

City of Greenfield  
Assessor's Meeting  
April 28, 2021

ViaWebEx

9:00am

**CALL TO ORDER:** Meeting was called to order at 9:02 am by Chair Joseph Ruggeri

**ROLL CALL OF MEMBERS:** Chair Joseph Ruggeri, Clerk Dee Letourneau, Chief Assessor Kimberly Mew, Administrative Clerk Sandra Gradoia.

Guests: Bob Williford

Chair Joseph Ruggeri read the April 14<sup>th</sup>, 2021 meeting minutes into the record.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Joseph Ruggeri, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE THE APRIL 14<sup>th</sup>, 2021 MEETING MINUTES.

**PUBLIC COMMENT:**

Public comment was opened by Clerk Letourneau at 9:10 am

Chair Ruggeri inquired if anyone from the public would like to speak, they must sign in with their name and address.

Mr. Williford stated the GIS database was not working.

**NEW/OLD BUSINESS**

Mrs. Mew stated that if there is an issue with our website we reach out to the company for assistance.

Mrs. Mew discussed Excise Weeks.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2020, FROM APRIL 13<sup>TH</sup>, 2021 TO APRIL 27<sup>TH</sup>, 2021.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2021, FROM APRIL 13<sup>TH</sup>, 2021 TO APRIL 27<sup>TH</sup>, 2021.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2019, FROM APRIL 13<sup>TH</sup>, 2021 TO APRIL 27<sup>TH</sup>, 2021.

Mrs. Mew discussed Pro Forma for 56 Wisdom Way.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE PRO FORMA FOR 56 WISDOM WAY IN THE AMOUNT OF \$4,062.37 FOR FISCAL YEAR 2021.

Mrs. Mew discussed property record cards. Square footage, ½ baths and ¼ baths were added. Cards will also show each condo unit. Mrs. Mew mentioned that there are certain record cards that are blocked to the public for fire fighters, police officers, correctional officers, and judges. In order to view records one must get permission from the property owner.

## REPORT RRG/OFFICE

Mrs. Mew stated she took her USPAP class and passed the exam. She will submit paperwork for her designation.

Mrs. Mew mentioned lot splits are to be completed in the next couple of weeks. We are still working on the CPA tax and the Sewer Betterment.

Mrs. Mew mentioned they are working on final Overvaluations which we will discuss in executive session.

Mrs. Mew also mentioned that some Chapter lands are going back on the tax rolls because they have not handed in their paperwork. We also have a couple of ATB cases coming up.

Mrs. Mew discussed her concerns with the City Council Meeting regarding the Assessor's office. Tonight is the Budget Meeting.

Chair Ruggeri mentioned about possibly putting together an informational session for the council regarding the Assessor's office and RRG.

Mrs. Mew stated RRG's contract is up June 30<sup>th</sup> but we are looking to extending it, and we are in a revaluation year.

Chair Ruggeri inquired the cost of hiring compared to the cost of RRG.

Mrs. Mew explained she was not sure but the cost of hiring individuals because of benefits and salaries. Liz Gilman has done studies that show RRG would be less compared to hiring with salaries and benefits.

Mrs. Mew stated there is no new discussion on TIFS at this time.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;  
**VOTED:** TO CLOSE PUBLIC COMMENT AT 9:47 AM

Next scheduled meeting is for May 12<sup>th</sup>, 2021 via WebEx.

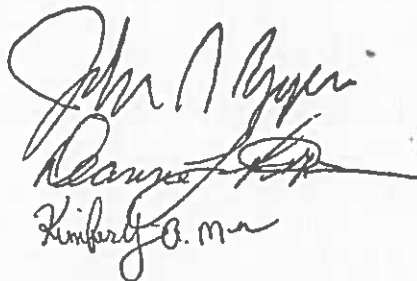
Executive Session  
ATB Case  
Overvaluations

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;  
**VOTED:** TO OPEN EXECUTIVE SESSION AT 9:48 AM. A separate link was sent for executive session.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri it was unanimously;  
**VOTED:** TO END EXECUTIVE SESSION AT 10:50 AM.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;  
**VOTED:** TO ADJOURN AT 10:56 AM

Respectfully submitted,  
Sandra Gradoia  
Administrative Clerk  
Greenfield Assessors  
BOA/sg



John A. Ruggeri  
Rebecca J. Letourneau  
Kimberly B. Mew