

**CALL TO ORDER:** Meeting was called to order at 9:30 AM by Chair Ruggeri.

**ROLL CALL OF MEMBERS:** Chair Joseph Ruggeri, Clerk Jim Geisman, Chief Assessor Randall Austin, Assessors' Clerk Devon Magoon

Chair Ruggeri read December 5<sup>th</sup>, 2023 meeting minutes.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Geisman it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE THE DECEMBER 5<sup>TH</sup>, 2023 MEETING MINUTES with FRIENDLY AMENDMENTS

**PUBLIC COMMENT:**

**MOTION:** On a motion by Chair Ruggeri, second by Chief Assessor Austin, it was unanimously;

**VOTED:** TO OPEN PUBLIC COMMENT AT 9:36 AM.

**NEW/OLD BUSINESS**

Chief Assessor Austin reported some technical issues integrating Patriot and Munis software for property tax billing.

Chief Assessor Austin reported that some property values have seen a significant increase in value.

**MOTION:** On a motion by Chair Ruggeri, second by Chief Assessor Austin it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE MOTOR VEHICLE EXCISE IN THE AMOUNT OF \$408.39 FOR THE WEEKS OF 11/17/23- 12/15/23 AT 9:41 AM.

The Board reviewed 2 Chapterland applications:

- 1 in 61
- 1 in 61A

**MOTION:** On a motion by Chief Assessor Austin, second by Clerk Jim Geisman, it was unanimously;

**VOTED:** TO ACCEPT AND APPROVE 2 CHAPTERLAND APPLICATIONS AT 9:41 AM.

Chief Assessor Austin reported on RRG's continued presence in the office. Marina Scheid (Chapterland Specialist) and Linda Bevan (conducting in office training) expected to have final day in office soon.

Chief Assessor Austin to work on counter report.

Board discussed rising values on commercial properties

Board reviewed calendar timeline.

Clerk Geisman reported website review is in progress as well as hardship policy.

**MOTION:** On a motion by Chair Ruggeri, second by Chief Assessor Randall Austin, it was unanimously;

**VOTED:** TO CLOSE PUBLIC COMMENT AT 9:52 AM.

**EXECUTIVE SESSION**

**MOTION:** On a motion by Chair Ruggeri, second by Chief Assessor Randall Austin, it was unanimously;

**VOTED:** TO OPEN EXECUTIVE SESSION AT 9:52 AM.

(See executive minutes.)

**MOTION:** On a motion by Clerk Geisman, second by Chair Ruggeri, it was unanimously;  
**VOTED:** TO CLOSE EXECUTIVE SESSION AT 10:01 AM.

Next meeting is scheduled for Jan 9<sup>th</sup>.

**MOTION:** On a motion by Chair Ruggeri, second by Clerk Jim Geisman, it was unanimously;  
**VOTED:** TO ADJOURN AT 10:02 AM.

Respectfully submitted,  
Devon Magoon  
Assessors Clerk  
Greenfield Assessors