

City of Greenfield  
Assessor's Meeting  
March 5, 2024

14 Court Square, 2<sup>nd</sup> Floor Meeting Room

9:30 AM

**CALL TO ORDER:** Meeting was called to order at 9:32 AM by Chief Assessor Randall Austin,

**ROLL CALL OF MEMBERS:** Chair Jim Geisman, Chief Assessor Randall Austin, Clerk Chuck Green, Assessors' Clerk Devon Magoon

**MOTION:** On a motion by Clerk Chuck Green, second by Chief Assessor Austin it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE THE FEBRUARY 20<sup>TH</sup>, 2024 MEETING MINUTES at 9:33AM.

**PUBLIC COMMENT:**

Public comment was opened by Chair Jim Geisman second by Clerk Chuck Green at 9:34AM.

**NEW/OLD BUSINESS**

Assessors Office reports that revised corrective 2024 personal property bills have been mailed out. Adjusted for previous 2024 bills that had been mailed out with incorrect tax-rate applied.

Assessors Office discussed Forms of List and the responsibilities of personal property in regards to RRG's involvement and duties.

Chair Jim Geisman reported on new business discovery.

Chief Assessor Austin discussed the process of sending out Forms of List to newly discovered businesses.

Board discussed new business certificate reporting and tracking.

Chief Assessor Austin reported a suggested \$60,000 increase to office budget to provide for the likelihood of additional staffing.

Mayor Desorgher joined meeting at 9:57 AM.

Mayor Desorgher discussed overlay, new growth, and the ongoing pilot program for solar. Mayor Desorgher also inquired into tracking and recording of personal property via taking photos with the potential of including board members in this possible data collection effort and general office operations.

Clerk Green discussed auditing and verifying personal property with RRG.

Board discussed progress on building permit tipline and capturing new growth.

Chief Assessor Austin reported the need for additional staffing in relation to RRG's role in the office.

Mayor Desorgher discussed voluntary elderly relief fund as suggested by a city council member.

Clerk Green stated he feels that there is no reason not to make this adoption as suggested.

Mayor Desorgher exited at 10:29 AM.

**MOTION:** On a motion by Chief Assessor Randall Austin, second by Chuck Green it was unanimously;

**VOTED:** TO CLOSE PUBLIC COMMENT AT 10:33 AM.

**EXECUTIVE SESSION**

**MOTION:** On a motion by Chief Assessor Austin, second by Chair Geisman it was unanimously;

**VOTED:** TO OPEN EXECUTIVE SESSION AT 10:33 AM.

The Chair reserves the right to call an executive session under G.L. C.30A § 21  
Board to discuss exemptions, pending ATB cases, and abatement applications in executive session.

**MOTION:** On a motion by Clerk Green, second by Chief Assessor Austin it was unanimously;  
**VOTED:** TO CLOSE EXECUTIVE SESSION AT 12:26 PM.

**MOTION:** On a motion by Chief Assessor Randall Austin, second by Clerk Green it was unanimously;  
**VOTED:** TO OPEN PUBLIC COMMENT AT 12:26 PM.

Board discussed and approved 2024 Motor Vehicle Excise Abatements from February 19<sup>th</sup> 2024 to March 5<sup>th</sup> 2024 in the amount of \$1,135.29 for calendar year 2023 and \$6,379.14 for calendar year 2024 at 12:28 PM.

Board discussed, accepted and approved Revised bills for Personal Property in the amount of \$113,152.36 at 12:30 PM.

Board discussed, accepted and approved Omitted bills for Personal Property in the amount of \$3,574.39 at 12:32 PM.

**MOTION:** On a motion by Chair Geisman, second by Clerk Green it was unanimously;  
**VOTED:** TO CLOSE PUBLIC COMMENT AT 12:36 PM.

Next meeting is scheduled for March 19<sup>th</sup>.

**MOTION:** On a motion by Chair Geisman, second by Clerk Green, it was unanimously;  
**VOTED:** TO ADJOURN AT 12:40 PM.

Respectfully submitted,  
Devon Magoon  
Assessors Clerk  
Greenfield Assessors