road, Greenfield, MA 01301

413-222-9323

markmaloni@gmail.com

CORE QUALIFICATIONS

- 20 years experience developing a wide array of written communications types and scope
- 20 years experience in serving as organizational point of contact for consumers/stakeholders
- Adept at managing distinct, concurrent, multifaceted projects
- Strong ability to establish rapport with a diverse body of stakeholders, and balance varied or divergent stakeholder priorities
- Demonstrated history of contributing to organizational development and assuming progressive responsibility within organizations
- 8 years direct experience in MA municipal governance via elected and appointed positions
- 7 years experience in providing direct supervision to staff and volunteers
- Good humored, direct, accountable

PROFESSIONAL HISTORY

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS, GREENFIELD, MA

<i>Communications Manager</i>	<i>2022-Present</i>
<i>Senior Public Health Planner</i>	<i>2016-2021</i>
<i>Public Health Planner</i>	<i>2014-2016</i>

UNIVERSITY OF MASSACHUSETTS, AMHERST, MA

<i>Prevention Specialist</i>	<i>2010-2014</i>
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COMMUNITY ACTION OF THE PIONEER VALLEY, GREENFIELD, MA

<i>Community Projects Coordinator</i>	<i>2005-2010</i>
---------------------------------------	------------------

DIAL/SELF YOUTH AND COMMUNITY SERVICES, GREENFIELD, MA

<i>Director of Community Partnerships</i>	<i>2001-2005</i>
<i>Residential Case Manager</i>	<i>1999-2001</i>

GREENFIELD COMMUNITY COLLEGE, GREENFIELD, MA

<i>Adjunct Faculty</i>	<i>2002-2004</i>
<i>Professional Staff</i>	<i>1996-2002</i>

H-COPY & HALLOWELL'S PRINTING, GREENFIELD, MA

<i>Marketing and Sales Associate</i>	<i>1992 - 1998</i>
<i>Layout and Press Operator</i>	<i>1988-1992</i>

HIGHLIGHTS OF PROFESSIONAL EXPERIENCE & SKILLS

WRITTEN COMMUNICATIONS, PRESENTATIONS, AND GRAPHIC DESIGN

FRCOG

- Develop quarterly FRCOG Council updates and FRCOG e-newsletter; assist in copy-writing/editing as needed; develop annual fiscal review book; assist with FRCOG Annual Report development as requested
- Develop and issue W MA Health and Medical Coordinating Coalition (HMCC) e-newsletter and other member advisories and alerts

- Design graphically-driven written materials to introduce more complex concepts and procedures to constituents
- Provide layout and design assistance to FRCOG staff across all departments/programs; logo, style sheet, and document development
- Develop presentation slide decks for advocacy/educational presentations
- Author and design Emergency Preparedness Program reports
- Author and design user guides for HMCC website, FRCOG contact database
- Developed textual and graphically-driven risk communication materials for local governments and constituents throughout COVID-19

UMass

- Developed orientation slide decks for incoming students regarding student health choices and services, and training slide decks for Division of Student Affairs and Campus Life staff regarding student health and the environmental management model for public health

Dial/Self Youth and Community Services

- Authored new and continuation AmeriCorps grant proposals
- Developed recruitment materials and ad copy
- Authored member and site supervisor orientation manuals

H-Copy & Hallowell's Printing

- Managed typeset and layout for all incoming printing jobs requiring pre-press assembly
- Copy-wrote and laid out newsletter, print/radio ads, brochures and promotional packets

WEBSITE DESIGN AND MANAGEMENT

FRCOG

- Oversaw development of two distinct websites, one from the ground up for a subsidiary program, and one redesign of the FRCOG website, from originating concept and needs identification through consumer testing to final site deployment
- Actively manage website content
- Provide as-needed technical assistance to staff for FRCOG website formatting and content management
- Managed the development and decommissioning of the Franklin County Regional Vaccination Collaborative website

PROJECT AND EVENT MANAGEMENT

FRCOG

- Oversaw full development of W MA HMCC from concept to extant state; provided oversight to consultants hired to facilitate stakeholder input and planning for HMCC structural design
- Manage ongoing event design, publicity, implementation and evaluation for all HMCC convening, ranging from trainings and exercises to full coalition meetings and events
- Oversaw the recertification of the County's Regional Emergency Preparedness Committee

Community Action

- Coordinated multi-day, multi-session Economic Inequality and Social Justice conferences; coordinated annual legislative breakfasts
- Regional lead for 2008 "No on 1" campaign (*against ballot measure to repeal MA income tax*)

PROGRAM MANAGEMENT

FRCOG

- Oversee the annual development and implementation of HMCC workplan; align preparedness activities amongst public health and health care disciplines within the coalition; balance funder deliverables with the regional needs and priorities articulated by coalition leadership and stakeholders; design workplan activities, evaluation measures; conduct all programmatic reporting

Community Action

- Developed Volunteer Individual Tax Assistance (VITA) program - oversaw volunteer recruitment and training/certification; provided on-site management during clinics; conducted continuous improvement planning

Dial/Self Youth and Community Services

- Directed multi-site annual AmeriCorps program - responsible for all aspects of recruitment and hiring, member and site manager supervision; provided overall grant management including compliance, program evaluation, and continuous improvement planning; designed and implemented member and on-site supervisor trainings; built program management systems for all essential program functions

STRATEGIC PLANNING

FRCOG

- Emergency Preparedness Program internal strategic planning - development of mission articulation and 5-year strategic plan

UMass

- Center for Health Promotion 5-year Strategic Planning Committee
- UMass Tobacco-Free Campus Planning Committee

Community Action

- Community Action Plan Committee

Dial/Self Youth and Community Services

- Strategic Plan Committee
- Led residential program restructuring design process

ORGANIZATIONAL LEADERSHIP AND SUPERVISION

- Supervised FRCOG PHEP Planner
- Supervised Quaboag Hills Community Coalition Coordinator through Community Action; served on Personnel Committee, Chair of Advocacy Committee
- Member of DIAL/SELF's Management Team; supervised residential Program Managers and annual cadre of 15 AmeriCorps members

STAKEHOLDER RELATIONS AND COLLABORATIVE LEADERSHIP

- Serve as HMCC point of contact for all programmatic concerns
- Represented Community Action in all Hampshire County social service coalitions and task forces; provided strategic and programmatic oversight for:
 - Hampshire County Council of Social Agencies (*President 2007-09*); Hampshire County Emergency Food and Shelter Board (*President, 2008-2010*); Strategic Planning Initiative for Families & Youth (SPIFFY) Steering Committee (*Chair 2007-2010*); Amherst Human Service Network (*Chair 2008-2010*)

- Represented DIAL/SELF in community coalitions; provided strategic and programmatic oversight for:
 - Community Coalition for Teens Advisory Board; Communities that Care Coalition Coordinating Council; Franklin County Youth Services Roundtable (*lead convener*)

COMPUTER SKILLS

Proficient in:

- Macintosh and Windows Operating systems
- All Microsoft Office applications (*Word, Excel, Powerpoint, Outlook, Access, Publisher*)
- WordPress (*website layout and content management*)
- InDesign and Adobe Photoshop Elements (*graphic design and photo manipulation*)
- Constant Contact (*email marketing*)

PROFESSIONAL DEVELOPMENT/TRAININGS & CERTIFICATIONS

- Public Information Officer - Basic and Advanced
- Emergency Operations Center Management
- Spontaneous Volunteer Management
- Incident Command System 100, 200, 300, 400

CIVIC AFFILIATIONS & SERVICE

GREENFIELD PLANNING BOARD, 2020-2022

Committees: Community Preservation Committee (Chair)

CHAIR, AD-HOC MAYORAL COMMITTEE TO DEVELOP MUNICIPAL JOINT USE POLICIES, 2018

BOARD OF DIRECTORS, FRANKLIN COUNTY'S YMCA, 2016-2018

GREENFIELD CITY COUNCIL, 2012-2017

Committees: Economic Development, Ways and Means, Appointments and Ordinances (Chair); Community Relations and Education (Chair)

Liaison appointments by Council President: Greenfield Business Association (2015-2017);

Sustainable Greenfield Implementation Committee (2015-2017 Chair)

GREENFIELD YOUTH COMMISSION, 2004-2006 (Chair 2005-2006)

EDUCATION

UNION INSTITUTE AND UNIVERSITY, MONTPELIER VERMONT

Master of Arts in Environmental Education, conferred 2004

UNIVERSITY OF MASSACHUSETTS, AMHERST, MA

Bachelor of Arts in Cultural Anthropology, conferred 1998 (cum laude)

GREENFIELD COMMUNITY COLLEGE, GREENFIELD, MA

Associate of Arts in Liberal Arts, conferred 1995

Vice President, Phi Theta Kappa

PERSONAL INTERESTS

Photography, gardening, aquarium-keeping, avid reader

City Council – First Reading- March 15, 2023

- Appropriate \$116,684 from Water Retained Earnings to FY23 Water Debt Service Accounts.
- Transfer \$375,000 from Contract Stabilization Fund 8403 to Greenfield Public Schools Salaries and Wages Accounts to fund settled contracts.
- Transfer \$206,850 from Free Cash to Greenfield Public Schools Salaries and Wages Accounts to fund settled contracts.
- Community Preservation Fund Reserves (1 order)
 - ❖ Reserve \$144,537.19 from FY2022 Community Preservation Fund Revenues for FY2022 Community Preservation Fund Purposes (FY22 Annual Budgeted Reserve).
 - ❖ Reserve \$20,648.69 from FY2022 Community Preservation Fund Revenues for Open Space.
 - ❖ Reserve \$20,648.69 from FY2022 Community Preservation Fund Revenues for Historic Resources.
 - ❖ Reserve \$20,648.69 from FY2022 Community Preservation Fund Revenues for Community Housing.
- FY2024 Capital Budget (18 orders)
 - Appropriate \$470,000 from borrowing to purchase Ambulance.
 - Appropriate \$575,000 from borrowing for Upgrades to the Police Station.
 - Appropriate \$186,238 from borrowing for Three (3) replacement Police Department Vehicles.
 - Appropriate \$62,180 by transfer from Fund 8402 Capital Stabilization for replacement of Police Department Vehicles.
 - Appropriate \$200,000 by transfer from Fund 8402 Capital Stabilization for Sidewalk Replacement Program.
 - Appropriate \$200,000 by transfer from Fund 8402 Capital Stabilization for Highway Fund.
 - Appropriate \$150,000 by transfer from Fund 8402 Capital Stabilization to purchase Large Area Mower.
 - Appropriate \$55,000 by transfer from Free Cash for mill and overlay paving of Legion Avenue Parking Lot.
 - Appropriate \$290,000 from borrowing to purchase a Road Treatment Truck.
 - Appropriate \$160,000 by transfer from Fund 8402 Capital Stabilization to replace membrane roof at Old Library.
 - Appropriate \$30,000 by transfer from Free Cash to install roof over back stairwell at Police Station.
 - Appropriate \$185,000 by transfer from Fund 8402 Capital Stabilization for Rocky Mountain/Highland Trail Wayfinding Map Development.
 - Appropriate \$80,000 by transfer from Free Cash for installation of Beacon Park Bocce Courts.
 - Appropriate \$195,068 by transfer from Fund 8402 Capital Stabilization for Greenfield Public Schools Energy Recovery Units.
 - Appropriate \$300,000 from borrowing for Sewer Inflow and Infiltration Repairs and Replacement.

- Appropriate \$230,000 by transfer from FY23 Sewer Retained Earnings to replace Dump Truck #37.
- Appropriate \$400,000 by transfer from FY23 Water Retained Earnings for Water Main Replacement.
- Appropriate \$45,000 by transfer from FY23 Water Retained Earnings for Millbrook Well #2 Rehabilitation.

**CITY of GREENFIELD
MASSACHUSETTS**

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner and in accordance with
Massachusetts General Law

Moved that it be ordered,

that:

The Sum of \$116,684 be appropriated from Water Retained Earnings to the
following FY23 Water Debt Service Accounts:

61007100.5922	Water MP 2022 Principal	\$66,000
61007510.5922	Water MP 2022 Interest	\$27,532
61007520.5925	Water – ST Interest	<u>\$23,152</u>
Total:		\$116,684

FY23 Water Retained Earnings Balance: \$1,543,731

Majority vote required (7)

VOTE:

Explanation of supporting rationale:

The exact debt service payments were unknown at budget time as the borrowing occurred
following; these are additional amounts necessary to pay Water Debt Service for FY23.

Report showing balances in Munis and Excel report attached.

FY23 Water Debt Service Budget

ORG	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	Add'l Amt Required
61007100	Mult-Purpo	5,000	5,000	
61007100	Water Prin	10,000	10,000	
61007100	Multipurp	10,000	10,000	
61007100	Bond2016	60,000	60,000	
61007100	MP 2019	60,000	60,000	
61007100	MP 2022	47,000	113,000	66,000
61007100	Total 61007100 Water Debt Service	192,000	258,000	
61007510	Mult-Purpo	580	580	
61007510	Water2012	405	405	
61007510	Multipurp	4,063	4,063	
61007510	Bond2016	35,925	35,925	
61007510	MP 2019	19,900	19,900	
61007510	MP 2022	33,090	60,622	27,532
61007510	Total 61007510 Water Debt Interest	93,963	121,495	
61007520	Water Fund	25,000	48,152	23,152
61007520	Total 61007520 Water Temp Interest	25,000	48,152	
				116,684

02/24/2023 12:17
6907dscb

Tom of Greenfield
FY23 WATER DEBT SERVICE

P 1
glytdbud

FOR 2023 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	BNC/RBQ	AVAILABLE BUDGET	PCT USRD
6100 Water Enterprise Fund							
61007100 Water Debt Service							
59 Debt							
61007100 5909 Mlt-Burco	5,000	0	5,000	5,000.00	.00	.00	100.0%
61007100 5912 Water Pctm	10,000	0	10,000	10,000.00	.00	.00	100.0%
61007100 5914 Mlt-Burco	10,000	0	10,000	10,000.00	10,000.00	.00	100.0%
61007100 5916 Bond2016	60,000	0	60,000	60,000.00	.00	.00	100.0%
61007100 5919 MF 2019	60,000	0	60,000	60,000.00	.00	.00	100.0%
61007100 5922 MF 2022	47,000	0	47,000	.00	113,000.00	-66,000.00	240.4%
TOTAL Water Debt Service	192,000	0	192,000	135,000.00	123,000.00	-66,000.00	134.4%
61007510 Water Debt Interest							
59 Debt							
61007510 5909 Mlt-Burco	580	0	580	245.00	158.00	177.00	69.5%
61007510 5912 Water2012	405	0	405	405.00	.00	.00	100.0%
61007510 5914 Mlt-Burco	4,063	0	4,063	2,031.00	2,032.00	.00	100.0%
61007510 5916 Bond2016	35,925	0	35,925	18,412.50	17,512.50	.00	100.0%
61007510 5919 MF 2019	19,900	0	19,900	19,900.00	.00	.00	100.0%
61007510 5922 MF 2022	33,090	0	33,090	29,797.49	30,825.51	-27,533.00	183.2%
TOTAL Water Debt Interest	93,963	0	93,963	70,790.99	50,528.01	-27,356.00	129.1%
61007520 Water Temp Interest							
59 Debt							
61007520 5925 Water Fund	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL Water Temp Interest	25,000	0	25,000	.00	.00	25,000.00	.0%

FOR 2023 12

	ORIGINAL APPROP	TRANSRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USRD
TOTAL Water Enterprise Fund	310,963	0	310,963	205,790.99	173,528.01	-68,356.00	122.0%
TOTAL EXPENSES	310,963	0	310,963	205,790.99	173,528.01	-68,356.00	
GRAND TOTAL	310,963	0	310,963	205,790.99	173,528.01	-68,356.00	122.0%

** END OF REPORT - Generated by Diana Schindler **

CITY COUNCIL ORDER
CITY OF GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order:

To transfer from Contract Stabilization to Greenfield Public Schools to fund settled contracts.

Ordered, that:

The Greenfield City Council transfer the sum of \$375,000 from Contract Stabilization Fund 8403 to Greenfield Public Schools Salaries/Wages accounts to fund settled contracts.

2/3rds vote required (9)

VOTE:

Explanation of support rationale:

Contract Stabilization Balance: \$ 375,827.69

CITY COUNCIL ORDER
CITY OF GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order:

To transfer from Free Cash to Greenfield Public Schools to fund settled contracts.

Ordered, that:

The Greenfield City Council transfer the sum of \$206,850 from Free Cash to Greenfield Public Schools Salaries/Wages accounts to fund settled contracts.

Majority vote required (7)

VOTE:

Explanation of support rationale:

Free Cash Balance: \$ 595,521

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
Community Preservation Fund Reserves

Ordered, that:

That the Greenfield City Council reserve from Community Preservation Fund Annual Revenues or available funds, the amounts recommended by the Community Preservation Committee for Community Preservation Projects and other expenses with each item to be considered a separate appropriation as follows:

Reserve \$144,537.19 from the FY2022 Community Preservation Fund Revenues for FY2022 Community Preservation Fund Purposes (FY22 Annual Budgeted Reserve).

Reserve \$20,648.69 from FY2022 Community Preservation Fund Revenues for Open Space.

Reserve \$20,648.69 from FY2022 Community Preservation Fund Revenues for Historic Resources.

Reserve \$20,648.69 from FY2022 Community Preservation Fund Revenues for Community Housing.

Majority Vote Required

VOTE:

Explanation of supporting rationale:

Memo from Finance Director attached
CPC Minutes from August 2021



City of
GREENFIELD, MASSACHUSETTS

FINANCE DEPARTMENT

Diana M. Schindler

Finance Director

City Hall • 14 Court Square • Greenfield, MA 01301

Phone 413-772-1504 • Fax 413-772-1519

diana.schindler@greenfield-ma.gov • www.greenfield-ma.gov

February 27, 2023

To: City Councilors
Cc: Mayor Wedegartner
Fr: Diana M. Schindler, Finance Director
Re: Vote for CPA FY22 Reserves

Dear City Councilors,

In 2020, the City adopted the Community Preservation Act (CPA), which allows communities to create a local Community Preservation Fund for open space protection, historic preservation, affordable housing and outdoor recreation. Community preservation monies are raised locally through the imposition of a surcharge, currently 1%, of the tax levy against real property. Further, the Council voted in March of 2021 to establish a local Community Preservation Committee (CPC), and this nine-member board makes recommendations on CPA projects to the Council. On June 15, 2022, in accordance with the CPA Act, the City Council took its first financial vote to reserve anticipated FY23 Revenues for future uses.

Although the Community Preservation Committee (CPC) voted (minutes attached) and the City Accountant appropriately set aside the FY22 Reserves from the FY22 CPA local revenues (1st year of implementation no state revenue was received), the City Council never took up the vote for the FY22 reserves. Upon consultation with DOR, the City has been advised that the Council must still take this vote so the reserves will be accounted for in our tax recap and become available for appropriations this year and in future years.

I'll be available at your upcoming meetings to answer any questions.

COMMUNITY PRESERVATION COMMITTEE (CPC)
Thursday, August 26, 2021 5:30pm to 7pm
John Zon Community Center- Large Room •35 Pleasant Street, Greenfield, MA 01301

MEETING MINUTES

Action items are listed in yellow.

Attending:

- Yanis Chibani (at Large), Travis Drury (serves on Conservation Commission), Alyssa Larose (FRCOG), Mark Maloni (Planning Board), John Passiglia (historic preservation), Wisty Rorabacher (at Large), Garth Shaneyfelt (at Large), Susan Worgaftik (Skate Park and at Large), Christian LaPlante (City of Greenfield), and Barbara Zaccheo (Recreation Commission) Attending from the public was Bob Williford.
- Tom Guerino (Greenfield Housing and CPC of Bourne, MA) communicated in advance that he would be unable to attend the meeting:

Call to Order:

- Meeting called to order by Mark at 5:33pm

Review of July 22, 2021 Meeting Minutes:

- Mark made a motion to approve minutes with no edits. Yanis seconded the motion. All voted in favor of the motion.

Old Business:

- All CPC members stop by the Clerk's Office for swearing in and to receive open meeting law and conflict of interest information.

Other business:

CPC Budget:

- Mark will check in with MJ Adams and Christian LaPlante on this topic in terms of next steps, actual numbers and communication with the City Council.
- Susan Worgaftik shared that there is \$190,000 to spend and \$60,000 will arrive from the State at the end of the fiscal year (June 30, 2022). \$9,500 (which is 5% of \$190,000) can be retained for administrative functions.. Any rollover will stay with the CPC- not returned to the City's General Fund.
- Susan made a motion to set aside 5% for administrative, 10% for open space/recreation, 10% for historic preservation, 10% for housing, and 65% for some combination of housing, open space/recreation and historic preservation currently estimated at \$190,000 expected from City funds. Yanis seconded the motion. All voted in favor.
- Later in the meeting, Travis found on CPC website a document to list numbers for each account- this will be uploaded to Google Drive by Christian and the form will be finalized at the next meeting. This will be the budget that we vote on at a future meeting and present to the City Council.

Identify City plans on CPC Google drive to review:

- All CPC members are requested to review each plan in the Google CPC drive prior to the September 2021 CPC meeting based on their subject specialty (housing, open space/recreation, or historic preservation) and could use their own spreadsheet and use Mark's spreadsheet if interested. The goal of the plans review is to identify possible CPC projects based on various existing City plans' priorities. If you are short on time, please review the goals and action plans for each plan only for your specialty area.
- Mark will share his spreadsheet of his review of the plans on Google drive with the allowable use chart for Community Preservation funds.
- Christian will reach out to Department heads to ensure all plans are uploaded to Google drive for CPC to review.
- Christian will also work with John on earlier versions of the plans for review by Wisty and Judy.
- Wisty expressed concern over what is written up in the plans as some are not currently accurate. Mark suggested reviewing the plans and jotting down the items that are missing that would be a good candidate for CPC projects.
- Yanis suggested that each person's specialty guide the review for top priorities for each subject area.
- John Passiglia expressed concern about the spreadsheet getting messy with many users and Travis is concerned about the open meeting law as there cannot be cross communication outside of a public meeting.
- Susan and Garth will work on housing. Mark will mark up everything in the drive. John will mark up historical. Barb, Garth and Wisty interested will work on the review of plans in the areas of open space and recreation. Yanis will review housing and historical. Mark and Alyssa will discuss her actions to review the plans.

Discuss Draft CPC timeline:

- Mark proposes that we develop a timeline by seasons. By fall, CPC will identify strategies based on current plans in Google drive.
- Next steps in winter: Review outline of projects and collect further ideas by meeting with Department heads and Commission/Boards. Community education will include an overview of CPC, outline of allowable use chart, proposed strategies, and application process.
- Wisty added that the budget OF \$190,000 plus state funds is an important part of community outreach as well.
- Yanis added that it's important to also educate the community about the evaluation criteria for applications.
- Susan inquired about the timing of applications and approval by the Council of CPC budget and individual projects.
- Yanis shared from a previous CPC meeting the following timeline: Fall 2021/spring 2022 public hearing, complete CPC plan and submit fy23 budget and Fall 2022 submit first projects to Council.
- Wisty expressed concern that the CPC confirms that it will factor in various communities through meaningful outreach to a wide variety of community members. Garth had shared an article on this topic via email as an fyi. Susan seconded with ideas to network with established relationships with a variety of people such as Just Roots, Community

Action, DialSelf, Salasin, Recover project, Tapestry, Housing Authority, etc. and appropriate and effective outreach methods- not just public meetings.

Discuss CPC plan:

- Susan has reviewed other towns' CPC applications and offered to draft an application for review by the group in October 2021.
- Mark proposed that Alyssa find three highly recommended plans for a model for Greenfield CPC and Alyssa agreed to take this on by the October meeting
- Alyssa offered to create a spreadsheet by the October 2021 CPC meeting which will summarize Greenfield city departments and boards/commissions that will be important for CPC outreach.
- Yanis expressed concern about the timeline of first applications not until spring 2023. Mark responded with empathy and reiterated that our task is to set up the first CPC structures (e.g. CPC plan, CPC application, etc.) for Greenfield.

Next Meeting Date and Time:

- Thursday, 5:30-7pm on September 23, 2021 at John Zon Community Center
- Agenda: Initial findings from plans review, finalize budget with form, CPC timeline review, update on CPC plan, application, and outreach plans, and other.
- Future agenda: Conclusions of plans review, October 2021 review of draft CPC application and CPC plan, and October 2021 Review list of city departments/boards/commissions, draft outreach materials and already established networks to reach a variety of community members for identifying key CPC projects.

Meeting Adjourned at 6:54pm:

- Garth made the motion and Yanis seconded, all voted in favor.

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Ambulance

Moved that it be ordered,

The sum of \$470,000 be appropriated to purchase an Ambulance and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$470,000, pursuant to Massachusetts General Laws, Chapter 44, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

Fire Department Capital Request Attached

SECTION 1		PROJECT TITLE		PRIORITY RANK AND RATIONALE 1= HIGHEST 5= LOWEST	
TOTAL ESTIMATED COST		ESTIMATED START DATE	ESTIMATED END DATE		
\$470,000		7/1/2023	9/1/2024	1	
SECTION 2		DESCRIPTION OF CAPITAL ITEM			
<p>The current A2 was purchased used and is a 2009 International ambulance. It is recommended that an ambulance remain in front line service for 3-5 years and then transferred to back up 5-10 years. We are long past its reasonable service life. Multiple failures have occurred with this vehicle on emergency responses. With the normal build time of 400+ days, we cannot afford to put this vehicle off any longer. An ambulance needs to be reliable and ready to respond at any time. The current ambulance is no longer reliable and very expensive to maintain. We are asking for \$470,000 to be approved.</p>					
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES					
<p>The new ambulance would be the first due ambulance for the Fire Department. The Fire Department has an ever increasing role in EMS delivery for the City. This new ambulance will cut down on out of service time and maintenance costs. This ambulance falls in line with our vehicle replacement plan. "With the Greenfield Fire Department call volume, Emergency Vehicle Response (EVR) plan recommends that our ambulances should be pulled from front line service every three to five years". The ambulances are the busiest vehicle that we have accounting for over 60% of the calls within the department. Greenfield fire is the second busiest ambulance in the county only after AMR. Most departments that run comparative calls do so with at least two ambulances and in most cases three. It is recommended that we operate at least three ambulances. This purchase will allow us to run two reliable ambulances.</p>					
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED					
<p>The current ambulance was one of two used ambulances purchased to allow time to accumulate money in the ambulance revenue account. Equipment that includes stretcher and mounts will be purchased new with this vehicle accounting for \$40,000 of the overall cost. Should the vehicle not be replaced, it could jeopardize our ability to provide ambulance coverage especially if it is no longer safe to use and we depend on only one Ambulance. Failure to replace now will delay replacement by up to three years.</p>					

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Police Station Upgrades

Moved that it be ordered,

The sum of \$575,000 be appropriated for upgrades to the Police Station and to meet said appropriation, the Treasurer, with the approval of the Mayor, is hereby authorized to borrow said sum of \$575,000 pursuant to Massachusetts General Laws, Chapter 44, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

Chief Haigh's Capital Request Attached

Estimate from Pacheco Ross

EXISTING CAPITAL PROJECT
PROGRESS REPORT - CIC 2024

[illegible]

SECTION 1	PROJECT TITLE	PRIORITY RANK AND RATIONALE 1= HIGHEST 5= LOWEST	
Station Upgrades			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$952,000	7/1/2023	6/30/2024	1
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
The Police Station Upgrades are the continuation of the lat FY 23 project to retrofit the building for long term use. The same quotes from last year are being utilized, however I assume this will be too low of a quote due to price increases. The request for FY 24's portion of changes would be to address the following: 1. New Sally Port (Accreditation concerns and officer safety), 2. Locker Room Improvements (address lack of female space for current and future, quality of life, and insufficient current equipment. The locker are should be adjusted to gender neutral areas and take into account privacy and professionalism), and 4. Securing Existing Site Utilities (Accreditation and building security).			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
Objectives #'s 1, 2, 3, 4 and 6 will be met by this project request.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			



Greenfield Police Department Station Improvement Priorities

October 29, 2021





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2. Budget
3. Attachments
 - Attachment '1'- New Sallyport Floorplan
 - Attachment '2'- New Sallyport Elevations
 - Attachment '3'- Proposed Site Plan
 - Attachment '4'- Dispatch Room Improvement Floorplan
 - Attachment '5'- Locker Room Improvements Floorplan
 - Attachment '6'- Existing Condition Site Plan



PACHECO ROSS ARCHITECTS

A DIVISION OF H2M ARCHITECTS + ENGINEERS

DAVID J. PACHECO, AIA – CA, CT, DE, NJ, NY, NC, RI, VT, TN, TX
DENNIS A. ROSS, AIA – CO, CT, MD, MA, MI, MO, OH, PA, NH, NJ, NY, TN, VA, WV

Greenfield Police Department Existing Building Assessment & Improvement Summary

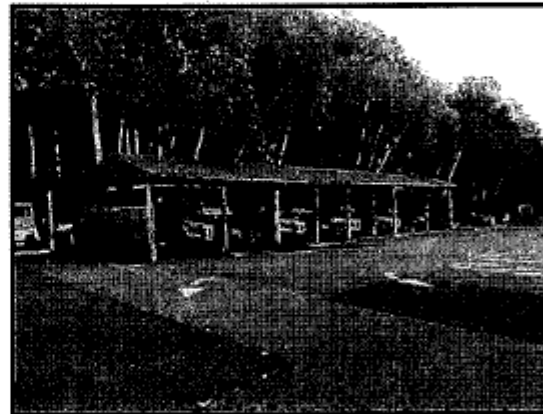
October 29, 2021

The City of Greenfield intends to make improvements to the existing Police Station and site to improve functionality, safety of operations, and to address staff needs. To support the conceptual planning and budgeting process, Pacheco Ross Architects, P.C. (PRA) performed a visual assessment on October 1st, 2021, of the existing police station facility. Our inspection was focused on identifying any specific issues or existing conditions that would affect the improvements and is not intended as a comprehensive assessment of the facility.

Site & Building Assessment

The 4.08-acre property includes the police station, parking, and Sally port in front (West) and an outdoor storage shed to the South. The property behind the building to the South is sloped toward the building and surface drainage has caused deterioration along the bottom of the South wall. The site parking is well sized, but there is no division between public parking and responding police cruisers.

An existing covered parking structure houses the police cruisers and is showing signs of age/deterioration and is too short for contemporary cruisers. A narrow curb cut onto Main Street hinders visibility and access for responding units. Utility meters are located on the East side of the facility and are not adequately protected from potential threats/vandalism.



Building Envelope



The building envelope was observed to be in average condition. The South exterior wall is showing signs of water infiltration in the offices inside, and occupant reports confirm this to be true. The building was inspected by our consulting structural engineer, and no issues were identified that would affect the proposed improvements.

Building Interior Evaluation

The building interior is in good condition and generally is meeting the needs of the current occupants- with the exception of some select areas including (but not limited to) the areas under consideration here.

Pacheco Ross Architects, a division of H2M architects + engineers
3 Lear Jet Lane, Suite, 205, Latham, NY 12110

(518) 765-5105
info@pra-pc.com

Our observations of the areas intended for renovation and/or replacement:

The current sally port is a prefabricated metal structure added to the West side of the facility. It is too small for the occupants needs, is also being used for storage (due to facility space deficiencies) and is showing signs of age. The small size and lack of separation between prisoner transfer area and storage create an unsafe condition that should be remedied.

The dispatch area has been enlarged once already but is still undersized for occupant needs and operational requirements. Dispatchers lack privacy and flexibility when interacting with the public through their existing transaction window, and there is limited space for employee breaks and downtime, which impede efficient operation.

The existing arrangement of the locker/changing/showers is not appropriate for a contemporary facility and does not provide for gender equity in its current configuration.

Refer to our comments above regarding the site deficiencies.

The Department has identified the need to address moisture infiltration on the north side of the building.

Proposed Improvements

1. The South side of the station is showing visible signs of water infiltration. The source appears to be run off from the steep slope and exacerbated by a reverse slope of grade towards the building. It is recommended that a gravel swale be installed along the length of this area of wall, adjust the grading to provide positive drainage away from the building, and install (2) yard drains in the gravel swale. These will be piped to daylight around the east end of the building. Waterproofing should be applied to the exterior of the brick, and the heavy growth of small trees at the toe of the slope be cut back to reduce humidity in this shaded area.
2. The Department has identified the need to replace the existing sallyport with a new appropriately sized and secured one. The new structure, which will be an addition to the building (rather than a metal structure abutting it as now) will also include (2) maintenance bays which will provide for storage and wash down. Proper separation between the sally port bay and the maintenance bays will be provided.

The exiting from the building will be modified to maintain exiting but without passage through the sallyport. The new addition will be in materials consistent with the existing station and a membrane roof..

3. Site improvements will include replacing the existing cruiser carport with one sized for modern units and will be located further east to facilitate circulation to the new sallyport. The traffic flow will be altered to separate public parking from Police parking and operational areas, and the curb cut will be widened to allow for safer entry and to reduce congestion. It is assumed that the entire lot will be milled, repaved, and re-stripped as well.
4. A new locker room containing (40) lockers, with individual changing and shower/toilet rooms will enable a contemporary approach to gender equity going forward. The new shower/toilet rooms will be located to make best use of the existing plumbing system. At this preliminary point, we posit (3) individual shower/toilet rooms and (2) individual changing rooms, providing a total of (5) private spaces for changing- an appropriate ratio of locker to changing room. All spaces will be accessible.
5. The dispatch area requires expansion to facilitate staff efficiency and operations. This will be accomplished by providing for (3) modern workstations, a small break area which will not require leaving

the center, as well as eliminating a window that compromises security. Additional benefit will come from reducing non-essential lobby space.

6. The booking area requires reconfiguration to create a safer process during processing and interrogations. The juvenile interrogation room should be properly separated from other holding cells and enclosed within the booking area. The sink/toilet unit in the ADA jail cell will be replaced with a compliant unit.
7. 8' security fencing will be installed around the existing utilities service entries on the East side of the station to prevent vandalism. Security cameras were not specifically discussed, but may be worth considering
8. Casework in the breakroom will be upgraded in the same location as the existing. New casework will utilize commercial grade materials.
9. Carpeting in the facility will be replaced with Luxury Vinyl Tile to provide durable, low maintenance surfaces



PACHECO ROSS ARCHITECTS

A DIVISION OF H2M ARCHITECTS + ENGINEERS

DAVID J. PACHECO, AIA – CA, CT, DE, NJ, NY, NC, RI, VT, TN, TX
DENNIS A. ROSS, AIA – CO, CT, MD, MA, MI, MO, OH, PA, NH, NJ, NY, TN, VA, WV

Greenfield Police Department Budget

October 29, 2021

Highest Priority

1. Address Water Infiltration: \$105,000.00
2. New Sally Port: \$980,000.00
3. Dispatch Room Improvements: \$185,000.00

Secondary Priority

1. Reconfigure parking: \$700,000.00
2. Locker Room Improvements: \$575,000.00

Tertiary Priority

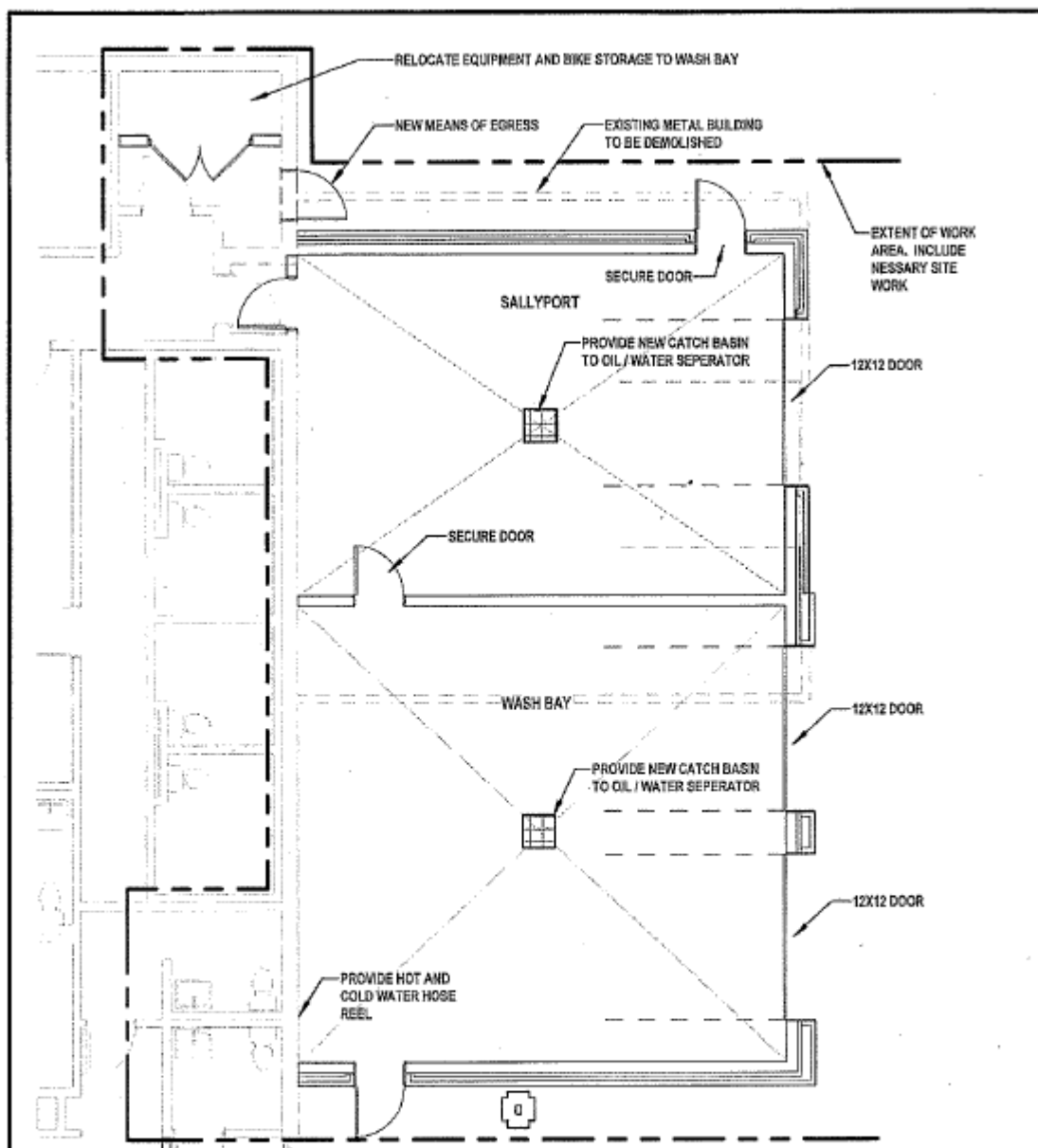
1. Improvements to Booking Area: \$30,000.00
2. Secure Existing Site Utilities: \$11,000.00
3. Replace Existing Kitchen Casework: \$22,000.00
4. Flooring Improvements: \$200,000.00

Notes on Conceptual Budgeting:

1. Each project is considered as a separate 'lump sum'- potential savings by bundling is not accounted for as it is understood that project groupings may vary depending on budgeting considerations
2. Project lump sum includes demolition of existing as necessary
3. It is understood that the station will remain fully operational during the work
4. Conceptual budgeting in the current environment attempts to account for uncertain marketplace conditions, price spikes in materials and systems, recent increases in inflation and construction escalation and supply chain delays leading to schedule impacts.

Pacheco Ross Architects, a division of H2M architects + engineers
3 Lear Jet Lane, Suite 205, Latham, NY 12110

(518) 765-5105
info@pra-pe.com



1 PROPOSED SALLYPORT ADDITION FLOORPLAN

SCALE: 1/8" = 1'-0"



	2	architects + engineers www.h2m.com
	M	

CITY OF GREENFIELD 10/16/21

METAL BUILDING TO BE DEMOLISHED

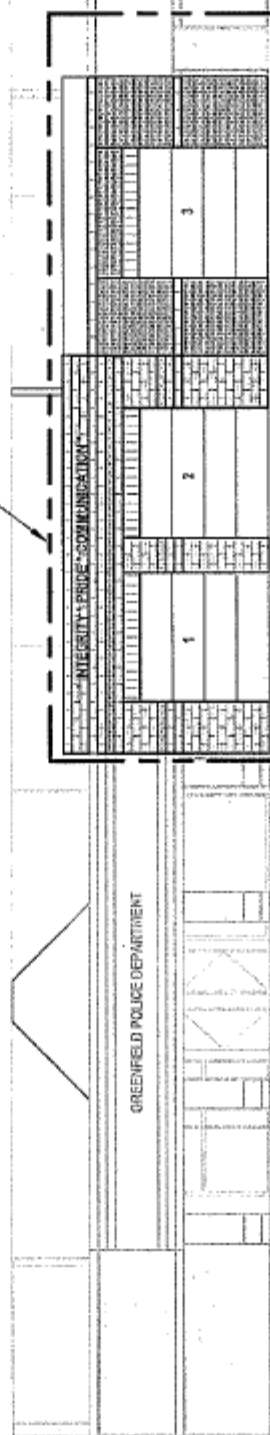


ALL EQUIPMENT AND OR
STORAGE TO BE RELOCATED
TO WASH BAY

DEMOLISH EXISTING DOOR AND
WALLS. PROVIDE NEW DOOR AS
SHOWN ON PLAN



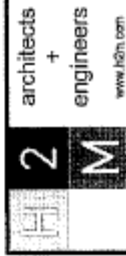
EXTENT OF WORK AREA

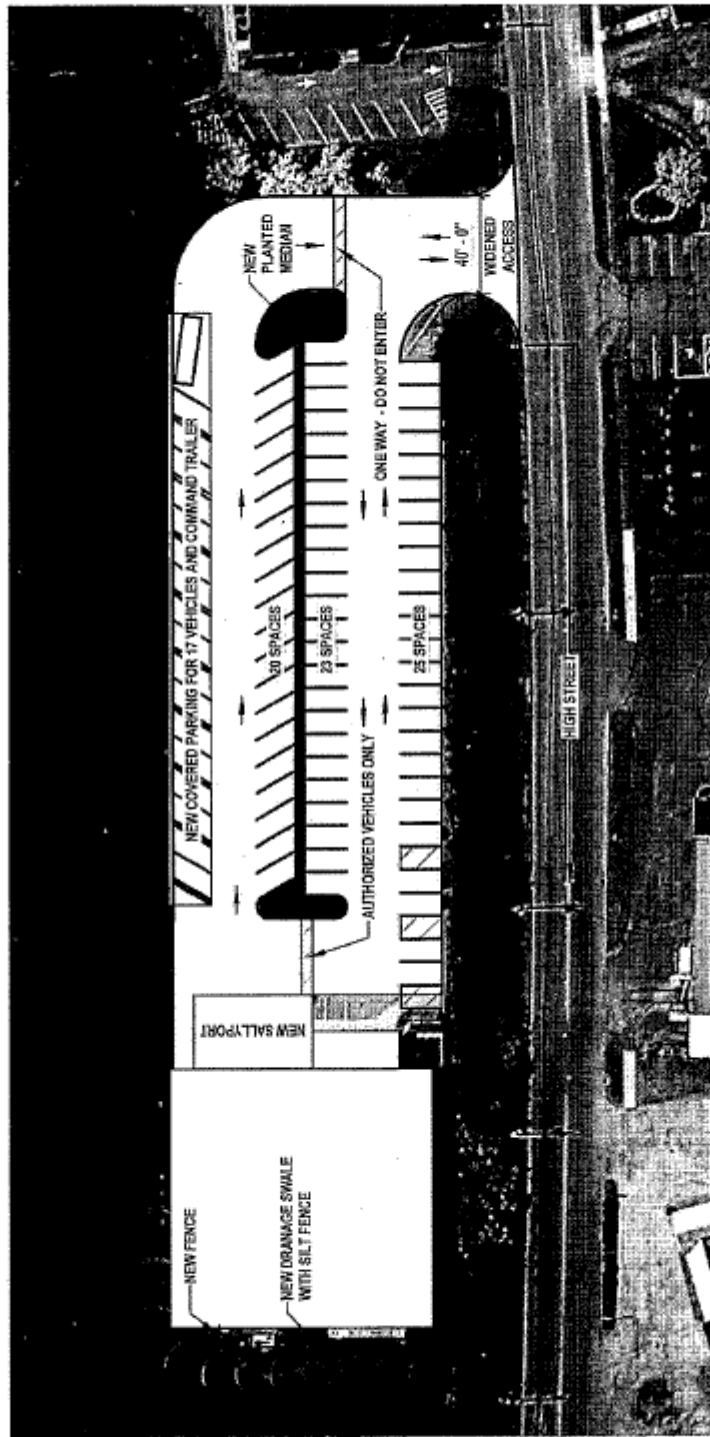


2 PROPOSED SALLYPORT ADDITION ELEVATION

SCALE: 3/32" = 1'-0"

CITY OF GREENFIELD 10/11/21



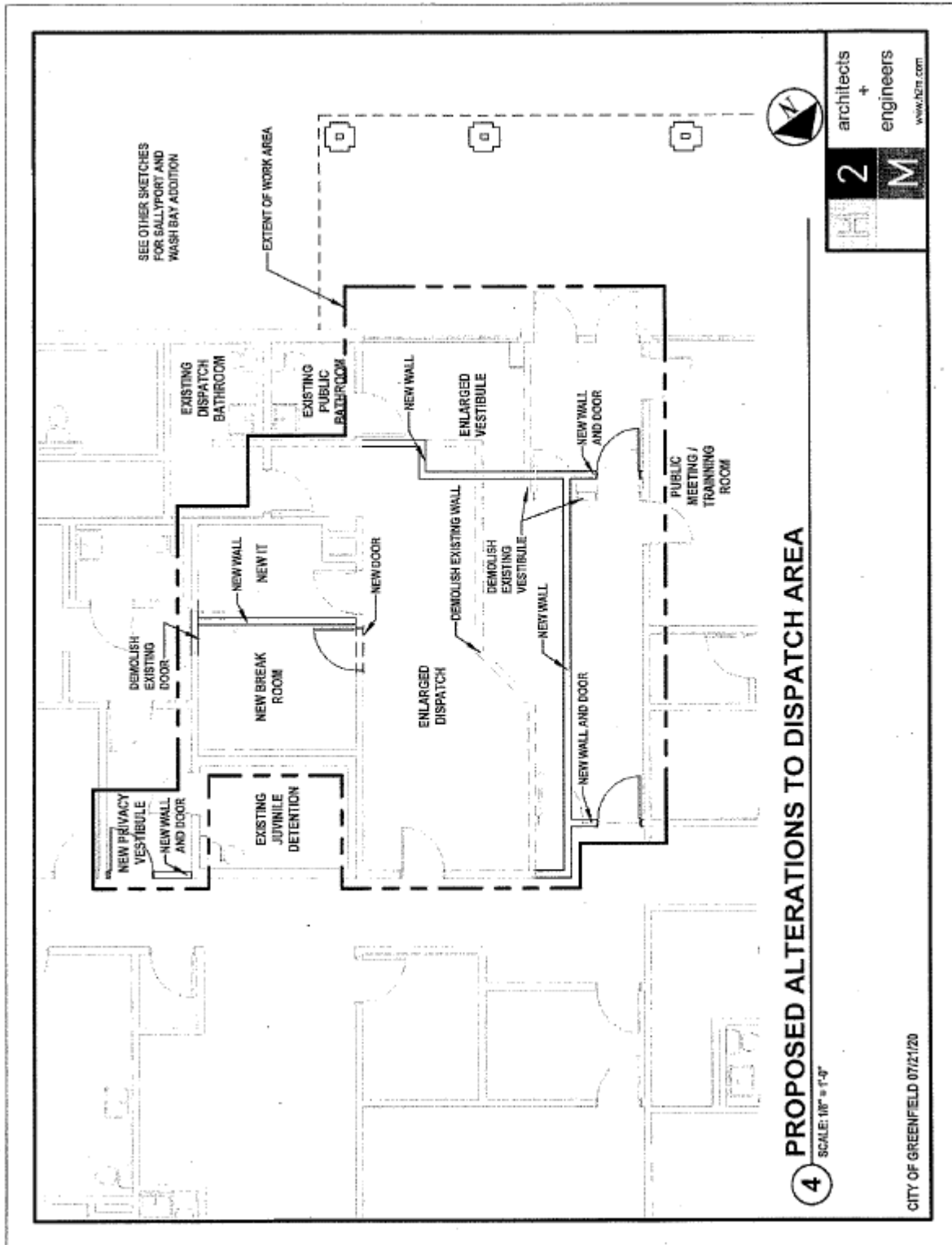


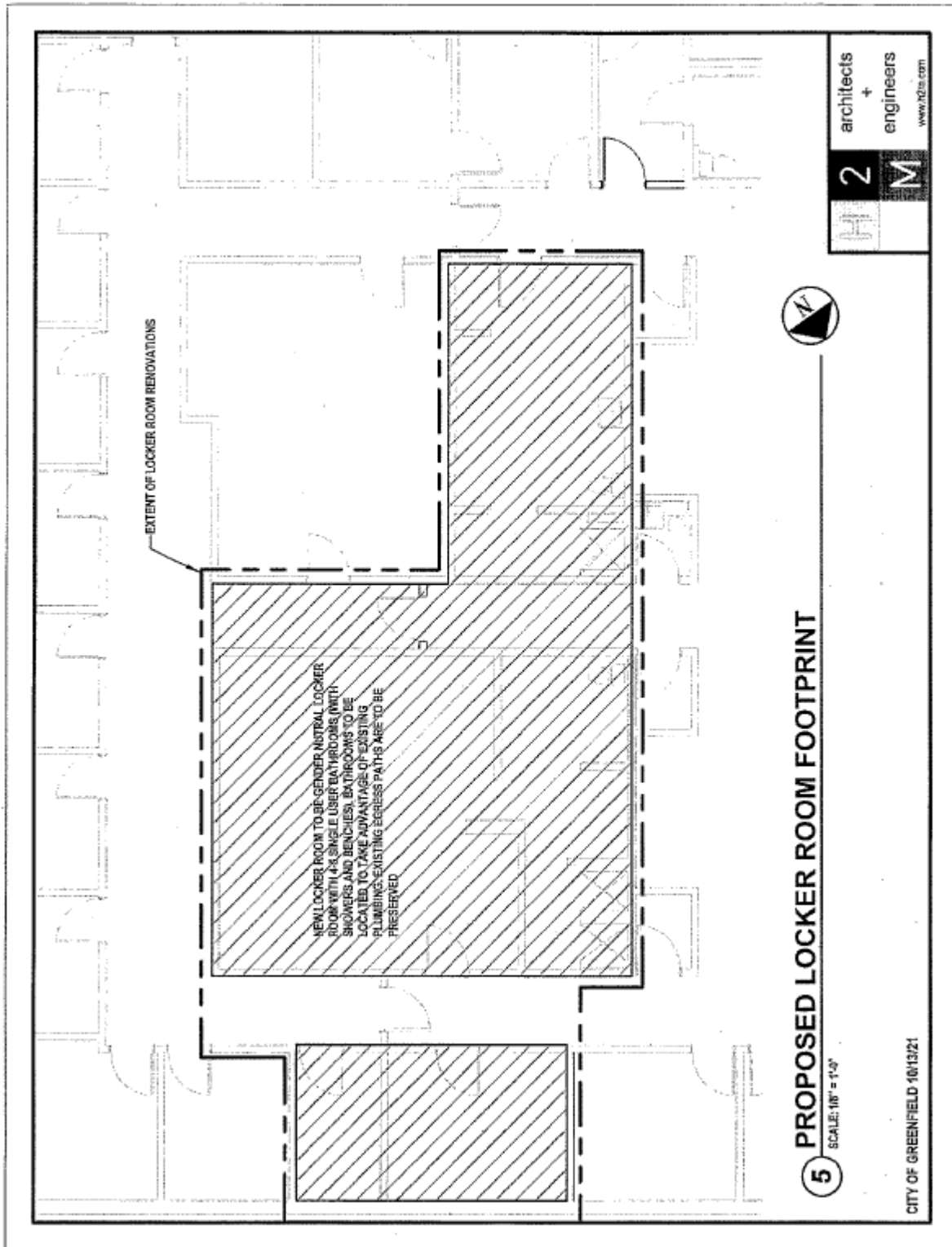
3 PROPOSED SITE PLAN

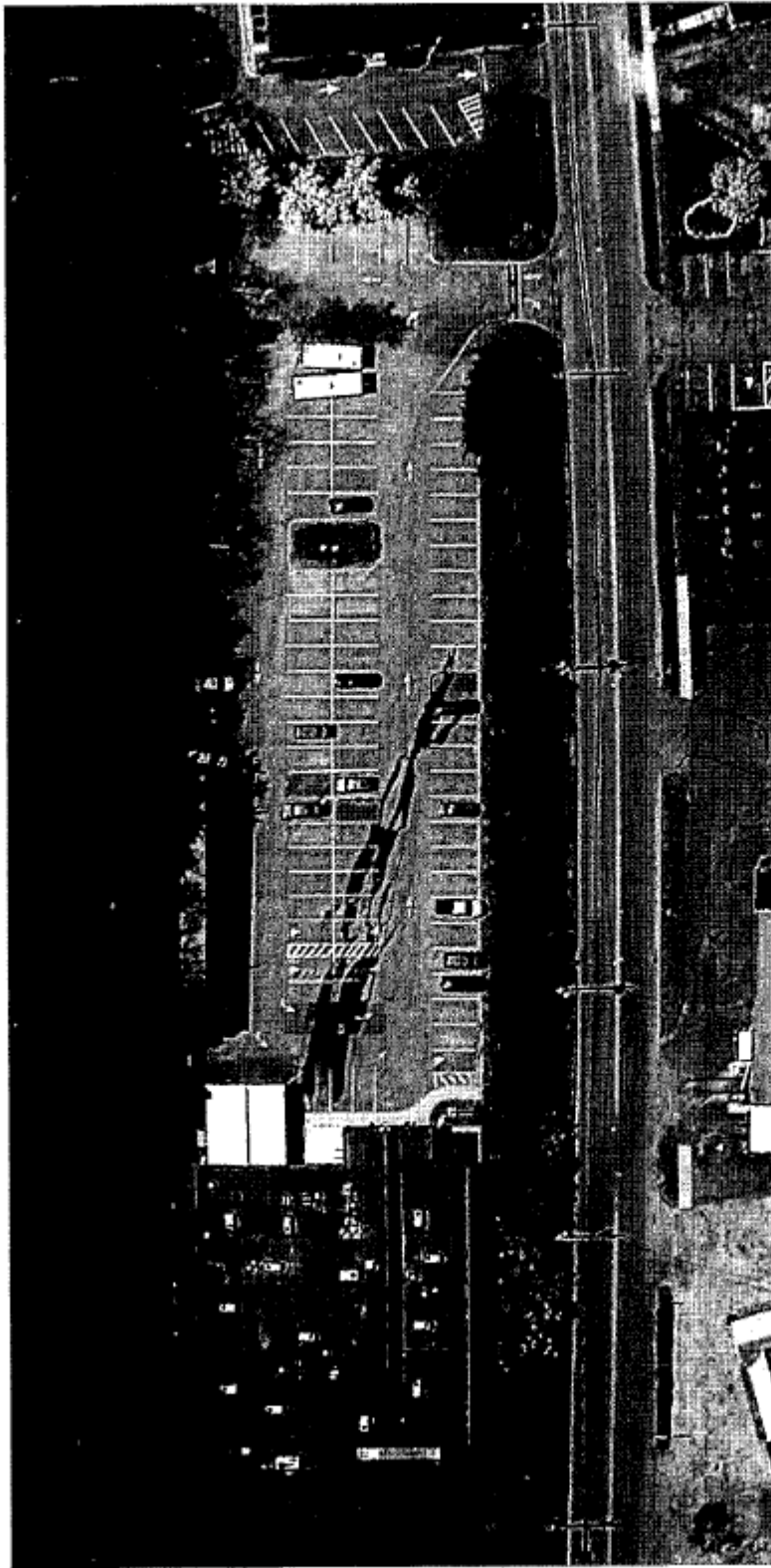
SCALE: 1" = 60'-0"



CITY OF GREENFIELD 10/14/21







6 EXISTING CONDITIONS SITE PLAN

SCALE: 1" = 60'-0"



H	2	M	architects + engineers www.h2m.com
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CITY OF GREENFIELD 10/14/21

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Replacement of Police Cruisers

Moved that it be ordered,

The sum of \$186,238 be appropriated for the purchase of three (3) Police Department vehicles and to meet said appropriation, the Treasurer, with the approval of the Mayor, is hereby authorized to borrow said sum of \$186,238 pursuant to Massachusetts General Laws, Chapter 44, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

Chief Haigh's Capital Request Attached
Estimate from MHQ

CITY OF GREENFIELD		DEPARTMENT Police/Dispatch	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1	PROJECT TITLE	1= HIGHEST 5= LOWEST	
Police Cruiser Replacement			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$248,418	7/1/2023	6/30/2024	2
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
<p>The second part of this request is for cruiser replacement. This is for three marked vehicles, and a marked pickup truck. These vehicles will be hybrid vehicles, with the exception of the pickup truck, and are greatly needed for officer safety and response. As our budget was devastated last year by the Council, the ability to lease vehicles was not there and we are now over a year behind in new vehicles. The cost of fixing vehicle will climb this year, and we will have less vehicles available and more wear and tear on the ones we do have.</p>			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>Objectives #'s 1, 2, 3, 4 and 6 will be met by this project request.</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
<p>Currently our cruiser fleet is getting utilized far more, due to not having enough vehicles to rotate. The hybrid cruisers, especially the first generation ones, break down often. When they do they are out of service for an extended amount of time.</p>			



Purchase and Sales Agreement

Greenfield, MA

Contact Name: William Gordon, Deputy Chief

Company/Dept: Police Department

Street Address: 321 High Street

City, State, Zip: Greenfield, MA 01301

Phone: (413) 773-5411

E-Mail: william.gordon@greenfield-ma.gov

2023 Fleet

Date: 10.5.2022

Valid Through: 60 days *

Customer #:

Contract: PCC 23-26

Sales Rep: Steven Anderson

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
K8A/500A	[Fleet] 2023 Ford Police Interceptor Utility (K8A) AWD Hybrid	\$ 44,452.00	1	\$ 44,452.00
UM	Color : Black		1	\$ -
96	Ebony interior w/cloth front and vinyl rear seating		1	\$ -
	Full Size Spare Tire, SYNC, LED Headlamps, Trailer Hitch		1	\$ -
43D	Dark car feature	\$ 24.50	1	\$ 24.50
52T	Class III Trailer Tow Lighting Package	\$ 78.40	1	\$ 78.40
52P	Hidden Door Plungers & Rear Interior Door Handles Disabled	\$ 156.80	1	\$ 156.80
549	Heated mirrors	\$ 58.80	1	\$ 58.80
76R	Reverse sensing	\$ 266.75	1	\$ 266.75
87R	Rearview Camera (display in rearview mirror)		1	\$ -
18D	Global Lock / Unlock		1	\$ -
51R	Driver Only LED Spot Lamp (Unity)	\$ 387.10	1	\$ 387.10
	Remainder of Factory Equipment for this Trimline		1	\$ -
	PCC Ford Contract Total :			\$ 45,424.35
SERVICES	VentVisor 4 piece VentShades	\$ 160.00	1	\$ 160.00
2241	WeatherTech Floor Liners (per row)	\$ 108.00	1	\$ 108.00
SERVICES	Tint Front Door Glass - 40%	\$ 195.00	1	\$ 195.00
SERVICES	Paint 4 Doors - BELOW WINDOW only (single stage)	\$ 125.00	6	\$ 750.00
1107	Setina PB400 Steel Pushbumper (no lights built in) BK0535ITU20	\$ 578.00	1	\$ 578.00
TAB3	Whelen M4 DUO w/L bracket (each) front facing on PB M4D*	\$ 290.00	2	\$ 580.00
TAB3	Whelen M4 L bracket (each) front facing on PB MLBKT	\$ 35.00	2	\$ 70.00
342	Whelen ION V3 Series LED Warning Lights (each) PB sides IONSV3*	\$ 244.00	2	\$ 488.00
66	Whelen Liberty II DUO LED Lightbar Fully Pop. with TD/Alleys BB2MHQ* WCX	\$ 2,786.00	1	\$ 2,786.00
63	Whelen remote strobe preemption emitter with a 500 series strobe module (installed in Liberty 2 Lightbar) and park kill module, model # PE215, IJ500ST and WPKM2	\$ 935.00	1	\$ 935.00
146	Whelen CORE Siren/Switch Controller C399	\$ 1,000.00	1	\$ 1,000.00
TAB3	Whelen CORE 2020+ Ford Utility Gateway Kit C399K4	\$ 96.00	1	\$ 96.00
TAB3	Whelen CORE CCTL6 3 Section Control Head and 8 Push-Buttons, 4-Position Slide Switch with a 7-Position Rotary Knob.	\$ 314.30	1	\$ 314.30
TAB3	Whelen WeCanX Expansion Module CEM16	\$ 245.00	2	\$ 490.00
TAB3	Whelen CV2V WeCanX™ Vehicle To Vehicle SYNC Module, Includes Internal Antenna	\$ 275.00	1	\$ 275.00
hourly	Enable factory wig wag	\$ 125.00	0.5	\$ 62.50
361	Whelen Vertex hide away light/PAIR-headlights	\$ 248.00	1	\$ 248.00
333	Whelen V - LED Mirror Beam System MBFX20 / MBIONV*	\$ 517.00	1	\$ 517.00

TAB3	Whelen Strip Lite DUO (1/side) 1/4 Glass PS*02FCR	\$ 195.00	2	\$ 390.00
TAB3	Whelen Strip Lite+ "L" Bracket	\$ 21.00	2	\$ 42.00
337	Whelen LED Warning Lights (1 pair) hatch btm. TLI* / PLSW15	\$ 141.00	2	\$ 282.00
TAB3	PLSW15 Rocker Switch for Gate Lights	\$ 35.00	1	\$ 35.00
362	Whelen Vertex LED Hide-a-ways VTX609-4 tail lights VTX609* 2 Red 2White	\$ 496.00	1	\$ 496.00
338	Whelen TION DUO (each) flank rear plate TLI2*	\$ 158.00	2	\$ 316.00
143	Whelen 100W Composite Siren Speaker SA315p / SAK*	\$ 350.00	1	\$ 350.00
TAB3	Magnetic Mic Clip(s) #MMSU1	\$ 55.00	2	\$ 110.00
TAB3	Whelen DUO LED Dome Lights (ea.) - hatch underside/front seats 3SRCCDCR / PLSW30	\$ 99.00	3	\$ 297.00
TAB3	Pro-Gard "SafeStop" Anti-Theft Device S0009	\$ 285.00	1	\$ 285.00
445	Havis 2020+ PIU Angled Communications Console CVS1012INUT	\$ 525.00	1	\$ 525.00
TAB3	Havis Dual USB charge only ports C-USB-2	\$ 100.00	1	\$ 100.00
468	Havis Side Mount Flip Up Style Arm Rest CARM108	\$ 180.00	1	\$ 180.00
TAB3	Havis 3" accessory pocket, 2.5" deep C-AP-0325	\$ 64.00	1	\$ 64.00
TAB3	Havis Adjustable Dual Internal Cup Holder CUP21001	\$ 75.00	1	\$ 75.00
TAB3	ProGard Single Prisoner Transport w/Outboard Belts P1000UINT20AOSB	\$ 2,950.00	1	\$ 2,950.00
Non-Contract	MHQ Equipment Barrier "Large" - MHQ0010	\$ 135.00	1	\$ 135.00
2005	Install / Transfer Cust. Supplied 2-way Radio(s) EACH	\$ 275.00	1	\$ 275.00
2101	Install / Transfer Cust. Supplied Electronic Gun Mount/Lock (per weapon)	\$ 95.00	1	\$ 95.00
	PCC AfterMarket Equipment Contract Total :			\$ 16,654.80

Cost per Unit : \$ 62,079.15

Qty. : 3.00

Trade : \$ -

TOTAL: \$ 186,237.45

TERMS AND CONDITIONS

Deferrals and Cancellations of Sales Orders

In all cases where vehicles, products, and labor are purchased against government and public contracts, the terms and conditions of that contract shall prevail and bind MHQ. In cases where contract terms on deferral and/or cancellation are not defined, and for non-contract sales, the following MHQ policy shall prevail.

Deferrals

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Special Order and Non-Cancellable/Non-Returnable Items (NCNR)

Certain items and material are categorized as "Special Order" or "NCNR." Attempts to cancel shall be handled on an individual basis. Depending on the stage of production of a special-order item, and the suppliers involved, special order items may incur cancellation charges based on supplier purchase liabilities. MHQ shall always act in the interest of our customers to minimize or eliminate cancellation charges whenever possible. Special Order items will be identified as such at the time of quoting and order acceptance to assure an understanding of risk to the customer.

NCNR items are not cancellable with our suppliers. MHQ will make a reasonable attempt to minimize the financial impact of cancelling NCNR items, but no assurance is offered that the customer's purchase liability for these item types can be reduced in any way. NCNR items will be identified as such at the time of quoting and order acceptance to assure an understanding of risk to the customer.

Cancellations

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Supplier Failure to Perform

MHQ shall be held harmless in cases where their suppliers fail to source, build, or deliver quoted or ordered products required to satisfy customer committed orders. MHQ shall also be held harmless in cases where a supplier discontinues availability of a product, places a product on allocation, or delivery times extend beyond their normal quoted delivery times such that the subject product becomes unavailable, or experiences extended delivery times. In these cases, MHQ shall offer alternatives, where commercially available, to the customer for consideration as acceptable substitutes.

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ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

x

TITLE

x

SIGNATURE

x

DATE

Quote provided by Steven Anderson, Account Manager at MHQ - Public Safety Team
(508) 573-2677 or sanderson@mhq.com

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Replacement of Police Cruisers

Moved that it be ordered,

The sum of \$62,180 be appropriated for a Police Department Vehicle, and to meet said appropriation, transfer \$62,180 from Fund 8402 Capital Stabilization.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

Chief Haigh's Capital Request Attached
Estimate from MHQ



Purchase and Sales Agreement

Greenfield, MA

Contact Name: William Gordon, Deputy Chief

Company/Dept: Police Department

Street Address: 321 High Street

City, State, Zip: Greenfield, MA 01301

Phone: (413) 773-5411

E-Mail: william.gordon@greenfield-ma.gov

2023 Fleet

Date: 10.5.2022

Valid Through : 60 days *

Customer #:

Contract: PCC 23-26

Sales Rep: Steven Anderson

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
W1P/150A	[Fleet] 2023 Ford F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box	\$ 44,665.00	1	\$ 44,665.00
998	Engine: 3.5L V6 EcoBoost	\$ -	1	\$ -
44G	Transmission: Electronic 10-Speed Automatic	\$ -	1	\$ -
UM	Exterior 1:Agate Black Metallic	\$ -	1	\$ -
PB	Interior:Black, Cloth 40/Blank/40 Front-Seats	\$ -	1	\$ -
924	Rear Window Fixed Privacy Glass	\$ 98.00	1	\$ 98.00
57Q	Rear Window Defroster	\$ 215.60	1	\$ 215.60
18B	Black Platform Running Boards	\$ 245.00	1	\$ 245.00
59S	Fog Lamps	\$ 137.20	1	\$ 137.20
85H	Backup Alarm System (already ordered, can disable if needed)	\$ 142.10	1	\$ 142.10
	Remainder of Factory Equipment for this Trimline		1	\$ -
	PCC Ford Contract Total :			\$ 45,502.90
SERVICES	VentVisor 4 piece VentShades	\$ 160.00	1	\$ 160.00
SERVICES	Tint Front Door Glass - 40%	\$ 195.00	1	\$ 195.00
SERVICES	Paint 4 Doors - BELOW WINDOW only (single stage)	\$ 125.00	6	\$ 750.00
1107	Setina PB400 Steel Pushbumper (no lights built in) BK0535TU20	\$ 578.00	1	\$ 578.00
TAB3	Whelen M4 DUO w/L bracket (each) front facing on PB M4D*	\$ 290.00	2	\$ 580.00
TAB3	Whelen M4 L bracket (each) front facing on PB MLBKT	\$ 35.00	2	\$ 70.00
342	Whelen ION V3 Series LED Warning Lights (each) PB sides IONSV3*	\$ 244.00	2	\$ 488.00
66	Whelen Liberty II DUO LED Lightbar Fully Pop. with TD/Alleys BB2MHQ* WCX	\$ 2,786.00	1	\$ 2,786.00
63	Whelen remote strobe preemption emitter with a 500 series strobe module(installed in Liberty 2 Lightbar) and park kill module , model # PE215, U500ST and WPKM2	\$ 935.00	1	\$ 935.00
146	Whelen CORE Siren/Switch Controller C399	\$ 1,000.00	1	\$ 1,000.00
TAB3	Whelen CORE 2021+ Ford F-150 Gateway Kit C399K7	\$ 96.00	1	\$ 96.00
TAB3	Whelen CORE CCTL6 3 Section Control Head and 8 Push-Buttons, 4-Position Slide Switch with a 7-Position Rotary Knob.	\$ 314.30	1	\$ 314.30
TAB3	Whelen WeCanX Expansion Module CEM16	\$ 245.00	2	\$ 490.00
TAB3	Whelen CV2V WeCanX™ Vehicle To Vehicle SYNC Module, Includes Internal Antenna	\$ 275.00	1	\$ 275.00
hourly	Enable factory wig wag	\$ 125.00	0.5	\$ 62.50
361	Whelen Vertex hide away light/PAIR-headlights	\$ 248.00	1	\$ 248.00
335/336	Whelen LED Under Mirror System LINSV2* / LSVBKT50 - Pair/Installed	\$ 544.00	1	\$ 544.00
337	Whelen LED Warning Lights (1 pair) hatch btm. TLI* / PLSW15	\$ 141.00	2	\$ 282.00
TAB3	PLSW15 Rocker Switch for Gate Lights	\$ 35.00	1	\$ 35.00
362	Whelen Vertex LED Hide-a-ways VTX609-4 tail lights VTX609* 2 Red 2White	\$ 496.00	1	\$ 496.00

338	Whelen TION DUO (each) Under Gate TL12*	\$ 158.00	2	\$ 316.00
143	Whelen 100W Composite Siren Speaker SA315p / SAK*	\$ 350.00	1	\$ 350.00
TAB3	Magnetic Mic Clip(s) #MMSU1	\$ 55.00	2	\$ 110.00
TAB3	Whelen DUO LED Dome Lights (ea.) - hatch underside/front seats 3SRCCDCR / PLSW30	\$ 99.00	3	\$ 297.00
TAB3	Pro-Gard "SafeStop" Anti-Theft Device 50009	\$ 285.00	1	\$ 285.00
443	Havis #C-2410 & C-TMW-24, 24" console with 24" track mount F150-550/Exped	\$ 540.00	1	\$ 540.00
TAB3	Dual 12v outlets w/dual USB CLP2PS1USB	\$ 150.00	1	\$ 150.00
463	Havis Side Mount Arm Rest CARM102	\$ 80.00	2	\$ 160.00
TAB3	Havis 3" accessory pocket, 2.5" deep C-AP-0325	\$ 64.00	1	\$ 64.00
TAB3	Havis Adjustable Dual Internal Cup Holder CUP21001	\$ 75.00	1	\$ 75.00
TAB3	ProGard Single Prisoner Transport w/Outboard Belts P1000UINT20AOSB	\$ 2,950.00	1	\$ 2,950.00
TAB3	Aftermarket Rhino Liner	\$ 625.00	1	\$ 625.00
2005	Install / Transfer Cust. Supplied 2-way Radio(s) EACH	\$ 275.00	1	\$ 275.00
2101	Install / Transfer Cust. Supplied Electronic Gun Mount/Lock (per weapon)	\$ 95.00	1	\$ 95.00
PCC AfterMarket Equipment Contract Total :				\$ 16,676.80
Cost per Unit :				\$ 62,179.70
Qty. :				1.00
Trade :				\$ -
TOTAL:				\$ 62,179.70

TERMS AND CONDITIONS

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ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

x

TITLE

x

SIGNATURE

x

DATE

Quote provided by Steven Anderson, Account Manager at MHQ - Public Safety Team
(508) 573-2677 or sanderson@mhq.com

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
For Sidewalk Replacement Program

Moved that it be ordered,

The sum of \$200,000 be appropriated for the Sidewalk Replacement Program, and to meet said appropriation transfer \$200,000 from Fund 8402 Capital Stabilization.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

DPW Superintendent's Capital Request

CITY OF GREENFIELD		Department of Public Works	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1		1= HIGHEST 5= LOWEST	
Side walk Replacement			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$200,000	8/1/2023	11/1/2023	1
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Requesting \$200,000 for the replacement of existing deteriorated concrete/asphalt sidewalks with new concrete sidewalks (prioritized list with estimated costs attached). The City has 71 miles of sidewalk.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
There are many walkways in the city that are inferior and need replacing. It is the departments goal to address as many of these issues as possible and staying in compliance with ADA requirements.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
Our sidewalk infrastructure continues to deteriorate creating liability to the city.			

SIDEWALK RECONSTRUCTION PROGRAM

Greenfield Department of Public Works

Revised 10/20/22

Condition: 1-Excellent
2-Good
3-Fair
4-Poor
5-Very Poor

Condition	Street	Side	From	To	Length	*SY	Notes
5	Pond Street	N	Federal St.	Davis St.	834	417	
4 to 5	Hope Street	E	#203	End-#231	550	275	
4 to 5	Walnut Street	N & S	Davis St.	Chapman St.	1121	560.5	West end N & S good condition
4	Abbott Street	N & S	Federal St.	Davis St.	1712	856	
4	Beacon Street	N	High St.	#105	343	171.5	
4	Chapman Street	W	Pierce St.	Norwood St.	1888	944	
4	Columbus Avenue	E & W	Allen St.	Grove St.	1140	570	
4	Elm Street	E	Pray Dr.	#141	720	360	
4	Haywood Street	N & S	High St.	Federal St.	3623	1811.5	
4	Leonard Street	N & S	Federal St.	School St.	1220	610	
4	Woodleigh Avenue	N & S	Federal St.	Davis St.	1786	893	
3 to 4	Beacon Street	N	Federal St.	High St.	1675	837.5	
3 to 4	Cleveland Street	S	Davis St.	Federal St.	2000	1000	
3 to 4	E. Cleveland Street	N	#9	#21	300	150	
3 to 4	E. Cleveland Street	S	#10	#20	300	150	
3 to 4	E. Cleveland Street	S	#30	#64	760	380	
3 to 4	Garfield Street	N	Davis St.	Oak St.	295	147.5	
3 to 4	Hastings Street	N	#17	#29	375	187.5	Walk in front of co-op bank good (app. 285')
3 to 4	Hastings Street	S	#42	#54	225	112.5	
3 to 4	North Street	E & W	Maple St.	#19	800	400	
3 to 4	Park Street	N & S	High St.	Franklin St.	955	477.5	
3 to 4	Union Street	E & W	Maple St.	Church St.	2092	1046	
3 to 4	Wells Street	W	Allen St.	Cedar St.	1200	600	
3 to 4	Wells Street	E	Allen St.	#251	725	362.5	
				TOTAL	26,639	13,320	

*Sidewalk Width = 4.5'

**CITY OF GREENFIELD
IN-HOUSE
SIDEWALK REPLACEMENT/OVERLAY LIST
10/20/2022**

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>TOTAL LENGTH</u>
<u>CONCRETE</u>			
MAPLE ST. (south side)	#88	#90	48'
<u>ASPHALT</u>			
GRINNELL ST. (east side)	PROSPECT ST.	CRESCENT ST.	296'
HOPE ST. (west side)	RUSSELL ST.	RUSSELL ST.	403'
MAPLE ST. (south side)	FRONT OF #114		60'
ORCHARD ST. (west side)	#18	CRESCENT ST.	360'
PROSPECT AVE. (east side)	PROSPECT ST.	SOUTH TO END	563'
PROSPECT ST. (north side)	CONGRESS ST.	GRINNELL ST.	330'
RUSSELL ST. (south side)	#16	HOPE ST.	196'
WASHBURN AVE. (east side) (replace concrete walk with asphalt due to tree roots)	FRONT OF #53		15'
<u>SIDEWALK REMOVAL</u>			
LONG AVE. (north side)	FRONT OF #17 (center private walk east to end)		45'

SIDEWALK OVERLAY PROGRAM

Greenfield Department of Public Works

Revised 10/27/22

Condition: 1-Excellent
2-Good
3-Fair
4-Poor
5-Very Poor

Condition	Street	Side	From	To	Length	*SY	Notes
4 to 5	Prospect Avenue	E	Prospect St.	End	560	280	
4	Briar Way	E & W			1740	870	
4	George Street	S	#12	Orchard St.	185	92.5	
4	James Street	E	Prospect St.	Russell St.	784	392	
4	Oak Street	E	Garfield St.	End	360	180	
4	Power Square	W	Mill St.	#25	295	147.5	
4	Prospect Avenue	W	Prospect St.	End	538	269	Concrete from Armory St. to #18
4	Silver Place	W	Silver St.	#16	325	162.5	
3 to 4	Beech Street	E & W	Allen St.	Willow St.	1070	535	
3 to 4	Congress Street	E & W	Crescent St.	Prospect St.	974	487	
3 to 4	Congress Street	E & W	Prospect St.	Russell St.	2224	1112	
3 to 4	Crescent Street	N	Highland Ave.	#89	1295	647.5	
3 to 4	Crescent Street	S	Highland Ave.	#78	847	423.5	
3 to 4	Forest Avenue	N & S	Federal St.	Davis St.	2544	1272	Large trees in treebelt
3 to 4	George Street	N	High St.	Orchard St.	450	225	
3 to 4	Grinnell Street	E & W	Crescent St.	Prospect St.	670	335	
3 to 4	Grinnell Street	E & W	Prospect St.	Russell St.	1820	910	
3 to 4	James Street	E	Prospect St.	#31	672	336	
3 to 4	Lincoln Street	N & S	Federal St.	High St.	4000	2000	
3 to 4	Linden Avenue	N & S	Federal St.	Davis St.	2268	1134	Large trees in treebelt
3 to 4	Norwood Street	N	Davis St.	Federal St.	1632	816	Large trees in treebelt
3 to 4	Oak Street	W	Garfield St.	#14	265	132.5	
3 to 4	Orchard Street	W	Crescent St.	George St.	1546	773	
3 to 4	Pierce Street	N & S	Davis St.	Chapman St.	1850	925	
3 to 4	Prospect Street	N & S	Hope St.	Highland Ave.	2930	1465	
3 to 4	Russell Street	N	James St.	Grinnell St.	200	100	
3 to 4	Water Street	W	Meridian St.	End	895	447.5	
				TOTAL	32,939	16,470	

*Sidewalk Width = 4.5'

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
For Highway Fund

Moved that it be ordered,

The sum of \$200,000 be appropriated for the Highway Fund, and to meet said appropriation transfer \$200,000 from Fund 8402 Capital Stabilization.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD		Department of Public Works	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1	PROJECT TITLE	1= HIGHEST 5= LOWEST	
Highway Fund			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$200,000	8/20/2023	11/1/2023	1
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Requesting \$200,000 to supplement local aid Chapter 90 funding. This funding will be used for the paving of Canada Hill, Wunsch Road, Sunset Square, Thayer Road ext, Duren Drive, and Lower Road.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
Local aid has not kept pace with the rising costs of labor and materials. In fact, the basic Ch. 90 allotment for Greenfield has gone down from \$651,739 in FY 2012 to \$625,000 in FY 2022. During that same time period, the cost of HMA has gone from \$67.50/ton to \$115/ton, an approximate 40% increase. In FY20 HMA was \$76/ton and in FY23 it has increased to \$115/ton.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
If not resurfaced soon, these roads will require the next, more expensive, level of road treatment of full depth reclamation.			

CITY OF GREENFIELD **FY24 HIGHWAY CAPITAL FUNDING REQUEST**

DATE: 10/25/22

ESTIMATED COSTS

COST PER TON: \$112.00														
STREET	FROM	TO	LENGTH	WIDTH	AREA	LEVEL (DEPTH)	TOP (DEPTH)	LEVEL (TONS)	TOP (TONS)	LEVEL (COST)	TOP (COST)	TOTAL PAVEMENT TOTAL	TOTAL MISC. TOTAL	
1 CANADA HILL			1200	22	26400		1.50	0.000	246.400	\$0.00	\$27,596.80	\$27,596.80	\$14,085.33	\$42,182.13
2 WUNSCHE ROAD			885	28	24780		1.50	0.000	231.280	\$0.00	\$25,903.36	\$25,903.36	\$13,088.98	\$39,092.34
3 SUNSET SQUARE			716	23	16368		1.50	0.000	152.433	\$0.00	\$17,070.29	\$17,070.29	\$10,212.22	\$27,282.51
4 THAYER ROAD EXT.			945	22	20790		1.50	0.000	194.049	\$0.00	\$21,732.48	\$21,732.48	\$10,969.83	\$32,702.31
5 DUREN DRIVE			600	27	16200		1.50	0.000	151.200	\$0.00	\$16,934.40	\$16,934.40	\$9,039.50	\$25,973.90
6 LOWER ROAD			963	28	26964		1.50	0.000	257.664	\$0.00	\$28,188.37	\$28,188.37	\$1,811.89	\$29,997.42
			5303		131464			0.000	1226.987	\$0.00	\$137,423.70	\$137,423.70	\$59,435.91	\$196,859.61

OTHER COSTS:

TOTAL \$196,859.61

TOTAL WITH OTHER COSTS \$206,749.61

WITH 10% CONTINGENCY \$220,824.57

ITEM	QTY	UOM	UNIT PRICE	COST
REMODEL STRUCTURES		VF	\$776.00	\$0.00
CASTINGS			\$650.00	\$0.00
HMA HANDWORK	5.000	TON	\$250.00	\$1,250.00
POLICE DETAIL				\$2,640.00
TOTAL				\$3,890.00

MISCELLANEOUS COSTS

MANHOLE ADJUST QUANTITY	MANHOLE ADJUST COST	CATCH BASIN ADJUST QUANTITY	CATCH BASIN ADJUST COST	W.G./CURB BOX ADJUST QUANTITY	W.G./CURB BOX ADJUST COST	PAVEMENT COLD PLANE QUANTITY (SY)	PAVEMENT COLD PLANE COST	TACK COAT QUANTITY (GAL.)	TACK COAT COST	TOTAL MISC. COSTS	STREET
0	\$0.00	0	\$0.00	2	\$630.00	2933.33	\$12,466.67	205.33	\$1,488.67	\$14,585.33	CANADA HILL
0	\$0.00	0	\$0.00	0	\$0.00	2753.33	\$11,701.67	192.73	\$1,397.32	\$13,098.98	WUNSCH ROAD
2	\$950.00	0	\$0.00	2	\$630.00	1814.44	\$7,711.39	127.01	\$920.83	\$10,272.22	SUNSET SQUARE
0	\$0.00	0	\$0.00	0	\$0.00	2310.00	\$9,817.50	161.70	\$1,172.33	\$10,989.83	THAYER ROAD EXT.
0	\$0.00	1	\$475.00	0	\$0.00	1800.00	\$7,650.00	126.00	\$913.50	\$9,038.50	DUREN DRIVE
0	\$0.00	0	\$0.00	0	\$0.00	100.00	\$425.00	149.00	\$1,066.95	\$1,511.05	LOWER ROAD
2	\$950.00	1	\$475.00	4	\$1,260.00	11,711.11	\$49,772.22	962.58	\$8,978.69	\$59,435.91	

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
To Purchase Large Area Mower

Moved that it be ordered,

The sum of \$150,000 be appropriated to purchase a Large Area Mower, and to meet said appropriation, transfer \$150,000 from Fund 8402 Capital Stabilization.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD		Department: Public Works	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1	PROJECT TITLE	1= HIGHEST 5= LOWEST	
	Replace Large Area Mower	1	
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$150,000	7/1/2023	9/1/2023	
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Our current machine is a 2001 Toro 3 winged mower that mows all our large open space areas such as Parks, Schools, and DPW facilities.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
The Toro has been incurring break downs frequently and the mower decks are quite worn out. This machine is at it's end for serviceable life and is front line for our responsibility of mowing 100 acres a week.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			





turf products

157 Moody Road • PO Box 1200 • Enfield, CT 06082
Main Office: (800) 245-4355 • FAX: (860) 763-5550

QUOTE

Prepared For:

TOWN HALL OF GREENFIELD

Ship To:

Quote Number: Q117787
Quoted Date: 10/14/2022
Prepared By: Greg Maak
gmaak@turfproductscorp.com
(413) 750-8106

Qty	Model #	Description	MSRP	% Disc	Award	Extended
1	31699	Groundsmaster 5910 (T4)	\$182,759.00	21 %	\$144,379.61	\$144,379.61
1	31604	Leaf Mulching Kit	\$3,297.00	21 %	\$2,604.63	\$2,604.63

MA STATE FAC-116 PRICING INCLUDED

Toro Total:	\$146,984.24
Non - Toro Total:	\$0.00
Set Up:	\$2,939.68
Freight:	\$0.00
Trade Ins:	(\$0.00)
State Sales Tax:	NOT INCLUDED
Total Price:	\$149,923.92

While it is our intent to hold this pricing, this pricing is subject to change due to factors that are beyond the control of Turf Products and our vendors.

Final pricing will be determined 60 days prior to delivery.



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COMMERCIAL SALES AGREEMENT

Contact Name: _____	Quote Number: _____
Account Name: _____	Quoted Date: _____
Billing Address: _____	Prepared By: _____
Phone number: _____	
Account Number: _____	Salesman Number: _____
Shipping address: _____	Buyer's PO No: _____
_____	Agreement Signing Date: _____
_____	Requested Delivery Date: _____

Financing / Leasing Terms: _____	
Setup Instructions: _____	

While it is our intent to hold this pricing, this pricing is subject to change due to factors that are beyond the control of Turf Products and our vendors.

Final pricing will be determined 60 days prior to delivery.

BY SIGNING BELOW, THE BUYER AGREES TO PURCHASE THE PRODUCTS AS DESCRIBED IN THE ACCOMPANYING QUOTES AND ACKNOWLEDGES HAVING RECEIVED AND READ A COPY OF THE TERMS AND CONDITIONS OF THIS AGREEMENT AND HEREBY AGREES TO BE BOUND BY THOSE TERMS AND CONDITIONS.

Buyer's Signature _____	Salesperson's Signature: _____
<i>Duly Authorized</i>	<i>Duly Authorized</i>
Buyer's Printed Name _____	Salesperson's Printed Name _____
<i>Duly Authorized</i>	<i>Duly Authorized</i>



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Main Office: (800) 245-4355 • FAX: (860) 763-5550

COMMERCIAL SALES AGREEMENT

TERMS AND CONDITIONS

1. ACCEPTANCE OF ORDER. TURF PRODUCTS, LLC ("Seller") shall accept this sales agreement (the "Order") for certain goods described in name and quantity on Quote attached hereto (the "Goods"). Each of Seller and Buyer may be referred to herein as a "Party" and collectively as the "Parties". By Buyer and Seller's written acceptance of this Order, Buyer and Seller agrees to all the terms and conditions of this Order.

2. PRICING. Prices, terms, and conditions are subject to change by Seller without notice. Seller reserves the right to add applicable taxes to the pricing.

3. CHANGES AND CANCELLATIONS. Changes proposed by Buyer with respect to this Agreement shall be made by submittal by Buyer to Seller of a written request at least fifteen (15) days prior to shipment of Goods pursuant to this Agreement, approval shall be solely at Seller's discretion. In the event that Seller approves any change(s) proposed by Buyer with respect to this Agreement, Seller shall provide a new estimated delivery within a reasonable time. The terms and conditions of this Agreement shall remain in effect in their entirety in the event that Seller fails to approve any changes proposed by Buyer.

4. DELIVERY. Goods shall be sold F.O.B. Delivery Destination as set forth above on the Delivery Date. Seller shall pack all Goods in accordance with customs and practices prevailing in the industry. Risk of loss shall pass to Buyer upon delivery of the Goods at the Delivery Destination if accepted and signed for by the Buyer. Seller shall not be liable for any losses to Buyer arising from any delivery of the Order that is nonconforming or rejected, unless said nonconformance or rejection is a result of Seller's gross negligence or fault. Notification of any such nonconformance or rejection must be provided to Seller within three (3) business days of Buyer's receipt of the Order. Seller shall retain a right to cure within ten (10) business days of receipt of Seller's notice of nonconformance or rejection of the Order or any part thereof without being deemed in breach of the Order or any part or provision thereof. Seller shall, in the event of a delay or threat of delay due to any cause, promptly notify Buyer in writing of the delay. Seller shall not be liable for any damages resulting from failure to make delivery or performance within the time called for by this Order or by any written instructions of the Buyer.

5. RETURNED GOODS AND ERRORS. Goods may not be returned without a Returned Goods Authorization issued by the Seller and any returned Goods are subject to restocking charge. Certain Goods may not be returned including Goods which are found to be defective and/or not conforming with the terms of this Agreement. All returns must be in new and clean condition. Goods delivered more than ninety (90) days prior to their attempted return will not be accepted by Seller unless Buyer has obtained prior written approval from the Seller. If permission to return the Goods (or any portion thereof) is granted, any amount of Seller's merchandise credit given to Buyer will be based on the circumstances involved and determined solely at the Seller's discretion. Buyer is responsible for any delivery or shipping charges incurred to return Goods to Seller. Seller shall cure any errors in the shipment of the Goods that are not in conformance with this Agreement and those goods that are defective and under warranty. All claims for shortages in this Agreement must be made within ten (10) calendar days from the shipment date.

6. FINANCE CHARGE. Buyer agrees that each invoice pursuant to this Agreement will be subject to a finance charge of one and a half percent (1.5%) per month or part thereof (equaling an annual percentage rate of eighteen percent (18%) or the maximum rate permitted by law, whichever is higher) if not paid in full after thirty (30) days of the date of the invoice, unless other terms have been agreed upon (ex "leasing"). Buyer shall reimburse Seller for any and all costs and expenses (including attorney's fees to the maximum extent permitted by law) incurred by Seller arising from or related to the collection of any Obligation (as defined in Paragraph 7) and/or the enforcement of Seller's rights with regards to any Collateral (as defined in Paragraph 7).

7. SECURITY INTEREST. To secure the payment and performance of each and every debt, liability of every type and description which the Buyer may now or hereafter owe to the Seller (each an "Obligation"), Buyer grants to Seller a security interest in the Goods, and all other goods (as defined in Article 9 of the Uniform Commercial Code, as adopted by the State of Connecticut (the "UCC")) from time-to-time sold by Seller to Buyer, and all products and proceeds of the foregoing property, including, without limitation, all accounts, insurance proceeds and all other rights to payment (the "Collateral"). Buyer authorizes the Seller to prepare and file financing statements covering all or any portion of the above collateral with any filing office selected by Seller. Upon any default of Buyer in respect of Obligation, Seller shall have all rights of a secured creditor under the UCC and under any other applicable law.

8. TERMINATION. This Agreement may not be terminated unless agreed to in writing by Seller and Buyer.

9. REPRESENTATIONS AND WARRANTIES. SELLER PROVIDES THE GOODS, INCLUDING BUT NOT LIMITED TO ANY SPARE PART(S), MANUAL(S) AND/OR INSTRUCTIONAL MATERIAL(S) PURSUANT TO THIS ORDER "AS IS." ANY WARRANTY OR WARRANTIES PROVIDED BY THE MANUFACTURER(S) OF THE GOODS (collectively, the "Manufacturers") IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SATISFACTORY QUALITY, NON-INFRINGEMENT, OR ARISING FROM ANY COURSE OF DEALING, USAGE, OR TRADE PRACTICE. Seller shall bear no responsibility for contents or errors in any manuals, instructions or other information supplied to the Seller by the Manufacturers and provided to Buyer by Seller with the Goods.

10. NOTICE. Any notices required or permitted to be given hereunder shall be in writing and shall be deemed to be duly given when received if sent by a recognized overnight carrier to each Party's address as stated on this Order, when delivered by hand, or when transmitted by facsimile transmission if the transmittal report document indicates that the facsimile was sent successfully.

11. REMEDIES. Remedies set forth are exclusive. Neither Party shall be liable for consequential, punitive or exemplary damages, or loss profits or revenue.

12. DISPUTE RESOLUTION AND GOVERNING LAW. The terms of this Order shall be governed by the laws of the State of Connecticut, to the exclusion of its choice of law rules. Seller and Buyer submit to the non-exclusive jurisdiction of any state or federal court located in the State of Connecticut. To the extent permitted by applicable law, any and all actions brought by Buyer against Seller pursuant to the terms of this Agreement shall be commenced within one (1) year of written notice by Buyer to Seller of the dispute(s) that is/are the subject of the action, said written notice to be provided by Buyer to Seller within one hundred eighty (180) days of the shipment date specified herein. THE PARTIES HEREBY WAIVE ANY RIGHTS TO A JURY TRIAL.

13. SEVERABILITY. In the event provision or clause of the Order conflicts with governing laws or if a court of competent jurisdiction holds invalid provision or clause of this Agreement, such provision or clause shall be deemed to be modified to reflect as nearly as possible the Parties' intent. The remainder of this Agreement shall remain in full force and effect so long as the terms of the remainder do not render the Agreement manifestly unjust to either Party.



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COMMERCIAL SALES AGREEMENT

14. SURVIVAL. The provisions of the Agreement, which by their very nature would continue beyond the termination, cancellation, or expiration of the Order shall continue as valid and enforceable rights and obligations of the Parties and survive termination, cancellation, or expiration of the Order.

15. FORCE MAJEURE. Neither Party shall be liable for a delay in its performance of its obligations and responsibilities under this Agreement due to causes beyond its control, including not limited to war, strikes or lockouts, embargo, national emergency, insurrection or riot, acts of the public enemy, acts of terrorism, fire, flood, other natural disaster, or any and all delays or failures by the Manufacturers or any of Seller's other vendors, provided that said Party has taken reasonable measures to notify the other in writing of the delay.

16. ENTIRE AGREEMENT. This Order and Quote hereto together constitutes the entire agreement between Buyer and Seller, and supersedes all, whether written or oral, communications, representations, negotiations, or agreements pertaining to the Goods. This Agreement may only be amended by a writing signed by both Parties. In the event that any terms of the Agreement conflict with those of any other document, this Agreement's terms shall control.

17. WAIVER. The waiver by Buyer or Seller of any notice requirement or any breach of any requirement or obligation under this Agreement shall not be deemed to be a waiver of any subsequent breach of the same requirement or obligation, or a waiver of any other requirement or obligation stated herein.

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
For Legion Avenue Parking Lot Resurfacing

Moved that it be ordered,

The sum of \$55,000 be appropriated for the mill and overlay paving of Legion Avenue
Parking Lot and to meet said appropriation transfer \$55,000 from Free Cash.

Majority Vote Required

VOTE:

Explanation of supporting rationale:

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD		Department of Public Works	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1	PROJECT TITLE	1= HIGHEST 5= LOWEST	
Legion Ave. Parking Lot Resurfacing			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$55,000	8/15/2023	9/15/2023	1
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Mill top course and overlay with new blacktop and restripe City owned lot.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
Maintain infrastructure.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
The Legion Avenue Parking Lot is in the most need of repaving. It has deteriorated to point where it needs a mill and overlay. It is in jeopardy of needing a full depth relamination in the near future which would be much more costly			

SECTION 3	PROJECT COSTS			
	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
Construction	55,000			55,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
Total Capital Cost	55,000	0	0	55,000
Impact on Operating Budget	0	0	0	0
Total Expenditures	55,000	0	0	55,000
SECTION 4	DETAIL FOR IMPACT ON OPERATING BUDGET			110,000
	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
TYPE OF EXPENDITURE				
One time expenditure	55,000			55,000
Annual Service Contract				0
				0
				0
				0
SECTION 5	METHOD OF FINANCING			55,000
	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
FUNDING SOURCE				
General	60,000			60,000
				0
				0
				0
				0
TOTAL FINANCING				55,000



LEGION AVE. PARKING LOT - MILL & OVERLAY - CITY PORTION - NO BARRIERS
ENGINEER'S COST ESTIMATE

DATE :

9/21/2022

Item	Unit	Qty.	Unit Price	Estimated Cost	Subtotal
Paving					
1.5" Milling	SY	2,501	\$6	\$15,007	
Tack	GAL	175	\$10	\$1,751	
1.5" Bituminous Concrete Surface Course	TON	210	\$115	\$24,162	\$40,920
Misc.					
Traffic Control - Police Detail	LS	1	\$1,100	\$1,100	
Parking Lot Striping	LS	1	\$7,500	\$7,500	\$8,600
TOTAL ESTIMATED CONSTRUCTION COST					\$49,520
CONSTRUCTION CONTINGENCIES	%	10			\$4,952
TOTAL BID ESTIMATE					\$54,480

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
For Road Treatment Truck

Moved that it be ordered,

The sum of \$290,000 be appropriated to purchase a Road Treatment Truck and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$290,000, pursuant to Massachusetts General Laws, Chapter 44, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD			Department: Public Works		
CAPITAL REQUEST 2024			PRIORITY RANK AND RATIONALE		
SECTION 1			1= HIGHEST 5= LOWEST		
PROJECT TITLE			1		
Replace Road Treatment Truck #138					
TOTAL ESTIMATED COST		ESTIMATED START DATE	ESTIMATED END DATE		
\$290,000		7/1/2023	9/1/2024		
SECTION 2			DESCRIPTION OF CAPITAL ITEM		
Truck #138 is a front line storm fighting truck that is equipped with an all season body that treats and plows our roads in the winter, and is used for construction projects in the summer.					
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES					
When preparing this truck for this coming winter it was discovered that the frame is pretty deteriorated and will not make next winter. More than likely the truck will be taken out of service. The all season body is pretty much seen it's useful life as the rust has taken over.					
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED					





ATG Patriot LLC
An Advantage Truck Group Company

Town of Greenfield
14 Court Square
Greenfield, MA 01301

October 14th, 2022

Attn: Paul Newell - Highway Department

Re: Budgetary Quotation for Model Year 2024 Freightliner 108SD / 43,000 GVW

Per our conversation, I've put together the following budgetary quotation for your review. This budget quote is for a model year 2024 Freightliner 108SD and has been spec'd to meet and exceed the Town of Greenfield's requirements.

Total for 2024 Freightliner 108SD w/ All Season Dump Body	\$288,000.00
---	--------------

After reviewing the enclosed information, if you have any questions or we can be of further assistance please contact ATG - Westfield.

Respectfully,

Jason Page

Jason Page
Municipal Sales
Advantage Truck Group - Westfield
910 Southampton Rd.
Westfield, MA 01085
(413)-588-4976
jpage@advantagetruckne.com

910 SOUTHAMPTON ROAD | WESTFIELD, MA 01085 | 413-562-1037
6243 U.S. ROUTE 5 | WESTMINSTER, VT 05158 | 802-722-4703



CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Replace Membrane Roof at Old Library

Moved that it be ordered,

The sum of \$160,000 be appropriated to Replace Membrane Roof at Old Library and to meet said appropriation, transfer \$160,000 from Fund 8402 Capital Stabilization.

2/3 Vote Required (9)

VOTE:

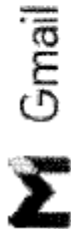
Explanation of supporting rationale:

Central Maintenance Capital Request Attached

CITY OF GREENFIELD CAPITAL REQUEST 2024		DEPARTMENT DPW	
SECTION 1	PROJECT TITLE	PRIORITY RANK AND RATIONALE 1= HIGHEST 5= LOWEST	
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$160,000	8/1/2023	9/1/2023	
1			
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Replace Membrane Roof at Old Library.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
The current membrane roof on the existing library is in need of immediate replacement. The waterproof coating on the membrane material is gone and water is beginning to migrate through it to the insulation below. This water will continue to move through the insulation and into the wood structure. Moss is growing on the membrane in some areas which will also compromise it. Central Maintenance has already had contractors on site numerous times over the last 5 years tracking down and fixing leaks where they occur.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			

The age of the membrane roof is unknown, but more than one contractor has told me that it has reached the end of it's effective use and should be replaced. As sated above, contractors have been on site numerous time tracking down leaks and fixing them. Water that leaks past the membrane roof is soaking into the insulation and wood structure. Wet insulation has no measured R value and if the wood structure continues to get wet it will begin to rot.

SECTION 3	PROJECT COSTS		
ACTIVITY	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026
Replace membrane roof	\$160,000		TOTAL



George VanDelinder <george.vandelinder@greenfield-ma.gov>

Greenfield Public Library Roof

Justin Gendron <justin@larochelleconstruction.com>
To: George VanDelinder <george.vandelinder@greenfield-ma.gov>

Fri, Oct 7, 2022 at 12:04 PM

George,

I'm still doing work for Dan Larochelle as a sub, working as Wizbang Solutions LLC doing estimates and project design in MA. I'd be happy to estimate the cost of this upcoming project again, no charge. Please just think of me if you have any future roof design, consultation or estimating needs.

For the Flat Roofs (Basis of Cost around Genflex Pricing):

Replace all Flat Roof areas (as noted on Eagle View Report with exception of the Maroon Canopy Roof they thought was roofing material).

Use .060 Black EPDM membrane
Manufacturers Flashings and Accessories
Add 1" polyiso insulation at all flat roof areas
Use 2x6 P.T. Deck Boards for Drip Edge Nailers at perimeter
Use C-6 Aluminum Drip Edge
Remove Clapboards to facilitate EPDM 24" up the wall
Remove Deck and Adjust Rails to Block Drop near Fire Stairwell
(You should Check that this will be OK with Building Inspector)
Pay Prevailing Wage rates
No Scaffolding Should be required
Machine Incorporated for demolition and material booming
~\$68,000.00

(PVC membrane may be ~\$10,000.00 more depending on manufacturer, but can be installed during cold weather, and is white)

For the Sloped Roofs:

Use Certainteed Landmark Architectural Shingles
Protect and Reuse Copper Snow Belts
Install Certainteed Accessories
Use F8 - .024 White Drip Edge
Hot Dipped Galvanized Roof Nails
Broan Hood Cap Vents
IPS Pipe Boot Flashings
Some Copper carried in case damage occurs to snow belt or chimney
Rough estimate for renting scaffolding at front entrances to protect during demolition and installation
Pay Prevailing Wage Rates
Reuse Counter Flashing at Chimney
Replace Step and End-wall Flashing with Standard Aluminum
~\$75,000.00

Total Roof Replacement all Library Sections: ~ \$143,000.00

So prices have gone up quite a bit since last we spoke of this job, but shingle prices at least have been starting to come down. That being said, there is a long lead time still to receive some flat roofing materials, such as insulation board, insulation fasteners, and plates for the fasteners. Can expect to wait 4 months roughly for insulation materials for the flat roof at this point.

I hope this helps.

Have a great day!

Justin R. Gendron
Estimator & Project Manager
Laroche Construction, Inc.,



23 College Street, Suite 8
South Hadley, MA 01075
Office: (413) 781-5651
Cell: (413) 777-3878



[Quoted text hidden]

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Install Roof over Back Stairs at Police Station

Moved that it be ordered,

The sum of \$30,000 be appropriated to Install Roof over Back Stairwell at Police Station
and to meet said appropriation, transfer \$30,000 from Free Cash.

Majority Vote Required

VOTE:

Explanation of supporting rationale:

Central Maintenance Capital Request Attached

CITY OF GREENFIELD		Department: Public Works	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1	PROJECT TITLE	1= HIGHEST 5= LOWEST	
	Install Roof over stairwell PD	1	
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$30,000	8/1/2023	11/1/2023	
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Install roof over stairwell on the North side of the building.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
Pictures have been provided of the stairwell. They are very long and steep in need of a some repair due to heavy salt use. They don't get much sun at all and are a constant maintenance issue as well as a slipping hazard. These stairs provide access to storage and response of the Task Force for their gear.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
There is heavy build up of ice and snow on these stairs most of the winter as well as drifting of snow that makes it difficult to maintain.			



RG Penfield & Sons, Inc.



BUILDING CONTRACTORS

326 Chapman Street
Greenfield, MA 01301

413-774-4483 • www.penfieldandsons.com

HOMES OF QUALITY SINCE 1970

City of Greenfield
Bank Row
Greenfield, Ma. 01301

PROPOSAL

DATE	ESTIMATE #
11/7/2022	2210

Franklin County's leading contractor, serving
Western Massachusetts and Southern Vermont.

Roofing • Siding • Gutters
Porches & Decks • Kitchens
New Homes • Remodeling
Additions • Bathrooms • Windows
& Doors • Garages • Sunrooms • Commercial



DESCRIPTION	REP	PROJECT
	MP	Police Station overhang
		TOTAL
BUILD OVERHANG ROOF AT THE POLICE STATION		28,910.00
<p>Build roof overhang over the rear stairs and both top and bottom landings, 6' roof x 35'</p> <p>PERMIT; Supply Building permit.</p> <p>FOUNDATION; Install 6 piers from Technometal post, 4' deep.</p> <p>FRAMING; Supply & install 2x8 Pressure Treated Ledger, 2x8 PT double header, 2x8 PT rafters, 6- 6x6x8 PT posts, 1/2" plywood over rafters.</p> <p>ROOFING; Supply & install metal roofing, angled away from the building.</p> <p>FLASHING; Silicone roofing along the brick siding, no flashing into the bricks.</p> <p>ALL LABOR TO BE PREVAILING WAGE.</p>		

Payment to be made as follows:

Sign and return Contract with 1/3 Deposit; 1/3 Upon delivery of materials; Balance upon completion.

Total \$28,910.00

ALL MATERIALS COSTS SUBJECT TO CHANGE WITHOUT NOTICE DO TO CURRENT MANUFACTURING CONDITIONS.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written change orders as an extra charge in addition to the estimate. Extra costs may result from unforeseen problems. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurances. Our workers fully covered by WC insurance.

ALL INVOICES DUE UPON RECEIPT. DEFAULT: In the event of non-payment, the customer shall be liable to R.G. Penfield & Sons, Inc. for all collections costs including attorney's fees. LATE CHARGE: 1.5% late charge due on balances outstanding over 30 days from invoice date.



Construction Supervisor License # CS-061586
Home Improvement Contractor License #179678
Lead Safe Renovator's License #965-10-00053

Authorized Signature:

R.G. Penfield & Sons, Inc.

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Signature: _____

Signature: _____

EXISTING CAPITAL PROJECT
PROGRESS REPORT - CIC 2024

DEPT. Recreation[illegible]

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Rocky Mountain / Highland Ridge Trail Wayfinding- Map Development

Moved that it be ordered,

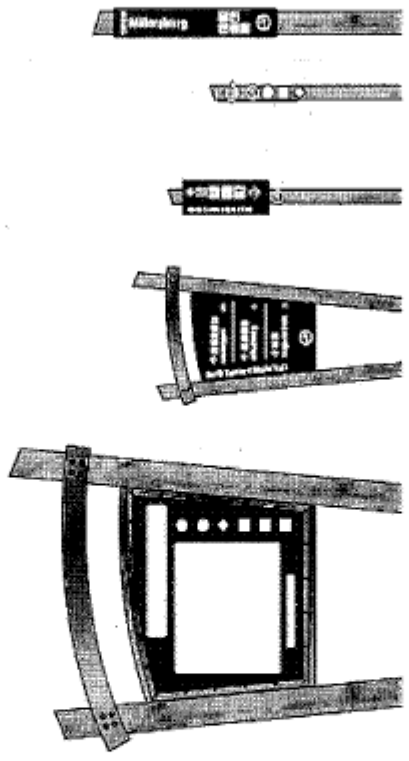
The sum of \$185,000 be appropriated for Rocky Mountain / Highland Ridge Trail
Wayfinding- Map Development and to meet said appropriation transfer \$185,000 from Fund 8402
Capital Stabilization.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

Recreation Capital Request Attached

CITY OF GREENFIELD CAPITAL REQUEST 2024				Recreation	
SECTION 1	PROJECT TITLE	PRIORITY RANK AND RATIONALE			
Rocky Mountain/ Highland Wayfinding & Trail Map Development		1= HIGHEST 5= LOWEST			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	2		
\$185,000	7/1/2023	6/30/2023			
SECTION 2		DESCRIPTION OF CAPITAL ITEM			
<p>The Rocky Mountain Ridge Trail project will analyze and assess the current trail system including trail blazing, existing maps, access points, signage, and unmarked trails. New trail markings, kiosk and way-finding signage, hard copy and electronic maps, and interpretive signage will be installed to improve trail navigation and access. Technology will be incorporated by GPS plotting of trail markers and/or QR code technology, both of which will assist public safety officials and trail users.</p> <p>The project will include several contiguous City owned parcels that make up the Rocky Mountain Ridge: Rocky Mountain Park (Poet's Seat Tower), Temple Woods, Highland Park, and the Old Municipal Golf Course and will require collaboration with the Conservation Commission.</p>					
					
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES					
<p>This project aligns with the goals set forth in the 2021 Open Space and Recreation Plan:</p> <p>Goal A: Preserve, Protect, and Enhance Greenfield's Open Space</p> <p>A.1. Enhance, maintain, and expand recreation facilities, urban green spaces, and open spaces</p> <p>Action Items: Make needed improvements to Highland Park and Temple Woods & Poet Seat/Rocky Mountain Ridge</p> <p>This project also aligns with the Master Plan:</p> <p>MP Natural, Historic, & Cultural Resources Goal 2, Strategy 2 (Pg 264)</p>					
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED					
<p>Greenfield's trail system has proven itself to be one of the City's greatest natural resources, especially during the pandemic. Not only does it</p>					

serve residents, but also attracts visitors to the City. The Recreation Department often receives phone calls for those looking for more trail information. New mapping and wayfinding signage will truly enhance the trail experience and allow for better promotion of this community asset.

SECTION 3		PROJECT COSTS			
ACTIVITY		YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
Equipment Only		60,000			60,000
Prelim Design/Plans		75,000			75,000
Engineering/Arch					-
Land Acquisition					-
Site Prep					-
Building/Utility Construction		50,000			50,000
Furniture/Fixtures					-
Technology					-
Total Capital Cost		\$ 185,000	\$ -	\$ -	\$ 185,000
Impact on Operating Budget		\$ -	\$ -	\$ -	\$ -
Total Expenditures		\$ 185,000	\$ -	\$ -	\$ 185,000
SECTION 4		DETAIL FOR IMPACT ON OPERATING BUDGET			
TYPE OF EXPENDITURE		YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
Annual Service Contract					0
SECTION 5		METHOD OF FINANCING			
FUNDING SOURCE		YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
					-
TOTAL FINANCING					

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Beacon Park Bocce Courts

Moved that it be ordered,

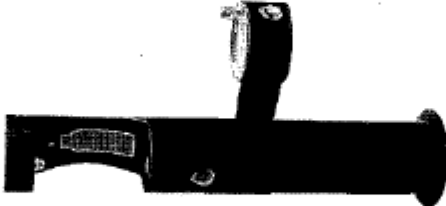
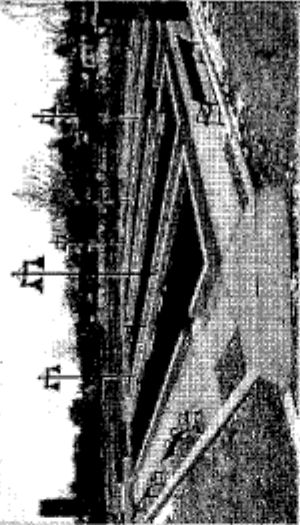

The sum of \$80,000 be appropriated for installation of Beacon Park Bocce Courts and to meet said appropriation, transfer \$80,000 from Free Cash.

Majority Vote Required

VOTE:

Explanation of supporting rationale:

Recreation Capital Request Attached

CITY OF GREENFIELD			
CAPITAL REQUEST 2024			
SECTION 1	PROJECT TITLE	Recreation	
	Beacon Park Bocce Courts	PRIORITY RANK AND RATIONALE	
		1= HIGHEST 5= LOWEST	
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	3
\$80,000	7/1/2023	10/31/2023	
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
<p>The proposed Beacon Park improvements include the installation of two new bocce courts on the western side of Gerrett Street across from the main field area. The project also includes the replacement of two existing water fountains at the tennis court and baseball field with ADA accessible fountains and bottle fillers. ADA pathways will also be installed to fountains and courts. The addition of bocce courts at Beacon Park will provide a multi-generational recreation opportunity for our citizens. ADA accessibility also remains on the forefront of the City's improvement plans to ensure that those with disabilities have equal access. Partial funding was granted for this project in the FY22 Capital Budget, but additional funding will be required to complete the project.</p>			
  			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
<p>This project aligns with the goals set forth in the 2021 Open Space and Recreation Plan:</p> <p>Goal A: Preserve, Protect, and Enhance Greenfield's Open Space</p> <p>A.1. Enhance, maintain, and expand recreation facilities, urban green spaces, and open spaces</p> <p>Action Item: Make needed improvements to Beacon Field</p> <p>This project also aligns with the Master Plan:</p> <p>MP Natural, Historic, & Cultural Resources Goal 2, Strategy 2 (Pg 264)</p>			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			

Partial funding for this project was received in the FY22 Capital Budget. The project has been delayed due to Sanderson Street Construction and increase in construction costs. Without additional funding, the project will not be able to move forward in its entirety.

SECTION 3		PROJECT COSTS		
ACTIVITY	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
Equipment Only	27,000			27,000
Prelim Design/Plans				-
Engineering/Arch				-
Land Acquisition				-
Site Prep				-
Building/Utility Construction	53,000			53,000
Furniture/Fixtures				-
Technology				-
Total Capital Cost	\$ 80,000	\$ -	\$ -	\$ 80,000
Impact on Operating Budget	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 80,000	\$ -	\$ -	\$ 80,000
SECTION 4		DETAIL FOR IMPACT ON OPERATING BUDGET		
TYPE OF EXPENDITURE	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
Annual Service Contract				0
				0
SECTION 5		METHOD OF FINANCING		
FUNDING SOURCE	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
				-
				-
				-
TOTAL FINANCING		-		

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
GPS Energy Recovery Units

Moved that it be ordered,

The sum of \$195,068 be appropriated for Greenfield Public Schools (GPS) Energy Recovery Units and to meet said appropriation, transfer \$195,068 from Fund 8402 Capital Stabilization.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

Capital Request Attached

SECTION 1	PROJECT TITLE	PRIORITY RANK AND RATIONALE 1= HIGHEST 5= LOWEST	
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$105,068 if DESE grant is approved	immediate after approval		1
SECTION 2	DESCRIPTION OF CAPITAL ITEM		
The City's Department of Public Works has identified that the energy recovery units on the roof of Greenfield Middle School are more than 20 years old and were manufactured by a company no longer in business. The School Department has applied for a grant to cover \$294932 of the cost. This capital request is time sensitive in that it is needed to supplement the balance of the project cost if the application is successful. The grant requires the funds to be obligated by Dec 31, 2024 and expended by Dec 31, 2026 . Since the grant will cover the bulk of the project cost and it has been determined to be a priority, approval of this request will significantly reduce the City's otherwise burden to pay to replace the equipment in full.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
The result is that any failure of the units will be difficult or impossible to address as parts are no longer being made for the units. Given the critical nature of the units as the source of fresh air through the HVAC system and a source of heated air into the building, the recommendation is to address the units prior to failure. Based on the 2022 data reported on the Department of Elementary and Secondary Education District Analysis and Review Tools (DART), Greenfield Middle School is 64% low income, has 20.4% students with disabilities and 4.8% of students who are English Language Learners.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
The current units' ability to be repaired is becoming limited and replacement parts are no longer available. The units are critical to maintaining classroom temperatures in the winter. Failure of any one of these units will make it impossible to maintain adequate temperatures in the winter for a large portion of the building.			

CITY OF GREENFIELD
EXISTING CAPITAL PROJECT PROGRESS REPORT

DEPT. DPW

PROJECT	DATE AUTHORIZED	AMOUNT AUTHORIZED	AMOUNT EXPENDED TO-DATE	START DATE	END DATE
GENERAL FUND					
Sanderson Street Reconstruction	4/21/2021	\$ 492,687	427,694	5/27/2022	6/30/2023
Highway Fund	4/20/2022	\$ 200,000	0-in process	9/1/2022	11/30/2022
Sidewalk Replacement	4/20/2022	\$ 136,000	0	7/5/2022	10/1/2023
Shelburne Road Design	4/20/2022	\$ 95,000	41,500	7/15/2022	12/15/2022
Main Street 25% Design	4/20/2022	\$ 275,000	0	9/1/2022	8/18/2023
Mill Street Bridge Engineering	4/20/2022	\$ 25,000	3,500	7/1/2022	12/30/2022
Roadside Mower	4/20/2022	50,00	0-waiting for Inv.	7/1/2022	12/1/2022
Trash Truck	4/20/2022	\$ 285,000	Encumbered	7/1/2022	5/15/2023
SEWER FUND					
Inflow and Infiltration Repairs	5/13/2020	\$ 1,000,000	737,591	3/15/2021	6/30/2023
Inflow and Infiltration Repairs	4/20/2022	\$ 500,000	0	6/1/2023	11/15/2023
Sanderson Street Reconstruction	4/21/2021	\$ 574,205	156,645	5/27/2022	6/30/2023
Dewatering Project WWTP	10/19/2023	\$ 3,585,000	0	#####	12/15/2023
Water Meters	7/17/2019	\$ 550,000	321,000	1/1/2020	6/30/2024
MB Panel Replacement WWTP	4/21/2021	\$ 91,000	0	#####	12/15/2023
West Street Rehab.	4/20/2022	\$ 150,000	60,335	8/15/2022	6/30/2023
Truck #15 Replacement	4/20/2022	\$ 90,000	0-awaiting Del.	7/1/2022	12/30/2022
WATER FUND					
Dredging of the Glenn	5/13/2020	\$ 940,000	212,516	6/13/2022	9/16/2022
Dredging of the Glenn/repairs	4/19/2017	\$ 200,000	200,000	6/13/2022	9/16/2022
Millbrook Wells PH Project	4/20/2022	\$ 125,000	0	#####	9/15/2023
Oak Hill Actuators and Controls	4/20/2022	\$ 175,000	0	#####	9/15/2023
Water Main Replacement West	5/22/2019	\$ 100,000	51,432	8/15/2022	5/30/2023
Water Meters	7/17/2019	\$ 600,000	378,000	1/1/2020	6/30/2024
Sanderson Street Reconstruction	4/21/2021	\$ 469,525	280,220	5/27/2022	6/30/2023
Water Rate Study	4/21/2021	\$ 25,000	14,440	9/1/2021	12/30/2022
Central Maintenance					
City Hall Upper West Wall Brick Rpr.	7/17/2019	\$ 40,000	0	9/15/2022	8/15/2023
City Hall Chimney Repair	7/17/2019	\$ 50,000	0	9/15/2022	8/15/2023
Sanderson Street Repairs	4/20/2022	\$ 80,000	0	2/1/2023	9/1/2023
Fire Suppression Transfer Station	4/20/2022	\$ 42,000	Encumbered	#####	12/31/2022
Used Bucket Truck	4/20/2022	\$ 60,000	Searching	?	?
**Activity as of 11/3/2022					

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Sewer Inflow & Infiltration Repairs and Replacement

Moved that it be ordered,

The sum of \$300,000 be appropriated for Sewer Inflow and Infiltration Repairs and Replacement identified in the Wright-Pierce Sewer System Evaluation Survey (SSES) and to meet said appropriation, the Treasurer with the approval of the Mayor, is hereby authorized to borrow said sum of \$300,000, pursuant to Massachusetts General Laws, Chapter 44 section 8, or any other enabling statute, and the Mayor is hereby authorized to apply for, contract for, accept and expend any Federal and/or State grants available for this project to be used to reduce the within appropriation, and further, the Mayor is authorized to take any action necessary to carry out the intent and purpose of these projects.

2/3 Vote Required (9)

VOTE:

Explanation of supporting rationale:

DPW Superintendent's Sewer Capital Request Attached

CITY OF GREENFIELD		Department of Public Works	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1	PROJECT TITLE	1= HIGHEST 5= LOWEST	
Inflow & Infiltration Repairs			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$300,000	7/1/2023	12/31/2023	1
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Requesting \$300,000 for the corrective repairs identified in Phases 1, 2 and 3 of the Sewer System Evaluation Survey (SSES) conducted by Wright-Pierce.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
Repairs include sewer main lining, replacement and point repairs, and sewer manhole lining, sealing and point repairs. The total estimated cost for all identified Immediate Corrective Action, Priority 1 and Priority 2 repairs is \$5.458 million.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
The City is currently under a consent order from MADEP to reduce our I&I. These repairs are mandatory under the Consent Order. I am requesting less funding than what was in my 5 year plan due to lining contractors awaiting material. Our Data is showing that I&I is decreasing. We have made a few repairs with City forces which is helping with keeping costs down.			

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Replace Dump Truck #37

Moved that it be ordered,

The sum of \$230,000 be appropriated to replace Truck #37, and to meet said appropriation \$230,000 be transferred from FY23 Sewer Retained Earnings.

Majority Vote Required
VOTE:
Explanation of supporting rationale:

FY23 Sewer Retained Earnings Balance: \$1,057,719

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD		Department: Public Works	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1	PROJECT TITLE	1= HIGHEST 5= LOWEST	
	Replace Sewer Dump Truck	1	
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$230,000	7/1/2023	9/1/2024	
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Replace Sewer Collections Dump Truck.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
The new truck will replace a 1997 Chevy Kodiak. This make and model has been discontinued for many years and parts are very scarce. Some parts are no longer available which leads to finding them in a scrap yard.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
Having equipment and vehicles that are beyond their useful life creates down time and affects productivity, particularly snow fighting operations. Most importantly it increases the vehicle maintenance operating budget.			





ATG Patriot LLC
An Advantage Truck Group Company

Town of Greenfield
14 Court Square
Greenfield, MA 01301

October 14th, 2022

Attn: Paul Newell - Highway Department

Re: Budgetary Quotation for Model Year 2024 Freightliner 108SD / 43,000 GVW

Per our conversation, I've put together the following budgetary quotation for your review. This budget quote is for a model year 2024 Freightliner 108SD and has been specified to meet and exceed the Town of Greenfield's requirements.

Total for 2024 Freightliner 108SD w/Dump Body	\$225,000.00
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After reviewing the enclosed information, if you have any questions or we can be of further assistance please contact ATG - Westfield.

Respectfully,

Jason Page

Jason Page
Municipal Sales
Advantage Truck Group - Westfield
910 Southampton Rd.
Westfield, MA 01085
(413)-588-4976
jpage@advantagetruckne.com

910 SOUTHAMPTON ROAD | WESTFIELD, MA 01085 | 413-562-1037
6243 U.S. ROUTE 5 | WESTMINSTER, VT 05158 | 802-722-4703



CITY OF GREENFIELD
EXISTING CAPITAL PROJECT PROGRESS REPORT

DEPT. DPW

PROJECT	DATE AUTHORIZED	AMOUNT AUTHORIZED	AMOUNT EXPENDED TO-DATE	START DATE	END DATE
GENERAL FUND					
Sanderson Street Reconstruction	4/21/2021	\$ 492,687	427,694	5/27/2022	6/30/2023
Highway Fund	4/20/2022	\$ 200,000	0-in process	9/1/2022	11/30/2022
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Shelburne Road Design	4/20/2022	\$ 95,000	41,500	7/15/2022	12/15/2022
Main Street 25% Design	4/20/2022	\$ 275,000	0	9/1/2022	8/18/2023
Mill Street Bridge Engineering	4/20/2022	\$ 25,000	3,500	7/1/2022	12/30/2022
Roadside Mower	4/20/2022	50,00	0-waiting for inv.	7/1/2022	12/1/2022
Trash Truck	4/20/2022	\$ 285,000	Encumbered	7/1/2022	5/15/2023
SEWER FUND					
Inflow and Infiltration Repairs	5/13/2020	\$ 1,000,000	737,591	3/15/2021	6/30/2023
Inflow and Infiltration Repairs	4/20/2022	\$ 500,000	0	6/1/2023	11/15/2023
Sanderson Street Reconstruction	4/21/2021	\$ 574,205	156,645	5/27/2022	6/30/2023
Dewatering Project WWTP	10/19/2023	\$ 3,585,000	0	#####	12/15/2023
Water Meters	7/17/2019	\$ 550,000	321,000	1/1/2020	6/30/2024
MB Panel Replacement WWTP	4/21/2021	\$ 91,000	0	#####	12/15/2023
West Street Rehab.	4/20/2022	\$ 150,000	60,335	8/15/2022	6/30/2023
Truck #15 Replacement	4/20/2022	\$ 90,000	0-awaiting Del.	7/1/2022	12/30/2022
WATER FUND					
Dredging of the Glenn	5/13/2020	\$ 940,000	212,516	6/13/2022	9/16/2022
Dredging of the Glenn/repairs	4/19/2017	\$ 200,000	200,000	6/13/2022	9/16/2022
Millbrook Wells PH Project	4/20/2022	\$ 125,000	0	#####	9/15/2023
Oak Hill Actuators and Controls	4/20/2022	\$ 175,000	0	#####	9/15/2023
Water Main Replacement West	5/22/2019	\$ 100,000	51,432	8/15/2022	5/30/2023
Water Meters	7/17/2019	\$ 600,000	378,000	1/1/2020	6/30/2024
Sanderson Street Reconstruction	4/21/2021	\$ 469,525	280,220	5/27/2022	6/30/2023
Water Rate Study	4/21/2021	\$ 25,000	14,440	9/1/2021	12/30/2022
Central Maintenance					
City Hall Upper West Wall Brick Rpr.	7/17/2019	\$ 40,000	0	9/15/2022	8/15/2023
City Hall Chimney Repair	7/17/2019	\$ 50,000	0	9/15/2022	8/15/2023
Sanderson Street Repairs	4/20/2022	\$ 80,000	0	2/1/2023	9/1/2023
Fire Suppression Transfer Station	4/20/2022	\$ 42,000	Encumbered	#####	12/31/2022
Used Bucket Truck	4/20/2022	\$ 60,000	Searching	?	?
**Activity as of 11/3/2022					

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Water Main Replacement

Moved that it be ordered,

The sum of \$400,000 be appropriated for Water Main Replacement and to meet said appropriation, \$400,000 be transferred from FY23 Water Retained Earnings.

Majority Vote Required

VOTE:

Explanation of supporting rationale:

FY23 Water Retained Earnings Balance: \$1,543,731

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD		Department: Public Works	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1	PROJECT TITLE	1= HIGHEST 5= LOWEST	
	Replace Water Main on Newell Pond Road	1	
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$450,000	7/1/2023	6/30/2024	
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Replace a 6 inch water main installed in 1929.			
JUSTIFICATION, LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
To upgrade an undersized very old water main and services to the curb line.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			
This water main has turbulated and has decreased flow. It should be upgraded to the larger standard industry size of 8" to improve distribution and fire protection.			

SECTION 3		PROJECT COSTS		
ACTIVITY	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
Construction	450,000			450,000
				0
				0
				0
				0
				0
				0
				0
				0
				0
Total Capital Cost	450,000	0	0	450,000
Impact on Operating Budget	0	0	0	0
Total Expenditures	450,000	0	0	450,000
SECTION 4				
DETAIL FOR IMPACT ON OPERATING BUDGET				
TYPE OF EXPENDITURE	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
One time expenditure	450,000			450,000
Annual Service Contract				0
				0
				0
				0
SECTION 5				
METHOD OF FINANCING				
FUNDING SOURCE	YEAR 1 2023-2024	YEAR 2 2024-2025	YEAR 3 2025-2026	TOTAL
Borrow	450,000			450,000
				0
				0
				0
				0
TOTAL FINANCING				450,000



Cost Estimate - Newell Pond Rd. 6" CI Water Main Replacement w/ Mill & Overlay of Roadway
City of Greenfield-Department of Public Works
9/29/22

Item No.	Description	Unit	Quantity	Unit Price	Estimated Cost
1	Mobilization/Demobilization (5% of Construction Cost)	LS	1	\$18,702.00	\$18,702.00
2	Uniformed Traffic Police Allow.	Allow.	1	\$10,000.00	\$10,000.00
3	Earth Excavation (Unsuitable Materials)	CY*	50	\$40.00	\$2,000.00
4	Gravel Borrow	CY*	50	\$40.00	\$2,000.00
5	Permanent Trench Patch in Roadway	SY	1225	\$75.00	\$91,875.00
6	Hot Mix Asphalt Driveway Repair	SY	25	\$75.00	\$1,875.00
7	8" DICTL Class 52 Water Pipe & Fittings	LF	1528	\$110.00	\$168,080.00
8	12" x 8" Tapping Sleeve and Gate	EA	1	\$6,000.00	\$6,000.00
9	8" Gate Valve MJ	EA	1	\$2,000.00	\$2,000.00
10	1-inch Type K Water Service Pipe	LF	475	\$70.00	\$33,250.00
11	1-inch Water Service Connections	EA	28	\$1,200.00	\$33,600.00
12	6" DICTL Class 52 Water Pipe & Fittings	LF	24	\$90.00	\$2,160.00
13	6" Gate Valve MJ	EA	2	\$1,800.00	\$3,600.00
14	5 1/2" Hydrant	EA	2	\$5,000.00	\$10,000.00
15	Hydrants Removed and Stacked	EA	2	\$500.00	\$1,000.00
16	8" x 6" Tapping Sleeve and Gate	EA	1	\$5,000.00	\$5,000.00
17	Abandonment of Existing 6" Water Main	LS	1	\$1,000.00	\$1,000.00
18	Abandon Existing Water Gates	EA	3	\$200.00	\$600.00
19	Loaming	CY*	20	\$90.00	\$1,800.00
20	Seeding	SY*	100	\$5.00	\$500.00
21	1.5" Milling of Roadway	SY	3458	\$5.00	\$17,290.00
22	Tack Coat	GAL	240	\$10.00	\$2,400.00
23	1.5" HMA Top Course	TON	290	\$110.00	\$31,900.00
Construction Cost					\$446,632.00
10% Contingency					\$44,663.20
Total Cost					\$491,295.20

* Indeterminate Bid Quantity

CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,
Upon recommendation of Mayor Wedegartner

An Order
Millbrook Well #2 Rehabilitation

Moved that it be ordered,

The sum of \$45,000 be appropriated for Millbrook Well #2 Rehabilitation and to meet said appropriation \$45,000 be transferred from FY23 Water Retained Earnings.

Majority Vote Required

VOTE:

Explanation of supporting rationale:

FY23 Water Retained Earnings Balance: \$1,543,731

Pending \$400,000 Water Main Vote from Retained Earnings

DPW Superintendent's Capital Request Attached

CITY OF GREENFIELD		Department: Public Works	
CAPITAL REQUEST 2024		PRIORITY RANK AND RATIONALE	
SECTION 1		1= HIGHEST 5= LOWEST	
PROJECT TITLE		1	
Millbrook Well #2 Rehab.			
TOTAL ESTIMATED COST	ESTIMATED START DATE	ESTIMATED END DATE	
\$45,000	7/1/2023	12/1/2023	
SECTION 2			
DESCRIPTION OF CAPITAL ITEM			
Take well #2 offline, inspect, repair components. This includes rebuilding well main shaft, impellers, and replace bearings if needed.			
JUSTIFICATION: LINK TO MASTER PLAN, DEPT GOALS AND/OR OBJECTIVES			
Reconditioning our wells every four years is a Best Management Practice to ensure quality water and dependable wells for use.			
HISTORY AND CURRENT STATUS; IMPACT IF CANCELLED OR DELAYED			

