



**Board of License Commissioners
Greenfield, Massachusetts**

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Application for temporary use of the public rights of way

For the purposes of this application, uses of the public rights of way include any activity &/or things located, placed, or displayed on sidewalks, streets, or parking lots.

(For demonstrations, parades, or other similar assemblies, there is a different application.
For outdoor seating there is a different application.)

Date _____

Applicant information:

Name _____

Establishment name (if applicable) _____

Phone _____ email _____

Address _____

Please check the type(s) of public way uses for which you are applying:

- Organized run or bicycling road race – (Please provide a map/plan showing the route.)
- Block party
- Informational tabling
- Sidewalk sale, vending
- Farmers' market *
- Sandwich board sign *
- Other _____

Location or route:

Specify the location, segment of the public way, or the route. _____



What dates and hours are you applying for? _____

Do you need a rain date, if so when? _____

Use this section to give details about what you are applying for or other additional information.

* Sidewalk sales, vending, sandwich board signs – Please provide a site plan or drawing indicating location and approximate dimensions of all proposed uses. The plan should include their relationship to adjacent buildings, roads, driveways, etc as well as street amenities (i.e. street lights, fire hydrants, etc.).

Liability insurance naming the City of Greenfield as an additional insured is required for sandwich board signs and may be required for temporary uses of the public way at the discretion of the City of Greenfield.