

Greenfield City Council
February 15, 2023
238th Regular Meeting
6:30 p.m.
John Zon Community Center/Zoom Hybrid

To join in person:

John Zon Community Center, 35 Pleasant Street, Greenfield

To join via Zoom:

<https://greenfield-ma-gov.zoom.us/j/94966981603?pwd=N2JYVUZ0Z0REdGswSzZvR1JlEV0lXZz09>

Meeting ID 949 6698 1603

To join via phone:

Dial by your location

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

Meeting ID: 949 6698 1603 Passcode: 169763

Find your local number: <https://greenfield-ma-gov.zoom.us/j/94966981603?pwd=N2JYVUZ0Z0REdGswSzZvR1JlEV0lXZz09>

AGENDA

1. Call to Order

CHAIRS STATEMENT: This meeting is being recorded by the City Council and GCTV-17. If any other persons present are doing the same you must notify the chairperson at this time. In accordance with MGLc 30A SS 20(g) “No person shall address a meeting of a public body without permission of the Chair and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw,

the chair may authorize a constable or other officer to remove the person from the meeting.”

2. Roll Call of Members
3. Pledge of Allegiance (voluntary)
4. Approve the January 5, 2023, City Council meeting minutes. **(Pg. 4)**
5. Communications from Superintendent of Schools and School Committee (10 minutes)
- 5a. Questions from the Council for Superintendent of Schools and School Committee
6. Communications from Mayor, City Officers and Employees (10 minutes)
- 6a. Questions from the Council for Mayor
7. Communications from other City Employees as needed, by invitation
8. Public Comment
9. Public Hearing(s) and Second Reading(s): **(Pg. 7)**
 - Approve Payment of Egan, Flanagan & Cohen PC invoice of \$10,507 from FY23 Town [City] Attorney Services.
 - Appropriate \$100,000 from OPEB Stabilization to OPEB Trust.
10. Motions, Orders, and Resolutions
 - I. Approve Payment of Egan, Flanagan & Cohen PC invoice of \$10,507 from FY23 Town [City] Attorney Services. **(Pg. 8)**
 - II. Appropriate \$100,000 from OPEB Stabilization to OPEB Trust. **(Pg. 10)**
 - III. Accept FY2022 COPS Hiring Program Grant Funds. **(Pg. 13)**
 - IV. Mayor’s Appointment, Council on Aging - Margo Townley. **(Pg. 14)**
 - V. Mayor’s Appointment, Historical Commission - Matt Abbey. **(Pg. 19)**
 - VI. Mayor’s Appointment, Public Safety Commission - Ed Jarvis. **(Pg. 21)**
 - VII. Mayor’s Appointment, Public Safety Commission - Karen Wessinger. **(Pg. 23)**
 - VIII. Mayor’s Appointment, Sustainable Greenfield Implementation Committee - Mary Chicoine. **(Pg. 26)**
 - IX. Amend Rules of Procedure 565-14, Rule 14: Request by Councilors for Legal Opinions/Material. **(Pg. 28)**
 - X. Amend Code City of Greenfield Ordinance Chapter 394: Tag Sales (Maintenance - Scrivener’s error). **(Pg. 30)**
11. Presentation of Petitions and Similar Papers
12. Report of Committees
13. Unfinished Business
14. Old Business

15. New Business

- Proposal to start full City Council Meeting at 6:00 pm submitted by Councilor Penny Ricketts.
- First Reading (Pg. 33)
 - Appropriate \$200,000 from borrowing to Pay Costs of a Lead Service Line Inventory and Replacement Plan Program.
 - Approve Payment of invoice for Connecticut Business Systems of \$104.00 from FY23 Veterans Various Paper Products.
 - Transfer \$16,865.78 from the FY23 01001320.5781 Reserve Fund to the FY23 Library account 01006100.5241 Building & Grounds Maintenance.

16. Motions for Reconsideration

17. Adjournment

EXECUTIVE SESSION MAY BE CALLED

****Please note that the list of topics was comprehensive at the time of posting, however, the public body may consider and take action on unforeseen matters not specifically named in this notice. Posted in accordance with M.G.L.c 30A § 18-25.***

GREENFIELD CITY COUNCIL

Organizational Meeting

January 5, 2023

City Hall Meeting Room, 2nd Floor/Zoom Hybrid

6:00 pm

CALL TO ORDER: Meeting was called to order at 6:03 p.m. by Senior Vice President Daniel Guin.

CHAIRS STATEMENT: This meeting is being recorded by the City Council and GCTV-17. If any other persons present are doing the same you must notify the chairperson at this time. If any other persons present are doing the same you must notify the chairperson at this time. In accordance with MGLc 30A SS 20(g) "No person shall address a meeting of a public body without permission of the Chair and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting."

ROLL CALL OF MEMBERS: Roll Call was taken. All Councilors were present (Councilor Bottomley appeared via Zoom)

ALSO PRESENT: City Clerk Kathryn J. Scott; Chief of Staff Danielle Letourneau; Finance Director Diana Schindler; GCTV-17 staff; Mary Byrne, *the Recorder* and members of the public.

MOTIONS, ORDERS, AND RESOLUTIONS

MOTION: On a motion by Councilor Gilmour, second by Councilor Ricketts, it was unanimously,

VOTED: THAT IT BE ORDERED, THAT THE GREENFIELD CITY COUNCIL WAIVE THE RULES OF PROCEDURE, 8 ORDER AND DISPOSITION OF BUSINESS.

Senior Vice President Guin opened the floor for nominations to the Office of City Council President at 6:06 pm.

MOTION: On a motion by Councilor Desorgher, second by Councilor Elmer, it was,

MOVED: TO NOMINATE COUNCILOR DANIEL GUIN TO THE OFFICE OF CITY COUNCIL PRESIDENT.

Senior Vice President Guin asked if there were other nominations for Council President. Seeing, none, he closed the nominations for Council President at 6:06 pm.

Senior Vice President Guin made a statement which included looking forward to the opportunity to work with everyone and he felt the Council worked well together and would continue open communication and accepted the nomination.

It was by unanimously,

VOTED: TO ELECT COUNCILOR DANIEL GUIN TO THE OFFICE OF CITY COUNCIL PRESIDENT.

Senior Vice President Guin continued the meeting as President. Before he moved to the Vice Presidential nominations he thanked former President Shelia Gilmour for her work this past year as President.

President Guin opened the floor for nominations to the Office of City Council Vice President at 6:09 pm.

MOTION: On a motion by Councilor Mayo, second by Councilor Golub, it was,
MOVED: TO NOMINATE COUNCILOR SHELIA GILMOUR TO THE OFFICE OF CITY COUNCIL VICE PRESIDENT.

MOTION: On a motion by Councilor Ricketts, second by Councilor Lapienski, it was,
MOVED: TO NOMINATE COUNCILOR CHRISTINE FORGEY TO THE OFFICE OF CITY COUNCIL VICE PRESIDENT.

Councilor Gilmour accepted the nomination and made a statement which included her past experience as the President of the Council last year and continued efforts to work with the Council and City in the coming year.

Councilor Forgey accepted the nomination and made a statement which included her announcement that after her term expired this year she would not pursue another term. She explained her wish to be elected into a leadership position on the Council.

President Guin asked if there were other nominations for Council Vice President. Seeing none, he closed the nominations for Council Vice President at 6:12 pm.

It was by roll call, 5 yes for Councilor Gilmour, 7 yes for Councilor Forgey,
VOTED: TO ELECT COUNCILOR CHRISTINE FORGEY TO THE OFFICE OF CITY COUNCIL VICE PRESIDENT.

OLD BUSINESS: None.

NEW BUSINESS: Clerk Scott noted that she would meet and confer with Finance Director Schindler regarding setting up a meeting time for orientation with the Council for basic municipal finance and Council procedures. She asked Councilors if there were specific topics they would like to receive at the orientation meetings. Suggestions included:

- School Financials including School Choice Dollars.
- More specific information included in Budget books.
- Municipal Debt – Proposition 2 1/2 override procedure.
- “What it takes to be a committee chair”

Subcommittee appointments would remain in effect for January and new appointments would begin in February.

ADJOURNMENT: On a motion by Councilor Gilmour, second by Councilor Ricketts, it was unanimously,
VOTED: TO ADJOURN THE MEETING AT 6:31 P.M.

A true copy,

Attest: _____
Kathryn J. Scott, City Clerk

GREENFIELD CITY COUNCIL MEMBERS

City Hall Meeting Room, 2nd Floor/Zoom Hybrid
Organizational Meeting
January 5, 2023

	Attendance	Vice President		
1. Golub, Katherine	Y	Gilmour		
2. Guin, Daniel	Y	-----		
3. DeSorgher, Virginia	Y	Gilmour		
4. Bottomley, John	Y	Gilmour		
5. Bullock, Marianne	Y	Forgey		
6. Gilmour, Sheila	Y	Gilmour		
7. Lapienski, Jasper	Y	Forgey		
8. Mayo, Douglas	Y	Gilmour		
9. Helie, Derek	Y	Forgey		
10. Elmer, Philip	Y	Forgey		
11. Forgey, Christine	Y	Forgey		
12. Ricketts, Penny	Y	Forgey		
13. Terounzo, Michael	Y	Forgey		

5 Gilmour
7 Forgey

PUBLIC HEARING

In accordance with Home Rule Charter, the Greenfield City Council will hold a public hearing on Wed., February 15, 2023, at 6:30 p.m. at John Zon Community Center, 35 Pleasant St., and Zoom: <https://greenfield-ma-gov.zoom.us/j/94966981603?pwd=N2JYVUZ0Z0REdGswSzZvR1JlEV0lXZz09> Meeting ID 949 6698 1603 to receive public input on the following:

- Approve Payment of Egan, Flanagan & Cohen PC invoice of \$10,507 from FY23 Town [City] Attorney Services.
- Appropriate \$100,000 from OPEB Stabilization to OPEB Trust.

The City Council may consider the same on Wed., February 15, 2023, at 6:30 p.m. at John Zon Community Center, 35 Pleasant St., and Zoom: <https://greenfield-ma-gov.zoom.us/j/94966981603?pwd=N2JYVUZ0Z0REdGswSzZvR1JlEV0lXZz09> Meeting ID 949 6698 1603. Materials can be obtained from the City Clerk's Office, 14 Court Sq. from 9:00 a.m.-4:00 p.m., Mon. - Fri. or phone 413-772-1555, x. 6163.

Daniel Guin, Greenfield City Council President

City Council – Second Reading- February 15, 2023

- Approve Payment of Egan, Flanagan & Cohen PC invoice of \$10,507 from FY23 Town [City] Attorney Services.
- Appropriate \$100,000 from OPEB Stabilization to OPEB Trust.

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
To approve payment of a prior year invoice in the amount of \$ 10,507

Ordered, that:

The Greenfield City Council approve the payment of prior year invoice for Egan, Flanagan and Cohen, P.C. in the amount of \$10,507, to be paid from the FY23 Town [City] Attorney Services, acct #0100.151.5302.

The available budget in Town Attorney Services is currently \$31,992.94.

2/3 vote required (9)

VOTE:

Explanation of supporting rationale:

Attachments(s)

1. Egan, Flanagan and Cohen, P.C. Invoice

City of Greenfield
c/o Eric Twarog
14 Court Square
Greenfield, MA 01301

Federal Tax ID: #04-2817952

11793-220399
TCE Contamination at 298 Federal Street, Greenfield, MA

Services:

<u>Date</u>	<u>Atty</u>	<u>Description</u>
6/3/2022	RLQ	Telephone call from R. Wedegartner regarding 298 Federal Street Site and DEP audit; review matter on DEP website; telephone to client; email client.
6/6/2022	RLQ	Review DEP's Notice of Audit Findings and NON; telephone to B. Nickelsen; telephone to Mayor; email B. Nickelsen; telephone to B. Nickelsen.
6/8/2022	RLQ	Email Mayor; draft letter to R. Pellegrino, B. Nickelsen; email Mayor, E. Twarog; email Jen Poulin.
6/9/2022	RLQ	Review correspondence; review documents provided by the City; telephone to Jen Poulin; telephone to E. Twarog regarding relationship of parties; revise letter to R. Pellegrino and B. Nickelsen; email Jen Poulin; further revise letter to R. Pellegrino; B. Nickelsen; email Jen Poulin (x2).
6/10/2022	RLQ	Prepare proposal for Scope of Services; prepare Fee Agreement; perform conflict check; open file; various emails to/from Jen Poulin regarding same. [NO CHARGE] Review DEP documents and documents provided by client.
6/11/2022	RLQ	Review documents provided by City.
6/13/2022	RLQ	Review correspondence; email Mayor regarding Phase II report; email OTO regarding correction of Nickelsen email/address; email B. Nickelsen.
6/14/2022	RLQ	Review correspondence; email Mayor; telephone to Mayor; email E. Twarog.
6/23/2022	RLQ	Review correspondence; email B. Nickelsen regarding site status.
6/24/2022	RLQ	Review correspondence; email B. Nickelsen; review documents received from client; review OTO draft response to DEP's NON and Notice of Audit Findings; telephone call to B. Nickelsen; email B. Nickelsen, clients, R. Pellegrino; email clients
6/27/2022	RLQ	Review correspondence; email clients; email B. Nickelsen; review correspondence; email clients.
6/28/2022	RLQ	Review correspondence; several emails to/from clients, R. Pellegrino, B. Nickelsen regarding

Egan, Flanagan and Cohen, P.C.
Greenfield, City of
11793-220399

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6/29/2022	RLQ	DEP/PIP meeting; telephone to B. Nickelsen; telephone to Mayor; telephone to E. Twarog. Email R. Pellegrino (x2); email clients regarding PIP meeting.
6/30/2022	RLQ	Review correspondence; email R. Pellegrino regarding PIP meeting; email Mayor, E. Twarog regarding same; several emails to/from R. Pellegrino, clients regarding PIP meeting; review OTO's revise draft of response to DEP's NON; telephone to B. Nickelsen; email clients; email to B. Nickelsen.
Total Legal Fees:		\$10,507.00
Total Due:		\$10,507.00
Total Now Due:		\$10,507.00

Payment is due within 30 days of the date of this invoice. Interest at the rate of 1.5% per month will be charged on any balances unpaid after 30 days from the date of invoice.

Go to <https://secure.lawpay.com/pages/efclaw/operating> to pay online. To pay with a mobile device, scan the QR Code to the right.



CITY COUNCIL ORDER
CITY of GREENFIELD
MASSACHUSETTS

Councilor _____:
Second by Councilor _____:

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
To Appropriate \$100,000 from OPEB Stabilization

Ordered, that:

The sum of \$100,000 be transferred from Fund 8406 - OPEB Stabilization, to the OPEB Trust.

2/3 Vote Required (9).

VOTE:

Explanation of supporting rationale:

Fund 8406 OPEB Stabilization Balance: \$ 237,229.86

Attachment:

1. Memo from Diana Schindler, Finance Director
2. Historical Summary of OPEB Trust and OPEB Stabilization



City of
GREENFIELD, MASSACHUSETTS



FINANCE DEPARTMENT

Diana M. Schindler

Finance Director

City Hall • 14 Court Square • Greenfield, MA 01301

Phone 413-772-1504 • Fax 413-772-1519

diana.schindler@greenfield-ma.gov • www.greenfield-ma.gov

December 22, 2022

To: City Councilors
Cc: Roxann Wedegartner
Fr: Diana M. Schindler
Re: OPEB Stabilization Transfer

Dear City Councilors,

In January of 2014, the City Council voted to create an OPEB (Other Post-Employment Benefits) Trust to start funding liability that the City is obligated to pay for retiree health benefits. A summary of the activity for the Trust since inception is attached.

In August of 2019, the City Council authorized the creation of an OPEB Stabilization Fund and dedicated the 3% excise portion of cannabis revenue to OPEB. A summary of activity for the OPEB stabilization fund activity is also attached.

In order to achieve financial best practices and improve our bond rating, an OPEB policy has been recommended by the City's actuary, as well as the City's auditor, and we are working to finalize. As part of that policy, the City will commit to transferring OPEB stabilization funds to the OPEB trust. Additionally, it is recommended that once the pension (retirement) system is fully funded, the City shift these funds to the OPEB trust.

The last OPEB valuation reporting through June 2022 calculated the City's liability at \$95.7 million. The funds need to be in the OPEB Trust to be 100% dedicated to the future OPEB liability. This financial order is to move \$100K from the OPEB stabilization to the OPEB trust.

CITY OF GREENFIELD

OPEB Trust and OPEB Stabilization as of December 22, 2022

OPEB TRUST

Fiscal Year	OPEB Stab	Free Cash	Gains/Losses	Balance
2014		300,000.00	2,696.11	302,696.11
2015		400,000.00	5,159.55	707,855.66
2016		300,000.00	12,324.37	1,020,180.03
2017		100,000.00	122,946.13	1,243,126.16
2018		0.00	67,454.11	1,310,580.27
2019		100,000.00	(1,244.02)	1,409,336.25
2020		0.00	(31,093.70)	1,378,242.55
2021		0.00	408,131.52	1,786,374.07
2022	200,000.00	0.00	(149,440.35)	1,636,933.72
2023			(977.71)	1,635,956.01

OPEB STABILIZATION

Fiscal Year	3% Excise	Interest	Transfer Out	Balance
2020	162,862.43	59.27		162,921.70
2021	187,702.42	1,019.14	(100,000.00)	251,643.26
2022	253,117.24	384.27	(300,000.00)	205,144.77
2023	31,886.37	198.72		237,229.86

CITY COUNCIL ORDER
CITY OF GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order
To Accept FY 2022 COPS Hiring Program Grant Funds

Ordered, that:

The Mayor is authorized to accept and expend federal funds received from the FY22 COPS Hiring Program (CHP) as part of a multi-year reimbursement grant from the Federal Government via the US Department of the Treasury. These funds will be used in accordance with grant policy to advance the practice of community policing through the hire or rehire of additional career law enforcement officers.

Majority vote required (7)

VOTE:

Explanation of rationale:

Funding under this award program is to be utilized by local law enforcement agencies to hire and rehire career law enforcement officers necessary to increase the jurisdiction's community policing capacity to prevent and disrupt crime and violence. In accepting these grant funds, the City is committing to hire and retain three (3) Full-Time Police Officers, each for 48 months, in accordance with the grant submittal to address the Approved Problem Focus Area: Police-Based Response to Persons in Crisis (per grant paperwork previously provided).

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____:
Second by Councilor _____:

The City Council,

Moved that it be ordered,

THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENTS BY THE MAYOR TO THE COUNCIL ON AGING: MARGO TOWNLEY, TERM TO EXPIRE DECEMBER 31, 2024 (SHORT TERM TO MAINTAIN STAGGERED TERMS).

Majority Vote Required.

VOTE:

Explanation of supporting rationale: Charter Section 2-10 does not call for a formal vote to affirm the appointees but does say that “at least nine (9) members shall be necessary to reject an appointment proposed by the Mayor”



City of
GREENFIELD, MASSACHUSETTS
OFFICE OF THE MAYOR

MEMO

TO: Dan Guin, City Council President
Chris Forgey, City Council Vice President

FROM: Mayor Roxann Wedegartner

DATE: January 31, 2023

RE: February Appointments to City Boards and Commissions -

I submit the following names for appointments and reappointments to these City Boards and Commissions:

Appointments:

- Margo Townley; Council on Aging; December 31, 2024 (short term to maintain staggered terms)
- Matt Abbey; Historical Commission; December 31, 2025
- Ed Jarvis; Public Safety Commission; December 31, 2025
- Karen Wessinger; Public Safety Commission; December 31, 2025 (short term to replace Michelle Laurie)
- Mary Chicoine; Sustainable Greenfield Implementation Committee; December 31, 2024 (short term maintain staggered terms)

A handwritten signature in blue ink that reads "Roxann Wedegartner".

Mayor Roxann Wedegartner



The City of Greenfield is an Affirmative Action/Equal Opportunity Employer, a designated Green Community and a recipient of the "Leading by Example" Award.



Margo Townley, MSW, PsyD
Licensed Psychologist-Health Services Provider
413-522-1102

Madame Mayor,

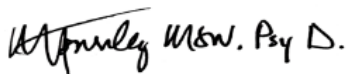
I am submitting my letter of interest regarding the vacancy on the Council on Aging. I am alternately willing to serve on the Human Rights Commission, should the CoA position be filled and the HRC remain unfilled.

As seen on my CV, I am a Social Worker as well as a Psychologist and have experience working with a wide range of individuals across the life span as well as across socioeconomic levels. I am presently self-employed completing evaluations with those who are involved in Juvenile, Probate, and Criminal courts in Western Mass. I was a DCF social worker and I have worked in various other aspects of Human Services. While at LifePath (formerly HomeCare), I managed care cases as well as the Winslow Wentworth Congregate facility. I left LifePath to pursue my doctorate.

I am a firm believer in supporting individuals to live their best lives and to afford them participation and connections in their communities. As we age, this can certainly be impacted by the realities of physical and economic limitations. The John Zon Center and its outreach provide an important hub for individuals to access social connections, information, supports, and services. Further, one's social roles, gender, gender identity, sexual orientation, ethnicity, and other such human factors have impact on one's abilities to access services and supports and can often create additional barriers. As our community becomes increasingly diverse, these issues must continually be addressed to aid in diminishing institutional and systemic barriers that may exist. In this vein, serving on either the CoA or the HRC would be in keeping with my training and my personal beliefs.

Thank you in advance for considering me to fill either of these vacancies.

Sincerely,

Handwritten signature of Margo Townley in black ink, followed by the text "MSW, Psy D." in a similar handwritten style.

Margo Townley, MSW, PsyD.
Licensed Psychologist/Health Services Provider

Margo D. Townley, MSW, PsyD

123 Franklin Street, Greenfield, MA 01301
Phone: (413) 522-1102 :: MargoTownley@hotmail.com

Licensure & Education

Commonwealth of Massachusetts, Licensed Psychologist and Health Services Provider, Lic.# 10604

UNION INSTITUTE & UNIVERSITY, Cincinnati, OH (Brattleboro, VT)

- Master of Arts in Clinical Psychology, December 2013
- Doctorate of Psychology in Clinical Psychology, August 2015 (Dissertation Defense: May 18, 2015)
Dissertation: Mental Health Therapists' Humor Styles, Trait Mindfulness, and Burnout: A Regression Analysis

UNIVERSITY OF KANSAS, Lawrence, KS

- Master of Social Work from the School of Social Welfare, *Advanced Standing Program*, 1998
- Bachelor of Social Work from the School of Social Welfare, 1990

Professional Affiliations

CPCS Forensic Advisory Board Social Work Representative, 05/25/2022, 36-month Term

American Psychological Association (APA) Member, 2011- Present

Massachusetts Psychological Association (MPA), Member, 2014- Present

Association for Women in Psychology Association, National Chapter (AWP) Member, 2019- Present

Society for Personality Assessment (SPA) Member, 2020- Present; Membership Committee 08/2020- Present; Social Justice Committee 03/2022- Present

Professional Presentations

Complex Trauma and Testing: Putting Results in Context In-person Workshop at International Society for the Study of Trauma-Dissociation (ISST-D) Annual Conference in Seattle, 04/02/2022, with J. Laney, PsyD

An Intersectional Feminist Critique of Child Welfare in the US In-person Symposium presented at AWP Annual Conference in Chicago, 03/04/2022, with J. Laney, PsyD

Trauma in Testing: Accounting for Trauma and Marginalization in Testing with Children Virtual Breakout Session on MPA Conference Platform, 11/12/2021, with J. Laney, PsyD and K. Spurgeon, PsyD, LMHC

Trauma in Testing: Accounting for Trauma and Marginalization in Psychological Evaluations, with Adults Virtual Workshop on APSAC Conference Platform, 07/15/2021, with J. Laney, PsyD & K. Spurgeon, PsyD, LMHC

Pathology or Preservation: Advancing the Understanding of Personality Adaptations of Complex Trauma Survivors Virtual Workshop on SPA Conference Platform, 06/08/2021, with J. Laney, PsyD & K. Spurgeon, PsyD, LMHC

Systematic Inequality: A Feminist Critique of Selected Psychological Assessments & Interventions Virtual Workshop on AWP Conference Platform, 03/06/2020, with A. Young, PsyD, M. Bashara, MS, K. McCloskey, PhD, PsyD, & J. Laney, PsyD

Bridging the Gap Between Results & Real Life: Making Just Meaning of the Assessment Results of Complex Trauma Survivors Virtual Workshop presented on MPA Conference platform, 11/20/2020, with J. Laney, PsyD

Feminist Testing & Assessment for Survivors of Sexual & Gender Violence: Virtual Symposium at CT-AWP 2020 Fall Symposium, 10/01/2020, with K. McCloskey, PhD, PsyD,

Feminist Testing & Assessment for Survivors of Sexual & Gender Violence: In-person Symposium at AWP National Conference, 04/05/2020, Austin, TX, with K. McCloskey, PhD, PsyD

Specialized Skills and Training

Admitted as expert witness regarding: Social Work, Psychology, Clinical Psychology, Parenting, Parenting Time, Attachment/Bonding, Family Functioning, Sibling Relationships, and Substance Use/Recovery
in Pittsfield, North Adams, Greenfield, Hadley, and Holyoke Juvenile Courts (multiple admissions)

Specialized Skills and Training-Continued

- Clinical Training Workshop for the Autism Diagnostic Observation Schedule, 2ndEd. (ADOS-2): 08/18/2022
- The SPECTRA: Clinical Applications and Utility (*Blais*): 04/07/2021
- Pathways Training for Clinical Staff with The Honorable C. Shaw: 10/15/2020
- Enhancing Legal Representation in Defense Cases with Social Service Experts – December 2019
- New Developments & Applications with Rorschach Performance Assessment System (RPAS) - December 2019
- The Adolescent Brain in Court: Applications of Psychological Research & Practice in Interrogation, Sentencing & Public Policy – December 2019
- Certified Alcohol & Other Drug Treatment Specialist – October 2018
- Rorschach-Performance Assessment System (R-PAS): Rationale, Administration, Coding, & Interpretation (*Meyer, et al., 2011*) - August, 2018.
- Using Your Social Work Skills in a New Arena – How Social Workers Can Assist Criminal & Juvenile Defense Lawyers - July 2016
- Mandatory Training for Juvenile Court Care & Protection Investigators- October 2013
- Autism Diagnostic Observation Schedule-2 (ADOS-2) Administration & Scoring Training- October 2013
- Beginning Program for the Rorschach Comprehensive System (Exner System)- May 2012
- Boston University School of Social Work's Institute for Geriatric Social Work Certificate in Aging- 2009

Relevant Professional Experience

CONSULTANT/PRIVATE PRACTICE	2007- Present
Expert in Social Work, Psychology, and related areas in multiple courts (2014- present) Court Investigator in Franklin-Hampshire and Berkshire County Juvenile Courts (2007- June 2014)	
THE CARSON CENTER FOR HUMAN SERVICES, TRAINING FACULTY	09/2017- 10/2019
APA Accredited Internship Site, Coordinator of Assessment Training	
GREENFIELD COMMUNITY COLLEGE, ADJUNCT FACULTY	09/2016- 06/2017
Psychology Instructor	
POST-DOCTORAL FELLOW IN DIALECTICAL BEHAVIOR THERAPY	9/2015-9/2016
ServiceNet, Inc., Northampton, MA	
BERKSHIRE UNION FREE SCHOOL DISTRICT & BERKSHIRE FARM SERVICES FOR YOUTH & FAMILIES, Canaan, NY	July 2014-June 2015
Pre-doctoral internship	
BRIGHTSIDE FOR CHILDREN AND FAMILIES, Holyoke, MA	012 & 2013
Neuropsychological and Clinical Practicum Student (2 rotations)	
SERVICENET, Northampton, MA	2012-2013
Clinical Practicum Student attached to DBT Team and ACT Team	
FRANKLIN COUNTY HOME CARE, CORP., Turners Falls, MA	2007-2010
Service Coordinator, Congregate Housing Coordinator, Case Manager, and Intake & Assessment Specialist	
DEPARTMENT OF CHILDREN & FAMILIES, COMMONWEALTH OF MASSACHUSETTS	2004-2007
Social Worker- Child Protection, Greenfield Area Office/ Athol Patch Office	
CHILDREN'S STUDY HOME, Springfield, MA	2003-2004
Therapeutic Residential Program Manager	
FLORENCE-DARLINGTON TECHNICAL COLLEGE, Florence, SC	2002-2003
Program Coordinator, Student Support Services Grant (TRIO Program-Grant Funded Position)	
WESTERN MISSOURI MENTAL HEALTH CENTER, Kansas City, MO	1998-2001
Patient Care Coordinator, Social Work Practitioner-Child/Adolescent & Adult Units	
STATE OF KANSAS, DEPARTMENT OF SOCIAL & REHABILITATION SERVICES	1991-1997
Kansas City, Kansas, Area Office, Child Protection Services & Child Support Enforcement Unit	

**Additional employment history available upon request.

M.D. Townley, MSW, PsyD - CV

08/2022

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :

Second by Councilor _____ :

The City Council,

Moved that it be ordered,

THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE HISTORICAL COMMISSION: MATT ABBEY, FOR A THREE YEAR TERM TO EXPIRE DECEMBER 31, 2025.

Majority Vote Required.

VOTE:

Explanation of supporting rationale: Charter Section 2-10 does not call for a formal vote to affirm the appointees but does say that “at least nine (9) members shall be necessary to reject an appointment proposed by the Mayor”

January 6, 2023

Matt Abbey
1 Grove Street
Greenfield, Mass. 01301
(413) 325-5079

Mayor Roxann Wedegartner
14 Court Square
Greenfield, Mass. 10301

Dear Mayor Wedegartner,

My name is Matt Abbey, and I am writing to you to express my interest in joining the city's Historical Commission. I was informed of an opening by John Passiglia, chair of the commission. I have lived in Franklin County nearly all of my life, and currently reside and work in Greenfield. I graduated from Pioneer Valley Regional School in 2016, where John was a teacher in my wood shop and drafting classes.

I would be an excellent candidate for the Historical Commission, as I take great interest in preserving, and educating others about, the history of Greenfield, particularly on the manufacturing industries that developed here. I am currently a Millwright at the Kennametal plant on Sanderson Street, formerly a facility of Greenfield Tap and Die, where my grandmother and my father worked many decades ago. I also have family members that worked at other great industrial enterprises that called Greenfield their home, including Lunt Silversmiths and the Millers Falls Tool Company. I believe it is extremely important that we not only preserve the physical aspects of Greenfield's history, but also continue the traditions and encourage the innovative and hard-working spirit that built this city.

I hope that I am sufficiently qualified, and allowed the privilege of serving as a member of the city's Historical Commission. I look forward to hearing back from you.

Regards,

MATT ABBEY

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____:
Second by Councilor _____:

The City Council,

Moved that it be ordered,

THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE PUBLIC SAFETY COMMISSION: ED JARVIS, FOR A THREE YEAR TERM TO EXPIRE DECEMBER 31, 2025.

Majority Vote Required.

VOTE:

Explanation of supporting rationale: Charter Section 2-10 does not call for a formal vote to affirm the appointees but does say that “at least nine (9) members shall be necessary to reject an appointment proposed by the Mayor”



Mayor of Greenfield <mayor@greenfield-ma.gov>

Public Safety Commission

1 message

edward jarvis <ejarvis141@gmail.com>

Tue, Jan 24, 2023 at 11:55 AM

To: "mayor@greenfield-ma.gov" <mayor@greenfield-ma.gov>

Dear Mayor Wedegarter, please consider me for one of the open positions one the Public Safety Commission. With thirty years of public safety experience I believe I bring a vast understanding and working knowledge of fire, police and EMS needs. My positions within public safety provide me with first hand experience with development of budgets for the city of Greenfield as well as my time on city council, in particular the Ways and Means Committee. My time as second level management has given me experience in personnel issue management and interview experience for hiring and promotional recommendations.

Thank you for your time and consideration, submitted on this day of 24 January 2023.

Edward F Jarvis



Mayor of Greenfield <mayor@greenfield-ma.gov>

Edward Jarvis attachment

1 message

edward jarvis <ejarvis141@gmail.com>

Tue, Jan 24, 2023 at 12:37 PM

To: mayor@greenfield-ma.gov

Thirty years of public safety experience for the City of Greenfield:

- Firefighter
- Shift Captain
- Fire prevention Captain
- Deputy Fire Chief

Served Local 2458 as:

- Treasure
- Union President

Education:

- Greenfield High School
- Paul Smith's College of Arts and Science, Paul Smith's N.Y
- Greenfield Community College, Greenfield Ma.

Please let me know if the city would like any more information.

Edward F Jarvis

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :

Second by Councilor _____ :

The City Council,

Moved that it be ordered,

THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE PUBLIC SAFETY COMMISSION: KAREN WESSINGER, FOR A TERM TO EXPIRE DECEMBER 31, 2025 (SHORT TERM TO REPLACE MICHELLE LAURIE).

Majority Vote Required.

VOTE:

Explanation of supporting rationale: Charter Section 2-10 does not call for a formal vote to affirm the appointees but does say that “at least nine (9) members shall be necessary to reject an appointment proposed by the Mayor”

FROM THE DESK OF
KAREN WESSINGER

January 27, 2023

Mayor Wedegartner
City of Greenfield
14 Court Square
Greenfield, MA. 01301

Dear Mayor Wedegartner,

I would like to express my interest in serving our city as a member of the Public Safety Commission. As an active member of our wonderful city, I believe well run public safety departments to be essential for a healthy and thriving community where people choose to work, visit, live and raise families. As our community grows and changes, it is important for residents to have confidence in our city's public safety departments.

I have been a long time resident of Greenfield. As a Physical therapist, I worked in many different community settings and became aware of safety needs for all populations. When I started my own business, I became more aware of how public safety policies affect local businesses and services. Then, when my son was born, I had the opportunity to view public safety from the lens of a parent in regard to the needs of children and families. As I grew in this new role, it became evident that solid public safety weaves through all of these areas in ways that many people do not realize. These services, when operating soundly and efficiently, provide a foundation for safe and respectful communities.

As a mother and working health care professional, I believe I can offer a valuable perspective to the commission. In addition, my diverse work experience has provided me with the opportunity to work closely with many different community populations.

Thank you for considering me for this position. I would be honored to serve our city as a member of the Public Safety Commission.

Sincerely yours,

Karen Wessinger, B.S., MSPT, LPT
sunkew11@gmail.com
860.575.1180

Karen Wessinger

PROFILE

Active Greenfield community member, health care

JOB DESCRIPTION

Health care professional and mother

Physical Therapist, Self Employed; Greenfield, MA - 2008-present

Responsible for scheduling and treating patients, managing finances, continuing education, conducting study groups, assist patients in locating support services as needed.

Myofascial Release Seminar Instructor, Multiple states 2012-present

Assist owner of John Barnes Myofascial Release Centers to conduct educational and practical seminars throughout the United States. These seminars are for physical and occupational therapists, doctors, dentists, nurses, and mental health professionals. They include hands on instruction and demonstration of techniques and practical applications. Other duties include organizing seminar rooms, lighting, paperwork and related seminar logistics.

Additional Prior work experience

Instructor at Holyoke Community College, Staff physical therapist at Body Shoppe in Greenfield, Charlene Manor, Farren Care Center, contract physical therapy work at Erving Elementary, part time staff therapist for REACH early intervention program, Assistant Director of Marriott Facility Services

Community Volunteer Experience

Recreation department youth Soccer coach, Stone Soup Community meals, Franklin County Sheriff's Office Dog Shelter

EDUCATION

Widener University, Chester, PA. — M.S.P.T. 1999

University of Massachusetts, Amherst, MA. - B.S. 1992

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :

Second by Councilor _____ :

The City Council,

Moved that it be ordered,

THAT THE GREENFIELD CITY COUNCIL, PURSUANT TO CHARTER SECTION 2-10, AFFIRMS THE FOLLOWING APPOINTMENT BY THE MAYOR TO THE SUSTAINABLE GREENFIELD IMPLEMENTATION COMMITTEE: MARY CHICOINE, FOR A TERM TO EXPIRE DECEMBER 31, 2024 (SHORT TERM TO MAINTAIN STAGGERED TERMS).

Majority Vote Required.

VOTE:

Explanation of supporting rationale: Charter Section 2-10 does not call for a formal vote to affirm the appointees but does say that “at least nine (9) members shall be necessary to reject an appointment proposed by the Mayor”



Caitlin von Schmidt <caitlin.vonschmidt@greenfield-ma.gov>

Re: SGIC

1 message

Mary C <maryc7700@yahoo.com>

Fri, Jan 13, 2023 at 5:13 PM

To: Roxann Wedegartner <roxann.wedegartner@greenfield-ma.gov>

Cc: Caitlin von Schmidt <caitlin.vonschmidt@greenfield-ma.gov>

Great - thank you. Below is the letter of interest I sent you on April 27th, if that is of use to you when you forward my name.

Thanks again,

Mary Chicoine

Dear Mayor Wedegartner - I am writing to express my interest in serving on the Sustainable Greenfield Implementation Committee. I understand the Committee focuses on facilitating the implementation of the City's Sustainable Master Plan. The Master Plan is of great interest to me, particularly the focus on downtown revitalization as well as environmental resilience. I have attended a few SGIC meetings in the past year and especially appreciate the mix of private citizens and City employees, making for a strong and well-connected Committee.

I believe the following abilities and assets make me particularly well-suited to serving on SGIC:

- My experience as a Land Use and Natural Resources Planner for the [FRCOG](#), including my focus on sustainability, green infrastructure and climate change as well as public outreach and education
- My Masters in Sustainable Landscape Planning and Design from the [Conway School](#) including streetscape and community farm projects
- My successful grant-writing abilities including natural resource, food system and public tree related grants
- My ability to listen, to be creative and to have the energy to follow projects through to their completion

I hope you will consider appointing me to SGIC. I'd be happy to answer any questions you have, and I look forward to the opportunity to serve on SGIC.

Thanks for your consideration.

Sincerely,

Mary Chicoine
254 Davis Street
(413) 834-3328

On Friday, January 13, 2023 at 04:16:31 PM EST, Roxann Wedegartner <roxann.wedegartner@greenfield-ma.gov> wrote:

Hello,

That's great, Mary. It's not essential that you be at A&O or City Council in February. I can let whoever is chair of A&O know, however. Same for Dan and Chris.

Have a good weekend.

Roxann

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____:

Second by Councilor _____:

The City Council,

Moved that it be ordered,

THAT THE GREENFIELD CITY COUNCIL VOTES TO AMEND THE CITY
COUNCIL RULES OF PROCEDURE §565-14, RULE 14, REQUEST BY
COUNCILORS FOR LEGAL OPINIONS/MATERIAL AS WRITTEN IN EXHIBIT A
ATTACHED:

Majority Vote Required.

VOTE:

Explanation of supporting rationale:

File, 2023,Order, 107 Amend ROP 565-14 Request by Councilors for Legal Opinions/Material

Proposed language submitted by Clerk Scott and AA Marciel

§ 565-14. Rule 14, Request by Councilors for Legal Opinions/Material.

A. DEFINITION

“Request by Councilors for legal opinions” is defined as any request by a Councilor for a legal opinion/material from any person that would incur an expense for the City of Greenfield.

B. ACTION REQUIRED BY COUNCILORS

Any Councilor(s) wishing to receive an opinion or material that would incur an expense must submit in writing to the City Council President **and Vice President** the reasons for the request, **the name of an appropriate legal counselor chosen based on the area of expertise, and an outline of the estimated cost.**

The Council President **and Vice President** will ~~present this request to the Council chairs within 30 days.~~ **have twenty (20) calendar days to submit their approval or rejection in writing to the requesting Councilor(s).**

~~C. ACTION BY CHAIRS~~

~~Once presented to the Chairs, it shall be handled in a like matter, as all material referred to the same.~~

C. APPROVAL OF REQUEST FOR LEGAL OPINIONS/MATERIALS

When an approval is granted, the requesting Councilor(s) will forward the request, along with the name and contact information of the chosen legal counselor and estimated cost invoice, to the Clerk of the Council. The Clerk will send the legal counselor the request for the opinion/materials. Once the ~~information~~ **opinion/material** is received, it will be forwarded to the full Council.

D. REJECTION OF REQUEST FOR LEGAL OPINIONS/MATERIALS

If a rejection is entered, or if the President and Vice President could not reach a unanimous decision, the Councilor(s) can appeal the decision by **having said request placed on the next regular council meeting agenda for consideration by the full Council. If a majority of the full council approves the measure** ~~presenting the request to the full Council at the next regular meeting. If the Councilor(s) are successful in receiving an approval by a majority vote,~~ the Councilor(s) would proceed as outlined in section C.

E. PAYMENT FOR LEGAL COUNSELOR SERVICES

The legal counsel chosen will submit a good faith estimate to the City Council President and Vice President, which shall include expected cost and possible expenses to be incurred. Council leadership shall review the estimate and within 10 days submit their approval or rejection in writing to the Council Clerk. If approved the process in § C shall be followed (as applicable); if rejected the process in § D shall be followed (as applicable).

Notes based on the suggestions of the Appointments & Ordinances Committee:

The Appropriate Counsel for legal opinion will be chosen based on area of expertise.

An outline of expected cost should be updated to full Council.

A projected expense should be discussed upon obtaining cost.

All financial matters should have an estimate before commitment and updates before incurring additional expenses to be brought to full council.

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :

Second by Councilor _____ :

The City Council,

Moved that it be ordered,

MOVED THAT IT BE ORDERED, THAT THE GREENFIELD CITY COUNCIL AMENDS, BY ACKNOWLEDGING A SCRIVENERS ERROR, THE CODE OF THE CITY OF GREENFIELD CHAPTER 394 – TAG SALES, AS WRITTEN IN THE DRAFT ATTACHED HERETO.

§ 394-3REGISTRATION REQUIRED.

- INSERT THE WORD “UNTIL” AFTER THE WORD SALE IN THE FIRST SENTENCE.

AND FURTHER AMEND THE INDEX OF THE CODE, AND FURTHER THAT NO SUBSTANTIVE CHANGES TO THE NUMBERING OF THE ORDINANCE BE PERMITTED IN ORDER THAT IT BE IN COMPLIANCE WITH THE NUMBERING FORMAT OF THE CODE OF THE CITY OF GREENFIELD.

Majority Vote Required

Vote:

Explanation of supporting rationale:

A scriveners’ error was discovered on Order No. FY 23-036 voted on by the Council at their October 19, 2022, City Council meeting.

[HISTORY: Adopted by the Town of Greenfield as amended 8-17-2011 by Order No. FY 12-004 (Ch. 163 of the 2002 Bylaws). Subsequent amendments noted where applicable.]

GENERAL REFERENCES

Junk dealers and collectors — See Ch. 282.

Pawnbrokers — See Ch. 328.

Signs — See Ch. 359.

§ 394-1 Definitions.

§ 394-2 Sales of certain property prohibited.

§ 394-3 Registration required.

§ 394-4 Limitations.

§ 394-5 Display of property.

§ 394-6 Signs.

§ 394-7 Right of entry; enforcement.

§ 394-8 Parking.

§ 394-1 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

DAYLIGHT HOURS

From sunrise to sunset.

PERSONAL PROPERTY

That property which is owned by members of a household.

TAG SALES

All general sales open to the public conducted on residential premises for the purposes of disposing of personal property, and shall include but not be limited to all sales known as "tag," "garage," "lawn," "yard," "attic," "porch," "room," "backyard," "patio," "flea market" or "rummage."

§ 394-2 Sales of certain property prohibited.

No person shall sell or offer for sale, at any tag sale, any property other than personal property.

§ 394-3 Registration required.

No person shall conduct a tag sale **until** registering with the City of Greenfield. The City shall cause a registration log to be kept, listing the address where the tag sale is to be conducted, the dates and times of the tag sale and the name and telephone number of the registrant. Each registrant shall register a tag sale not less than one day before the tag sale date. The registration application may be made in person, via email, or by phone during regular City Hall hours. There is no fee for this permit.

§ 394-4 Limitations.

No household shall conduct a tag sale on more than four days in any calendar year or on more than two consecutive days, or three consecutive days if it is a recognized holiday weekend, and no premises shall be the site of a tag sale for more than four days in any calendar year. Tag sales shall be conducted during daylight hours only.

§ 394-5 Display of property.

Personal property offered for sale at any tag sale shall be displayed only on private property. No personal property offered for sale at any tag sale shall be displayed in any public right-of-way, on highways, streets or sidewalks.

§ 394-6 Signs.

Signs promoting tag sales shall not be erected more than two days prior to any tag sale. No sign promoting any tag sale shall exceed two square feet. All signs shall be removed immediately after the registration expires. No sign shall be attached to traffic signs, utility poles, street lamps, street signs, or shade trees.

§ 394-7 Right of entry; enforcement.

The Chief of Police, the Chief of the Fire Department or the Inspector of Buildings, or persons authorized by them, shall have the right to enter onto private property showing evidence of a tag sale for the purpose of enforcing this chapter, and may close any tag sale for a violation of this chapter.

§ 394-8 Parking.

Where a tag sale is being conducted, the Chief of Police, or persons authorized by the Chief of Police,, may enforce temporary parking restrictions necessary to the safe and orderly flow of traffic and the passage of emergency vehicles.

City Council – First Reading- February 15, 2023

- Appropriate \$200,000 from borrowing to Pay Costs of a Lead Service Line Inventory and Replacement Plan Program.
- Approve Payment of invoice for Connecticut Business Systems of \$104.00 from FY23 Veterans Various Paper Products.
- Transfer \$16,865.78 from the FY23 01001320.5781 Reserve Fund to the FY23 Library account 01006100.5241 Building & Grounds Maintenance.

CITY of GREENFIELD
MASSACHUSETTS

Councilor _____:
Second by Councilor _____:

The City Council,

Upon recommendation of Mayor Wedegartner and in accordance with
Massachusetts General Law

Moved that it be ordered:

That the City appropriates \$200,000 to pay costs of a Lead Service Line Inventory and Replacement Plan Program including the payment of costs incidental or related thereto, and that the Treasurer with the approval of the Mayor is authorized to borrow all to meet this appropriation or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as amended, and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project. While any bonds or notes issued pursuant to this vote shall be general obligations of the Town payable from any and all sources of revenue, it is the Town's intention that the debt service on such bonds or notes be payable in the first instance from water retained earnings.

Two-Thirds Vote Required (9)

VOTE:

Explanation of supporting rationale:

This request will allow the City to participate in the Lead Service Line Inventory and Replacement Program; The 2021 Lead and Copper Rule Revisions (LCRR) require all Public Water Systems (PWSs) to complete an inventory of utility- and customer-owned service lines connected to its distribution system and prepare a replacement plan by October 2024 with the potential of borrowing from the Massachusetts Clean Water Trust through a 100% principal forgiveness loan or otherwise.

Attachment:

Letter from Director Warner



Roxann Wedegartner
Mayor

City of
GREENFIELD, MASSACHUSETTS

Department of Public Works

Marlo M. Warner II

Director of Public Works

189 Wells Street • Greenfield, MA 01301

Phone 413-772-1528 • marlo.warner@greenfield-ma.gov • www.greenfield-ma.gov

January 26, 2023

To: City Council

From: Marlo Warner, Director of Public Works

RE: Lead Service Line inventory and Replacement Plan

Dear City Council,

I would like to request the sum of \$200,000 from borrowing for a required lead service line inventory and replacement plan. The 2021 Lead and Copper Rule Revisions (LCRR) require all Public Water Systems (PWSs) to complete an inventory of utility and customer side service line materials connected to its distribution system and to develop a LSL Replacement Plan detailing how the PWS will prioritize, fund, and remove LSLs connected to its distribution system, if necessary. The LSL Inventory and Replacement Plan must be submitted to the Massachusetts Department of Environmental Protection (**MassDEP**) by **October 16, 2024**. Additionally, the LCRR requires the LSL Inventory to be made accessible to the public.

The Mass DEP amended the May 2022 Final Intended Use Plan (IUP) for the Drinking Water State Revolving Fund (DWSRF) to establish two new programs for LSL inventories and replacement planning. These programs will assist PWSs with complying with the LCRR by offering **100% loan forgiveness** for projects completing these required activities by the October 2024 deadline.

The City will need to authorize a borrowing for the project cost, as it is required under the application process for the loan. If we receive the 100% loan forgiveness, no debt service will need to be paid from water retained earnings or otherwise. If we do not receive the loan forgiveness we would have to use water retained earnings to pay the loan to meet the requirements of the Lead and Copper Revisions. I would be happy to answer any questions on this most important project. I have attached a link here that provides a great deal of information under these new requirements and the loan information.

<https://www.mass.gov/info-details/lead-service-line-planning-program>

Marlo M. Warner II

A handwritten signature in blue ink, appearing to read "Marlo M. Warner II", is written over a horizontal line.

Director of Public Works

*The City of Greenfield is an Affirmative Action/Equal Opportunity Employer,
a designated Green Community and a recipient of the "Leading by Example" Award*

CITY COUNCIL ORDER
City of GREENFIELD
MASSACHUSETTS

Councilor _____ :
Second by Councilor _____ :

The City Council,

Upon recommendation of Mayor Wedegartner

An Order

To approve payment of a prior year invoice in the amount of \$ 104.00

Ordered, that:

The Greenfield City Council approve the payment of prior year invoice for Connecticut Business Systems (CBS) in the amount of \$104.00, to be paid from the FY23 Veterans Various Paper Products, acct #0100.543.5453.

The available budget in Veterans Various Paper Products is currently \$350.00.

2/3 vote required (9)

VOTE:

Explanation of Supporting Rationale

Attachments(s)

1. Connecticut Business Systems Invoice



INVOICE

Invoice No: IN1225719

Date: 7/7/2021

Account No: TO88:126010

Bill To: TOWN OF GREENFIELD
294 MAIN STREET
GREENFIELD, MA 01301
USA

Ship To: TOWN OF GREENFIELD
Attn: LAURA
294 MAIN STREET
GREENFIELD, MA 01301
USA

Sales Order No	P. O. Number	Ship Method	Payment Terms		Payment Due				
SO464622		UPSGND	Net 30		8/6/2021				
Remarks				Sales Person					
Item No	Description	Serial No	Order	Ship	BkD	UM	Price	Disc	Amount
008R12941	STAPLES 3-5000 128/7655/ 7665/240/250/242/252/4150 - 520 PER PALLET Contract: CN15775-02 Equipment: S0304 Serial Number: AE9907781 Model: XWCS335 Location: Veterans services		1.0	1.0	0.0	Each	\$104.00		\$104.00

Remit To:
Connecticut Business Systems
P.O. Box 936745
Atlanta, GA 31193-6745
800-842-0009

Subtotal	\$104.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Invoice Total	\$104.00
Balance Due	\$104.00

CITY of GREENFIELD
MASSACHUSETTS

Councilor _____:
Second by Councilor _____:

The City Council,

Upon recommendation of Mayor Wedegartner and in accordance with
Massachusetts General Laws,

FY23 Reserve Fund Transfer Request

Moved that it be ordered,

Ordered, that:

The Sum of \$16,865.78 be transferred from the FY23 01001320.5781 Reserve Fund
to the FY23 Library account 01006100.5241 Building & Grounds Maintenance.

Reserve Fund Balance is \$60,613 (prior transfer from reserve fund to Weights & Measures of \$14,387).

Balance in Library Building & Grounds Maintenance: \$3,035.04

Majority vote required (7)

VOTE:

Explanation of supporting rationale:

The Library Compressor failed affecting the air quality in the Library. Immediate repair
was necessary for employee safety.

Attachments:

1. Invoice
2. Munis Report

**New England Mechanical**

17 Third Street

Palmer, MA 01069

P: (413) 283-4417 F: (413) 283-4674

www.nemsi.com AA / EOE

MA 9C-148101, FMU-001047, EM-2178K, PL-11084M, SM-2232 - VTLM-05773

INVOICE

INVOICE #: 1210008053

INVOICE DATE: 09/30/22

CUSTOMER NUMBER: 1015962

INVOICE TOTAL: \$ 19,865.78

DUE DATE: 10/30/22

TERMS: NET 30

Greenfield - Town of
ATTN: Accounts Payable
14 Court Square
Greenfield, MA 01301

For work performed at:
Town of Greenfield MA Library
402 Main Street,
Greenfield, MA 01301

SERVICE ORDER #: 121009324**AGR #****PO #:****LABOR**

Michael Grant	08/08/22	0.50	REG HRS @	137.00	68.50
Michael Grant	08/08/22	1.00	REG HRS @	137.00	137.00
Gary Grant	08/09/22	4.00	REG HRS @	137.00	548.00
Michael Grant	08/09/22	1.00	REG HRS @	137.00	137.00
Alex Martinez	08/09/22	3.00	REG HRS @	137.00	411.00
Michael Grant	08/09/22	5.00	REG HRS @	137.00	685.00
Alex Martinez	08/09/22	5.00	REG HRS @	137.00	685.00
Michael Grant	08/10/22	0.25	REG HRS @	137.00	34.25
Alex Martinez	08/10/22	7.00	REG HRS @	137.00	959.00
Alex Martinez	08/10/22	1.00	REG HRS @	137.00	137.00
Michael Grant	08/10/22	8.75	REG HRS @	137.00	1,198.75
Michael Grant	08/11/22	6.00	REG HRS @	137.00	822.00
Alex Martinez	08/11/22	6.00	REG HRS @	137.00	822.00
Alex Martinez	08/15/22	2.00	REG HRS @	137.00	274.00
Alex Martinez	08/10/22	1.50	OVT HRS @	172.00	258.00
Alex Martinez	08/11/22	0.50	OVT HRS @	172.00	86.00

Labor Total: 7,262.50**PARTS AND MATERIALS**

compressor
contact
contact
drier core
R407C - 67.75 lbs

**New England Mechanical**

17 Third Street

Palmer, MA 01069

P: (413) 283-4417 F: (413) 283-4674

www.nemsi.com AA / EOE

NAIYC-148101, PMA-901647, EM-21788, PL-110868M, SM-2232 - VTEN-05773

INVOICE

INVOICE #: 1210008053
INVOICE DATE: 09/30/22
CUSTOMER NUMBER: 1015962
INVOICE TOTAL: \$ 19,865.78
DUE DATE: 10/30/22
TERMS: NET 30

Greenfield - Town of
ATTN: Accounts Payable
14 Court Square
Greenfield, MA 01301

For work performed at:
Town of Greenfield MA Library
402 Main Street,
Greenfield, MA 01301

Material Total: 12,603.28

Description of Work/Comments:

No Cooling thinks compressor opens 8am

08/08/22 - Michael Grant: Arrived and checked in with George. Went to unit and found it to be over amping chattering and shutting off. Checked contactor found it to be burnt up. Checked all fuses and found them to be okay but recommend replacing. Ohmed out first stage windings and found leg 3 to be open. Opened up compressor and removed wires to contactor and insure windings on compressor were open and it was not a bad wire. Leg three of stage one open. George okayed emergency compressor change no quote needed as the building is shut down due to heat. All info sent to Gary to make a plan to change.

08/09/22 - Alex Martinez: Went to supply house to pick up needed materials. Arrived on site. Checked in. Located unit. Power was turned off. Started pumping the system down. Disconnected the electrical. Brought over new compressor. Old compressor still needs to be removed.

08/09/22 - Michael Grant: Arrived on site and brought all necessary tools to the compressor. Began evacuating. Found two leaks in each service valve packing. Evacuation took 4 hours. Total charge was 60lbs but only retrieved 35lbs as the other 25 has leaked out. Will need to leak check further to find any other possible leaks. Removed and labeled all wiring. Removed both suction and discharge lines. Removed all pressure switches and oil lines. Brought all tools back to van and had compressor lull in.

08/09/22 - Gary Grant: Pick up and deliver compressor and associated materials. Instructed techs on site process for removing failed compressor.

**New England Mechanical**

17 Third Street

Palmer, MA 01069

P: (413) 283-4417 F: (413) 283-4674

www.nemsi.com AA / EOE

MA 9C-148001, PMU-901047, EM-21788, PL-33084M, SM-2252 - YTTM 05773

INVOICE

INVOICE #: 1210008053
INVOICE DATE: 09/30/22
CUSTOMER NUMBER: 1015962
INVOICE TOTAL: \$ 19,865.78
DUE DATE: 10/30/22
TERMS: NET 30

Greenfield - Town of
ATTN: Accounts Payable
14 Court Square
Greenfield, MA 01301

For work performed at:
Town of Greenfield MA Library
402 Main Street,
Greenfield, MA 01301

08/10/22 - Alex Martinez: Arrived on site. Checked in. Unmourned old compressor. Removed old compressor from unit. Installed new compressor in unit. Connected lines, replaced filter drier and leaked checked. Went to supply house and picked up new contactor. Installed new contactor. Checked unit for leaks, was good so unit was placed on vacuum to be left overnight.

08/10/22 - Michael Grant: Arrived and checked in, set up gantry and removed compressor from unit and dropped new one in. Hooked up all connections and leak checked. Did not find any other leaks. Put system on a vacuum.

08/11/22 - Alex Martinez: Arrived on site. Checked in. Finished vacuum on system. Wired compressor. Went to supply house and picked up new compressor contactor. Installed new contactor. Charged system accordingly. System would not start. Diagnosed bad pressure switch and bad fan contactor. Jumped out switch and fan. Will return to replace both. Will return to remove old compressor. Tested system operation. Currently is working properly. Need to dispose of old refrigerant.

08/11/22 - Michael Grant: Rewired new compressor, put in new contactor and started unit. Continued adding refrigerant until it was at proper superheat. Found high pressure switch to be broken and third fan to never come on due to control board being broken. Jumped third fan to second fan contactor. Will need to install fan pressure switch.

08/15/22 - Alex Martinez: Arrived on site. Checked in. Loaded up old compressor into truck to be removed from site.

SERVICE ORDER TOTAL: 19,865.78
NET INVOICE AMOUNT: 19,865.78

REMIT TO: EMCOR Services New England Mechanical | 55 Gerber Road East, South Windsor, CT 06074
PHONE: 860-871-1111

DELIVERY METHOD: Print

11/21/2022 19:14
6907lgil

Town of Greenfield
LIBRARY BUILDING MAINT ACCOUNT

P 1
glytdbud

FOR 2023 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0100 General Fund							
<u>01006100 5241 Repairs/mn</u>	5,000	0	5,000	1,964.96	.00	3,035.04	39.3%
TOTAL General Fund	5,000	0	5,000	1,964.96	.00	3,035.04	39.3%
TOTAL EXPENSES	5,000	0	5,000	1,964.96	.00	3,035.04	
GRAND TOTAL	5,000	0	5,000	1,964.96	.00	3,035.04	39.3%

** END OF REPORT - Generated by Liz Gilman **