

City of Greenfield  
Assessor's Meeting  
March 31, 2021

ViaWebEx

9:00am

**CALL TO ORDER:** Meeting was called to order at 9:01 am by Chair Joseph Ruggeri

**ROLL CALL OF MEMBERS:** Chair Joseph Ruggeri, Clerk Dee Letourneau, Chief Assessor Kimberly Mew, Administrative Clerk Sandra Gradoia.

Guests: Councilor Virginia Desorgher, Member of the public.

Chair Joseph Ruggeri read the March 17<sup>th</sup>, 2021 meeting minutes into the record.

**MOTION:** On a motion by Chair Joseph Ruggeri, second by Clerk Letourneau, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE THE MARCH 17<sup>th</sup>, 2021 MEETING MINUTES.

**PUBLIC COMMENT:**

Public comment was opened by Clerk Letourneau at 9:11 am

Chair Ruggeri inquired if anyone from the public would like to speak, they must sign in with their name and address.

Councilor Desorgher stated she will no longer be attending the meetings as much. In 2016 property taxes for ten people went up \$25,000 and one person went up \$100,000. She feels it's incumbent to make sure these are not skewed. Housing is a human right.

**NEW/OLD BUSINESS**

Mrs. Mew discussed Excise Weeks.

All Cities and Towns have been notified by the Registry of Motor Vehicles that there was an issue with vehicles having the wrong garaging codes. They are working to get this fixed.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2021, FROM MARCH 17<sup>th</sup>, 2021 TO MARCH 30<sup>th</sup>, 2021.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2020, FROM MARCH 17<sup>th</sup>, 2021 TO MARCH 30<sup>th</sup>, 2021.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;  
**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE ABATEMENTS FOR CALENDAR YEAR 2019, FROM MARCH 17<sup>th</sup>, 2021 TO MARCH 30<sup>th</sup>, 2021.

Mrs. Mew mentioned she attended a TIF Committee meeting which was more of a catch up to get everyone on the same page. Mrs. Mew also mentioned that Decker Machine Works is possibly removing themselves from the TIF agreement they have. MJ is following up with them. We are looking at STA policies in other cities and towns. Our office is looking at agreements before they finalize the value.

Councilor Desorgher inquired when the department of revenue (DOR) is coming.

Mrs. Mew explained that they are currently working remotely and Ryan Johnson has not said when he is coming. However, Mr. Johnson has sent a list of records he needed.

Councilor Desorgher mentioned any of the businesses in our town that are under a TIF agreements need to be revalued. Argo Tech we should be able to increase the value.

Mrs. Mew stated that values of all properties are subject to change year to year.

Chair Ruggeri inquired when is the next TIF meeting.

Mrs. Mew stated there is a meeting on April 9<sup>th</sup>, 2021 at 9:30 AM. This meeting is to discuss our policy.

### **REPORT RRG/OFFICE**

Mrs. Mew stated that the majority of overvaluations are in the works. Property owners were sent inspection requests. If we do not hear back from them it will be marked as deemed denied.

Mrs. Mew mentioned there was a charter review meeting and there were several inquiries on allowing more members on the Board, and the Assessor can be a part of the Board, and if there are terms for the Assessor. Right now we are leaving it as a three member board.

Mrs. Mew also mentioned that building permits are caught up and occupancy permits are almost finished. Property owners, who have not contacted us about Chapter land, will be taken out for FY22.

Mrs. Mew stated that we have four notices for the appellate tax board that are coming up in May.

Mrs. Mew looked into obtaining certificates for the Board since the MAAO does not keep a record. It's possible the Department of Local Services has these records.

Mr. Reynolds will be in on Thursday and is working on lot splits and changes, also inspections.

Mrs. Mew mentioned we are still working on Income & Expense, Form of Lists and 3 ABC's, they are still coming in.

Mrs. Mew is working on setting up the CPA tax with Accounting.

Councilor Desorgher mentioned the Chapter land recommended value sheet sent out by the State. She inquired as to which category we use in our value method.

Mrs. Mew explained that we use the average range.

Councilor Desorgher stated that we have really good farm land, she has email records from the planning and conservation group.

Mrs. Mew mentioned she is not sure if we can change that, we might have to go to the Council. But it is something we are looking at for possible revenue.

Chair Ruggeri inquired on the charter review, do they want the Board of Assessors opinion on this matter.

Mrs. Mew stated she was not aware the Board of Assessors was being reviewed until recently but, she will ask the committee if they would like the Board to attend.

Chair Ruggeri inquired on the list of public record requests, can the Board help with these requests.

Mrs. Mew mentioned that our record cards are online but it is sometimes hard to figure out what people are looking for in a property.

Chair Ruggeri mentioned that he would like to see square footage.

Mrs. Mew mentioned that we are hoping to provide more information on the website for people and that square footage was being added.

Mrs. Mew stated that funds for school may be limited depending on what gets approved for the budget.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

**VOTED:** TO CLOSE PUBLIC COMMENT AT 10:00 AM

Next scheduled meeting for April 14<sup>th</sup>, 2021 via WebEx.

Executive Session

Statutory exemptions

ATB case

Excise Abatement

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Letourneau, it was unanimously;

**VOTED:** TO OPEN EXECUTIVE SESSION AT 10:03 AM. A separate link was sent for executive session.

Councilor Desorgher and member of the public left the meeting.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri it was unanimously;

**VOTED:** TO END EXECUTIVE SESSION AT 10:57 AM.

**MOTION:** On a motion by Clerk Letourneau, second by Chair Ruggeri, it was unanimously;

**VOTED:** TO ADJOURN AT 10:58 AM

Respectfully submitted,

Sandra Gradoia

Administrative Clerk

Greenfield Assessors

BOA/sg