

City of Greenfield
Assessor's Meeting
June 30, 2021

14 Court Square, 2nd Floor Meeting Room

9:00am

CALL TO ORDER: Meeting was called to order at 9:02 am by Chair Joseph Ruggeri.

Chair Ruggeri inquired if anyone was recording the meeting

ROLL CALL OF MEMBERS: Chair Joseph Ruggeri, Chief Assessor Kimberly Mew, Administrative Clerk Sandra Gradoia

Guest: Jim Geisman

Mrs. Mew called for a moment of silence for Clerk Dee Letourneau

Chair Joseph Ruggeri read the June 23rd, 2021 minutes.

MOTION: On a motion by Chair Joseph Ruggeri, second by Chief Assessor Kimberly Mew, it was unanimously;
VOTED: TO ACCEPT AND APPROVE THE JUNE 23RD, 2021 MEETING MINUTES.

PUBLIC COMMENT:

Public comment was opened by Chair Ruggeri at 9:07 AM, Second by Mrs. Mew.

NEW/OLD BUSINESS:

Mrs. Mew discussed Chapter land application on 375 Leyden Road for 12.9 acres. Mrs. Mew mentioned we do not have a notary in the building and would have to go over to the DPW after the meeting, to have Janine Greaves notarize the application. Mrs. Mew is looking into becoming a notary.

Mr. Geisman mentioned notary.com

MOTION: On a motion by Chair Ruggeri, second by Chief Assessor Mrs. Mew, it was unanimously;
VOTED: TO ACCEPT AND APPROVE CHAPTER LAND APPLICATION FOR 375 LEYDEN ROAD FOR FY 2022 ON 12.9 ACRES.

Mrs. Mew tabled excise weeks from June 23rd, 2021 to June 29th, 2021 to next meeting.

REPORT RRG/OFFICE:

Mrs. Mew mentioned that she and Mr. Reynolds are working on building permit inspections.

Mrs. Mew also mentioned that preliminary tax bills went out. The CPA tax and the Sewer Betterment will not be added until 3rd and 4th quarter.

Mr. Geisman inquired about CPA.

Mrs. Mew explained it was the Community Preservation Act.

Chair Ruggeri inquired about the two envelopes in the bill.

Mrs. Mew explained they are for the first two quarters.

Mrs. Mew mentioned we were in the process of mailing out statutory exemption applications for Veterans, Seniors, and Blind. We are also caught up on building permits and occupancy permits.

Mrs. Mew also mentioned Josh from RRG is working on our cyclical inspections. Every property has its own schedule, based on 10 years.

Mrs. Mew attended Council Meeting. No one since the meeting has reached out but there are still quite a few public record requests coming in. They have moved the Assessor presentation to the fall.

Mr. Geisman inquired if some of the information for those public record requests is already online through GIS.

Mrs. Mew explained parts of the record cards are available online but not a fully detailed card.

When people are looking into building permits they cannot look at the estimated value of the permit that is not the set cost it's only an estimate.

Mr. Geisman inquired when a building project is complete when is the value changed.

Mrs. Mew explained once the inspection/project is completed. Some projects will take more than one inspection but we adjust for what is completed.

Mrs. Mew mentioned we have not needed to provide any more information to the state regarding the revaluation.

Chair Ruggeri inquired how long the state will be working on the revaluation.

Mrs. Mew explained that they will be working with us for the rest of the calendar year.

Mrs. Mew discussed abutters list, our IT Director is getting the license since the system is out of date.

Chair Ruggeri inquired what the planning department uses for abutters.

Mrs. Mew explained they get it from the Assessors.

Chair Ruggeri inquired about senior work-off.

Mrs. Mew mentioned that we have someone starting next week and they will be splitting their time with the Assessors office and the Retirement office.

Chair Ruggeri inquired about reaching out to the mayor's office about our Board and how we should operate as a two person Board.

Mrs. Mew explained that the City attorney has already been in contact with the Mayor and we will hopefully have some answers by next meeting.

TIF

Mrs. Mew mentioned no new discussion on tifs, next meeting will be July 7th, 2021.

MOTION: On a motion by Chair Ruggeri, second by Chief Assessor Mrs. Mew, it was unanimously;

VOTED: TO CLOSE PUBLIC COMMENT AT 9:45 AM

Jim Geisman left the meeting at 9:45 am.

Next meeting will be July 14th, 2021

Executive session

Discuss Overvaluation

MOTION: On a motion by Chair Ruggeri, second by Chief Assessor Mrs. Mew, it was unanimously;

VOTED: TO OPEN EXECUTIVE SESSION AT 9:46 AM.

MOTION: On a motion by Chair Ruggeri, second by Chief Assessor Mrs. Mew, it was unanimously;

VOTED: TO END EXECUTIVE SESSION AT 10:07AM.

MOTION: On a motion by Chair Ruggeri, second by Chief Assessor Mrs. Mew, it was unanimously;

VOTED: TO ADJOURN AT 10:07 AM.

Respectfully submitted,
Sandra Gradoia
Administrative Clerk
Greenfield Assessors
BOA/sg