

City of Greenfield  
Assessor's Meeting  
April 14, 2021

ViaWebEx

9:00am

**CALL TO ORDER:** Meeting was called to order at 9:07 am by Chair Joseph Ruggeri

**ROLL CALL OF MEMBERS:** Chair Joseph Ruggeri, Clerk Dee Letourneau, Chief Assessor Kimberly Mew, Administrative Clerk Sandra Gradoia.

Guests: Councilor Virginia Desorgher.

Chair Joseph Ruggeri read the March 31<sup>st</sup>, 2021 meeting minutes into the record.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Joseph Ruggeri, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE THE MARCH 31<sup>ST</sup>, 2021 MEETING MINUTES.

**PUBLIC COMMENT:**

Public comment was opened by Clerk Letourneau at 9:16 am

Chair Ruggeri inquired if anyone from the public would like to speak, they must sign in with their name and address.

**NEW/OLD BUSINESS**

Mrs. Mew discussed Excise Weeks.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2021, FROM MARCH 31<sup>ST</sup>, 2021 TO APRIL 12<sup>TH</sup>, 2021.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2020, FROM MARCH 31<sup>ST</sup>, 2021 TO APRIL 12<sup>TH</sup>, 2021.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2019, FROM MARCH 31<sup>ST</sup>, 2021 TO APRIL 12<sup>TH</sup>, 2021.

Mrs. Mew discussed Pro Forma for 479 Main Street.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE PRO FORMA FOR 479 MAIN STREET IN THE AMOUNT OF \$2,601.90 FOR FISCAL YEAR 2021.

Mrs. Mew discussed New York Times article regarding assessors and property taxes.

Mrs. Mew mentioned that the laws in cities that were mentioned are very different compared to the laws in Massachusetts.

It was mentioned by all that they were glad the article was sent and it was an interesting read.

## REPORT RRG/OFFICE

Mrs. Mew stated that the deadline to complete Overvaluations is May 1<sup>st</sup>, 2021. Property owners who have not responded to our letters will be deemed denied. But they still have a right to come back to us for inspection. Mrs. Mew mentioned we still have a few inspections to finish up for overvaluations.

We are still working on getting the CPA tax set up.

Mrs. Mew mentioned a PACE meeting was attended.

Chair Ruggeri inquired about PACE.

Mrs. Mew explained it's an organization that gives money to help Commercial buildings be more efficient.

Mrs. Mew also mentioned she is working on Sewer Betterment to put on the bills.

Mrs. Mew stated Mr. Reynolds is still working on lot splits as they take time.

Mrs. Mew mentioned Income and Expense, Form of Lists, 3ABC's are dwindling down. Building Permits are caught up and we are working on Occupancy Permits.

Mrs. Mew discussed public record requests. If there are things that would be helpful to find on the online record cards we hope that people will let us know.

Mrs. Mew mentioned she will be attending her last USPAP course on Friday and Saturday April 23<sup>rd</sup> and April 24<sup>th</sup>.

Mrs. Mew stated she was able to get a copy of certificates from the Division of Local Services, for the 100 courses for Clerk Letourneau and Chair Ruggeri.

Chair Ruggeri inquired if we were offering options virtually for inspections.

Mrs. Mew stated that they are offering inspections virtually under certain circumstances.

Mrs. Mew explained they had a TIF meeting on April 9<sup>th</sup>. They talked about policy and MJ Adams is working on policies that are written. Their next meeting is the April 21<sup>st</sup>.

Councilor Desorgher mentioned that TIF's should be a percentage of what was put into the property, not off the total of the property. We need to look at that.

Mrs. Mew agreed and is looking into how these were entered in the past and new one's going forward.

Chair Ruggeri inquired how companies provide info that they are adding jobs.

Mrs. Mew explained that companies need to provide that information to the State who then passes it along to the City. If there is a STA the City would monitor the job creation/retention.

Councilor Desorgher mentioned that companies are supposed to be re-evaluated annually.

Mrs. Mew stated that even though a property is involved with a TIF the values should be adjusted accordingly each year.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

**VOTED:** TO CLOSE PUBLIC COMMENT AT 10:00 AM

Next scheduled meeting for April 28<sup>th</sup>, 2021 via WebEx.

Executive Session

Statutory exemptions

Overvaluations

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**MOTION:** On a motion by Clerk Letourneau , second by Chair Ruggeri, it was unanimously;

**VOTED:** TO OPEN EXECUTIVE SESSION AT 10:05AM. A separate link was sent for executive session.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau it was unanimously;

**VOTED:** TO END EXECUTIVE SESSION AT 10:59 AM.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;  
**VOTED:** TO ADJOURN AT 11:00 AM

Respectfully submitted,  
Sandra Gradoia  
Administrative Clerk  
Greenfield Assessors  
BOA/sg