

City of Greenfield
Assessor's Meeting
May 12, 2021

ViaWebEx

9:00am

CALL TO ORDER: Meeting was called to order at 9:01 am by Chair Joseph Ruggeri.

ROLL CALL OF MEMBERS: Chair Joseph Ruggeri, Clerk Dee Letourneau, Chief Assessor Kimberly Mew, Administrative Clerk Sandra Gradoia.

Clerk Dee Letourneau read the April 28th, 2021 meeting minutes into the record.

MOTION: On a motion by Chair Joseph Ruggeri, second by Clerk Dee Letourneau, it was unanimously;
VOTED: TO ACCEPT AND APPROVE THE APRIL 28th, 2021 MEETING MINUTES.

PUBLIC COMMENT:

Public comment was opened by Clerk Letourneau at 9:10 am

Chair Ruggeri inquired if anyone from the public would like to speak, they must sign in with their name and address.

Chair Ruggeri explained if anyone is commenting in the chat box they must select All.

NEW/OLD BUSINESS

Mrs. Mew discussed Excise Weeks.

MOTION: On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;
VOTED: TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2020, FROM APRIL 28th, 2021 TO MAY 11th, 2021.

MOTION: On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;
VOTED: TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2021, FROM APRIL 28th, 2021 TO MAY 11th, 2021.

Mrs. Mew discussed record requests and inquired with other towns such as Buckland and Leverett regarding property record cards that have private owners. Leverett mentioned they were told by the DOR that were not allowed to have private owners, but they could receive an email notification to the owners before the request is done.

Chair Ruggeri mentioned that he would like for Mrs. Mew to follow up with the DOR to make sure we are following the guidelines properly.

REPORT RRG/OFFICE

Mrs. Mew stated they are working on ATB cases, and finished up overvaluations.

Mrs. Mew explained that they are running test file for preliminary tax bills. The acreage was not working properly in Munis showing one decimal point off, she has been in contact with Munis.

Mrs. Mew mentioned the Sewer Betterment is to go on these bills along with the CPA tax. Also making sure everything is working properly and matching up.

Mrs. Mew discussed her and Mr. Reynolds are going over building permits and planning inspections.

Mrs. Mew mentioned documents that were requested from Ryan at the DOR have been sent.

Mrs. Mew discussed the article in the newspaper about the recommendation to cut the Assessor's office budget. Information that was previously presented at Ways and Means had many inaccuracies. Chair Ruggeri mentioned that the Council meeting is the 19th of May. We will need to make sure we have the accurate numbers, and would like to have a meeting before the 19th of May.

Chair Ruggeri inquired on the cycle for the Children's Advocacy Center, since they are tax exempt. Mrs. Mew stated that they purchased the property at the end of the year and will be exempt for fiscal 2022 if they turn in the correct paperwork. They will have to pay taxes for November through June 30th for fiscal year 2021.

Mrs. Mew mentioned there is a TIF meeting today May 12th, 2021 at 11:00 AM. The property located next to Applebee's on the Mohawk Trail is up for lease. The proposed hotel project may have been readjusted.

MOTION: On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;

VOTED: TO CLOSE PUBLIC COMMENT AT 10:08 AM

Next scheduled meeting is for May 17, 2021 to discuss budget and May 26th, 2021 for our Board Meeting. Dates were chosen for our next six meetings.

MOTION: On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;

VOTED: TO OPEN EXECUTIVE SESSION AT 10:12 AM. A separate link was sent for executive session.

MOTION: On a motion by Chair Ruggeri, second by Clerk Letourneau it was unanimously;

VOTED: TO END EXECUTIVE SESSION AT 10:37 AM

MOTION: On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;

VOTED: TO ADJOURN AT 10:37 AM

Respectfully submitted,
Sandra Gradoia
Administrative Clerk
Greenfield Assessors
BOA/sg