CITY OF GREENFIELD

MASSACHUSETTS



FISCAL YEAR 2026

PROPOSED BUDGET

AND

CAPITAL PLAN

PRESENTED BY:

VIRGINIA DESORGHER, MAYOR

FISCAL YEAR 2026

BUDGET BOOK

PRESENTED BY:

MAYOR VIRGINIA DESORGHER

PREPARED AND COMPILED BY:

ERIN ANHALT, CHIEF OF STAFF

STEPHEN NEMBIRKOW, FINANCE DDIRECTOR

KATHERINE CABRERA VELOZ, CITY ACCOUNTANT &

MATTHEW CONWAY, COMMUNICATIONS DIRECTOR

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SECTION 1 – GENERAL OVERVIEW

BUDGET MESSAGE FROM THE MAYOR

Dear City Councilors,

I am pleased to present to you all the Fiscal Year 2026 (FY26) budget, my second budget as Mayor of Greenfield. As mayor, I remain focused on advancing our city forward while working within the ever-changing budgetary guidelines we must operate within.

For my first budget in Fiscal Year 2025 (FY25) budget, we debuted a new budget book format that provided unprecedented transparency to our city's fiscal expenses. I am pleased to share that we continue to embrace this presentation, and I would like to thank Chief of Staff Erin Anhalt, Finance Director Stephen Nembirkow, Accountant Katherine Cabera Veloz for their hard work and dedication in preparing our budget presentation. In addition, I want to recognize the continual collaboration with department heads throughout this process.

In November 2024, I shared an email with all departments outlining budget expectations for FY26. This message requested for departments to submit a level service budget. Factors motivating this decision include:

- Long-term debt costs related to the recently completed construction projects. We have $74 million in outstanding debt, and will continue to make annual payments for projects like the Greenfield High School, Greenfield Public Library and Greenfield Fire Station.
- Rising health insurance rates. Health insurance increased by 20.0 percent, representing a $1.8 million increase to the city budget. Historically, healthcare premiums have risen by 4 percent annually over the last ten years. Our total healthcare costs will increase from $8.8 million to $10.6 million.
- Uncertainty with state and federal funding. Financial constraints and shifting priorities continue to breed unexpected cuts to various grants and funding sources.

While we face challenging circumstances, our resilient city remains dedicated to providing the same core services. In times like these, we collaborate and create creative solutions to keep our city moving forward.

There are only a few changes to note with city departments. We added one new position to the DPW Water Department, a new position for the Information and Technology Department. Each of these additions are invaluable to our city's operation.

Our Water Department provides a foundational service to our city, overseeing 5,697 water services and 4,632 sewer services in Greenfield. It is imperative to support this operation and further enforce our city's strong environmental standards.

The Information and Technology Department is a connective link to all city departments, ensuring secure computer practices, installing new equipment and troubleshooting existing services and spearheading new initiatives that align our city with modern practices. The additional staff member will play a vital role in assisting the department's ever-growing operation.

The Greenfield Public Library also continues to experience tremendous growth, including a 264 percent increase in library visits and a 394 percent increase in computer usage during the building's inaugural year. The additional staff will support the library in assisting with the influx of new patrons.

While there will always be challenges to overcome, I remain confident in our city's future knowing that we will always tackle these challenges together. I love Greenfield deeply; it is a community compromised of smart, caring and deeply empathetic individuals who are always striving toward the next step forward. Together, I know our city will only continue to grow.

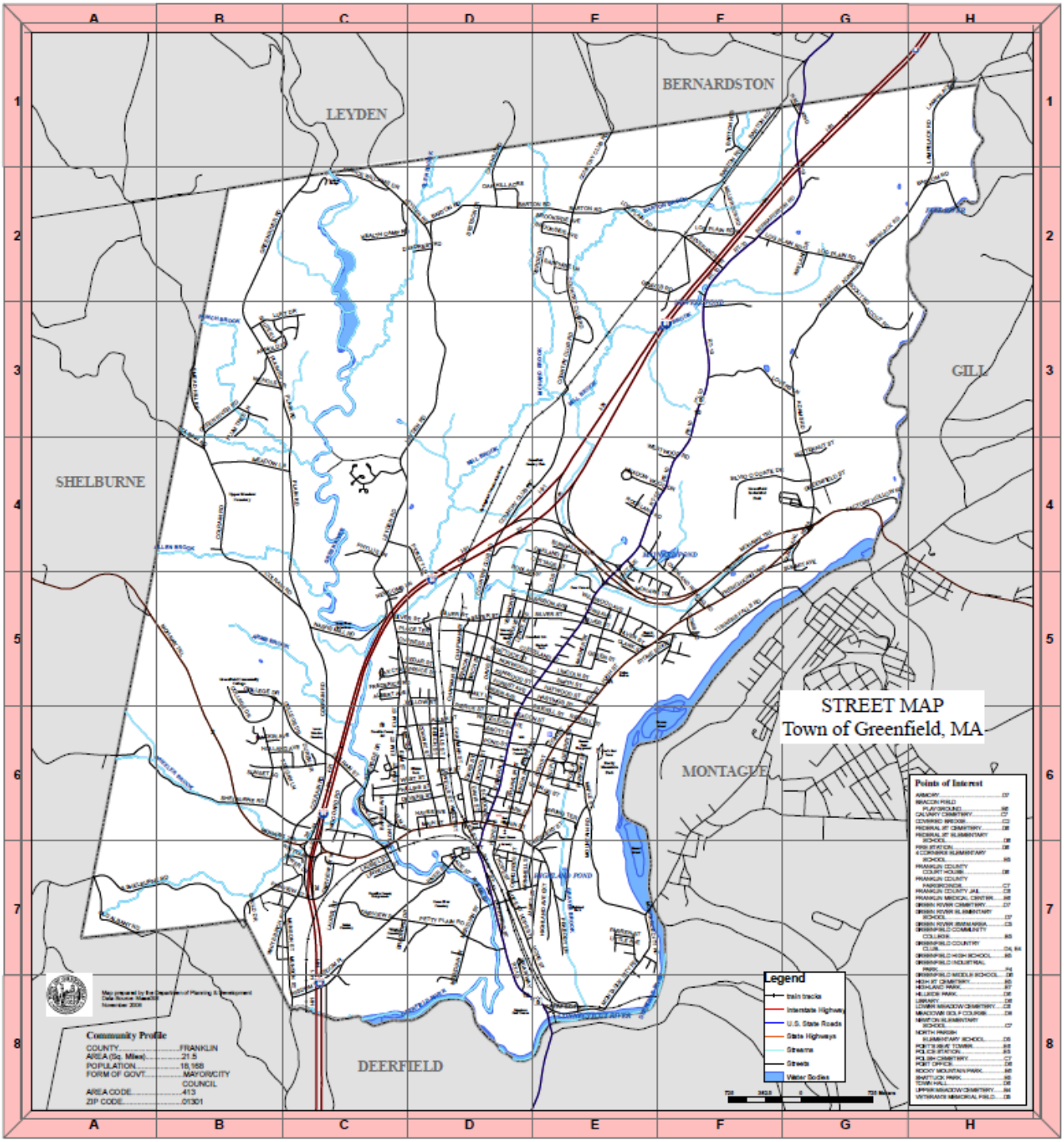
Sincerely,

Virginia Desorgher

Virginia "Ginny" Desorgher
Mayor of Greenfield



MAP OF GREENFIELD



CITY OVERVIEW

Greenfield is the economic, entertainment, and employment center of life in the northern Pioneer Valley, and the county seat of Franklin County. The city's twenty-two square miles include a mix of small-city, suburban, and bucolic country life for our 17,768 residents.

As a growing city, Greenfield has been chosen for tens of millions of dollars in private and public investment. The Bank Row Urban Renewal Zone has turned historic downtown buildings into new storefronts and loft apartments. There is a growing arts and entertainment scene, and restaurant choices enviable in larger cities. The John Olver Transit Center opened in 2012; it connects local, regional, and national buses and in 2014 began offering Amtrak train service along the Burlington-New York-Washington corridor. In 2017, the $60 million renovation of the Franklin County Courthouse was completed. In 2018, the new Olive Street Parking Garage and John Zon Community Center were opened. Despite the challenges of navigating a pandemic response for the past three years, in 2023, the new, state-of-the-art library will open and the city broke ground on its new, modern fire station.

HISTORY

"Greenfield has always been at a crossroads.

Before Europeans ever dreamed of attempting to sail across the great ocean to their west, Native Americans passed through this area, paddling north and south on the great river that some tribes called Quinnehtuck or "long, tidal river" and others Gownitique or "long river" which we now call the Connecticut.

They visited the area for thousands of years, hunting its game animals, fishing its streams, gathering nuts and native plants in its forests. They used many of the streams of the area like today's Americans use highways. Their light dugouts or canoes could travel faster and easier than a person could on foot.

They also used footpaths – many of which followed trails originally made and used by animals – to move east and west from New York State to the Atlantics at what is now Boston or Cape Cod. Much of what we now know as the Mohawk Trail-Route 2-is in fact laid out on the old Native American route…

This history of being where traffic meets has been important to Greenfield for several reasons. First, it brought business to town as visitors flowed in from the surrounding area. Second, it permitted manufacturing concerns to easily move raw materials and finished product.

Convenient transportation also allowed the town's residents a choice. They could stay and live a full and peaceful life, or they could take any of the four major routes out if their town and try their luck somewhere else. This is as true today as it was when the first Native Americans arrived."

-Excerpt from Tim Blagg's Introduction in Peter S. Miller & William C. Garrison's Greenfield, Arcadia Publishing, 2000, included here in memory of Peter S. Miller, local historian, collector, and lifelong Greenfield resident, February 21, 1938 – January 3, 2021.



RECENT AWARDS

2024

- MA Office of on Disability, Municipal Americans with Disabilities Act Grant

2023

- MA Executive Office of Elder Affairs, Formula Grant for the Council on Aging.
- CHIP Better Communities Grant for CPR/AED training for teachers and staff in public schools.
- United States Department of Justice Community Oriented Policing Services (COPS) Grant.
- MA Executive Office of Elder Affairs, Enhancing Digital Literacy Grant
- US Environmental Protection Agency, Solid Waste Infrastructure for Recycling Grant
- MA Executive Office of Public Safety and Security, Edward J. Byrne Memorial Justice Assistance Grant

2022

- Environmental Protection Agency Green Power Community 2017-2022.
- US Department of Agriculture, Emergency Rural Health Care Recovery Grant.

2021

- City Council Award for COVID-19 Vaccination Clinic.
- FY20 Massachusetts Interlocal Insurance Association Risk Management Award.
- Department of Energy Resources Leading by Example Award.

2020

- United States Census Bureau's Community Partnership and Engagement Program Recognition, Greenfield Mayor's Office.
- K9 Unit Establishment Grant by the Stanton Foundation.

2019

- Green Communities Grant.

DLS AT-A-GLANCE REPORT FOR GREENFIELD[1]

Socioeconomic	
County	FRANKLIN
School Structure	K-12
Form of Government	COUNCIL AND MAYOR
2020 Population	17,652
January 2020 Labor Force	9,767
January 2020 Unemployment Rate	3.2
2023 DOR Income Per Capita	24,870
2009 Housing Units per Sq Mile	390.90
2018 Road Miles	129.61
EQV Per Capita (2020 EQV/2020 Population)	99,245
Number of Registered Vehicles (2022)	13,950
2023 Number of Registered Voters	12,833

Bond Ratings	
Moody's Bond Ratings as of FY2024	A1
Standard and Poor's Bond Ratings as of FY2024	AA-

[1] Compiled by the Department of Local Services (DLS) a division of the Department of Revenue (DOR)

Fiscal Year 2025 Tax Classification			
Tax Classification	Assessed Values	Tax Levy	Tax Rate
Residential	1,619,959,868	31,686,415	19.56
Open Space	0	0	0
Commercial	315,357,513	6,168,392	19.56
Industrial	44,095,645	862,510	19.56
Personal Property	180,173,330	3,524,190	19.56
Total	**2,159,586,356**	**42,241,507**	**19.56%**

Fiscal Year 2025 Revenue by Source		
Revenue Source	Amount	% of Total
Tax Levy	43,419,345	60%
State Aid	21,427,635	30%
Local Receipts	4,615,000	6%
Other Available	2,406,994	4%
Total	**72,469,133**	

Fiscal Year 2025 Proposition 2 1/2 Levy Capacity	
New Growth	641,548
Override	0
Debt Exclusion	1,421,350
Levy Limit	42,304,546
Excess Capacity	1,484,387
Ceiling	53,989,654
Override Capacity	1,685,113

Other Available Funds		
FY24 Free Cash	FY24 Stabilization Fund	FY24 Overlay Reserve
153,000	2,322,821	500,896

Fiscal Year 2019 Average Single Family Tax Bill	
Number of Single Family Parcels	3,898
Assessed Value of Single Family	286,497
Average Single Family Tax Bill	5,604

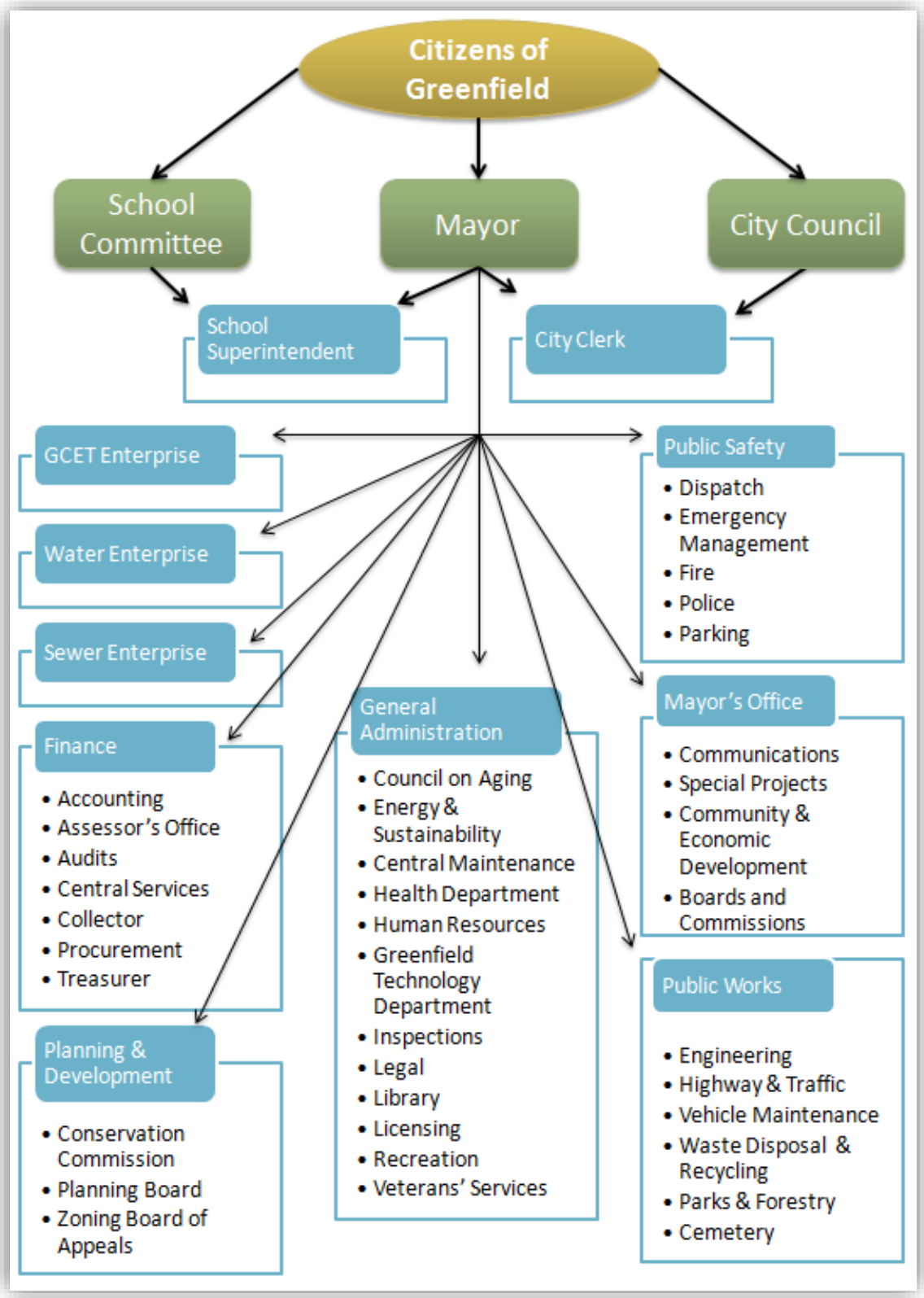
State Average Family Tax Bill	
Fiscal Year 2022	4,938
Fiscal Year 2023	5,076
Fiscal Year 2024	5,635

Greenfield issues tax bills on a quarterly Basis

DEMOGRAPHICS

	Greenfield	Massachusetts
Population		
Population, Census, April 1, 2020	17,768	7,029,917
Population, Estimate, July 1, 2023	17,628	7,001,399
Population, Census, April 1, 2010	17,456	6,547,629
Age and Sex		
Persons under 5 years, percent, April 1, 2020	5%	4.9%
Persons under 18 years, percent, April 1, 2020	19.1%	19.2%
Persons 65 years and over, percent, April 1, 2020	23.8%	18.5%
Female persons, percent, April 1, 2020	50.9%	51.1%
Race and Hispanic Origin		
White alone, percent, April 1, 2020	88.3%	79.0%
Black or African American alone, percent, April 1, 2020	2.5%	9.6%
American Indian and Alaska Native alone, percent, April 1, 2020	0.1%	0.6%
Asian alone, percent, April 1, 2020	1.9%	7.9%
Two or More Races, percent, April 1, 2020	3.5%	2.8%
Hispanic or Latino, percent, April 1, 2020	6.0%	13.5%
White alone, not Hispanic or Latino, percent, April 1, 2020	87.3%	68.8%
Population Characteristics		
Veterans, 2019-2023	1,016	253,731
Foreign born persons, percent, 2019-2023	5.9%	17.7%
Housing		
Housing units, April 1, 2020	8,670	3,045,948
Owner-occupied housing unit rate, 2019-2023	54.6%	62.6%
Median value of owner-occupied housing units, 2019-2023	252,000	525,800
Median selected monthly owner costs -with a mortgage, 2019-2023	1,762	2,659
Median selected monthly owner costs -without a mortgage, 2019-2023	779	1001
Median gross rent, 2019-2023	1,097	1687
Families and Living Arrangements		
Households, 2019-2023	8,206	2,762,000
Persons per household, 2019-2023	2.07	2.45
Living in same house 1 year ago, percent of persons age 1 year+, 2019-2023	86.9%	88.0%
Language other than English spoken at home, percent of persons age 5 years+, 2019-2023	8.4%	24.8%
Education		
High school graduate or higher, percent of persons age 25 years+, 2019-2023	92.0%	91.4%
Bachelor's degree or higher, percent of persons age 25 years+, 2019-2023	37.8%	46.6%
Health		
With a disability, under age 65 years, percent, 2019-2023	16.0%	8.3%
Persons without health insurance, under age 65 years, percent	3.3%	3.0%

	Greenfield	Massachusetts
Economy		
In civilian labor force, total, percent of population age 16 years+, 2019-2023	57.3%	67.1%
In civilian labor force, female, percent of population age 16 years+, 2019-2023	55.9%	63.6%
Total accommodation and food services sales, 2022 ($1,000)	56,457	28,679,963
Total health care and social assistance receipts/revenue, 2022 ($1,000)	305,610	98,329,081
Total manufacturers shipments, 2022 ($1,000)	3,615	1,8712,723
Total retail sales, 2022 ($1,000)	489,005	153,190,723
Total retail sales per capita, 2022	27,662	21938
Transportation		
Mean travel time to work (minutes), workers age 16 years+, 2019-2023	17.8	29.3
Income and Poverty		
Median household income (in 2023 dollars), 2019-2023	55,961	101,341
Per capita income in past 12 months (in 2023 dollars), 2019-2023	33,966	56,284
Persons in poverty, percent	15.6%	10.4%
Businesses		
All employment firms, 2022	395	182,919
Men-owned firms, 2022	335	88,954
Women-owned firms, 2022	60	27,549
Minority-owned firms, 2012	200	89,967
Nonminority-owned firms, 2012	1,413	499,959
Veteran-owned firms, 2012	207	58,339
Nonveteran-owned firms, 2012	1,412	525,667
Geography		
Population per square mile, 2020	829.8	901.2
Land area in square miles, 2020	21.41	7,800.96


Citizens of Greenfield
School Committee
Mayor
City Council
School Superintendent
City Clerk
GCET Enterprise
Water Enterprise
Sewer Enterprise
Finance
• Accounting
• Assessor's Office
• Audits
• Central Services
• Collector
• Procurement
• Treasurer
Planning & Development
• Conservation Commission
• Planning Board
• Zoning Board of Appeals
General Administration
• Council on Aging
• Energy & Sustainability
• Central Maintenance
• Health Department
• Human Resources
• Greenfield Technology Department
• Inspections
• Legal
• Library
• Licensing
• Recreation
• Veterans' Services
Public Safety
• Dispatch
• Emergency Management
• Fire
• Police
• Parking
Mayor's Office
• Communications
• Special Projects
• Community & Economic Development
• Boards and Commissions
Public Works
• Engineering
• Highway & Traffic
• Vehicle Maintenance
• Waste Disposal & Recycling
• Parks & Forestry
• Cemetery

DEPARTMENT CONTACTS[2]

DEPARTMENT	NAME	TITLE	EMAIL*
Accounting/Finance Department	Stephen Nembirkow	Finance Director	Stephen.Nembirkow@
Assessors Department	Randall Austin	Chief Assessor	Randall.Austin@
Building Inspections	Mark Snow	Inspector of Buildings	Mark.Snow@
Central Maintenance	Joe Pugliese	Facilities Manager	Joe.Pugliese@
Clerk's Office	Kathy Scott	City Clerk	Kathy.Scott@
Community & Economic Development	Amy Cahillane	Director	Amy.Cahillane@
Council On Aging	Hope Macary	Director	Hope.Macary@
DPW - Public Works	Marlo Warner	Director	Marlo.Warner@
Energy & Sustainability	Carole Collins	Director	
Fire	Robert Strahan	Fire Chief and Emergency Management Director	Robert.Strahan@
Health	Michael Theroux	Director	Michael.Theroux@
Human Resources	Diana Letourneau	Human Resources Director	Diana.Letourneau@
Information Technology	Fernando Fleury	Director	Fernando.Fleury@
Library	Anna Bognolo	Director	Anna.Bognolo@
Licensing	Lori Krikorian	Licensing Coordinator	Lori.Krikorian@
Planning	Eric Twarog	Director	Eric.Twarog@
Police	Todd Dodge	Police Chief	Todd.Dodge@
Recreation	Christy Moore	Director	Christy.Moore@
School	Karin Patenaude	Superintendent	Karpat1@gpsk12.org
Treasurer/Collector	Mandi Whiton	Treasurer/Collector	Mandi.Whiton@
Veterans' Services	Christopher Demars	District Director	Christopher.Demars@

[2] All email addresses are @greenfield-ma.gov unless otherwise noted

SECTION 2 – BUDGET OVERVIEW ALL FUNDS

THE BUDGET PROCESS

THE BUDGET AND APPROPRIATION PROCESS

The budget document is the instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The legalistic view is that a budget is a plan of financial operation embodying an estimate of proposed expenditures for a given period of time and the proposed means of financing them. In a much more general sense, budgets may be regarded as devised to aid management to operate an organization more effectively. In the general sense, budgets are the financial expression of plans prepared by managers for operating an organization during a time period and for changing its physical facilities and its capital structure.

The budget preparation process for all cities is governed by Massachusetts General Law (MGL) Ch. 44. The General Laws require that the budget be supported by revenues earned during the year plus any savings from prior years. The General Laws also requires public involvement in the process including the requirement for a public hearing on the proposed budget.

The Mayor provides leadership in the budget process by developing budgetary policy and working closely with department heads and the City Council to assure that the process identifies community needs and priorities and develops a farsighted and well-crafted plan. The Mayor initiates the budget process that provides the policy context for identification of priorities and development of initiatives. The Charter dictates the process, including timeline.

The Finance Department prepares budget packages for each department in November. The Mayor holds a meeting, attended by all department heads and finance personnel, with a general overview of the state of the economy and an outline of specific guidelines for the preparation of individual department budgets. In consultation with the Finance Department, each department then prepares an operating budget entering their requests directly into the MUNIS accounting software and a providing a narrative outlining their projected goals for the future. These operating budgets are reviewed by the Finance Department and then prepared for the Mayor's review.

The School Department's budget is prepared by the Superintendent of Schools and the School Business Manager and then approved by the School Committee. The process is dictated by Section 5-2 of the City Charter. At least 111 days before the start of the next fiscal year, the School Committee's budget is submitted to the Mayor.

During the month of March, the Mayor finalizes the budget for submission to the City Council with documentation prepared by the Finance Director. The City Council accepts the budget and submits it to the Ways and Means subcommittee. The City Council subcommittee then holds meetings with the Mayor, Finance Director, City Auditor and department heads to review each departmental budget. The budget must be approved by a majority vote of the City Council within 60 days of receipt of the budget, but no later than June 30th of each year.

WHAT IS A BALANCED BUDGET?

A budget is considered in balance when the revenues are equal to or greater than the expenditures. This is a requirement of all Massachusetts communities.

THE BUDGET FORMAT

The budget summary contains summary totals from all operating segments. The revenue section details revenue sources with expected trends. Each departmental section contains a department mission statement and financial data relating to the entire department, including personnel detail. The enterprise section includes revenue and expenditure trends of the self-sustaining enterprise funds along with departmental goals. The CIP section details all expected capital program outlays in the current fiscal year, as well as a summary of the next following years.

BUDGET AMENDMENTS

BUDGET AMENDMENT INCREASES

Any increase to the budget must be submitted to the City Council by the Mayor for approval. Budget amendments usually occur from transfers from other special revenue funds (usually receipts reserved for appropriation funds), free cash appropriations in general fund, or retained earnings appropriations within the Enterprise Funds. They can also be voted as an additional appropriation to the budget to be offset by property taxes, local revenue, state aid, and reserves prior to the tax rate being set in December of each year.

BUDGET AMENDMENT TRANSFERS

Budget transfers within the school department are submitted to the School Committee for their approval, and are processed by the Finance Department once approved. Budget transfers for city (non-school) budgets, between departments must be submitted to City Council for their approval. Transfers between personnel to ordinary expenses for the same department require the Mayor's approval with a report to the City Council. This is due to the fact that the City Council votes the original budget as follows:

City Budgets – The City Council votes total personnel and total ordinary expense lines separately within each department.
School Budgets - The City Council votes the TOTAL for the school budget, not separate departments and/or organizational units as they for the City Budget.

Interdepartmental Transfers – The City Council can vote at any time of the year, but require a 2/3rds vote prior to May 1st and a majority vote from May 1 through July 15 of any given year.

The City of Greenfield adopted the Department of Revenue of Local Services Bulletin no. 06-209 from May 2006 Section C2. This section refers to the alternative year end procedure which allows budget transfer starting May 1 and ending July 15, upon recommendation of the Mayor, of any departmental appropriation to another department appropriation, not to exceed three percent or 5,000, whichever is greater, of the department's annual budget. The Municipal Modernization Act (MMA) revised this bulletin to lift this cap effective November 7, 2016. The Finance Department will provide the City Council Ways and Means Committee with a list of these budget transfers in addition to the regular transfers.

PROPERTY TAX "101" – A TAXPAYERS GUIDE

Introduction

This information about real estate taxation is designed to explain the process leading to a tax bill and attempts to dispel many of the common misconceptions associated with this often-misunderstood subject. Slightly over half the money needed to fund the City's government must be raised through property taxation. The remainder of the revenue comes from other sources, such as state aid and local receipts.

Massachusetts' municipal law permits two types of local property taxation – real estate and personal property. Since it affects the greatest number of residents, most public attention is focused on the real estate tax.

How is Property Value Determined?

The average residential dwelling in Greenfield gets its new assessment each year from the Assessing Department's analysis of the property sales market. You could correctly say that the amount your "new neighbors" paid your "old neighbors" for the houses in your area provided the Assessors with the basis for your new assessment. The Assessors program the mass appraisal system with relevant sales information and it generates new values for similar property that did not sell.

It is important to understand that your fiscal year assessment is based on sales information that took place more than a year before the new assessment appears on your bill. For instance, the FY20 assessments are meant to reflect the value of your property on January 1st, 2019 and were derived from sales information obtained in calendar year 2018. They do not reflect the property's current value. Unlike many "appraisals" that are meant to reflect current value, "assessments are retrospective and look back in time to 'arms length sales'" that have already taken place.

Assessed Value & Tax Rate

Every year the Assessing Department adjusts all of the City's taxable property according to a procedure outlined in Massachusetts General Law. The new "assessed value" is designed to reflect the property's "full and fair cash value" on the first day of January prior to the December bill on which it first appears. It is important to note that your assessed value is a year old when it appears on your bill, and is not intended to be a reflection of the property's current value. The assessors then "add up" the total assessed value of all of the City's taxable property.

The City's Finance Department provides the assessors with exactly how much revenue must be raised through property taxation. It is this revenue figure, divided into the total assessed value of the City's taxable property that determines the basic "equalized" tax rate per $1,000 of assessed value. Some communities, including Greenfield, use this rate to tax all classes of property.

Every five years, subject to the dictates of the Commissioner of Revenue, the City is required to undergo a "recertification" procedure. This is commonly known as a "revaluation year." In past years, it was at this time that property owners usually saw the greatest change in their property assessments. With the use of computerized mass appraisal systems, most communities, including Greenfield, now adjust their property assessments on a yearly basis. These assessments closely follow the fluctuations in the marketplace and reflect property values on the 1st of January prior to the bill on which the new assessed value first appears.

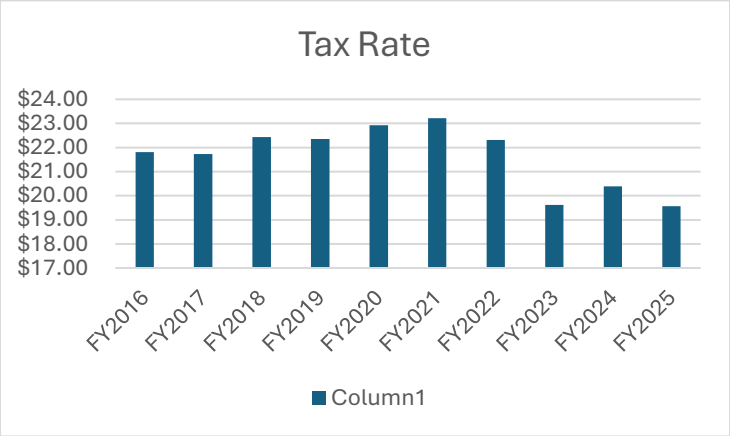


What Makes a Tax Bill Go Up or Down?

Many factors can affect the total amount of your property tax bill and often many influences are at work at the same time. Historically, the yearly cost of funding a City increases each year, much in the same way the cost to maintain a household increases each year. If nothing else changed, this increase would more than likely cause your tax bill to go up.

These factors could contribute to an increase in your individual tax bill:

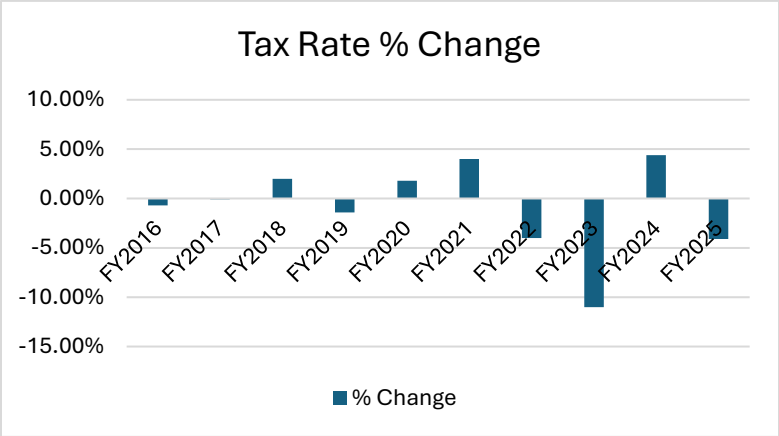
- Improvement to your property in the form of an addition, finished basement or attic or other alterations that would increase the property's market value
- A disproportionate increase in the market value of your particular section of the City when compared to another section
- The discovery by the assessors of incorrect property information, such as an additional apartment unit, bathroom, or finished basement, which was not recorded on your previous assessment
- In the case of income producing property, the increase of income vs. the cost of doing business
- Loss of taxable property to tax exempt status, thereby diminishing the tax base of the City
- An expansion of the tax base, such as new buildings on vacant land.



These factors could contribute to a decrease in your individual tax bill:

- An expansion of the tax base in the City, such as new buildings on vacant land
- A disproportionate decrease in the market value of your particular section of the City when compared to another section
- The reduction in the value of your property as a result of an alteration made of the structure
- The deterioration of your property as a result of neglect, disaster, or accident

- In the case of income producing property, either loss of income or a change in the income expense ratio
- Reduction of a form of revenue consuming municipal service(s)
- Other forms of budget reduction



As you can see from above, there are many dynamics to each tax bill. Any single factor, but usually a combination of factors, will influence the amount of your bill. Although an "average" tax bill can be statistically produced, very few bills would actually reflect the statistical average.

What about Proposition 2 ½?
Simply stated, Proposition 2 ½ says that a community cannot collect any more than 2.5% more than the maximum amount it was legally allowed to collect through property taxation in the previous year. This refers to the "total" amount that the City collects from the community and not the amount it collects from an individual taxpayer.

What is Growth and Why is it Important?
"Growth," when referred to by municipal officials, means property eligible for taxation this year that was not there last year. The reason why so much importance is attributed to the "growth figures" is that the infusion of this new revenue assists in defraying the impact of budget increases on the tax bill.

Large capital building projects normally contribute to the bulk of the growth figures, but the simple addition of a deck to the back of a house is also part of the calculation. The cumulative effect of growth on the City's economy can often reduce a tax bill by a couple of percent over what it would have been had this "growth" not occurred.

Summary

Although a community's tax rate or rates are often a measure of comparison by one city to another, your actual tax bill consists of not one, but two parts – the tax rate and the property's value assessment. The better comparison would be to compare a similar home, in a like neighborhood and the "bottom line" of an actual tax bill.

Remember, the city's budget and what part of those funds come from property taxation determine the amount property owners are asked to contribute in the form of their tax bills. The property assessment and tax rate are the mathematical way in which that sum is realized.

In 2018, Greenfield contracted with Regional Resource Group, a full assessor service entity, to provide all relevant and required representation and guidance. The City maintains a computerized mass appraisal system and periodically reviews, through various processes, all its taxable property. The resulting citywide adjustments made to the property database assure taxpayers the most equitable distribution of the tax burden Greenfield tax assessors can provide.

Internet access to this information offers Greenfield's citizens a clear look at the statistical component of their property assessment and a way to track any discrepancies that might warrant correction now and into the future.

Tax Rate Recapitalizations (RECAP) Sheet

General Fund - Budget RECAP	FY24	FY25	FY26 Department	FY26 Mayor
Appropriations:				
Operating Budget	60,205,234	63,445,348	69,544,824	66,502,975
Prop 2 ½ Exempt Debt Service	1,422,350	1,421,350	1,422,125	1,422,125
Total Operating Budget	**61,627,584**	**64,866,698**	**70,966,949**	**67,925,100**
Special Orders	-	-		-
Special Council Votes	-	-		-
Total Appropriations To Be Raised	**61,627,584**	**64,866,698**	**70,966,949**	**67,925,100**
Other Amounts To Be Raised:				
Current Year Overlay	459,350	450,000	400,000	400,000
Overlay Deficit (Prior Years)	-	-		-
Snow & Ice Deficit	-	-		-
Enterprise Deficit	-	-		-
State Assessments	281,876	335,515	340,855	340,855
State Qualified Debt	1,764,894	1,727,494	1,731,931	1,731,931
School Choice Sending Tuition	2,717,240	2,586,050	2,353,314	2,353,314
Charter School Sending Tuition	1,956,565	2,182,315	2,219,023	2,219,023
Total Other Amounts To Be Raised	**7,179,925**	**7,281,374**	**7,085,123**	**7,085,123**
Total Amount To Be Raised	**68,807,509**	**72,148,072**	**78,052,072**	**75,010,223**
Estimated Revenues:				
Cherry Sheet Receipts	20,776,791	21,266,723	21,427,635	21,427,635
Mass School Building Authority	-	-		-
Sewer Enterprise Indirect Costs	571,963	605,523	708,465	708,465
Water Enterprise Indirect Costs	405,663	486,685	662,980	662,980
GCET Enterprise Fringe	-	143,543	165,000	165,000
Local Estimated Receipts	3,959,100	4,355,010	4,615,000	4,615,000
Pay As You Throw Fees	700,000	700,000	700,000	700,000
Parking Meter Receipts	250,000	350,000	350,000	350,000
Total Estimated Revenues (Receipts)	**26,663,517**	**27,907,484**	**28,629,080**	**28,629,080**
Other Available Funds:				
OPEB Stabilization	100,000	200,000	100,000	100,000
Stabilization Fund	-	421,243	200,000	200,000
Free Cash	50,000	200,000	100,000	100,000
Total Other Available Funds	**150,000**	**821,243**	**400,000**	**400,000**
TOTAL REVENUES & AVAILABLE FUNDS	**26,813,517**	**28,728,727**	**29,029,080**	**29,029,080**
Total Amount to be Raised (Tax Levy)	**41,993,992**	**43,419,345**	**49,022,992**	**45,981,143**

Tax Rate Calculation

The tax rate is calculated based on what will be taxed to property owners (levy) and the valuation of the property in the city. Greenfield's valuation has increased about 2% annually. We estimated FY25 valuation based on this average.

Calculation:

(Tax Levy / Valuation) x 1,000 = Tax Rate

(42,241,507 / 2,159,586,356) x 1,000 = 19.56

	FY24	FY25	FY26 Department	FY26 Mayor
Total Tax Levy	41,993,992	43,419,345	49,022,992	45,981,143
Total City Valuation	2,059,538,619	2,100,729,391	2,159,586,356	2,159,586,356
Tax Rate	**21.69**	**19.56**	**22.70**	**21.20**

Levy Limit Calculation

The Levy Limit calculation takes the prior year Levy Limit and adds 2 ½ % plus any New Growth. We have estimated the New Growth at $336,402 for FY25. Then any Excluded Debt is added to the Levy Limit to calculate the Maximum Allowable Levy Limit. A municipality may not have a Tax Levy greater than this limit. (Greenfield's current Excluded Debt is for the High School. The last payment for the Middle School was fiscal year 2019.)

The last row reflects the difference between the Maximum Allowable Levy Limit and the actual proposed Tax Levy.

	FY24	FY25	FY26 Department	FY26 Mayor
Levy Limit Calculation:				
Levy Allowed For Prior Fiscal Year	39,245,059	40,645,457	43,725,546	43,725,546
2 ½% Property Tax Increase	983,950	1,016,136	1,093,139	1,093,139
New Growth	416,448	336,402	425,000	425,000
Levy Limit	40,645,457	41,997,995	45,243,685	45,243,685
Debt Excludable From Prop 2 ½	1,422,350	1,421,350	1,420,350	1,420,350
Maximum Allowable Levy Limit	**42,067,807**	**43,419,345**	**46,664,035**	**46,664,035**

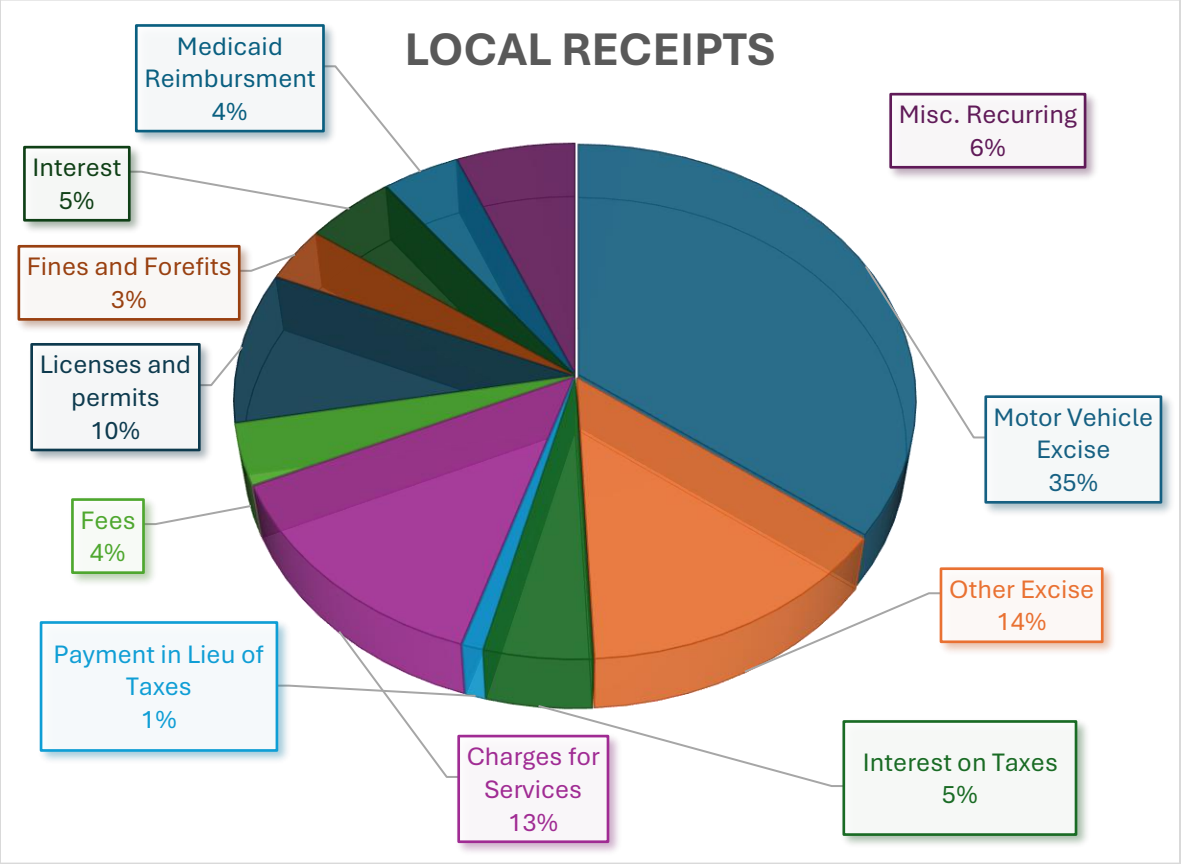
Levy Capacity (under/(over) levy limit)	73815	(2,136,879)	682,892	682,892

Revenue Overview

For a municipality, the budget process begins with estimating revenues and continues throughout the year with monitoring the revenues monthly. The revenue assumptions and projections give the Mayor choices in allocating resources. Estimating revenues is a balance of trying to reduce the impact of the cost of government on taxpayers, providing a stable portfolio of reserves, and equating the cost of services to the revenues received.

Revenues are updated monthly throughout the year and analyzed closely for fluctuations. This allows the City to react in a timely manner in the event of any shortfalls and in time to maintain fiscal stability.

Many of the revenue sources have formulas and rates that cannot be changed by the City. Property tax formulas, excise tax and certain fines are set by the State. The City does have the ability to set user fees, as well as permit and license fees.

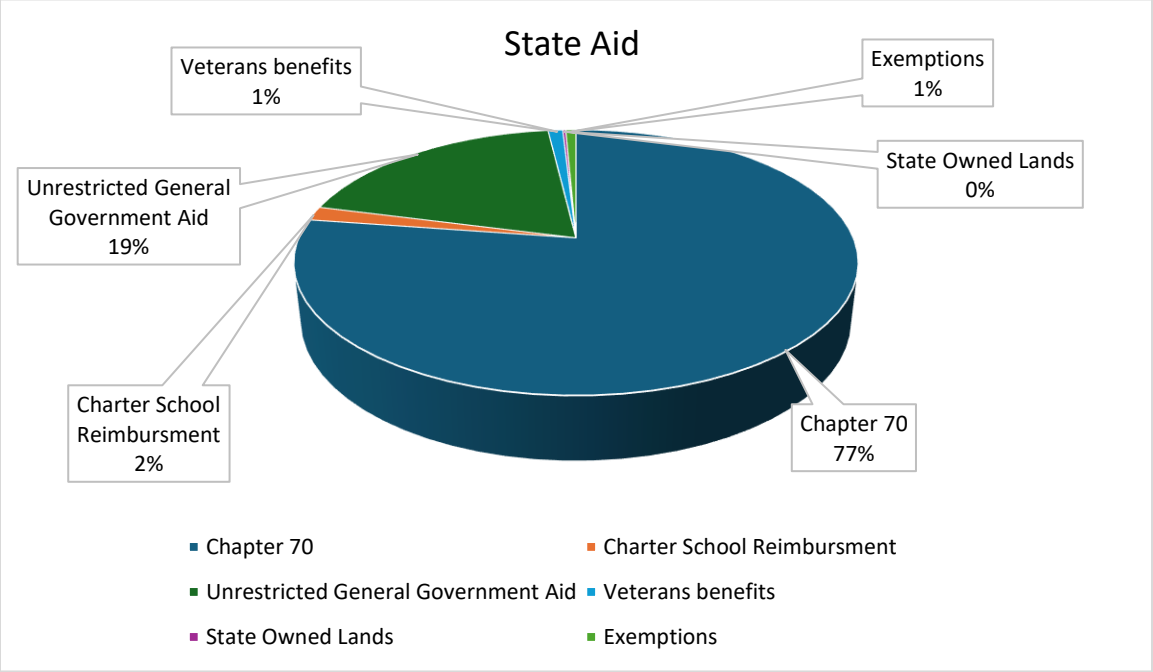


In addition to local receipts, the city receives state aid, also known as the "Cherry Sheet." State aid is factored into total revenue as outlined in the following section.

REVENUE SUMMARY

Real and Personal Property	FY22	FY23	FY24	FY25E	FY26B
Total Real and Personal Property	**38,231,060**	**37,486,293**	**41,993,992**	**43,419,345**	**46,664,035**
Local Receipts					
Motor Vehicle Excise	1,792,534	1,757,351	1,620,000	1,720,000	1,850,000
Other Excise	665,046	739,670	650,000	700,000	725,000
Interest on Taxes	303,754	234,325	220,000	230,000	250,000
Payment in Lieu of Taxes	53,644	43,628	43,000	43,000	50,000
Charges for Services	708,421	722,906	450,000	700,000	700,000
Fees	238,751	201,524	169,300	194,300	201,000
Rentals	20,000	5,000	5,000	5,000	
Marijuana Revenue	291,549	274,700	-	-	
Licenses and Permits	464,520	561,638	459,000	500,000	500,000
Fines & Forfeits	180,433	185,428	158,800	185,000	200,000
Interest Income	28,184	425,689	100,000	233,710	250,000
Medicaid Reimbursement	206,844	242,938	210,000	220,000	210,000
Miscellaneous Recurring	385,307	331,850	324,000	324,000	324,000
Miscellaneous Non-Recurring	266,358	212,547	-	-	
Total Local Receipts	**5,605,343**	**5,939,194**	**4,659,100**	**5,055,010**	**5,265,000**
Total Local Receipts/Tax Levy	**43,836,404**	**43,425,488**	**46,659,100**	**48,474,355**	**51,929,035**
State Aid (Cherry Sheet)					
Chapter 70	13,958,091	15,704,567	16,203,247	16,480,808	16,621,614
Charter School Reimbursement	211,021	550,848	482,110	553,671	379,506
Unrestricted General Gov't Aid	3,489,235	3,677,654	3,795,339	3,909,199	3,995,201
Veterans Benefits	205,422	166,501	171,685	196,754	211,647
State Owned Land	30,288	41,862	48,419	48,651	49,581
Exemptions - Vets, Blind, Surviving Spouses & Elderly	112,979	100,100	75,991	77,640	170,086
Total State Aid	**18,007,036**	**20,241,532**	**20,776,791**	**21,266,723**	**21,786,315**
Offsets					
School Choice Receiving Tuition	412,715	415,816	415,816	298,842	292,820
School Lunch Offset Receipts	-	-	-	-	
Library Offset Receipts	44,730	48,593	48,593	56,127	65,860
Total Offsets	**457,445**	**464,409**	**464,409**	**354,969**	**358,680**
School Building Authority Reimbursements					
MSBA	-	-	-	-	
Intergovernmental Fund Transfers					
Indirect -Water Enterprise Funds	446,994	430,552	405,663	486,685	662,980

Indirect - Sewer Enterprise Funds	433,793	442,792	571,963	605,523	708,465
Indirect - GCET	-	-	-	143,543	165,000
Total Indirects	**880,787**	**873,344**	**977,626**	**1,235,751**	**1,536,445**
Receipts Reserved					
Parking Meters and Permits	200,000	250,000	250,000	350,000	350,000
OPEB Stabilization	230,825	475,000	100,000	200,000	100,000
Pension Stabilization	-	-	-	421,243	200,000
Free Cash	-	-	-	-	100,000
Grand Total GF Receipts	**63,219,597**	**65,511,348**	**68,807,509**	**72,148,072**	**75,610,475**



General Fund Revenue Detail & Graphs

Municipalities recognize four (4) primary sources of revenue: Property Taxes, State Aid, Local Receipts, and Other Funds. Of the four, property taxes represent by far the largest percent of revenues which forces the government to constantly work to maintain a balance between the cost of superior services and the impact on the taxpayer. When estimating revenues we follow the best practices guidelines of the DOR:

"For forecasting revenues, a moderately conservative approach should be used. Upon review of historical information, conservative assumptions should be made about dollar or percentage adjustments to the current year's revenues in order to arrive at projections for the forecast year. With this approach, if projected revenues increase (e.g., Governor's budget, new growth, user fees, and free cash), then a corresponding expenditure increase may be made to the recommended operating or capital budget. Alternatively, the potential revenue gain could be diverted to reserves, or left unexpended and allowed to close at year-end to free cash."

In addition, the DOR recommends that "under sound financial policies, conservative revenue projections and departmental appropriations would be orchestrated to produce excess income and departmental turn backs."

Additionally, the DOR takes measures to prevent municipalities from manipulating their local estimated receipts in order to balance a budget. Annually the department sends out a bulletin outlining issues in the upcoming budget process. In that bulletin, invariably there is a paragraph on revenue budgeting that starts with the phrase:

> "The Bureau will continue to require that any [fiscal year] estimated receipt above its [previous fiscal year] actual amount (except for rounding) be supported by reasonable documentation. Unreasonable estimates may be rejected by the Bureau for tax rate setting purposes."

I. REAL AND PERSONAL PROPERTY TAX

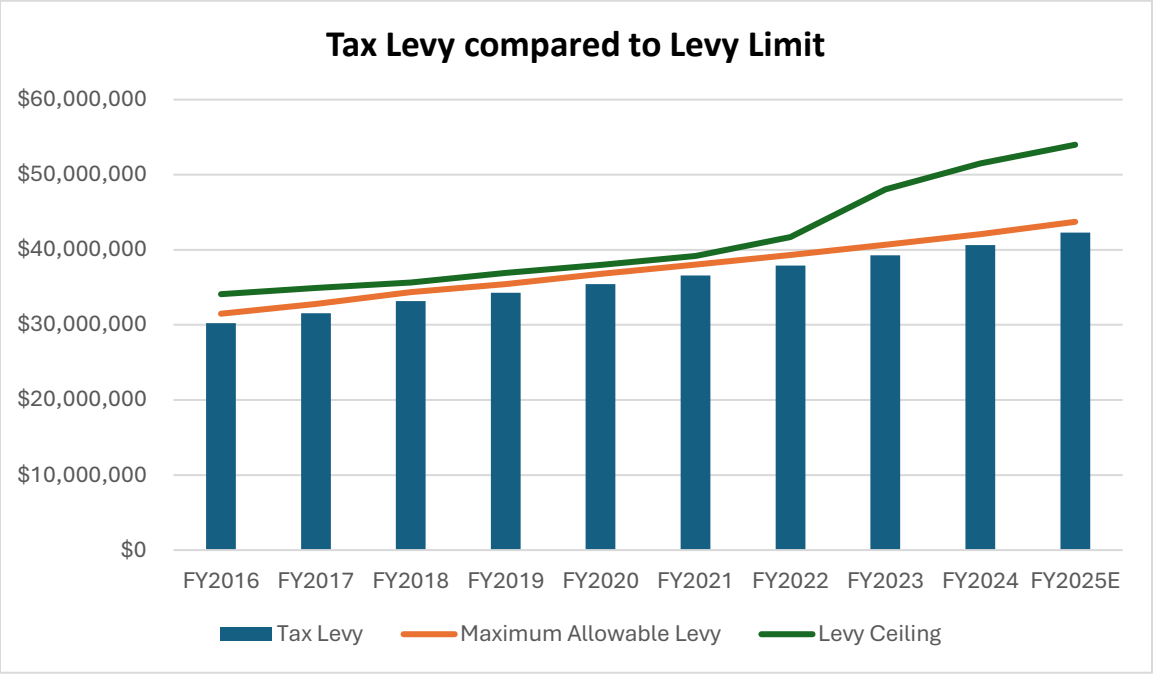
The primary source of revenue in the Commonwealth is real and personal property taxes. Real property includes land, buildings, and improvements erected or affixed to the land. Personal property includes movable items not permanently affixed to or part of the real property. The Board of Assessors determines the value of taxable land which is revalued at fair market value every five (5) years with annual updates.

Factors influencing the tax levy and thus the amount of revenue generated by taxes:

- **The Proposition 2 ½ Increase**- Each year a community's levy limit can be increased by 2.5% over the previous year's levy limit. The City has chosen not to utilize this tool in three of the past five years to mitigate increases in property taxes.

- **New Growth**- This is value added to the levy by new construction, renovations and increases in the property tax base during a calendar year. The tax revenue realized by the new growth is then incorporated into the following year's levy limit.

Debt Exclusions- Debt exclusions allow for an increase in the levy limit for the life of a project or its debt service with the approval of the registered voters in the municipality. In 2012, the voters authorized the exclusion of the cost of the new Greenfield High School. That debt service will be excluded from the Prop 2 ½% limit for twenty-five years until FY2039.



The property **Tax Levy** is the revenue a community raises through real and personal property taxes each fiscal year when it sets its tax rate.

The Maximum Allowable Levy The law established three types of annual levy limits: a levy limit, a levy ceiling and a maximum allowable levy. The levy limit is incremental and allows a permanent but controlled annual increase to the tax levy. The levy ceiling caps the levy limit for that fiscal year at 2.5 percent of the current fiscal year. The levy limit may be increased or decreased by locally adopted referenda, but may not exceed the levy ceiling. The levy ceiling may be increased temporarily by certain locally adopted exclusions. The maximum allowable levy is the maximum amount of property tax a community may raise in a fiscal year.

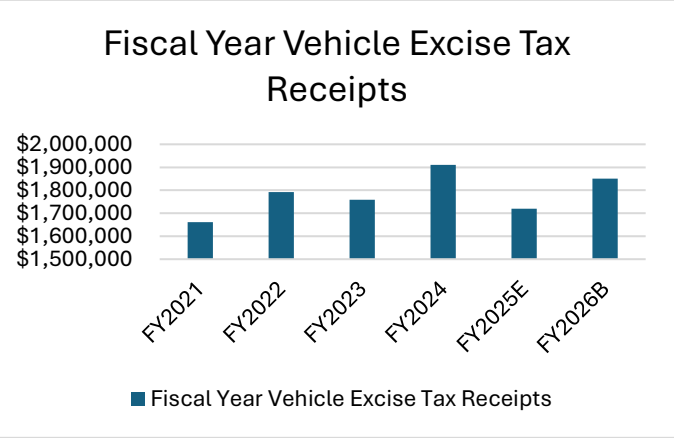
The Tax Levy and Excess Levy Capacity The levy cannot exceed the maximum allowable levy as calculated above. The dollar difference, or "excess levy capacity," is the amount by which the community may have legally levied, but chose not to do so.

II. LOCAL RECEIPTS

Local receipts are revenues locally generated other than real and personal property taxes. They include excise taxes, payment in lieu of taxes (PILOT), fines and forfeits, licenses and permits, investment income as well as miscellaneous recurring and non-recurring revenues and parking fees. These are the revenues for which the City specifically tries to take a conservative approach.

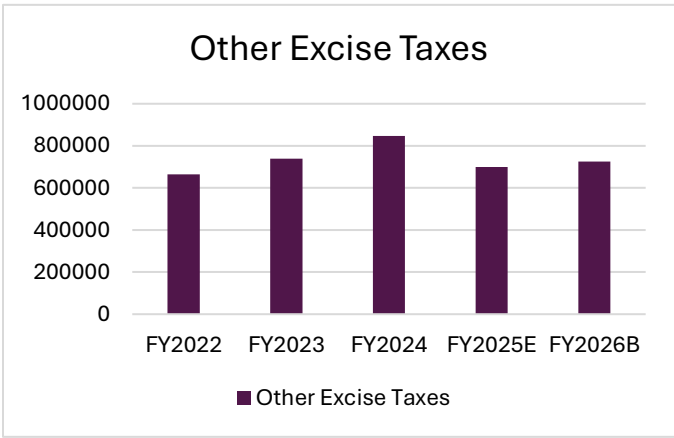
Motor Vehicle Excise

Motor vehicle excise represents about 30% of the locally generated revenues outside of property taxes. This tax is assessed annually to owners of motor vehicles registered in Greenfield. The rate is set at $25 per $1,000 of vehicle value. Greenfield sends out approximately 18,000 vehicle excise bills annually.



Other Excise

MGL Chapter 64G authorizes municipalities to collect taxes on Hotel/Motel accommodations and meals. These options took effect in 2009 and 2010 respectively. The taxes are collected by the local establishments and submitted to the State which returns them to the municipality quarterly.

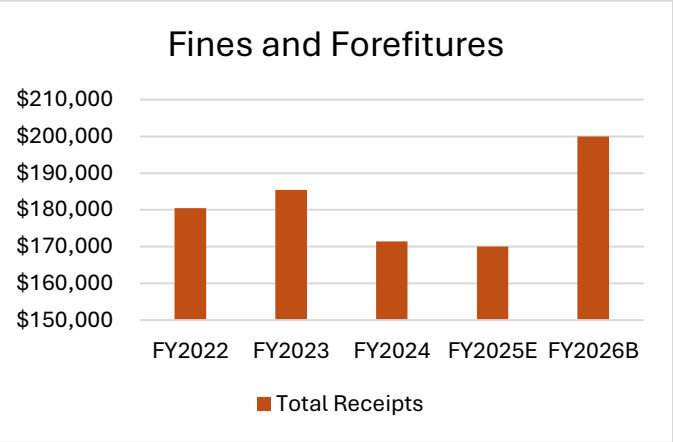


Payment in Lieu of Taxes (PILOT)

Some properties within the municipality are exempt from property taxes by the nature of their business. These include housing authorities, hospitals, churches, private schools, and other service organizations. In the past, agreements were negotiated with these organizations that provided some voluntary payment to offset some of the cost of the services rendered to them by the municipality. Potential payments from a PILOT program have decreased due to nonprofits refusing to participate in such a program.

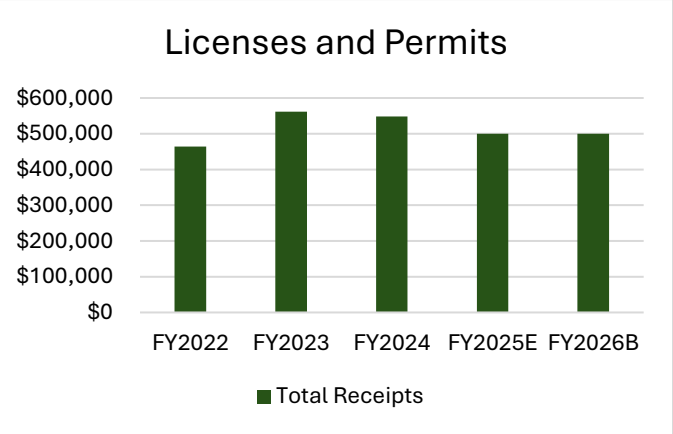
Fines and Forfeits

This includes the Assessor I/E penalty for non-reporting, parking tickets, and fines for moving violations.



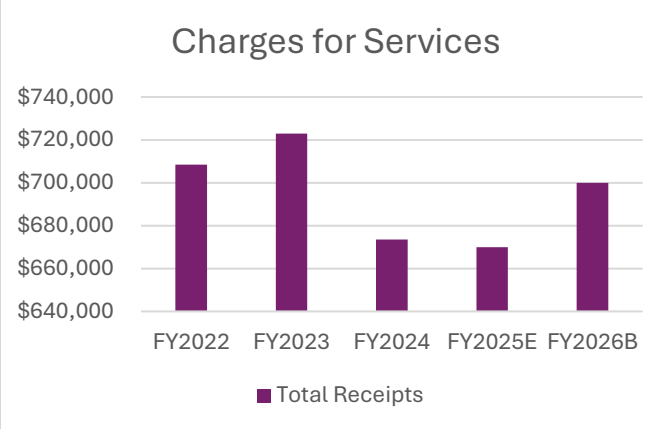
Licenses and Permits

These revenues are allowable for municipalities to use to offset the cost of certain services provided to the community. Departments and boards are authorized under MGL Chapter 40 §22F to set reasonable fees for licenses, permits or certificates.



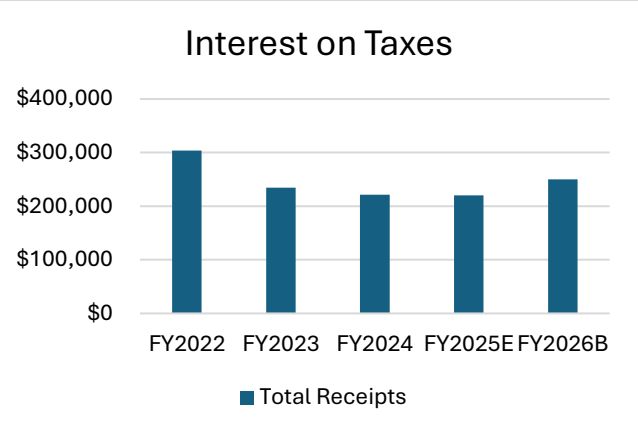
Charges for Services

This revenue is generated from the sale of Pay-as-You-Throw stickers and bag sales. The city sells the bags and stickers at city hall as well as many other locations throughout Greenfield (that list can be found on the City's website).



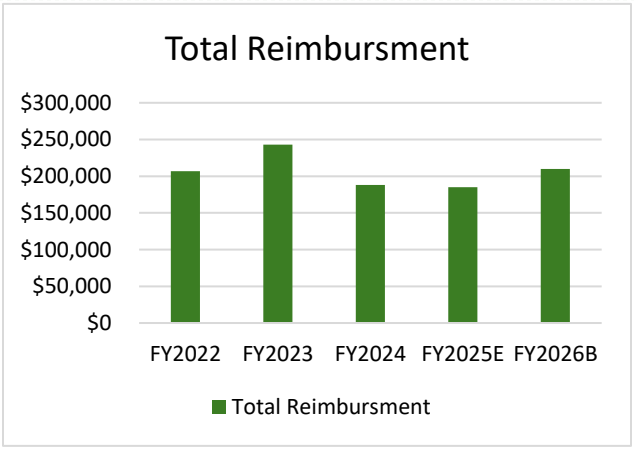
Interest on Taxes

This represents the interest collected on delinquent tax bills. Motor vehicle excise interest is calculated at 12% and interest for all other bills is 14% per diem from the due date of the bill.



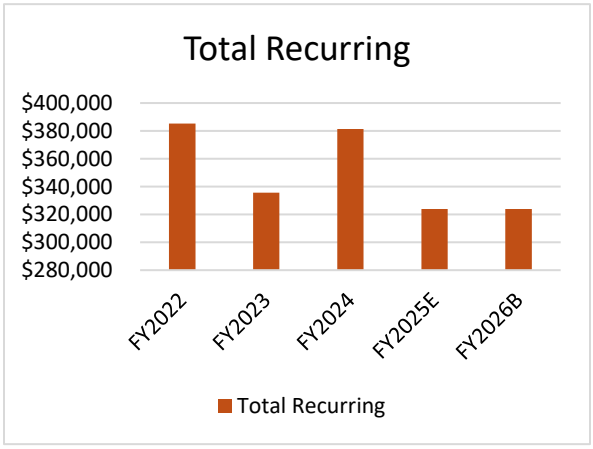
Medicaid

In accordance with the laws and regulations governing the Medicaid program, school systems are mandated through the Individuals with Disabilities Act (IDEA) to provide health related services to the special education population. The School can file claims for partial federal reimbursement for health services and some administrative support. If the Medicaid program does not change dramatically at the federal level, we anticipate level reimbursement.



Miscellaneous Recurring Revenue

Receipts that can be counted on at some level every year. They include Sale of Publications, Veterans' Regional Services Assessment, as well as the close-out of revolving funds (See Revolving Funds Section).



III. INTERGOVERNMENTAL REVENUE – CHERRY SHEET

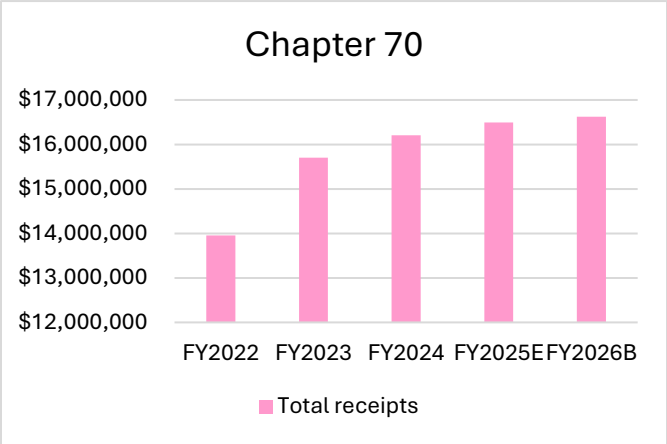
State Aid to municipalities is sent out annually via the "Cherry Sheet" so named because it used to be sent out on pink paper. The Cherry Sheet has two (2) parts, revenues and assessments. Cherry Sheet receipts are detailed below. Cherry Sheet revenue is the primary intergovernmental revenue received by the City. Over the past 5 years it has represented approximately 27%-32% of all revenues. The revenues on the Cherry Sheet are direct school aid through Ch. 70, general local aid through Unrestricted General Government Aid, and specific reimbursements and distributions such as veteran's benefits, exemptions for the elderly, state owned land, aid to public libraries, and several school related items.

CHERRY STREET SUMMARY

	FY25 Cherry Sheet Estimate	FY26 Cherry Sheet Estimate
Education:		
Chapter 70	16,203,247	16,621,614
School Transportation	0	0
Charter Tuition Reimbursement	482,110	379,506
Offset Receipts:		
School Choice Receiving Tuition	306,694	292,820
Sub-total:	16,992,051	17,293,940
General Government:		
Unrestricted General Government Aid	3,795,339	3,995,201
Veterans Benefits	171,685	211,647
State Owned Land	48,419	49,581
Exempt: VBS and Elderly	75,991	170,086
Offset Receipts:		
Public Libraries	56,344	65,860
Sub-Total:	4,147,778	4,492,375
Total Estimated Receipts:	**21,139,829**	**21,786,315**

SCHOOL AID CHAPTER 70

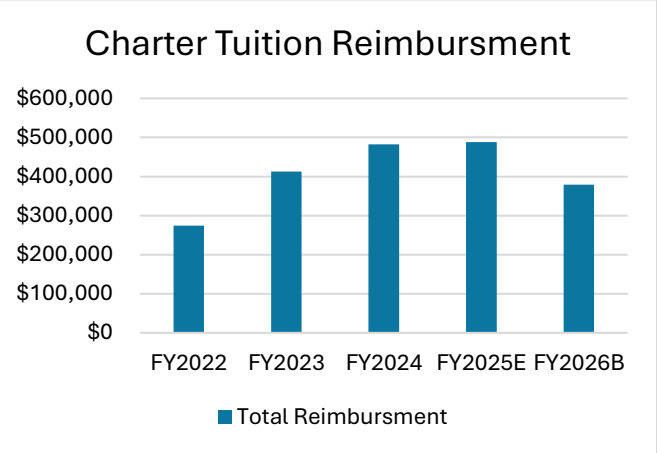
Ch. 70 aid is figured through a complex formula that takes into account multiple factors including statewide average cost per pupil, local district pupil counts weighted to allow for special education costs, and the municipality's fiscal "ability to pay."



LOCAL AID

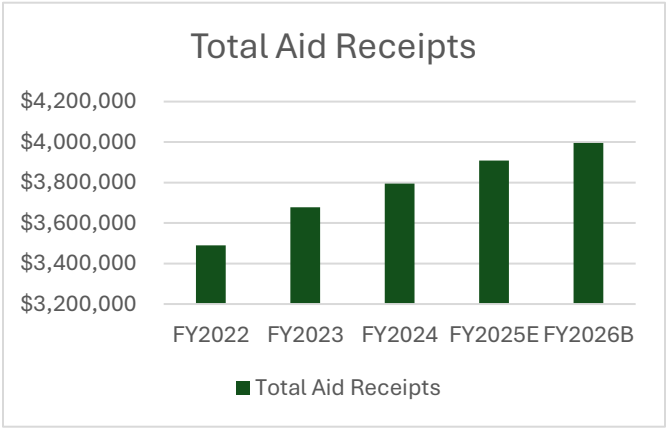
Charter Tuition Reimbursement

The State reimburses regional school districts and municipalities for a portion of the tuition they pay to Commonwealth charter schools. The reimbursement has three (3) levels: 100% of the tuition increase in the first year, 60% of the tuition increase in the second year, and 40% of the increase in the third year. The reimbursement is subject to appropriation in the final state budget.



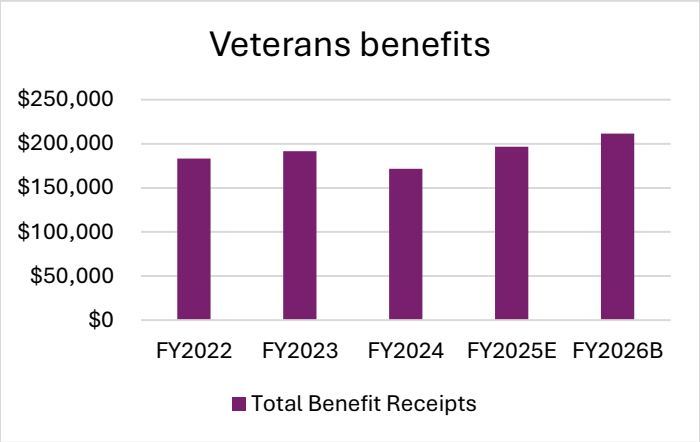
Unrestricted General Government Aid (UGGA)

In FY2010, the Commonwealth eliminated several revenue lines on the Cherry Sheet including Lottery Aid and Additional Assistance and replaced them with one line titled Unrestricted General Government Aid. Over the past five (5) years, UGGA has increased from 2%-4% annually.



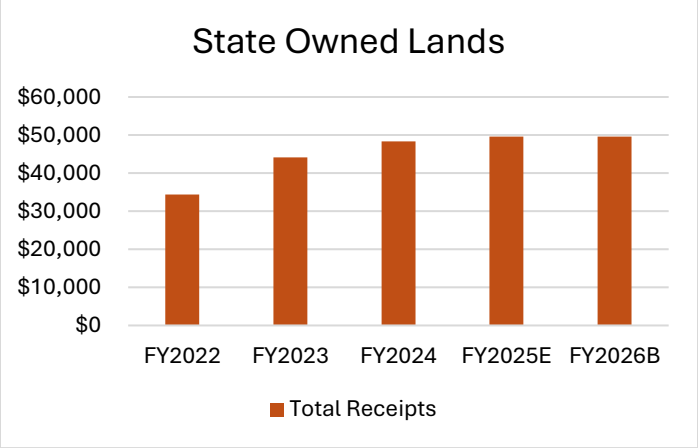
Veterans' Benefits

MGL Chapter 115 provides for 75% reimbursement on total expenditures made for veterans' for financial, medical and burial benefits.



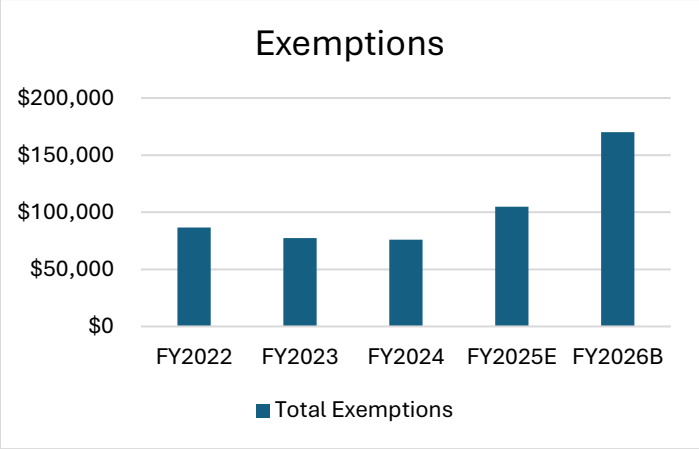
State Owned Land

MGL Chapter 58 authorizes the reimbursement to communities for forgoing tax revenues for tax exempt state-owned land. Payment is for land only, not for buildings or any other improvements erected on or affixed to the land.



State Owned Land

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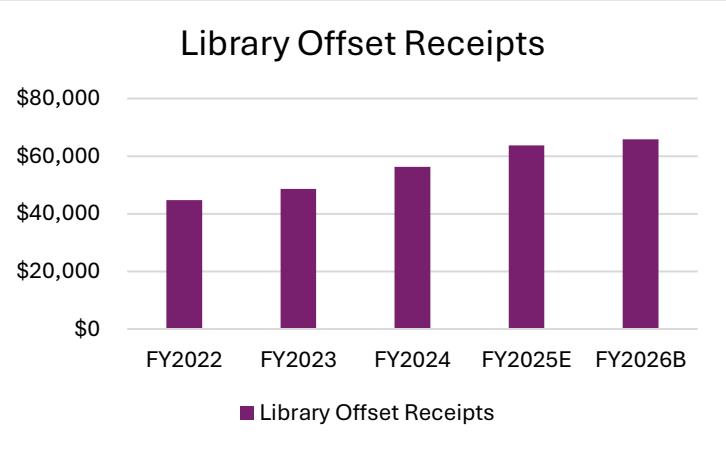


OFFSETS

There are some funds that the State pays through the Cherry Sheet but they are not included in the general local aid as they are authorized for specific departments. These are State Aid to Public Libraries and School Choice Receiving Tuition.

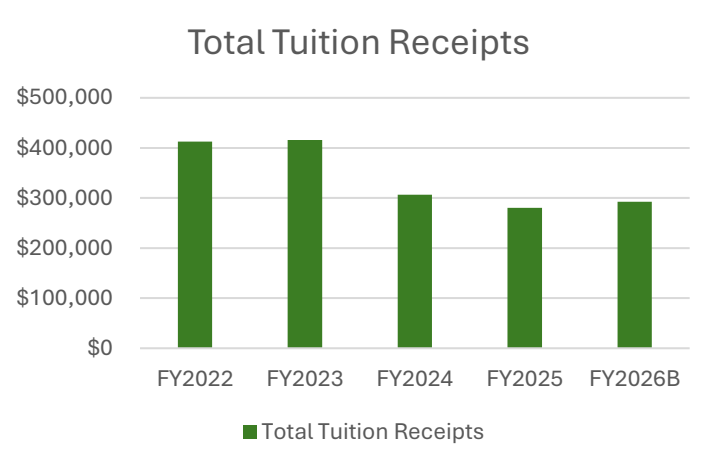
Library Offsets

Based on certain requirements that must be met by libraries, the Board of Library Commissioners issues an annual award to assist them in maintaining minimum library services and resources and to improve services.



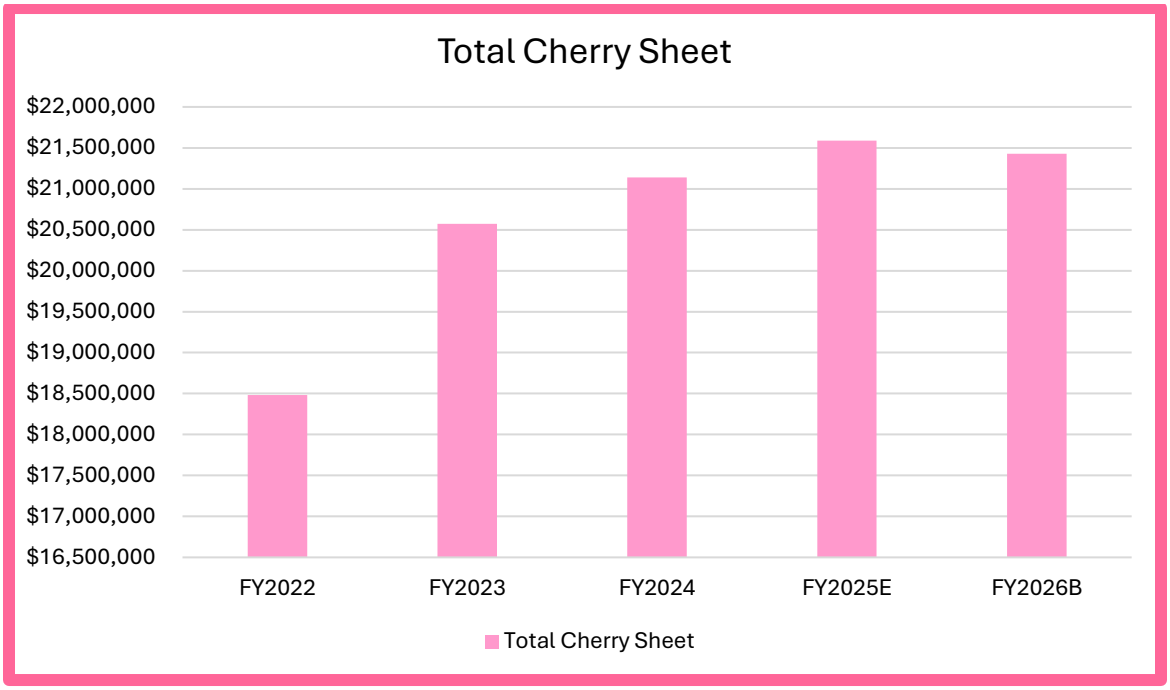
School Choice Receiving Tuition

School districts are reimbursed for the cost of educating students choosing to come into the district. Rates are capped at $5,000 per student except for special education students, whose full cost is paid by the sending district. The reimbursement is based on October enrollment numbers and is balanced out at the end of the year.



TOTAL CHERRY SHEET REVENUE

The offset accounts are deducted from the total Cherry Sheet Revenues to produce the net Cherry Sheet revenue figure that is on the budget recap.



IV. SCHOOL BUILDING AUTHORITY (MSBA) REIMBURSMENTS

Over the past thirty years, the City has received more than $70,000,000 in reimbursements through the Massachusetts School Building Authority for renovations to school buildings. In the mid-nineties, all five (5) elementary schools were renovated, followed by the Middle School in the late nineties. At that time, the MSBA reimbursed municipalities at the end of the project paying out the reimbursement over many years.

The process for reimbursement for projects approved by the MSBA after 2004 changed to a "pay-as-you-go" process whereby reimbursements are filed for and sent monthly to cut down on interest charges for the MSBA and municipalities.

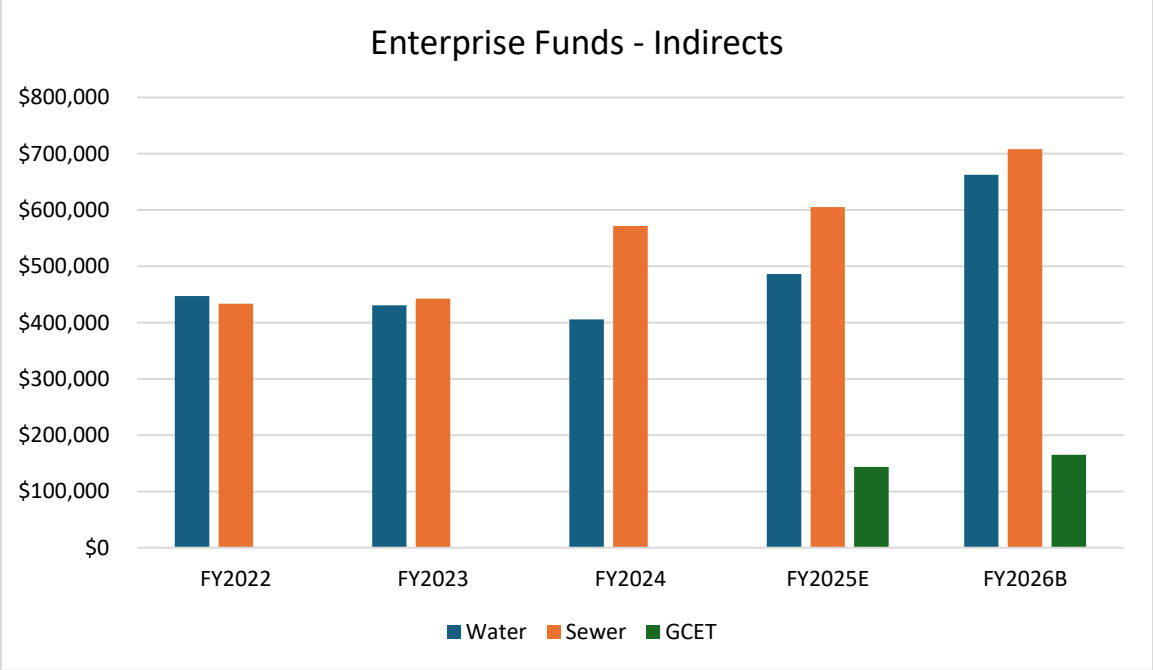
The following schools have participated in projects under this reimbursement process:

Year/School	Project	Total Cost	City's Investment
2011: Four Corners	Roof, windows, boiler	$1,617,964	$353,608
2012: Greenfield High School	New school	$64,517,742	$22,755,000
2015: Green River	Roof and windows	$1,606,714	$361,993
2016: Federal Street	Roof, windows, boiler	$3,932,175	$1,384,327
TOTAL CAPITAL INVESTMENT		**$71,674,595**	**$24,854,928**

V. INTERGOVERNMENTAL & INTERFUND TRANSFERS

The Enterprise Funds provide reimbursements for direct and indirect costs associated with a variety of City services, provided by Finance, Treasury, Human Resources, and other City Departments. Additionally, enterprise funds provide reimbursements to the general fund for all employee benefits (including fringe benefits) of those employees who work for the fund, as well as costs for the fund's accounting and billing system. Finally, a portion of the City's assessments for property/liability insurance and worker's compensation are also captured in the indirect costs of the enterprise funds.

In fiscal year 2014, the Department of Revenue reviewed the indirect costs calculation of the City and made recommendations that have now been adopted to more accurately reflect the true costs of the enterprise funds. For more on Enterprise Funds, see section 5.



VI. OTHER FINANCIAL SOURCES

Receipts Reserved for Appropriation

The City of Greenfield has a Parking Receipts Reserved for Appropriation Fund, where the revenue earned from parking meters and permits is credited to this fund. As part of the budget process, this money is appropriated to the General Fund to cover costs of the parking department. In case of unforeseen circumstances during the year, additional monies can be appropriated.

Other Receipts Reserved – Not Budgeted

The City has 3 other receipts reserved accounts – Sale of City Owned Land, Insurance Reimbursements and State Elections. The Sale of City Owned Land may be used for any purpose or purposes for which the City is authorized to incur debt for a period of five years or more or be applied to the payment of indebtedness incurred under clause (3) of section seven, except that the proceeds of a sale in excess of five hundred dollars of any park land by a city, town, or district shall be used only by said city, town, or district for acquisition of land for park purposes or for capital improvements to park land. Insurance Reimbursements are to offset the cost of repairing or replacing buildings, vehicles or equipment. State Elections is to offset the cost of extended polling hours required by state elections.

Other Sources of Revenue

The City of Greenfield has in the past used Free Cash and Stabilization to balance the budget.

FY26 Operating Budget Summary

LEGISLATIVE							
	Actual	*Actual*	*Actual*	*Budget*	*Department*	*Mayor*	*$ Change*
	FY2022	*FY2023*	*FY2024*	*FY2025*	*FY2026*	*FY2026*	*FY25-FY2*
City Council							
Salary & Wages	66,557.18	67,797.26	70,719.21	72,975.00	83,487.00	83,487.00	14%
Expenses	5,373.30	5,863.09	6,978.35	18,400.00	23,600.00	17,400.00	-5%
Total	***71,930.48***	***73,660.35***	***77,697.56***	***91,375.00***	***107,087.00***	***101,087.00***	***11%***
EXECUTIVE							
	Actual	*Actual*	*Actual*	*Budget*	*Department*	*Mayor*	*$ Change*
	FY2022	*FY2023*	*FY2024*	*FY2025*	*FY2026*	*FY2026*	*FY25-FY26*
Mayor							
Salary & Wages	208,926.16	220,971.38	232,501.00	220,531.38	203,522.60	203,522.60	*-8%*
Expenses	22,768.43	17,413.12	21,722.00	14,000.00	15,300.00	15,300.00	*9%*
Total	***231,694.59***	***238,384.50***	***482,496.14***	***234,531.38***	***218,531.00***	***218,822.60***	***-7%***
Chief of Staff							
Salary & Wages	79,387.33	81,768.69	34,613.44	80,650.00	72,150.00	72,150.00	-11%
Expenses	-	211.11	-	350.00	600.00	600.00	71%
Total Chief of Staff	***79,387.33***	***81,979.80***	***39,507.54***	***81,250.00***	***72,750.00***	***72,750.00***	***-10%***
Economic Development							
Salary & Wages	54,988.29	72,231.57	66,177.54	145,972.00	154,074.39	154,074.39	6%
Expenses	11,430.99	26,589.77	21,471.77	23,035.00	23,285.00	20,700.00	-10%
Total Economic Development	***52,930.00***	***98,821.34***	***87,649.31***	***168,107.00***	***177,356.39***	***174,774.00***	***4%***
FINANCIAL ADMINISTRATION							
	Actual	*Actual*	*Actual*	*Budget*	*Department*	*Mayor*	*$ Change*
	FY2022	*FY2023*	*FY2024*	*FY2025*	*FY2026*	*FY2026*	*FY25-FY26*

Accounting							
Salary & Wages	271,396.39	235,199.09	243,157.51	265,945.00	322.974.00	322,974.00	21%
Expenses	136,806.00	143,618.27	148,321.90	124,445.00	128,950.00	128,950.00	4%
Total Accounting	***408,202.67***	***378,817.36***	***1,134,451.31***	***411,390.00***	***451,924.00***	***451,924.00***	***10%***

Audit							
Expenses	47,000.00	49,000.00	60,000.00	60,000.00	60,000.00	60,000.00	-
Total Audit	***47,000.00***	***49,000.00***	***60,000.00***	***60,000.00***	***60,000.00***	***60,000.00***	**-**

Assessors							
Salary & Wages	70,187.64	124,067.68	124,411.08	200,373.00	206,427.00	206,427.00	3%
Expenses	110,559.25	81,516.59	96,464.13	58,960.00	60,860.00	40,860.00	-31%
Total Assessors	***180,746.89***	***205,584.27***	***273,084.41***	***259,333.00***	***267,287.00***	***247,287.00***	***-5%***

Treasurer/Collector							
Salary & Wages	177,859.43	184,819.79	191,922.17	199,346.00	199,356.00	199,356.00	-
Expenses	52,456.66	61,392.48	45,579.42	27,505.00	35,525.00	35,525.00	29%
Total Treasurer/Collector	***230,316.09***	***246,212.27***	***237,501.59***	***226,851.00***	***234,881.00***	***234,881.00***	***4%***

Tax Title							
Expenses	65,742.74	49,613.17	46,223.38	60,000.00	60,000.00	60,000.00	-
Total Tax Title	**65,742.74**	**49,613.17**	**46,223.38**	**60,000.00**	**60,000.00**	**60,000.00**	**-**

OPERATIONS SUPPORT							
	Actual	*Actual*	*Actual*	*Budget*	*Department*	*Mayor*	*$ Change*
	FY20212	*FY2022*	*FY2023*	*FY2024*	*FY2025*	*FY2025*	*FY24-FY25*
Legal Labor							
Expenses	54,711.41	72,402.35	126,427.89	95,000.00	95,000.00	95,000.00	-
Total Legal Labor	**54,711.41**	**72,402.35**	**126,427.89**	**95,000.00**	**95,000.00**	**95,000.00**	**-**

Legal City

Expenses	148,476.45	138,010.14	252,392.15	150,000.00	150,000.00	150,000.00	-
Total Legal City	***148,476.45***	***138,010.14***	***252,392.15***	***150,000.00***	***150,000.00***	***150,000.00***	-
Human Resources							
Salary & Wages	195,755.80	228,333.36	236,086.48	254,089.00	280,071.00	280,071.00	10%
Expenses	16,006.97	18,225.87	13,694.67	11,961.00	12,021.00	9,020.00	-25%
Total Human Resources	***211,762.77***	***246,559.23***	***249,781.15***	***266,050.00***	***292,092.00***	***283,092.00***	***6%***
Technology							
Salary & Wages	236,220.68	223,869.70	255,913.15	276,200.00	348,500.00	348,500.00	26%
Expenses	289,108.51	245,406.95	260,189.37	331,600.00	309,300.00	290,300.00	-12%
Total Technology	***525,329.19***	***469,276.95***	***516,102.52***	***607,800.00***	***679,600.00***	***672,600.00***	***11%***
LICENSING & REGISTRATION							
	Actual FY2022	*Actual FY2023*	*Actual FY2024*	*Budget FY2025*	*Department FY2026*	*Mayor FY2026*	*$ Change FY25-FY26*
City Clerk							
Salary & Wages	142,112.87	157,664.59	169,393.00	188,469.00	196,343.00	196,343.00	4%
Expenses	11,183.53	7,426.96	12,775.00	13,250.00	13,550.00	9,550.00	-28%
Total City Clerk	***153,296.40***	***165,091.55***	***182,168.00***	***201,719.00***	***209,893.00***	***205,893.00***	***2%***
Elections							
Salary & Wages	7,748.17	18,190.19	25,350.43	34,800.00	27,000.00	27,000.00	-22%
Expenses	17,323.63	9,768.86	15,376.97	16,700.00	20,500.00	14,500.00	-13%
Total Elections	***27,224.42***	***25,071.80***	***40,727.40***	***57,500.00***	***47,500.00***	***41,500.00***	***-28%***
Board of Registrars							
Salary & Wages	2,800.00	2,800.00	2,625.00	3,500.00	3,500.00	3,500.00	0%
Expenses	9,276.22	8,428.28	8,270.68	14,500.00	19,000.00	19,000.00	31%
Total Board of Registrars	***10,851.35***	***12,076.22***	***11,053.28***	***18,500.00***	***22,500.00***	***22,500.00***	***22%***
Licensing Commission							

Salary & Wages	38,377.05	38,691.08	41,476.81	41,603.00	51,898.00	51,898.00	**25%**
Expenses	429.22	592.44	309.46	950.00	950.00	950.00	**0%**
Total Licensing Commission	***38,806.27***	***39,283.52***	***41,786.27***	***42,553.00***	***52,848.00***	***52,848.00***	***24%***

LAND USE & DEVELOPMENT

	Actual FY2022	*Actual FY2023*	*Actual FY2024*	*Budget FY2025*	*Department FY2026*	*Mayor FY2026*	*$ Change FY25-FY26*
Conservation Commission							
Expenses	597.64	282.00	531.00	500.00	500.00	500.00	0%
Total Conservation Commission	***597.64***	***282.00***	***282.00***	***500.00***	***500.00***	***500.00***	***0%***
Planning Board							
Expenses	327.04	(200.00)	377.30	500.00	500.00	500.00	0%
Total Planning Board	***327.04***	***(200.00)***	***500.00***	***500.00***	***500.00***	***500.00***	***0%***
Zoning Board							
Expenses	296.48	520.63	(481.24)	500.00	500.00	500.00	**0%**
Total Zoning Board	***296.48***	***520.63***	***(481.24)***	***500.00***	***500.00***	***500.00***	***0%***
Planning Department							
Salary & Wages	89,988.98	104,661.87	111,766.17	115,396.00	127,540.00	127,540.00	1%
Expenses	7,828.82	13,371.34	6,873.06	6,100.00	3,800.00	3,800.00	-38%
Total Planning Department	***97,817.80***	***118,393.21***	***118,639.23***	***121,496.00***	***131,340.00***	***131,340.00***	***8%***

OTHER GENERAL GOVERNMENT

	Actual FY2022	*Actual FY2023*	*Actual FY2024*	*Budget FY2025*	*Department FY2026*	*Mayor FY2026*	*$ Change FY25-FY26*
Central Services							
Salary & Wages	64,402.58	69,062.64	46,925.62	27,608.00	-	-	-100%
Expenses	219,379.17	253,846.24	257,788.30	306,420.00	300,400.00	300,400.00	-2%
Total Central Services	***283,781.75***	***322,908.88***	***304,703.92***	***334,028.00***	***300,400.00***	***300,400.00***	***-10%***

Central Maintenance							
Salary & Wages	410,122.76	448,257.71	461,910.74	587,643.00	608,797.00	608,797.00	4%
Expenses	108,177.67	113,173.45	215,609.52	230,225.00	219,000.00	192,000.00	-17%
Total Central Maintenance	***518,300.43***	***561,431.16***	***677,520.26***	***792,868.00***	***827.797.00***	***800.877.00***	***1%***

Energy							
Salary & Wages	80,700.91	79,072.77	78,250.78	131,567.00	134,789.00	134,789.00	2%
Expenses	733,191.62	825,631.46	883,189.68	909,050.00	905,867.00	905,867.00	-
Total Energy	***813,892.53***	***904,674.23***	***961,440.46***	***1,040,617.00***	***1,040,656.00***	***1,040,656.00***	-

PUBLIC SAFETY							
	Actual	*Actual*	*Actual*	*Budget*	*Department*	*Mayor*	*$ Change*
	FY2022	*FY2023*	*FY2024*	*FY2025*	*FY2026*	*FY2026*	*FY25-FY26*
Police							
Salary & Wages	3,300,830.80	3,268,323.06	3,268,323.06	3,533,121.00	3,813,169.00	3,762,495.00	6%
Expenses	387,654.58	292,458.57	275,693.60	278,800.00	639,750.00	257,750.00	-8%
Total Police	***3,810,404.93***	***3,593,289.37***	***3,638,013.40***	***3,811,921.00***	***4,452,919.00***	***4,020,245.00***	***5%***
Parking							
Salary & Wages	31684.77	40,369.32	41,600.00	21,000.00	43,400.00	43,400.00	107%
Expenses	79,636.59	76,062.69	62,591.10	90,600.00	91,200.00	81,200.00	-10%
Total Parking	***111,321.36***	***116,432.01***	***154,358.70***	***111,600.00***	***134,600.00***	***124,600.00***	***12%***
Dispatch							
Salary & Wages	597,179.40	652,001.79	565,132.53	716,309.00	757,908.00	740,908.00	3%
Expenses	8,767.79	9,341.56	6,227.52	5,500.00	13,400.00	5,550.00	**1%**
Total Dispatch	***605,947.19***	***661,343.35***	***571,360.05***	***721,809.00***	***771,208.00***	***746,408.00***	***3%***
Fire							
Salary & Wages	2,557,305.45	2,727,707.75	2,872,367.71	2,923,600.00	3,153,779.05	3,057,006.00	5%
Expenses	253,600.31	273,258.11	293,172.36	296,750.00	317,450.00	236,500.00	-20%
Total Fire	***2,8102905.74***	***3,000,955.86***	***3,196,579.15***	***3,220,350.00***	***3,417,229.05***	***3,293,506.00***	***2%***

Building Inspections							
Salary & Wages	129,329.15	193,304.37	221,754.38	248,750.00	267,100.00	267,100.00	7%
Expenses	2,006.75	4,639.51	2,304.95	8,300.00	8,300.00	5,600.00	-33%
Total Building Inspections	***131,335.90***	***197,943.88***	***498,747.84***	***257,050.00***	***275,700.00***	***272,700.00***	***6%***

Weights and Measures							
Expenses	9,000.00	9,000.00	24,387.00	25,000.00	23,000.00	23,000.00	-8%
Total Weights and Measures	***9,000.00***	***9,000.00***	***23,059.50***	***25,000.00***	***23,000.00***	***23,000.00***	***-8%***

FRCOG Inspection Program							
Expenses	95,091.00	96,438.00	98,134.64	101,400.00	101,400.00	101,400.00	*0%*
Total FRCOG Inspection Program	**95,091.00**	**96,438.00**	**98,134.64**	**101,400.00**	**101,400.00**	**101,400.00**	***0%***

Animal Inspections							
Salary & Wages	2,997.52	2,992.32	2,999.88	3,000.00	3,000.00	3,000.00	**0%**
Total Animal Inspections	***2,997.52***	***2,992.32***	***2,999.88***	***3,000.00***	***3,000.00***	***3,000.00***	***0%***

Emergency Management							
Salary & Wages	(38.00)	-	-	7,500.00	7,500.00	7,500.00	*0%*
Expenses	5,930.00	15,319.27	11,953.35	15,600.00	18,600.00	15,600.00	*0%*
Total Emergency Management	5,892.00	15,319.27	11,953.35	23,100.00	26,100.00	23,100.00	*0%*

Animal Control							
Salary & Wages	29,425.63	27,713.94	26,787.74	28,415.00	31,047.00	29,551.00	**4%**
Expenses	406.98	1,692.93	-742.21	1,751.00	2,500.00	2,500.00	**43%**
Total Animal Control	***29,832.61***	***29,406.87***	***27,709.53***	***31,893.00***	***35,397.00***	***33,901.00***	***6%***

EDUCATION							
	Actual	*Actual*	*Actual*	*Budget*	*Department*	*Mayor*	*$ Change*
	FY2021	*FY2022*	*FY2023*	*FY2024*	*FY2025*	*FY2025*	*FY24-FY25*
Education Assessments							

Expenses	1,326,808	1,292,865	1,258,510	1,391,968	1,446,660	1,446,660	*4%*
Total Education Assessments	**1,326,808**	**1,292,865**	**1,258,510**	**1,391,968**	**1,446,660**	**1,446,660**	***4%***

Greenfield Public Schools							
Expenses	19,767,434	21,553,230	22,786,105	23,697,803	25,587,509	23,697,549	-
Total Greenfield Public Schools	***19,767,434***	***21,553,230***	***22,786,105***	***23,697,803***	***25,587,509***	***23,697,549***	***-***

PUBLIC WORKS							
	Actual	*Actual*	*Actual*	*Budget*	*Department*	*Mayor*	*$ Change*
	FY2022	*FY2023*	*FY2024*	*FY2025*	*FY2026*	*FY2026*	*FY25-FY26*
DPW Operating							
Salary & Wages	1,442,402	1,448,213	1,422,323	1,891,647	2,143,469	2,143,469	*13%*
Expenses	497,965.00	623,576.39	727,003.13	784,875.00	757,750.00	752,750.00	*-4%*
Total DPW Operating	**1,940,367**	**2,071,789**	**2,149,326**	**2,676,522**	**2,676,522**	**2,676,522**	***7%***
DPW Snow and Ice Removal							
Salary & Wages	31,486.87	37,166.42	27,664.43	73,000.00	73,000.00	73,000.00	0%
Expenses	138,179.31	146,213.06	126,376.51	144,800.00	144,800.00	144,800.00	0%
Total DPW Snow and Ice Removal	***169,666,18***	***183,379.48***	***154,040.94***	***217,800.00***	***217,800.00***	***217,800.00***	***0%***
DPW Street Cleaning							
Expenses	29,605.00	29,575.00	28,930.75	40,000.00	42,000.00	42,000.00	5%
Total DPW Street Cleaning	***29,605.00***	***29,575.00***	***28,930.75***	***40,000.00***	***42,000.00***	***42,000.00***	***5%***
DPW Trash Disposal							
Expenses	313,895.60	384,914.39	397,975.87	455,000.00	444,000.00	444,000.00	-2%
Total DPW Trash Disposal	***313,895.60***	***384,914.39***	***397,975.87***	***455,000.00***	***444,000.00***	***444,000.00***	***-2%***
DPW Cemetery							
Expenses	1,899.97	4,040.98	8,000.00	8,000.00	8,000.00	8,000.00	0%
Total DPW Cemetery	***1,899.97***	***4,040.98***	***8,000.00***	***8,000.00***	***8,000.00***	***8,000.00***	***0%***

HUMAN SERVICES

	Actual *FY2022*	*Actual* *FY2023*	*Actual* *FY2024*	*Budget* *FY2025*	*Department* *FY2026*	*Mayor* *FY2026*	*$ Change* *FY25-FY26*
Health Inspection Services							
Salary & Wages	193,662.38	180,586.97	191,995.85	190,620.00	273,590.00	273,590.00	44%
Expenses	177,775.44	17,722.66	16,786.35	29,200.00	38,500.00	38,500.00	32%
Total Health Inspection Services	***211,437.82***	***198,309.58***	***259,976.78***	***219,820.00***	***312,090.00***	***312,090.00***	***-42%***
Council on Aging							
Salary & Wages	130,429.13	149,822.91	161,504.63	169,631.00	172,623.00	172,623.00	2%
Expenses	5,418.48	6,077.81	6,061.09	4,400.00	4,400.00	4,600.00	5%
Total Council on Aging	***135,847.61***	***155,900.72***	***167,565.72***	***174,031.00***	***177,223.00***	***177,223.00***	***2%***
Veterans' Services							
Salary & Wages	230,848.12	242,398.76	229,950.34	243,468.00	254,200.33	254,200.33	4%
Expenses	268,472.10	272,518.35	295,610.36	345,948.00	332,384.08	332,384.08	-4%
Total Veterans' Services	***499,320.22***	***514,917.11***	***787,307.97***	***589,416.41***	***586,584.41***	***586,584.41***	***0%***
Human Rights Commission							
Expenses	230.85	-	500.00	-	500.00	500.00	100%
Total Human Rights Commission	***230.85***	***-***	***500.00***	***-***	***500.00***	***500.00***	***100%***
Commission on Disability Access							
Expenses	-	15.93	-	500.00	500.00	500.00	0%
Total Commission on Disability Access	***-***	***15.93***	***-***	***500.00***	***500.00***	***500.00***	***0%***
Domestic Violence Task Force							
Expenses	343.02	-	-	500.00	500.00	500.00	0%
Total Domestic Violence Task Force	***343.02***	***-***	***-***	***500.00***	***500.00***	***500.00***	***0%***

CULTURE & RECREATION	*Actual* *FY2022*	*Actual* *FY2023*	*Actual* *FY2024*	*Budget* *FY2025*	*Department* *FY2026*	*Mayor* *FY2026*	*$ Change* *FY25-FY26*

Library							
Salary & Wages	585,653.49	585,653.49	655,588.77	711,124.00	739,586.00	739,586.00	4%
Expenses	120,496.30	153,737.79	119,373.39	154,500.00	179,000.00	144,000.00	-7%
Total Library	***706,149.79***	***757,184.53***	***774,962.16***	***865,624.00***	***918,586.00***	***883,586.00***	***2%***

Recreation Department							
Salary & Wages	198,271.60	179,159.64	245,325.11	259,603.00	274,748.0	274,748.00	6%
Expenses	-	-	1,390.50	10,100.0	10,100.00	10,100.00	-
Total Recreation Department	***198,271.60***	***179,159.64***	***246,715.61***	***269,703.00***	***284,848.00***	***284,848.00***	***6%***

Historical Commission							
Expenses	188.16	-	94.50	1,100.00	500	500	-55%
Total Historical Commission	***188.16***	***188.16***	**-**	***1,100.00***	***500***	***500***	***-55%***

DEBT SERVICE							
	Actual	*Actual*	*Actual*	*Budget*	*Department*	*Mayor*	*$ Change*
	FY2022	*FY2023*	*FY2024*	*FY2025*	*FY2026*	*FY2026*	*FY25-FY26*
Long Term Debt Principal							
Expenses	2,250,500	2,545,997	3,119,795	1,919,000	2,026,100	2,026,100	6%
Total Long Term Debt Principal	***2,250,500***	***2,545,997***	***3,119,795***	***1,919,000***	***2,026,100***	***2,026,100***	***6%***
Long Term Debt Interest							
Expenses	1,663,681	1,579,106	1,410,821	1,410,821	1,500,000	1,500,000	**6%**
Total Long Term Debt Interest	***1,663,681***	***1,579,106***	***1,410,821***	***1,410,821***	***1,500,000***	***1,500,000***	***6%***
Short Term Debt							
Expenses	94,329.68	355,000.00	-	-	-	-	**-**
Total Short Term Debt	***94,329.68***	***355,000.00***	**-**	**-**	**-**	**-**	**-**

MISCELLANEOUS							
	Actual	*Actual*	*Actual*	*Budget*	*Department*	*Mayor*	*$ Change*
	FY2022	*FY2023*	*FY2024*	*FY2025*	*FY2026*	*FY2026*	*FY25-FY26*

FRCOG Assessment							
Expenses	92,544.00	90,316.37	90,814.00	92,684.00	92,000.00	92,000.00	-1%
Total FRCOG Assessment	***92,544.00***	***90,316.37***	***90,814.00***	***92,684.00***	***92,000.00***	***92,000.00***	***-1%***
Contributory Retirement							
Expenses	5,270,037	5,566,762	6055418	6,479,699	7,118,029	6,942,559	7%
Total Contributory Retirement	***5,270,037***	***5,566,762***	***6055418***	***6,479,699***	***7,118,029***	***6,942,559***	***7%***
Workers Compensation Insurance							
Expenses	342,830.05	249.153.00	352,682.00	380,000.00	350,000.00	350,000.00	-8%
Total Workers Compensation Insurance	***342,830.05***	***249,153.00***	***352,682.00***	***370,000.00***	***350,000.00***	***350,000.00***	***-5%***
Unemployment Insurance							
Expenses	120,000.00	120,000.00	120,000.00	90,000.00	90,000.00	90,000.00	-
Total Unemployment Insurance	120,000.00	120,000.00	120,000.00	90,000.00	90,000.00	90,000.00	-
Employees' Health Insurance							
Expenses	7,499,605	7,642,477	7,918,053	8,848,475	10,652,707	10,652,707	20%
Total Employees' Health Insurance	***7,499,605***	***7,642,477***	***7,918,053***	***8,848,475***	***10,652,707***	***10,652,707***	***20%***
Employees' Life Insurance							
Expenses	7,499,605	7,642,477	7,918,053	8,848,475	10,652,707	10,652,707	20%
Total Employees' Life Insurance	***7,499,605***	***7,642,477***	***7,918,053***	***8,848,475***	***10,652,707***	***10,652,707***	***20%***
Medicare City Match							
Expenses	487,878.94	499,210.11	497,186.64	530,000.00	530,000.00	530,000.00	-
Total Medicare City Match	***487,878.94***	***499,210.11***	***497,186.64***	***530,000.00***	***530,000.00***	***530,000.00***	-
Liability Insurance							
Expenses	538,119.00	615,037.16	683,442.22	749,141.00	732,450.00	732,450.00	-2%
Total Liability Insurance	***538,119.00***	***615,037.16***	***633,340.00***	***749,141.00***	***732,450.00***	***732,450.00***	***-2%***

TOTAL OPERATING BUDGET

Total Operating Budget	**55,391,687**	**58,833,133**	**61,627,584**	**64,866,698**	**70,966,949**	**67,925,100**

STATE ASSESSMENT ESTIMATES (CHERRY SHEET)

FY2026 LOCAL AID ASSESSMENTS

State Assessments and Charges:	FY26 Cherry Sheet Estimate	FY26 Governor's Budget Proposal	FY26 House Budget Proposal	FY26 Senate Budget Proposal	FY26 Conference Committee
Air Pollution Districts	4,724	4,842			
RMV Non-Renewal Surcharge	35,520	39,160			
Sub-Total, State Assessments:	**40,244**	**44,002**			
Transportation Authorities:					
Regional Transit	241,632	280,094			
Sub-Total, Transportation Authorities:	241,632	280,094			
Annual Charges Against Receipts:					
Special Education	0	11,419			
Sub-Total, Annual Charges:	**3,925,909**	**3,797,516**			
Tuition Assessments:					
School Choice Sending Tuition	2,717,240	2,586,050			
Charter School Sending Tuition	1,956,565	2,182,315			
Sub-Total, Tuition Assessments:	4,673,805	4,768,365			
	4,955,681	**5,103,880**			
Total Estimated Charges:					

OTHER BUDGETED ITEMS VOTED BY COUNCIL

Unemployment Fund - Included in General Fund Budget

The unemployment account is voted annually and then transferred to a special revenue account to pay for unemployment costs as they occur during the year. The balance of the special revenue account carries forward to the subsequent fiscal year.

Revolving Funds – Separate Vote – Not in Budget

The Revolving Funds are submitted to the City Council as a separate order as a supplemental part of the budget process. Revolving funds are voted pursuant to the provisions of Massachusetts General Law Chapter 44, Section 53E1/2. Expenditures from these funds shall not exceed the amount of the funds

received in the respective funds or the budget amount voted by council. Under the Municipal Modernization Act of 2016, revolving funds will be established by an ordinance and the budget of expenses will be voted annually. A complete listing of all revolving accounts voted by council can be found in the following pages.

Revolving Funds

A departmental revolving fund is a place to set aside revenue received, through fees and charges, for providing a specific service or program. The revenue pool is, in turn, a source of funds available to use by a department without further appropriation to support the particular service or program.

Revolving Funds - Under M.G.L. Ch 44, Sec. 53E½

The City has thirteen general departmental revolving funds created under M.G.L. Ch 44, Sec. 53E½ (see below). Originally, the fund was created with an initial city council or town meeting authorization that identifies which department receipts are to be credited to the revolving fund and specifies the program or purposes for which the money may be spent. Under the Municipal Modernization Act of 2016, this process can be accomplished with a city ordinance. The ordinance will define the same uses as well as designate the department, board or official with authority to expend the funds and places. The limit on the total amount of the annual expenditures will be established at the meeting of the General Fund Budget vote. This annual limit may be increased at any time during the fiscal year by recommendation of the Mayor and approval of the City Council.

Revenue from Revolving Funds - M.G.L. Ch 44, Sec. 53E½

Fund	REVOLVING FUND	AUTHORIZED TO SPEND	REVENUE SOURCE	USE OF FUND	FY25 SPENDING LIMIT	DISPOSITION OF FUND BALANCE
1550	Dog Licensing	City Clerk and Health Dept	Fees charged for Dog Licenses and late fees	Offset Expenses for the Care & management of dogs and animal control	7,500	Balance over $5,000 closed to GF
1553	Building Permits	Building Department	Building Department Permit Fees	Building Department Expenses	20,000	The balance at the end of each Fiscal

1554	Rents/Tax Possessions	Finance	Rents collected from Foreclosed Properties	Maintenance and other costs associated with Foreclosed Properties	2,000	Balance Available for Expenditure
1555	Ordinance Enforcement	City Clerk	Fines Issued for Ordinance Violations	Enforcement of Town Ordinances	1,500	The balance at the end of each Fiscal Year closes to GF
1556	Library Fines	Library Director	Library Fines & Reimbursements for Lost Items, Fees	Purchase of Materials & Supplies	4,000	Balance Available for Expenditure
1558	Council on Aging/ Senior Center	Council on Aging Director	Fees, Revenues & Donations Generated from Council on Aging Activities	Offset Expenses of Council on Aging Programs & Activities	15,000	Balance Available for Expenditure
1561	Burial Permits	Health Department, Public Works	Burial Permits Fees, Cemetery Fees	Health Department Expenses, Cemetery Expenses	10,000	Balance Available for Expenditure
1562	Health Permits	Health Department	Health Department Permit Fees	Health Department Permit Expenses	25,000	The balance at the end of each Fiscal Year closes to GF
1563	Nursing Services	Health Department	Fees, Revenues Generated by Nursing Services	Nursing Services Expenses	5,000	Balance Available for Expenditure
1570	Police Property Sales	Police Chief	Sales of Property Held, Confiscated or Forfeited to the Police Department	Police Department Expenses	2,000	Balance Available for Expenditure
1580	Fire Prevention	Fire Chief	Fire Department Non-General Fund Permits	Offset Expenses of Fire Prevention Activity & Emergency Response	86,000	Balance Available for Expenditure
1585	Ambulance Services	Fire Chief	Ambulance Transports	Offset Expenses of Ambulance Service	393,826	Balance Available for Expenditure
1590	Transfer Station	Public Works	Fees Generated from the Transfer Station Operation	Transfer Station Expenses & Waste Disposal	284,605	The balance at the end of each Fiscal Year closes to GF
1595	Signage Program	Public Works	Fees Generated from the production of signs	Sign Equipment Expenses	100	Balance Available for Expenditure

Aggregate Amount of All Revolving Funds Authorized for Expenditure 856,531

1550 - Dog Licensing

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Salaries/wages				2,500	2,500	2,500		
Supplies & Expenses				500	500	500		
Rabies Testing				4,500	4,500	4,500		
Total Revolving Fund			**-**	**7,500**	**7,500**	**7,500**	**-**	

1553 - Building Permits

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Puchased Services GEOTMS expen				15,000	15,000	15,000		
Puch Services GEOTMS -Plumbing				2,500	2,500	2,500		
Puch Services GEOTMS -Electric				2,500	2,500	2,500		
Total Revolving Fund			**-**	**20,000**	**20,000**	**20,000**	**-**	

1554 - Rents & Tax Possession

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Purchased Services				2,000	2,000	2,000		
Total Revolving Fund			**-**	**2,000**	**2,000**	**2,000**	**-**	

1555 - Ordinance Enforcement

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Contracted Services				1,500	1,500	1,500		
Total Revolving Fund			**-**	**1,500**	**1,500**	**1,500**	**-**	

1556 - Library Fines

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Purchased Services				1,000	1,000	1,000		
Audio Visual Supplies				1,500	1,500	1,500		
Books & Processing				1,500	1,500	1,500		
Total Revolving Fund			**-**	**4,000**	**4,000**	**4,000**	**-**	

1558 - Council on Aging/Senior Center

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Purch Serv-COA Revolving Fund				14,000	14,000	14,000		
Supplies-COA Revolving Fund				1,000	1,000	1,000		
Total Revolving Fund			**-**	**15,000**	**15,000**	**15,000**	**-**	

1561-Burial Permits

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Contracted Services				10,000	10,000	10,000		
Total Revolving Fund			**-**	**10,000**	**10,000**	**10,000**	**-**	

1562-Health Permits

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Health Permit GEOTMS expenses				25,000	25,000	25,000		
Total Revolving Fund			**-**	**25,000**	**25,000**	**25,000**	**-**	

1563-Nursing Services

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Nursing Services Expenses				5,000	5,000	5,000		
Total Revolving Fund			**-**	**5,000**	**5,000**	**5,000**	**-**	

1570-Police Property Sales

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Supplies				2,000	2,000	2,000		
Total Revolving Fund			**-**	**2,000**	**2,000**	**2,000**	**-**	

1580-Fire Prevention

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Overtime-Fire Prevention				7,000	7,000	7,000		
Contracted Services				41,000	41,000	41,000		
Fire Prevention Supplies				6,000	6,000	6,000		
Fire Department Vehicle				32,000	32,000	32,000		
Total Revolving Fund			**-**	**86,000**	**86,000**	**86,000**	**-**	

1595-Signage

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Contracted Services				100	100	100		
Supplies & Materials				100	100	100		
Total Revolving Fund				**200**	**200**	**200**	**-**	

1585-Ambulance Services

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Firefighter/EMT	Firefighter	42.00	1.00	58,298	58,298	58,298		
	Firefighter	42.00	1.00	58,298	58,298	58,298		
Ambulance Stipend				6,450	6,500	6,500		
Training Overtime				32,600	32,600	32,600		
Overtime				40,000	40,000	40,000		
Recall Primary Transport				6,200	6,200	6,200		

Holiday Pay				7,400	7,400	7,400		
Incentive Pay				2,100	2,100	2,100		
Clothing Allowance Payroll				2,000	2,000	2,000		
Life Insurance				-	-	-		
Health Insurance Fringe				31,600	31,600	31,600		
Medicare Town Match Fringe				1,980	1,980	1,980		
Billing Services				15,000	15,000	15,000		
Vehicles Maintenance Ambulance				13,000	13,000	13,000		
Intercept ALS Services				15,000	15,000	15,000		
Medical Supplies				17,000	17,000	17,000		
EMS Training				16,800	16,800	16,800		
EMS Leased Equipment				10,100	10,100	10,100		
Ambulance Lease				60,000	60,000	60,000		
Total Revolving Fund			**2.00**	**393,826**	**393,826**	**393,826**	**-**	

1590-Transfer Station

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Crew Chief	UPSEU-DPW	40.00	1.00	57,390	57,390	57,390		
Laborer	UPSEU-DPW	40.00	1.00	53,400	53,400	53,400		
26.1 Accrual				425	425	425		
Longevity Pay				2,290	2,290	2,290		
Transfer Station Overtime				19,000	19,000	19,000		
Personnel Services				3,000	3,000	3,000		
Clothing Allowance Payroll				1,200	1,200	1,200		
Life Insurance Fringe Exp				350	350	350		

Health Insurance Fringe Exp		38,000	38,000	38,000	
Medicare Town Match Fringe Exp		2,300	2,300	2,300	
Purchased Services		7,000	7,000	7,000	
Disposal Costs Transfer Sta		75,000	75,000	75,000	
Medical Physicals		250	250	250	
Materials & Supplies		25,000	25,000	25,000	
Total Revolving Fund	**2.00**	**284,605**	**284,605**	**284,605**	**-**

FTE's by Unit – Ambulance Services						
Unit	Actual 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025	Change FY24-FY25
Firefighters	-	-	1.00	1.00	2.00	*1.00*
	-	-	1.00	1.00	2.00	*1.00*

FTE's by Unit – Transfer Station						
Unit	Actual 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025	Change FY24-FY25
UPSEU-DPW	2.00	2.00	2.00	2.00	2.00	-
	2.00	2.00	2.00	2.00	2.00	-

The Recreation Revolving Fund was established under M.G.L. Chapter 44, section 53D by the town on May 21, 1981. All revenues and expenses for programs sponsored by the Recreation Department are funneled through this revolving fund. Part time wages may be paid from this fund, but full time wages may not. The City budgets the full time wages in the General Fund but all other ordinary expenses are paid through the revolving fund.

1900-Recreation

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Temp Sal Wages Full Time				57,000	57,000	57,000		
Temp Sal Wages Full Time				28,000	28,000	28,000		
Temp Wages Part Time				85,000	85,000	85,000		
Overtime Recreation Revolving				5,000	5,000	5,000		
Recreation Rev Purch Services				75,000	75,000	75,000		
Bank Fees				6,500	6,500	6,500		
Recreation Telephone				5,000	5,000	5,000		
Recreation Revolving Supplies				100,000	100,000	100,000		
Office Supplies				-	-	-		
Recreation Rev Other Expenses				-	-	-		
Total Revolving Fund			**-**	**361,500**	**361,500**	**361,500**	**-**	

1910-Afterschool

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2025 Budget	Mayor FY2025 Budget	Funding Source: Revolving Fund	Funding Source: Other	Funding Source: Source
Rec Afterschool Wages				150,000	150,000	150,000		
Rec Afterschool Purch Services				8,000	8,000	8,000		
Rec Afterschool Supplies				22,000	22,000	22,000		
Total Revolving Fund			**-**	**180,000**	**180,000**	**180,000**	**-**	

SECTION 3 – DEPARTMENTAL BUDGETS

DIVISION 1: LEGISLATIVE AND EXECUTIVE

CITY COUNCIL

Mission Statement:

The City Council endeavors to facilitate an inclusive and transparent process for legislative deliberations and actions, in adherence to the mandates prescribed by the Charter and Massachusetts Law. As described in the Greenfield City Home Rule Charter, the City Council serves as the legislative body for the City of Greenfield. Comprising thirteen members, including four Councilors-at-Large elected by all precincts and nine members elected by their respective precincts, the Council exercises its prescribed authority under the Charter and Massachusetts General Laws to:

- Review and conduct hearings in regards to fiscal and capital budgets proposed by the Executive branch.
- Deliberate on proposed expenditures, and enact or amend general and zoning ordinances.
- Confirm or reject appointments to multi-member boards as proposed by the Executive branch.
- Conduct inquiries into municipal affairs utilizing subpoena powers.
- Appoint a City Auditor and a City Clerk, the latter of whom serves as the Council Clerk.

Recent Accomplishments:

- Councilors Sara Brown was appointed by the sitting Councilors to fill a vacancy due to the resignation of longtime Councilor Penny Ricketts.

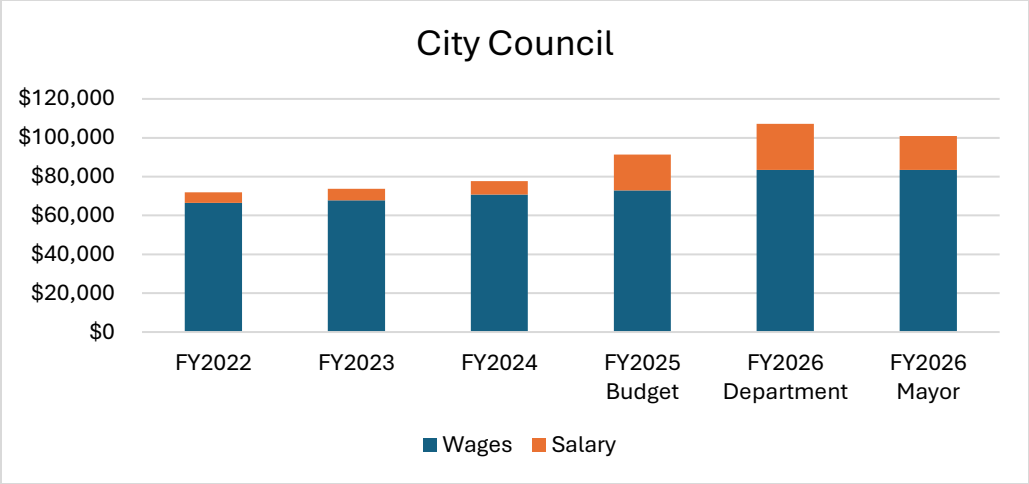
- The fields behind the Greenfield High School were officially named and dedicated as “Donna Woodcock Fields” in memoriam of the former Greenfield High School Athletic Director and Principal.
- Greenfield City Council named the Greenfield High School Veterans Field Baseball Diamond as “Suchanek Diamond” in honor of the long time high school athletic coach Thomas Suchanek.

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	1.00	1.00	1.00	1.00	1.00	-
Elected	13.00	13.00	13.00	13.00	13.00	-
	14.00	14.00	14.00	14.00	14.00	-

111 - City Council

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
City Council Administrator	SSEA	37.50	1.00	56,887	56,887	56,887		
Councilor-at-Large	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor-at-Large	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor-at-Large	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor-at-Large	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor	Elected	N/A	1.00	2,000	2,000	2,000		
Councilor	Elected	N/A	1.00	2,000	2,000	2,000		
Longevity Pay				-	-	-		
Overtime				600	600	-		
Total Salaries & Wages			**14.00**	**83,487**	**83,487**	**83,487**	**-**	
Contracted Services				1,000	1,000	1,000		
Legal Expenses				10,000	4,000	4,000		
Advertising				4,000	4,000	4,000		
Office Supplies - Various				1,400	1,400	1,400		
Meetings & Seminars				6,500	6,500	6,500		
Mileage Reimbursement				500	500	500		
Total Expenses				**23,400**	**17,400**	**17,400**	**-**	
111-City Council			**14.00**	**107,087**	**101,087**	**101,087**	**-**	

General Fund Operating Budget – City Council							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Salary & Wages	66,557.18	67,797.26	70,719.21	72,975.00	83,487.00	83,487.00	**13%**
Expenses	5,373.30	5,863.09	6,978.35	18,400.00	23,600.00	17,400.00	**-5%**
Total	71,930.48	73,660.35	77,697.56	91,375.00	107,087.00	101,087.00	**10%**



General Fund Operating Budget - Mayor							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY24-FY25**
Salary & Wages	208,926.16	220,971.38	232,501.00	220,531.38	203,522.60	203,522.60	**-8%**
Expenses	22,768.43	17,413.12	21,722.00	14,000.00	15,300.00	15,300.00	**1.1%**
Total	231,694.59	238,384.50	482,496.14	234,531.38	218,531.00	218,822.60	**-7%**

General Fund Operating Budget – Chief of Staff							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	79,387.33	81,768.69	34,613.44	80,650.00	72,150.00	72,150.00	**-11%**
Expenses	-	211.11	-	350.00	600.00	600.00	**42%**
Total	79,387.33	81,979.80	39,507.54	81,250.00	72,750.00	72,750.00	**-11%**

MAYOR

According to the Charter, the executive powers of the city are solely vested in the mayor. The mayor is responsible for supervision, direction, and efficient administration of all city activities and functions placed under the office's control by the general law, Charter, ordinance, or custom. This includes enforcement of city ordinances and all other functions bestowed by the Charter.

By virtue of office, the mayor is an ex-officio member of every multiple-member city body and a voting member of the School Committee. The mayor also makes appointments to all city boards and commissions and may declare states of emergency. Additionally, the mayor may exercise review and veto authority over proposed legislation, subject to the Charter. The term of office is four years and is a non-partisan position.

FTE's by Unit - Mayor						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	3.50	3.50	3.50	3.00	2.8	*-0.2*
	3.00	3.50	3.50	3.50	2.8	*-0.2*

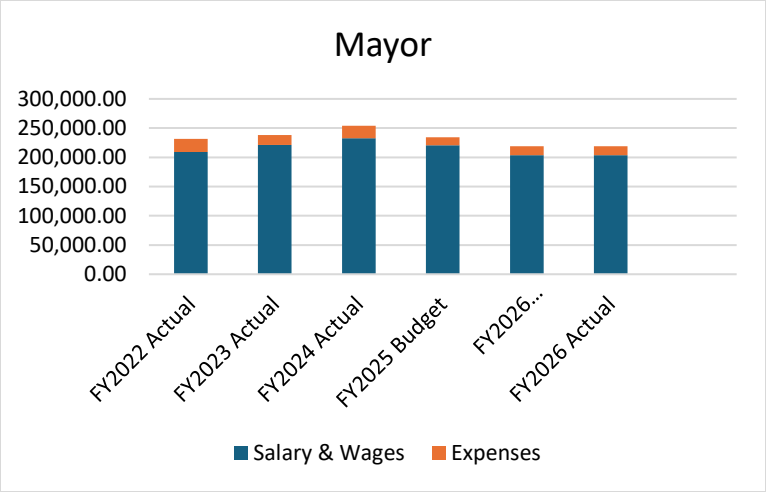
FTE's by Unit – Chief of Staff						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.00	1.00	1.00	1.00	1.00	-
	1.00	1.00	1.00	1.00	1.00	-

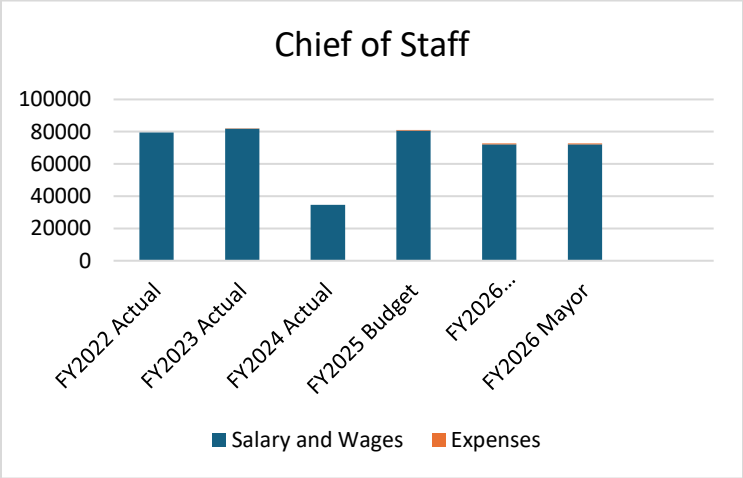
120 - Mayor

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other
Mayor	Elected	N/A	1.00	92,231	92,213	92,213	
Communications Director	NR	37.50	0.80	56,500	56,500	56,500	
Executive Assistant	NR	37.50	1.00	54,809	54,809	54,809	
Total Salaries & Wages			**2.80**	**203,522**	**203,522**	**203,522**	**-**
Purchase of Service				3,000	3,000	3,000	
Advertising				1,500	1,500	1,500	
Office Supplies - Various				1,800	1,800	1,800	
Meetings & Seminars				3,000	3,000	3,000	
Dues & Memberships				6,000	6,000	6,000	
Total Expenses				**15,300**	**15,300**	**15,300**	**-**
120-Mayor			**1.80**	**218,822.60**	**218,822.60**	**218,822.60**	**-**

123 – Chief of Staff

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other
Chief of Staff	NR	37.50	1.00	72,150	72,150	72,150	
Total Salaries & Wages			**1.00**	72,150	72,150	72,150	-
Meetings & Seminars				500	500	500	
Mileage Reimbursement				100	100	100	
Total Expenses				**600**	**600**	**600**	**-**
123-Chief of Staff			**1.00**	**72,750**	**72,750**	**72,750**	**-**


Mayor
300,000.00
250,000.00
200,000.00
150,000.00
100,000.00
50,000.00
0.00
FY2022 Actual
FY2023 Actual
FY2024 Actual
FY2025 Budget
FY2026...
FY2026 Actual
Salary & Wages
Expenses


Chief of Staff
100000
80000
60000
40000
20000
0
FY2022 Actual
FY2023 Actual
FY2024 Actual
FY2025 Budget
FY2026...
FY2026 Mayor
Salary and Wages
Expenses


SITE OF THE FIRST HOUSE
1718


GREENFIELD
MASSACHUSETTS

COMMUNITY AND ECONOMIC DEVELOPMENT

Mission Statement and Department Role

The Community and Economic Development Department (CEDD) works to improve the quality of life for all in Greenfield. We do this through identifying, developing and implementing policies, programs and initiatives that stimulate and encourage economic development, facilitate and promote affordable housing, revitalize and strengthen neighborhoods and preserve and enhance the overall well-being of the community.

Our goal is to preserve Greenfield's small-town heritage while embracing changes that support the sustainable renewal of the City as the economic and cultural hub of Franklin County.

During CY2024, CEDD staff:

- Welcomed the City's grant writer into our department, and worked on creating grant management guidelines, clearer internal pathways to accessing grant support, and preliminary conversations around an online grant dashboard.
- Worked with a local consultant to create a Housing Plan for the City of Greenfield, which offers a snapshot of our current demographics and existing housing market, anticipates future growth and charts future need, and identifies and prioritizes tools the city can use and changes the city can make that will facilitate future housing development.
- Continued to work with MassDevelopment and local entities (Franklin Community Cooperative and The Community Builders) on redevelopment plan for Wilsons that will support the expansion of Green Fields Market and the creation of approximately 60 new affordable rental units at this site, including partnering with The Community Builders to secure over $2M in grant funding for infrastructure improvements that will support these new residential units.
- Worked with the Mayor's office, DPW and parking enforcement to review results of the City's recent parking management study, prioritize recommendations and begin implementation. Re-engaged the Parking and Traffic Commission around not only the results of the Downtown Greenfield Parking Study, but other identified municipal concerns.
- Worked with the Mayor's Office, local historians, Crossroads Cultural District Committee members, a Greenfield Human Rights Committee member and area artists, with funding from the New England Foundation for the Arts, to create an Abolitionist and Underground Railroad Downtown Art Walk, with sidewalk murals celebrating Greenfield connections to the Abolitionist movement and Underground Railroad.
- Worked with MassDevelopment on continued review of opportunities to expand the I-91 Industrial Park to support the expansion of advanced manufacturing operations;

- Disseminated an RFP for the redevelopment of 188 Main Street into a property that supports housing development in downtown Greenfield.
- Engaged in ongoing conversation with the Greenfield Redevelopment Authority and interested parties regarding redevelopment of the First National Bank.
- Participated in and provided ongoing support to multiple municipal entities including: the Community Preservation Committee, Commission on Disability Access, Parking & Traffic Commission, Greenfield Redevelopment Authority, Crossroads Cultural District Committee, Greenfield Local Cultural Council and Sustainable Greenfield Implementation Committee.
- Launched the Greenfield Compact, a collaborative effort of the Community and Economic Development Department, Recreation Department, Local Cultural Council, Crossroads Cultural District, Greenfield Business Association and Franklin County Chamber of Commerce, to look at arts and culture coordination city-wide.
- Worked with homeless services providers to expand shelter and services for unsheltered individuals, and to improve collaboration among service providers. Partnered with the Mayor's Office, Franklin County Sheriff's Office, Opioid Task Force, Police and Fire Departments, Salvation Army, Medical Reserve Corps and local community members to stand up a volunteer-led overnight warming center to provide a safe place for unsheltered individuals to stay overnight on the coldest evenings. The warming center was open for a total of 49 evenings (588 volunteer hours), serving a total of 594 guests.
- Reached out to new businesses to welcome them and connect them to local business support services and networking opportunities. Continued building collaborative relationship with the Greenfield Business Association and the Franklin County Chamber of Commerce. Served as co-chair of the Greenfield Business Association's Board of Directors.
- Continued implementation of grant funded activities (CDBG, Gateways Housing Rehab, Community Planning Grant etc.) which included:
    - Launched a new housing rehabilitation program in collaboration with Community Action of Pioneer Valley.
    - Working with Attorney General's Office and Health Department to address vacant and distressed housing;
    - Collaboration with local affordable housing developers to support creation of additional units of affordable housing, as well as affordable first time homeownership opportunities;
    - Social Services – addressing food insecurity, literacy, homelessness, eviction prevention and related services.
    - Commercial Improvements – Concluded a round of grant funding to support façade improvements for downtown small businesses;
    - Infrastructure/Public Facilities, including water and sewer design and engineering and related improvements.

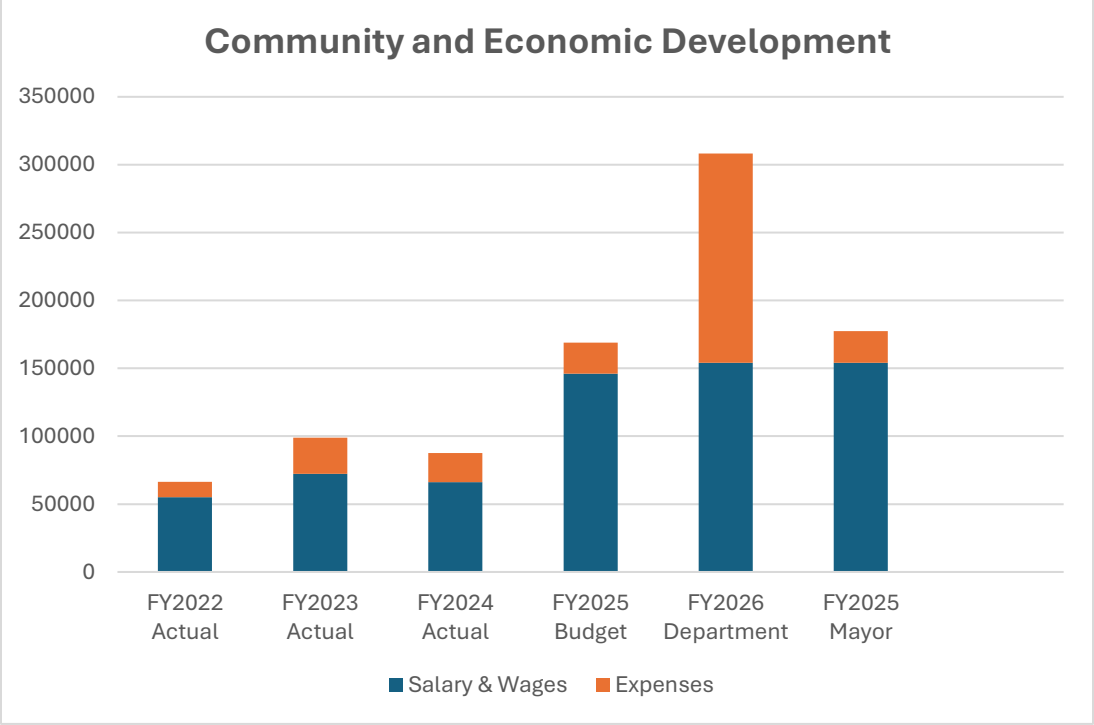
<u>Goals for FY2026</u>:

- Continue efforts to increase supply and diversity of housing in Greenfield through collaborative work, grant funding and advocacy.
- Continued conversation and collaboration around possibilities for expansion of the I-91 Industrial Park.
- Expand partnerships with the FCCDC and other economic development partners to create and support programs designed to nurture existing and new Greenfield-based business owners in

growing their business locally and sustainably, as recommended by *Sustainable Greenfield*, Greenfield's 2014 Comprehensive Sustainable Master Plan.

- Contribute to implementation of the city's Digital Equity Plan to foster digital accessibility, affordability and literacy within our community.
- Continue collaborative work to support our unhoused community, including partnerships with area service providers, resource networks and municipal departments.
- Support the Greenfield Recreation Department and other local organizations producing events within Greenfield in an effort to bring more foot traffic to town, as recommended by *Sustainable Greenfield.*
- Continue implementation of grant programs and seek out new resources to support community & economic development goals of Greenfield, especially those identified in *Sustainable Greenfield*, the Downtown Greenfield Revitalization Plan and the Deliberate Downtown Initiative.
- Work with owners of underutilized downtown properties in transition to support new uses.
- Work to align economic development activities and policies to expand new commercial and industrial tax generation balanced with support of the growth and success of our commercial and industrial businesses.

General Fund Operating Budget – Community and Economic Development							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	54,988.29	72,231.57	66,177.54	145,972.00	154,074.39	154,074.39	**5%**
Expenses	11,430.99	26,589.77	21,471.77	23,035.00	23,285.00	20,700.00	**1%**
Total	52,930.00	98,821.34	87,649.31	168,107.00	177,356.39	174,774.00	**4%**



FTE's by Unit – Community and Economic Development						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	1.00	2.00	2.00	2.00	2.00	-
NR	1.00	1.00	1.00	2.0	2.00	-

125 - Community & Economic Development

Description	Bargaining Unit	Hrs./ Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
CEDD Director	NR	37.50	1.00	88,319	88,319	52,992	35,328	CDGB
CEDD Assistant	SSEA	37.50	1.00	61,688	61,688	30,844	30,844	CDGB
Community Development Assistant	SSEA	37.50	1.00	67,431	67,431	-	67,431	CDGB
Grant Writer	NR	37.50	1.00	70,238	70,238	70,238	-	
Longevity Pay				-	-	-		
Total Salaries & Wages			**4.00**	**287,676**	**287,676**	**154,074**	**133,603**	
Purchase of Service				20,585	18,000	18,000		
Meetings & Seminars				1,500	1,500	1,500		
Mileage Reimbursement				1,200	1,200	1,200		
Total Expenses				**23,285**	**20,700**	**20,700**		
125-Community & Economic Development			**4.00**	**310,961**	**308,376**	**174,774**	**133,603**	

DIVISION 2: GENERAL GOVERNMENT

ASSESSORS OFFICE

Mission Statement - Why We Exist

To provide a vital financial service to the Town that enables the municipal officials to prepare accurate, reliable spending and revenue plans. Inform those officials what taxable real and personal property is available to support a high-level quality of life for public safety, schools, public works, recreation and other essential services that local residents expect. We establish the values for the purpose of taxation while keeping reliable and accurate data on taxable property in the community to meet the Massachusetts Department of Revenue requirements for certification. In addition to raising and collecting local revenues, we will review exemptions and abatements, inspect parcels to maintain updated information to establish fair and equitable values. We will maintain professional standards sufficient to accomplish these vital tasks through training and continuing education to fulfill this role that is critical to all aspects of the community's financial health.

Budget and Staffing Changes for FY 2025

In December Adam Tocci was hired and has made good progress in learning his role. We also recently added a new fill time Clerk, Karen Marsh who started in March. Our Board, consisting of Chairman of the Board Jim Geisman and Clerk of the Board, Charles Green, have been a great help in assisting our office. They are enthusiastic and committed to being available to the public with hours at the Community Center on Thursdays to speak with him with questions or concerns. The City Charter was changed and there will be a change to the configuration of the Board. A new seat on the Board will be up for election later this year. Nomination papers will be available in the City Clerk's Office starting on April 24, 2025 and must be returned no later than July 22, 2025. Please see the City Clerk's page on our website for Election and voting information.

FY 2026 Goals and Objectives

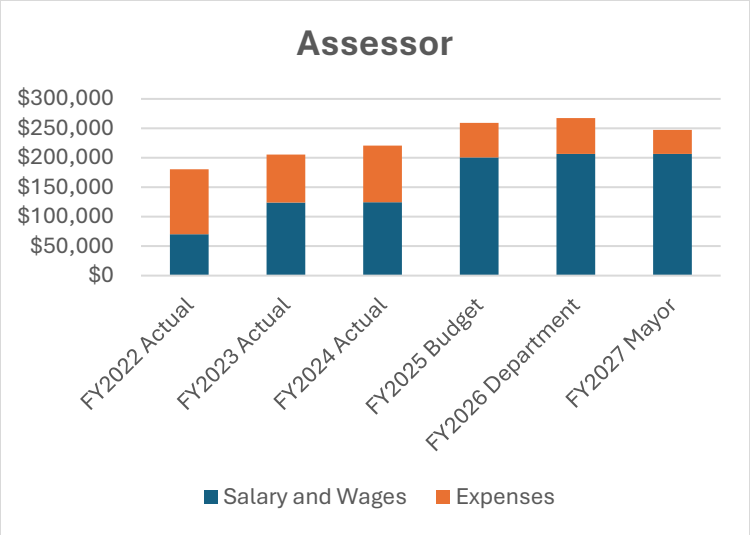
- Continue with our goals of becoming more independent from outside assessing
- Increase our website content to facilitate awareness of General Tax Procedures.
- Continuing Education for staff and Board Members
- Continue with ongoing 10 Year Cyclical Inspection Program

General Fund Operating Budget - Assessors							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY24-FY25**
Salary & Wages	70,187.64	124,067.68	124,411.08	200,373.00	206,427.00	206,427.00	**3%**
Expenses	110,559.25	81,516.59	96,464.13	58,960.00	60,860.00	40,860.00	**-31%**
Total	180,746.89	205,584.27	273,084.41	259,333.00	267,287.00	247,287.00	**-5%**

141 – Assessors

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Chief Assessor	SSEA	37.50	1.00	93,088	93,088	93,088		
Assistant Assessor	SSEA	37.50	1.00	58,721	58,721	58,721		
Assessors Administrative Clerk	Clerical	37.50	1.00	49,218	49,218	49,218		
Assessors Board	Elected	N/A	1.00	3,000	3,000	3,000		
Assessors Board	Elected	N/A	1.00	2,400	2,400	2,400		
Longevity Pay				-	-	-		
Total Salaries & Wages			**5.00**	**206,427**	**206,427**	**206,427**	**-**	
Dues & Memberships				350	350	350		
Property Assessments				55,000	35,000	35,000		
Recording				200	200	200		
Tuition – Assessors School				3,000	3,000	3,000		
Advertising				150	150	150		
Office Supplies – Various				500	500	500		
Magazine & Newspaper Subs				60	60	60		
Meetings & Seminars				1000	1000	1000		
Mileage Reimbursement				600	600	600		
Total Expenses				**60,860**	**40,860**	**40,860**	**-**	
141-Assessors			**5.00**	**267,287**	**247,287**	**247,287**	**-**	

FTE's by Unit - Assessors						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	1.80	1.80	2.00	2.00	2.00	-
Clerical	-	-	-	1.00	1.00	-
Elected	2.00	2.00	2.00	2.00	2.00	-
	3.80	3.80	4.00	5.00	5.00	-



FINANCE AND ACCOUNTING

Mission Statement

The Finance and Accounting Departments are responsible for all financial and accounting activities in the City of Greenfield. Many of these activities are prescribed by Massachusetts General Laws to ensure the fair assessment and collection of revenues and the proper disbursement of funds to meet approved expenditures. These activities are guided by the City Charter and ordinances, sound financial and accounting business practices, and adherence to the Massachusetts General Laws.

Finance

The Finance Department oversees the financial operations for the City. It comprises four departments and the overall Audit function:

- Assessing
- Accounting
- Treasurer/Collector
- Procurement
- Audit

Overview

In FY2024 and FY2025, the department has undergone significant change, including the departure of all existing staff members, the temporary filling of key positions, and the final permanent appointment to the last vacant role in March 2025.

Additionally, the newly appointed Director of Finance has assumed the responsibilities of the City's Procurement Officer, resulting in substantial cost savings for the City.

Despite these transitions, the finance team has successfully come together as a cohesive and collaborative unit. Team members actively support one another's professional development, with an emphasis on training and cross-training. In light of the loss of institutional knowledge, the department has prioritized ensuring that all staff are trained in MUNIS and familiar with each other's responsibilities. The overarching goal is to eliminate reliance on any single individual for operational continuity.

Accounting Department Overview

The Accounting Department is responsible for maintaining and administering a financial accounting and management information system that ensures accurate, complete, and timely financial data for all City departments, agencies, commissions, and authorities. This includes the processing and monitoring of financial activity to ensure accountability and legal compliance in the following areas:

- Accounts Payable
- Payroll
- General Ledger
- Budget

Statutory Reporting (including Schedule A, Balance Sheet and Free Cash Certification, Tax Rate Setting, Schedules 1 and 19 of the School End-of-Year Report, and Community Preservation Act reporting)

Recent Accomplishments

- Hired a new Town Accountant
- Hired a new Payroll Clerk
- Hired a part-time Accounts Payable Clerk
- Hired a new Director of Finance
- Partnered with Tyler MUNIS for comprehensive staff training
- Completed the annual audit and implemented improved audit procedures
- Established long-range goals for the department

FY2026 Goals & Objectives

- Continue hiring and onboarding of new staff
- Provide ongoing training and cross-training on departmental processes, procedures, and software

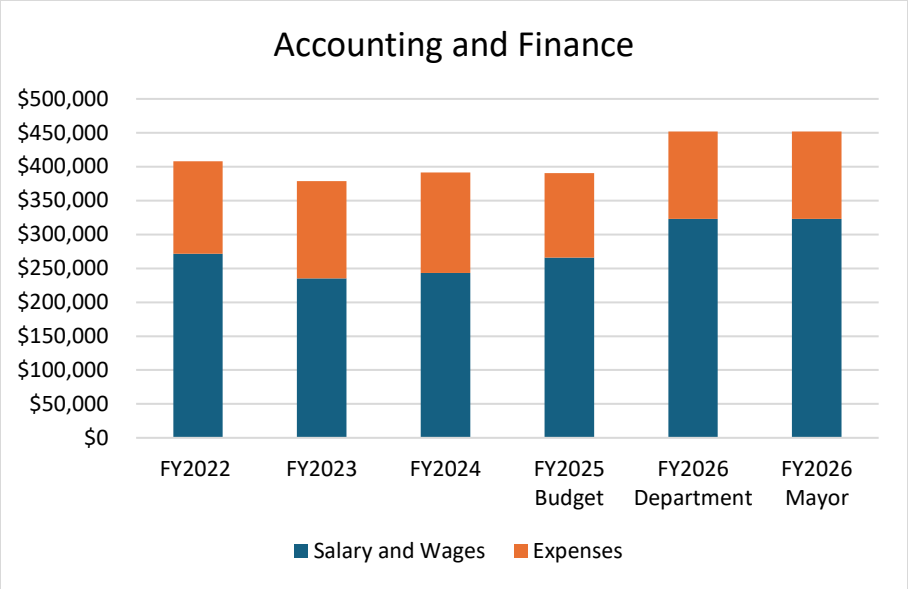
- Implement dashboard integration with MUNIS to enable real-time data access and support budget development and reporting
- Transition from QuickBooks to MUNIS Cash Management for improved financial tracking and consistency
- Streamline workflows and automate processes where feasible
- Fully utilize contracted MUNIS modules to maximize system capabilities

General Fund Operating Budget – Accounting							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary&Wages	271,396.39	235,199.09	243,157.51	265,945.00	322.974.00	322,974.00	**18%**
Expenses	136,806.00	143,618.27	148,321.90	124,445.00	128,950.00	128,950.00	**3%**
Total	408,202.67	378,817.36	1,134,451.31	411,390.00	451,924.00	451,924.00	**9%**

135 - Accounting

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Finance Director	NR	37.50	1.00	146,900	146,900	146,900		
City Accountant	NR	37.50	1.00	76,863	76,863	76,863		
Finance Administrative Assistant	Clerical	37.50	1.00	74,211	74,211	74,211		
Payroll/Personnel Clerk	Clerical	15.00	0.40	24,500	24,500	24,500		
Longevity Pay				-	-	-		
Overtime				500	500	500		
Total Salaries & Wages			**3.40**	**322,974**	**322,974**	**322,974**	**-**	
Software Assessment				125,000	125,000	125,000		
School - Accounting				1,700	1,700	1,700		
Various Office Supplies				600	600	600		
Meetings & Seminars				800	800	800		
Mileage Reimbursement				250	250	250		
Dues & Memberships				600	600	600		
Total Expenses				**128,950**	**128,950**	**128,950**	**-**	
135-Accounting			**3.40**	**451,924**	**451,924**	**451,924**	**-**	

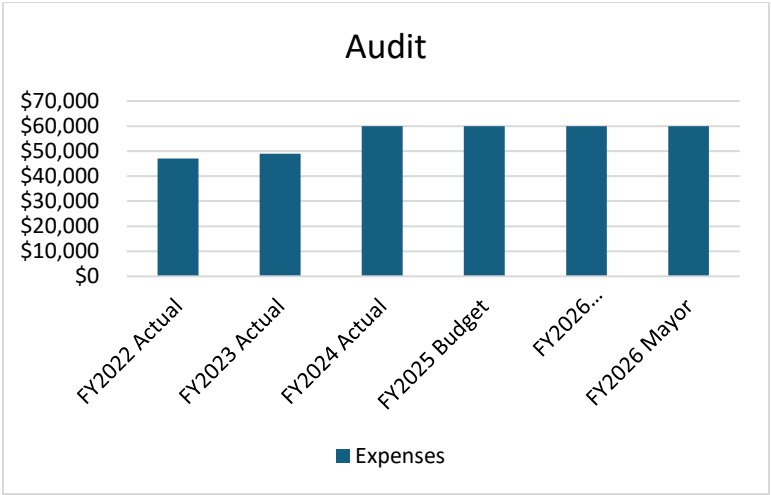
FTE's by Unit – Accounting						
Unit	Actual 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025	Change FY25-FY26
NR	2.00	2.00	2.00	2.00	2.00	-
Clerical	1.80	1.60	1.60	1.40	1.40	-
	3.80	3.60	3.60	3.40	3.40	-



General Fund Operating Budget – Audit							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	47,000.00	49,000.00	60,000.00	60,000.00	60,000.00	60,000.00	-
Total	47,000.00	49,000.00	60,000.00	60,000.00	60,000.00	60,000.00	-

136 - Auditing

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Auditing				60,000	60,000	60,000		
Total Expenses				**60,000**	**60,000**	**60,000**	-	
136-Auditing				**60,000**	**60,000**	**60,000**	**-**	



TREASURER AND COLLECTOR DEPARTMENT

The Treasurer/Collector's Office serves as the central location for all collections of City monies. All bills for Real Estate, Personal Property and excise taxes are billed and collected from this office. We also collect money for Water/Sewer bills, Parking Tickets, Parking Permits, as well as trash stickers and bags. We also research and produce Municipal Lien Certificates upon written request and payment.

Our mission is to collect bills issued by the City as timely as possible while providing friendly and informative service to the City of Greenfield.

Recent Accomplishments

- Streamlining office efficiency to improve workflow and customer service.
- Welcomed new staff, including Treasurer/Collector Madni Whitton and Assistant Treasurer/Collector Jen Silva. The office continues to operate a full-time staff of three employees.
- Continue to maintain the office's high rate of collections, including in-person visits and digital submissions.

Goals for FY26

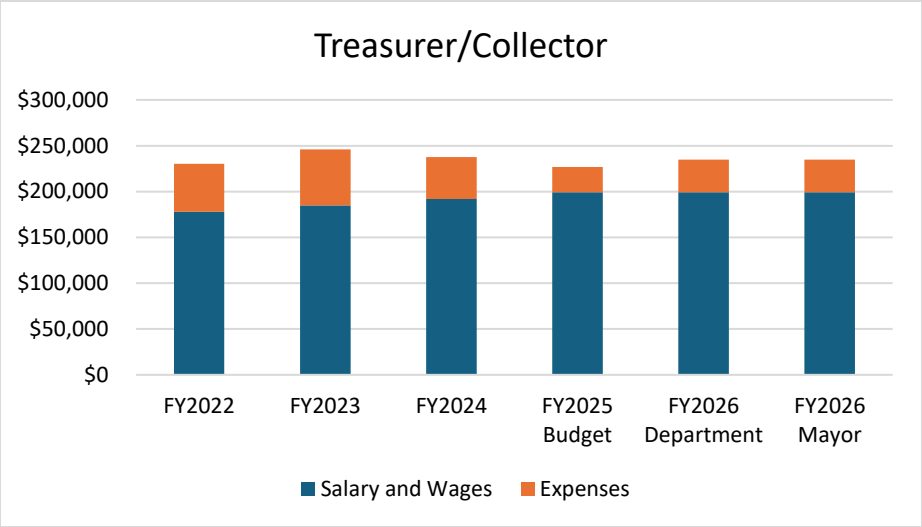
- Our office will continue to focus on providing excellent customer service to the community, creating a welcoming environment where constituents can get their business done efficiently and effectively.
- Provide additional training and learning opportunities for staff to increase technical knowledge.
- Explore new avenues and opportunities for improving collection services, with a focus on striving toward the most modern practices.

General Fund Operating Budget – Treasurer/Collector							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	177,859.43	184,819.79	191,922.17	199,346.00	199,356.00	199,356.00	-
Expenses	52,456.66	61,392.48	45,579.42	27,505.00	35,525.00	35,525.00	**33%**
Total	230,316.09	246,212.27	237,501.59	226,851.00	234,881.00	234,881.00	**3%**

145 – Treasurer/Collector

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Treasurer/Collector	SSEA	37.50	1.00	85,321	85,321	85,321	-	
Asst Treasurer/Collector	SSEA	37.50	1.00	64,817	64,817	64,817	-	
Administrative Assistant	Clerical	37.50	1.00	49,218	49,218	49,218	-	
Longevity Pay				-	-	-		
Total Salaries & Wages			**3.00**	**199,356**	**199,356**	**199,356**	**-**	
Bank Services				-	-	-		
Bond Issue Expense				10,000	10,000	10,000		
Schooling				750	750	750		
Printing				19,000	19,000	19,000		
Office Equip				5,000	5,000	5,000		
Stationary				500	500	500		
Meetings & Seminars				-	-	-		
Mileage Reimbursement				150	150	150		
Dues & Membership				125	125	125		
Total Expenses				**35,525**	**35,525**	**35,525**		
145- Treasurer/Collector			**3.00**	**234,881**	**234,881**	**234,881**	**-**	**-**

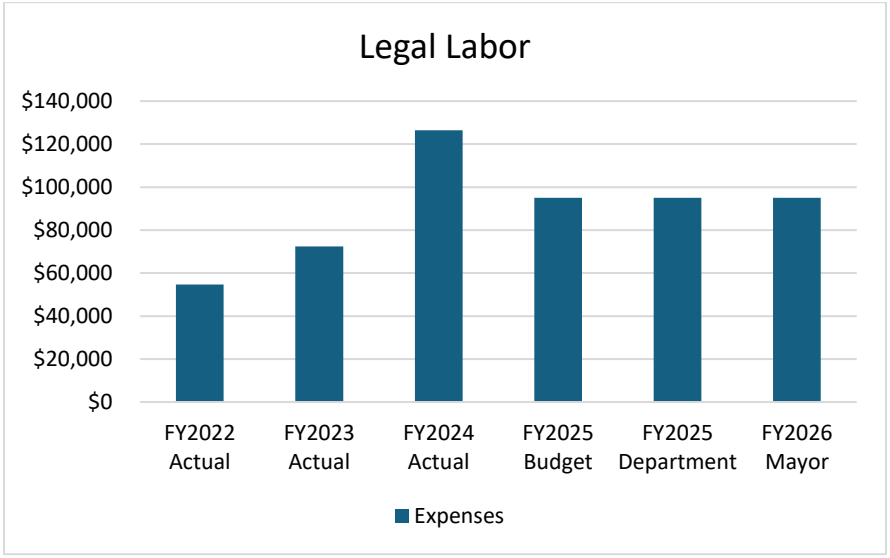
FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	1.00	1.00	1.00	1.00	2.00	*2.00*
Clerical	2.00	2.00	2.25	2.00	1.00	*1.00*
	3.00	3.00	3.25	3.00	3.00	*3.00*

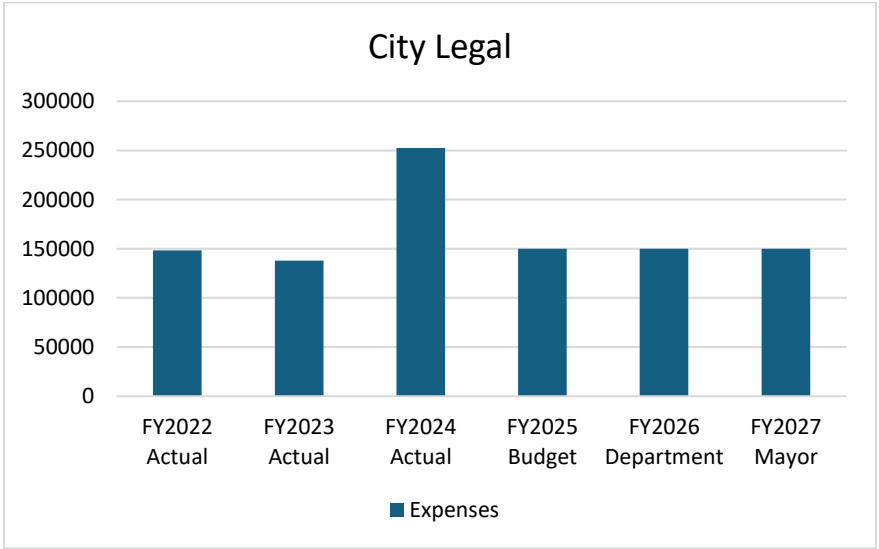


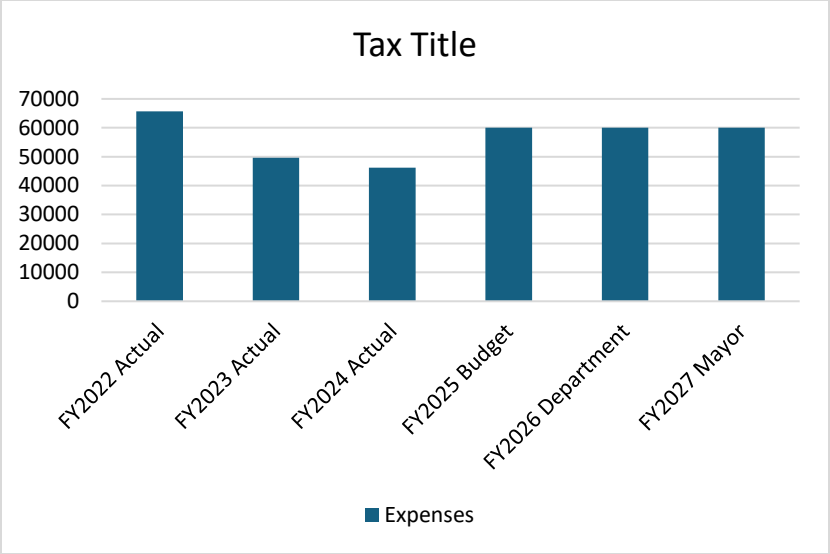
General Fund Operating Budget – Legal Labor							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	54,711.41	72,402.35	126,427.89	95,000.00	95,000.00	95,000.00	-
Total	54,711.41	72,402.35	126,427.89	95,000.00	95,000.00	95,000.00	-

General Fund Operating Budget – City Legal							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	148,476.45	138,010.14	252,392.15	150,000.00	150,000.00	150,000.00	-
Total	148,476.45	138,010.14	252,392.15	150,000.00	150,000.00	150,000.00	-

General Fund Operating Budget – Tax Tile							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	65,742.74	49,613.17	46,223.38	60,000.00	60,000.00	60,000.00	-
Total	65,742.74	49,613.17	46,223.38	60,000.00	60,000.00	60,000.00	-







150 - Legal Labor

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Labor Special Litigation				65,000	65,000	65,000		
Labor Relations & Bargaining				30,000	30,000	30,000		
Total Expenses				**95,000**	**95,000**	**95,000**	**-**	
150-Legal Labor				**95,000**	**95,000**	**95,000**	**-**	

151 - City Legal

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Town Attorney Services				150,000	150,000	150,000		
Total Expenses				**150,000**	**150,000**	**150,000**	**-**	
151- City legal				**150,000**	**150,000**	**150,000**	**-**	

158 - Tax Tile

Description	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Tax Tile Legal Expenses			45,000	45,000	45,000		
Tax Tile Filing Expenses			15,000	15,000	15,000		
Total Expenses			**60,000**	**60,000**	**60,000**		
158 – Tax Tile			**60,000**	**60,000**	**60,000**	**-**	

HUMAN RESOURCES

The mission of the Human Resources Department is to contribute to the achievement of City objectives across a number of core functions to enhance current and future organizational effectiveness in an environment that embraces diversity and quality customer service while supporting the vision, goals and challenges of the City of Greenfield by promoting equity, consistency and fairness. The department includes 4 full-time employees.

Recent Accomplishments

- Continuing to assist City departments in creating inclusive, safe, and productive workspaces by recruiting quality employees who can succeed in meeting the City's needs despite challenges.
- Ongoing efforts to ensure citywide compliance with employment laws and regulations.
- Successfully facilitating the bargaining of:
    - Greenfield Fire and Police Signal Operators Association
    - Greenfield Permanent Firefighters Local #2548 International Association of Firefighters AFL-CIO-CLC
    - Mass Cop Local 470 Police
    - Non-represented employee contracts prior to the start of FY 2025
-
- Navigating department staff turnover
- Training new staff while conducting a departmental audit to ensure compliance

Goals for FY26

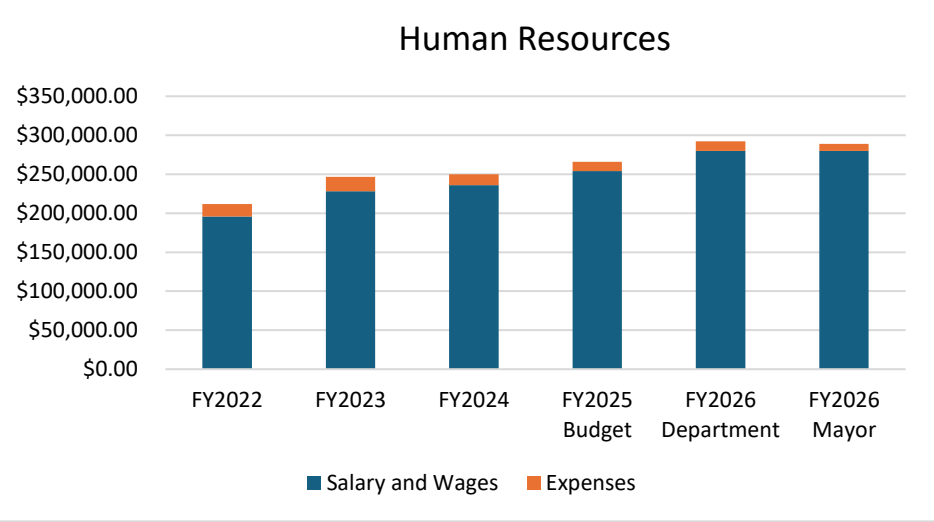
- To utilize Munis functionality to support HRD tasks and goals.
- To encourage employee participation in Health New England Wellness Initiatives.
- To review, update and revise employment policies and forms, as needed.

General Fund Operating Budget – Human Resources							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Salary & Wages	195,755.80	228,333.36	236,086.48	254,089.00	280,071.00	280,071.00	**10%**
Expenses	16,006.97	18,225.87	13,694.67	11,961.00	12,021.00	9,020.00	**-25%**
Total	211,762.77	246,559.23	249,781.15	266,050.00	292,092.00	283,092.00	**6%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	3.80	4.0	4.00	4.00	4.00	-
	3.80	4.0	4.00	4.00	4.00	-

152 – Human Resources

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Other	Source
Director	NR	37.50	1.00	104,533	104,533	104,533	-	
Generalist	NR	37.50	1.00	69,713	69,713	69,713		
Employment Specialist	NR	37.50	1.00	61,709	61,709	61,709	-	
Benefits Coordinator	NR	37.50	1.00	43,043	43,043	43,043	-	
26.1 Accrual				1073	1073	1073	-	
Total Salaries & Wages			**4.00**	**280,071**	**280,071**	**280,071**		
Purchase of Service				2,500	2,500	2,500		
Advertising and Printing				4,000	3,000	3,000		
Office Supplies				3,000	1,000	1,000		
Office Equipment				1,000	1,000	1,000		
Meetings & Seminars				500	500	500		
Mileage Reimbursement				100	100	100		
Dues & Membership				921	921	921		
Total Expenses				**12,021**	**9,021**	**9,021**		
152- Human Resources			**4.00**	**292,092**	**289,092**	**289,092**	-	-



TECHNOLOGY

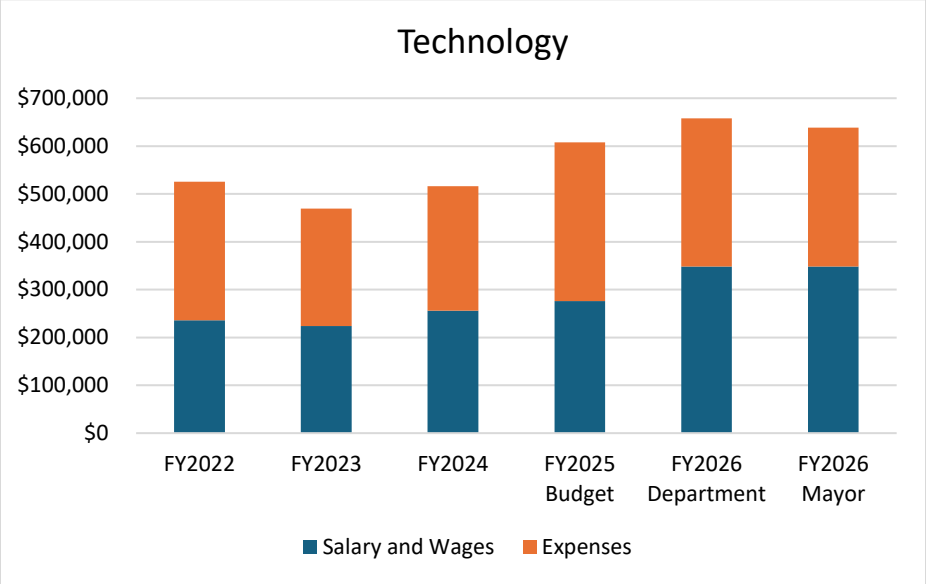
The Greenfield Technology Department provides and supports resources which facilitate the flow of information within and between municipal departments, and expands the reach, and usefulness of technology to staff and residents. The Greenfield Technology Department also works critically and closely with municipal departments to plan, execute, and maintain critical information technology projects in the city throughout the year. In addition, the Greenfield Technology Department works continually throughout the year to maintain the city's information technology infrastructure and keep us secure in the cyber sphere.

General Fund Operating Budget – Technology							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	236,220.68	223,869.70	255,913.15	276,200.00	348,500.00	348,500.00	**21%**
Expenses	289,108.51	245,406.95	260,189.37	331,600.00	309,300.00	290,300.00	**-12%**
Total	525,329.19	469,276.95	516,102.52	607,800.00	679,600.00	672,600.00	**8%**

155 – Technology

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Director	NR	37.50	1.00	130,000	130,000	130,000	-	
Network Administrator	SSEA	37.50	1.00	89,000	89,000	89,000		
IT Support Specialist	SSEA	37.50	1.00	64,000	64,000	64,000	-	
IT Support Administrator	SSEA	37.50	1.00	56,000	56,000	56,000	-	
26.1 Accrual				-	-	-	-	
On Call Stipends				9,000	9,000	9,000	-	
Longevity Pay				500	500	500		
Total Salaries & Wages			**3.00**	**348,500**	**348,500**	**348,500**	**-**	
Equipment Repairs				9,000	9,000	9,000		
Licensing and Support				180,000	180,000	180,000		
Rent				18,000	18,000	18,000		
Management Consulting				15,000	15,000	15,000		
Website				4,000	4,000	4,000		
Training				5,000	-	-		
Internet/Communication				54,000	52,000	52,000		
Office Supplies				1,000	1,000	1,000		
Cyber Security				23,800	23,800	23,800		
AWS				5,000	5,000	5,000		
Purchase Computer Hardware				16,300	16,300	16,300		
Software				-	-	-		
Total Expenses				**331,100**	**324,100**	**324,100**		
155 - Technology			**3.00**	**679,600**	**672,600**	**672,600**	-	

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.00	1.00	1.00	1.00	1.00	-
SSEA	3.00	3.00	3.00	2.00	3.00	*1.00*
	4.00	4.00	4.00	3.00	4.00	*1.00*



CITY CLERK

Mission Statement:

The City Clerk's Office strives to provide quality services to our community, while working cooperatively with City, State, and Federal agencies. The Clerk's Office is often considered the first stop for local government. We serve as an imperative junction for city departments and citizens of Greenfield. The City Clerk is empowered under Massachusetts General Law and the City Charter to carry out specific duties on behalf of the municipality. These duties include, but are not limited to: recording Council measures, oversee all elections, recording of all birth, death and marriage records, filing and collection of fees for non-criminal fines, and yearly census. The City Clerk is the keeper of the City seal.

Recent Accomplishments:

- Successfully mailed and continue to process 2025 Street List, as required by Mass General Law, which will be used to create voting lists, jury lists and the school list.

- Met with local legislatures at the Athol Town Hall to discuss cumbersome expanded duties in the Clerk's Office in accordance with the Votes Act of 2022.
- Orchestrated and ran the March5, 2024 Presidential Primary, September3, 2024 State Primary and November 5, 2024 General (Presidential) Elections on behalf of the State.
- Provided outreach to the community through various public events in 2024 by having a voter registration booth.

Goal for FY 2026:

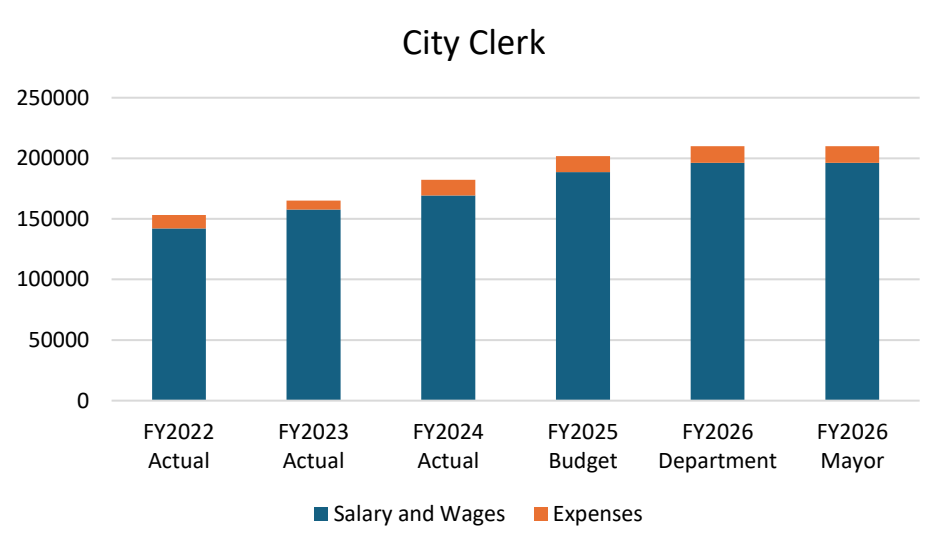
- The City Clerk's Office goal continues to be to provide our customers with consistent, professional services to achieve their and our goals.
- Continue to look for upgrade technology for reproduction of older vital records.
- Working towards Business certificates to become an online process. For those without online access the office will continue to assist those who wish to apply in person.
- The Assistant City Clerk will begin training at the New England Municipal Clerks Institute & Academy in July 2025.

General Fund Operating Budget – City Clerk							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2026**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	142,112.87	157,664.59	169,393.00	188,469.00	196,343.00	196,343.00	**5%**
Expenses	11,183.53	7,426.96	12,775.00	13,250.00	13,550.00	9,550.00	**-28%**
Total	153,296.40	165,091.55	182,168.00	201,719.00	209,893.00	205,893.00	**2%**

161-City Clerk

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other
City Clerk	NR	37.50	1.00	83,496	83,496	83,496	
Assistant City Clerk	SSEA	37.50	1.00	65,593	65,593	65,593	
Clerk Administrative Assistant	Clerical	37.50	1.00	46,254	46,254	46,254	
Clerk Stipend for Council				1,000	1,000	1,000	
Total Salaries & Wages			**3.00**	**196,343**	**196,343**	**196,343**	**-**
Contracted Services				4,000	2,000	2,000	
Office Equip & Furnishing				200	200	200	
Book Binding				2,000	2,000	2,000	
Office Supplies				1,800	1,800	1,800	
Meetings & Seminars				4,000	2,000	2,000	
Mileage Reimbursement				700	700	700	
Dues & Memberships				850	850	850	
Total Expenses				**13,550**	**9,550**	**9,550**	**-**
161-City Clerk				**209,893**	**205,893**	**205,893**	**-**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.00	1.00	1.00	1.00	1.00	-
SSEA	1.00	1.00	1.00	1.00	1.00	-
Clerical	0.60	0.80	1.00	1.00	1.00	-
	2.60	2.80	3.00	3.00	3.00	-



BOARD OF REGISTRARS & ELECTIONS

Mission Statement:

The Board of Registrars of Voters comprises three members, appointed by the Mayor, with the City Clerk serving as the fourth member and assuming the role of Chief Election Officer for the City of Greenfield. Acting on behalf of the Board of Registrars, the Clerk's office executes the mandated responsibilities outlined in Massachusetts General Law Chapter 51 Section 15, alongside other pertinent statutes.

Recent Accomplishments:

- Authenticated voter signatures on State nomination papers and petitions in accordance with Massachusetts General Law.
- Effectively coordinated and administered the 2024 State and Presidential election cycle.
- Executed the lawful purging of voter registrations within the City as authorized by Massachusetts General Law.

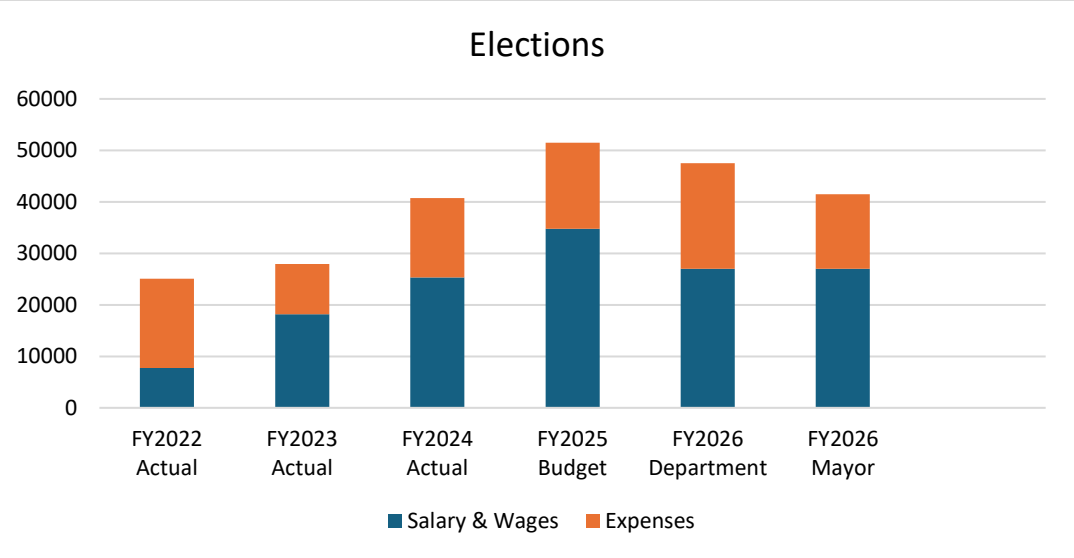
Goal for FY 2025:

- Expand Voter Accessibility – Ensure all eligible voters can participate through mail-in voting, in-person early voting, and traditional Election Day voting.
- Enhance Election Security – Maintain the integrity of the electoral process by implementing secure voting procedures.
- Ensure Voter Confidence – Provide clear and transparent information about voting options and processes.
- Protect Election Personnel – Create a safe and supportive environment for all staff involved in election operations.
- Promote Voter Awareness – Educate the public about their voting rights and available methods to cast their ballot.

General Fund Operating Budget – Elections							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	7,748.17	18,190.19	25,350.43	34,800.00	27,000.00	27,000.00	**-23%**
Expenses	17,323.63	9,768.86	15,376.97	16,700.00	20,500.00	14,500.00	**-14%**
Total	27,224.42	25,071.80	40,727.40	57,500.00	47,500.00	41,500.00	**-28%**

162-Elections

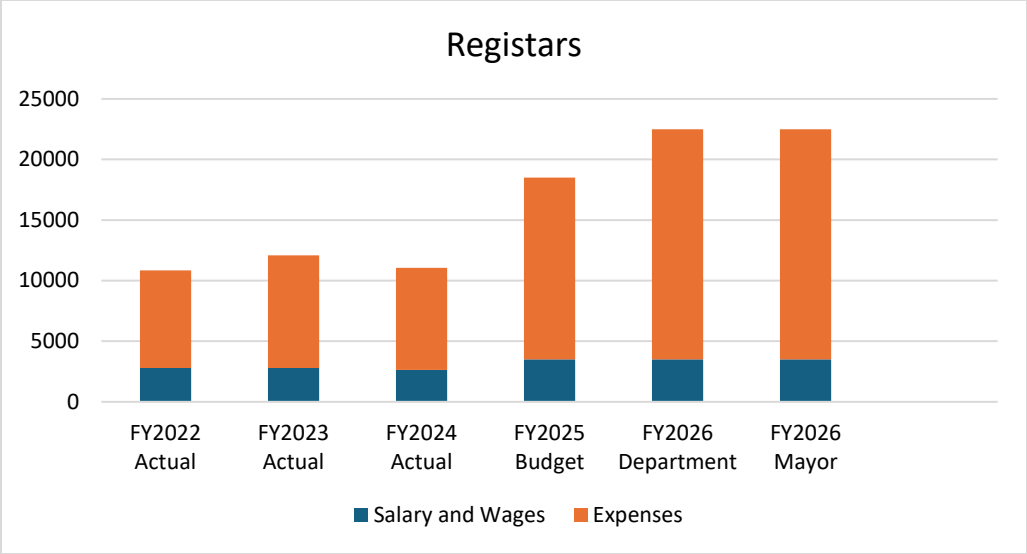
						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Temp Wages Part-Time				20,000	20,000	20,000		
Overtime				7,000	7,000	7,000		
Total Salaries & Wages				**27,000**	**27,000**	**27,000**	**-**	
Purchase Of Service				400	400	400		
Contracted Services				8,500	8,500	8,500		
Printing				10,000	4,000	4,000		
Office Supplies				1,600	1,600	1,600		
Total Expenses				**20,500**	**14,500**	**14,500**	**-**	
162-Elections				**47,500**	**41,500**	**41,500**	**-**	



General Fund Operating Budget – Registrars							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	2,800.00	2,800.00	2,625.00	3,500.00	3,500.00	3,500.00	**0%**
Expenses	9,276.22	8,428.28	8,270.68	14,500.00	19,000.00	19,000.00	**24%**
Total	10,851.35	12,076.22	11,053.28	18,500.00	22,500.00	22,500.00	**18%**

163-Registrars

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Registrars Board	Elected	N/A		700	700	700		
Registrars Board	Elected	N/A		700	700	700		
Registrars Board	Elected	N/A		700	700	700		
Registrars Board	Elected	N/A		700	700	700		
Registrars Board	Elected	N/A		700	700	700		
Total Salaries & Wages				**3,500**	**3,500**	**3,500**	**-**	
Street /Annual Census				18,500	18,500	18,500		
Office Supplies				500	500	500		
Total Expenses				**19,000**	**19,000**	**19,000**	**-**	
163-Registrars				**22,500**	**22,500**	**22,500**	**-**	



BOARD OF LICENSE COMMISSIONERS

The Board of License Commissioners is made up of five members appointed by the mayor for three-year terms. No person, while a member of the Board of License Commissioners, shall have any connection, directly or indirectly, with the sale or distribution of alcoholic beverages in any form. The Board of License Commissioners issues:

- Liquor licenses.
- Common victualler licenses.
- Motor vehicle dealer licenses.
- Junk dealer licenses.
- Entertainment licenses.
- The board operates under section 6-9 of the City Charter and Massachusetts General Law.

In addition to the items listed above, the Licensing Office processes applications for other activities in the city of Greenfield:

- Automatic amusement devices (e.g., pinball machines).
- Common and/or Court Square, use of.
- Flammable storage.

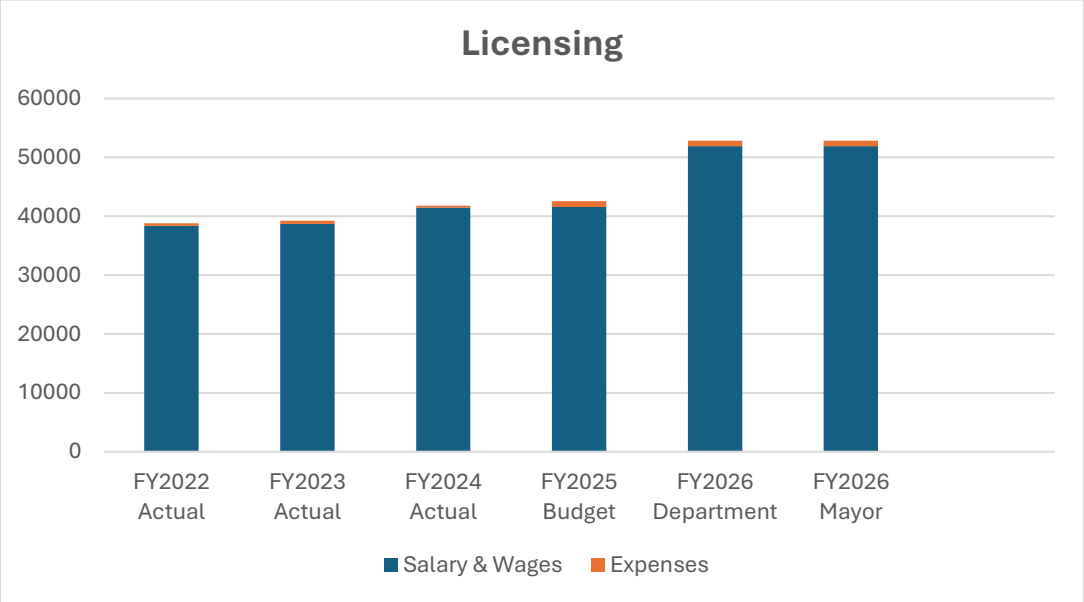
- Food trucks.
- Holiday work permits.
- Outdoor seating.
- Parades.
- Pawn brokers.
- Temporary use of the public way (e.g., block parties, sidewalk sales).
- Solicitation, door-to-door.
- Taxi, livery, and other ride-for-hires.
- Utilities in the public way.
- Vendors, hawker/peddlers.

General Fund Operating Budget – Licensing							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	38,377.05	38,691.08	41,476.81	41,603.00	51,898.00	51,898.00	**20%**
Expenses	429.22	592.44	309.46	950.00	950.00	950.00	**0%**
Total	38,806.27	39,283.52	41,786.27	42,553.00	52,848.00	52,848.00	**20%**

165-Licensing

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Licensing Coordinator	SSEA	30.00	0.80	50,182	50,182	50,182		
Longevity Pay				1,716	1,716	1,716		
Total Salaries & Wages			**0.80**	**51,898**	**51,898**	**51,898**	**-**	
Advertising				200	200	200		
Office Supplies				600	600	600		
Mileage Reimbursement				150	150	150		
Total Expenses				**950**	**950**	**950**	**-**	
165-Licensing				**52,848**	**52,848**	**52,848**	**-**	

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	0.80	0.80	0.80	0.80	0.80	-
	0.80	0.80	0.80	0.80	0.80	-



PLANNING AND DEVELOPMENT

Mission Statement – Why We Exist

To provide a strong comprehensive approach for the future development of the city through a wide range of activities including economic development, land use planning, housing policy, transportation projects, historic preservation, open space conservation, and neighborhood improvement efforts.

Budget and Staffing Changes for FY2026

The following existing supporting staffing will remain for FY2026:

- Full-time Director of Planning & Development (General Fund).
- 20-hour Part-time Conservation Agent (General Fund).

Recent Accomplishments

- Completed the 2024 tax map updates.
- Worked with Athena Bradley, Grant Writer, and the Historical Commission on completing a FY23 Planning and Survey Grant from the Massachusetts Historical Commission to update Greenfield's Historic and Cultural Resources Inventory.
- Prepared and forwarded proposed amendments relative to the Open Space/Cluster Development regulations of the Zoning Ordinance which were adopted by the City Council.

- Worked with Councilor John Garrett on proposed zoning amendments relative to housing to include amendments to the Accessory Dwelling Unit ordinance to meet the Affordable Homes Act.
- For calendar year 2024, processed 8 Notices of Intent/Orders of Conditions, 12 Requests for Determination of Applicability, 6 Certificates of Compliance, and 4 Emergency Certifications for the Conservation Commission.
- For calendar year 2024, processed 17 Special Permit applications, 1 Variance application, and 3 appeals applications for the ZBA.
- For calendar year 2024, processed 1 Special Permit application, 2 Site Plan review applications, and 9 Approval Not Required (ANR) plans for the Planning Board.
- Signed off on 101 building permit applications, and responded to 34 public information requests.

FY2026 Goals and Objectives

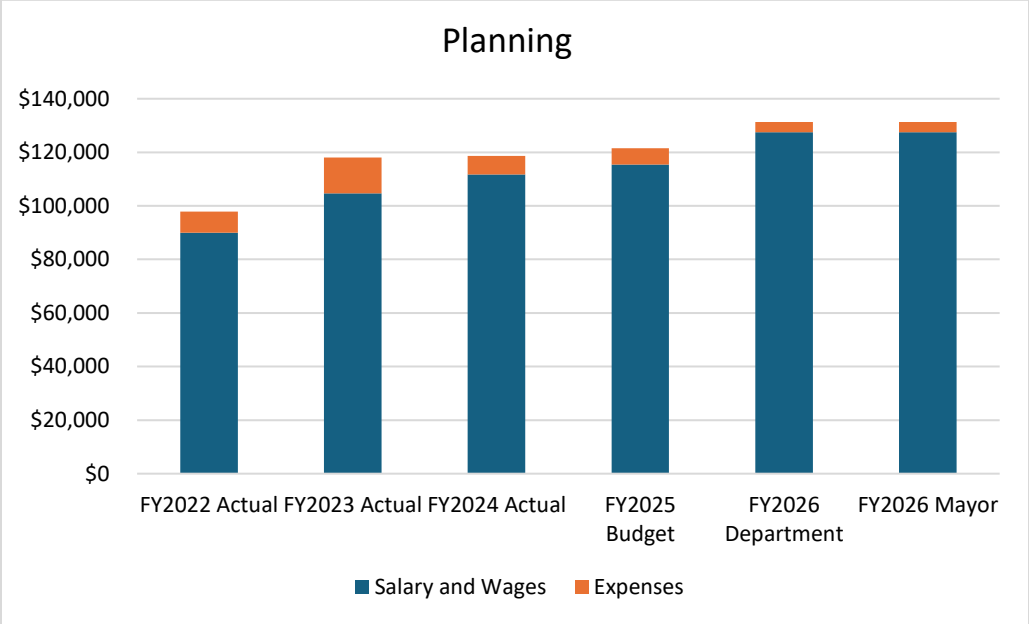
- To continue reviewing and amending the Greenfield Zoning Ordinance to encourage the types of development recommended by *Sustainable Greenfield*, Greenfield's 2014 Comprehensive Sustainable Master Plan.
- **To support the Department of Public Works on the Main Street Complete Streets TIP Project**.
- **To support the Community and Economic Development Department with the Deliberate Downtown and Streetscape Improvement projects.**
- **To complete the 2025 tax map updates.**
- Complete FEMA's DFIRM Map Modernization Project for Franklin County by adopting the new Flood Insurance Rate Maps for the City of Greenfield once approved by FEMA.
- Create a Green River Overlay District in the Zoning Ordinance to regulate development along the Green River.
- Complete the MVP Action Grant project at Miller's Meadow.
- Work with Athena Bradley, Grant Writer, to apply for a US EPA Brownfields Cleanup Grant for the former Lunt Silversmiths property located at 298 Federal Street.

General Fund Operating Budget – Planning							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	89,988.98	104,661.87	111,766.17	115,396.00	127,540.00	127,540.00	**10%**
Expenses	7,828.82	13,371.34	6,873.06	6,100.00	3,800.00	3,800.00	**-38%**
Total	97,817.80	118,393.21	118,639.23	121,496.00	131,340.00	131,340.00	**8%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.00	1.00	1.00	1.00	1.00	-
SSEA	0.40	0.40	0.53	0.53	0.53	-
	1.40	1.40	1.53	1.53	1.53	-

177-Planning

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Director	NR	37.50	1.00	95,102	95,102	95,102		
Conservation Agent	SSEA	20.00	0.50	31,948	31,948	31,948		
Longevity Pay				365	365	365		
Total Salaries & Wages			**1.50**	**127,415**	**127,415**	**127,415**	**-**	
Postage				500	500	500		
Advertising				1,500	1,500	1,500		
Meetings & Seminars				800	800	800		
Mileage Reimbursement				-	-	-		
Dues & Memberships				1,000	1,000	1,000		
Total Expenses				**3,800**	**3,800**	**3,800**	**-**	
177-Planning			**1.50**	**131,215**	**131,215**	**131,215**	**-**	



CONSERVATION COMMISSION

Mission Statement – Why We Exist

The Greenfield Conservation Commission was established to protect the City's natural resources. The Commission is responsible for environmental planning, accepting gifts of land and money for conservation purposes, acquiring grant money for city acquisition of open space, advising other city boards on environmental concerns, and administering the Massachusetts Wetlands Protection Act and the Greenfield Wetlands Protection Ordinance.

Budget and Staffing Changes for FY2026

There are no staffing changes for FY2025. The following existing supporting staffing will remain for FY2026:

- 20-hour Part-time Conservation Agent (General Fund).

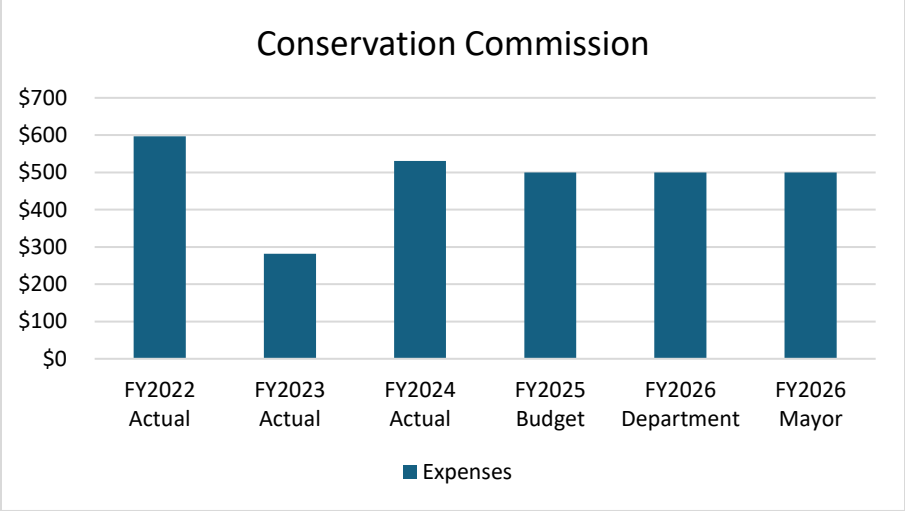
FY2026 Goals and Objectives

- Griswold/GTD Conservation Area Trail Maintenance Project.
- To continue its review of the Greenfield Wetlands Protection Ordinance.
- To continue to review applications and deliver decisions in a timely manner.
- To continue to inspect and resolve reported violations in a timely manner.
- To look for ways to deliver services more efficiently and effectively through the use of technology.
- To maintain expertise of Conservation Commission members by encouraging training and professional development.
- To maintain the expertise of the Conservation Agent by supporting attendance at appropriate workshops, seminars, certification courses, etc.
- To provide information to the public regarding the City's open spaces and land managed by the Conservation Commission, including but not limited to trail maps, open space maps, etc.
- To continue to work with city departments to incrementally implement the goals and objectives of the Open Space and Recreation Plan as well as the 2014 Sustainable Master Plan.
- To continue the City's commitment to Green Communities designation and energy efficiency and sustainability goals.

General Fund Operating Budget – Conservation Commission							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	597.64	282.00	531.00	500.00	500.00	500.00	**0%**
Total	597.64	282.00	282.00	500.00	500.00	500.00	**0%**

171-Conservation Commission

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Meetings & Seminars				250	250	250		
Dues & Memberships				250	250	250		
Total Expenses				**500**	**500**	**500**	-	
171-Conservation Commission				**500**	**500**	**500**	-	



PLANNING BOARD

Mission Statement – Why We Exist

To make careful studies; To prepare plans of the resources, possibilities and needs of the City; To report annually to the City Council regarding the condition of the City; To make a master plan of growth and development, natural resources, transportation, housing, etc.; To have an official map prepared if authorized by City Council; To review and make recommendations regarding the layout, alteration, relocation or discontinuance of public ways; To draft, hold hearings, and make recommendations to the City Council on the adoption of Zoning Ordinances; To review and issue special permits under the Zoning Ordinance; To adopt and administer local subdivision regulations; To review and approve subdivisions of land and project site plans.

Budget and Staffing Changes for FY2026

There are no staffing changes for FY2025. The following existing supporting staffing will remain for FY2026:

- Full-time Director of Planning & Development (General Fund).

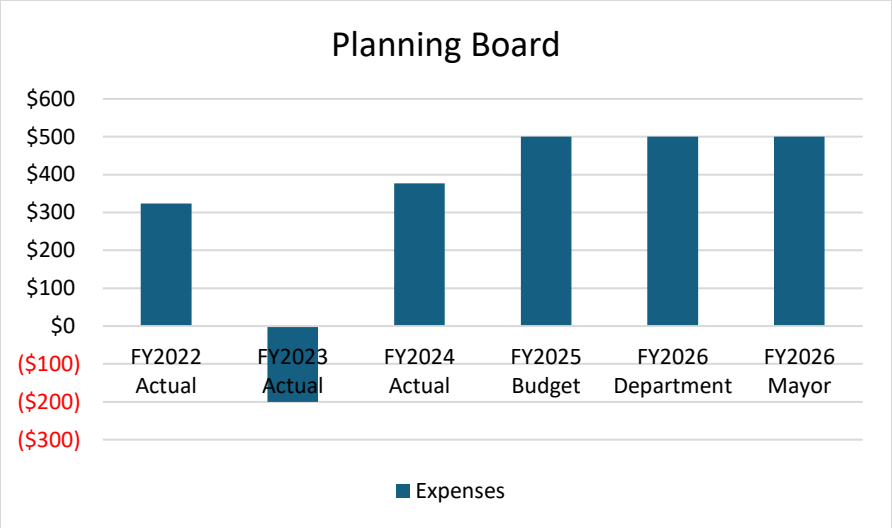
FY2026 Goals and Objectives

- To continue to review special permit, site plan, and subdivision applications and deliver decisions in a timely manner.
- To continue to inspect and resolve reported violations in a timely manner.
- To look for ways to deliver services more efficiently and effectively through the use of technology.
- To maintain expertise of Planning Board members by encouraging training and professional development.
- To continue the City's commitment to Green Communities designation and energy efficiency and sustainability goals.
- To continue reviewing and amending the Greenfield Zoning Ordinance to encourage the types of development recommended by *Sustainable Greenfield*, Greenfield's 2014 Comprehensive Sustainable Master Plan.
- Create a Green River Corridor Overlay District in the Zoning Ordinance to regulate development along the Green River.

General Fund Operating Budget – Planning Board							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	327.04	(200.00)	377.30	500.00	500.00	500.00	**0%**
Total	327.04	(200.00)	500.00	500.00	500.00	500.00	**0%**

175-Planning Board

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Advertising				250	250	250		
Meetings & Seminars				250	250	250		
Total Expenses				**500**	**500**	**500**	-	
175-Planning Board				**500**	**500**	**500**	**-**	



ZONING BOARD OF APPEALS

Mission Statement – Why We Exist

The Zoning Board of Appeals issues special permits, special permits for signage and variances under the Zoning Ordinance. It also hears petitions for administrative appeals from decisions made by the Inspector of Buildings.

Budget and Staffing Changes for FY2026

There are no staffing changes for FY2025. The following existing supporting staffing will remain for FY2026:

- Full-time Director of Planning & Development (General Fund).

FY2026 Goals and Objectives

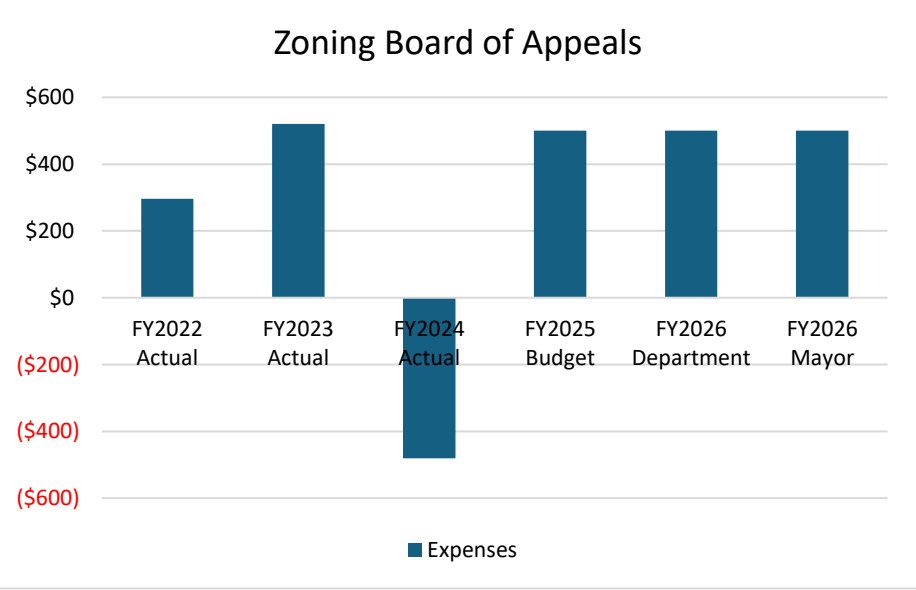
- To continue to review special permit, variance, and appeals applications and deliver decisions in a timely manner.
- To continue to inspect and resolve reported violations in a timely manner.
- To look for ways to deliver services more efficiently and effectively through the use of technology.
- To maintain expertise of Zoning Board members by encouraging training and professional development.

- To continue the City's commitment to Green Communities designation and energy efficiency and sustainability goals.
- To continue reviewing and amending the Greenfield Zoning Ordinance to encourage the types of development recommended by *Sustainable Greenfield*, Greenfield's 2014 Comprehensive Sustainable Master Plan.

General Fund Operating Budget – Zoning Board of Appeals							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2024**	**Department FY2026**	**Mayor FY2025**	**$ Change FY25-FY26**
Expenses	296.48	520.63	(481.24)	500.00	500.00	500.00	-
Total	296.48	520.63	(481.24)	500.00	500.00	500.00	-

176-Zoning Board of Appeals

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Advertising				300	300	300		
Meetings,Seminars				200	200	200		
Total Expenses				**500**	**500**	**500**	**-**	
176-Zoning Board of Appeals				**500**	**500**	**500**	**-**	



CENTRAL SERVICES

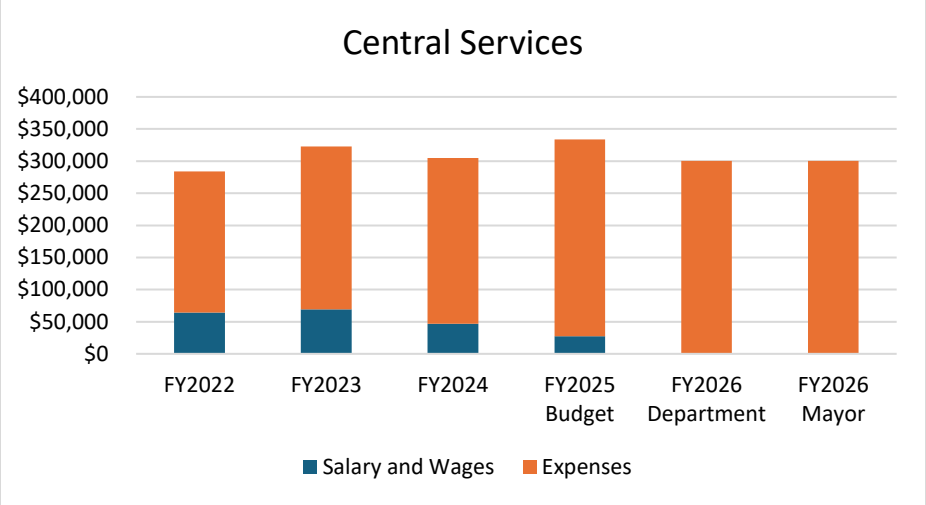
The Central Services Department is in place to centralize the procurement of goods and services used throughout the city. The chief procurement officer also acts as a resource to help departments issue requests for proposals and invitations to bid for various projects. Our overall goal is to assist in applying Massachusetts General Law regarding procurement.

Recent Accomplishments

- Received a three-year renewal of the Massachusetts Certified Public Purchasing Official designation.
- Assisted with the purchase of various vehicles for the Police and Fire departments and the Department of Public Works.
- Skate Park construction (completion June 2023).
- Greenfield Public Library construction (completion June 2023).
- Increased power available on Court Square.
- Awarded three art projects for the new library.
- Greenfield Fire Station construction (Spring 2024).

General Fund Operating Budget – Central Services							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	64,402.58	69,062.64	46,925.62	27,608.00	-	-	**-100%**
Expenses	219,379.17	253,846.24	257,788.30	306,420.00	300,400.00	300,400.00	**-2%**
Total	283,781.75	322,908.88	304,703.92	334,028.00	300,400.00	300,400.00	**-11%**

FTE's by Unit						
Unit	Actual 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025	Change FY24-FY25
NR	1.00	1.00	1.00	0.48	-	*(0.48)*
Clerical	-	-	0.20	-	-	-
	1.00	1.00	1.20	0.48	-	*(0.48)*



191-Central Services

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other
Central Contr-Services				6,300	6,300	6,300	
Copy Machines				65,000	65,000	65,000	
Telephone/Communications				131,100	131,100	131,100	
Cell Phones				46,500	46,500	46,500	
Postage				40,000	40,000	40,000	
Advertising				1,000	1,000	1,000	
Office Supplies				2,500	2,500	2,500	
Copy Machine Paper				8,000	8,000	8,000	
Supplies							
Magazine & Newspaper Subs				-	-	-	
Meetings & Seminars				-	-	-	
Mileage Reimbursement				-	-	-	
-				-	-	-	
Total Expenses				**300,400**	**300,400**	**300,400**	-
191-Central Services				**300,400**	**300,400**	**300,400**	-

CENTRAL MAINTENANCE

The Division of Central Maintenance serves as the steward to maintain the built environment of Greenfield's City buildings, traffic, and streetlights. Our mission is to collaborate with City taxpayers, department directors, and superintendents to ensure that this built environment is maintained to best serve the City of Greenfield.

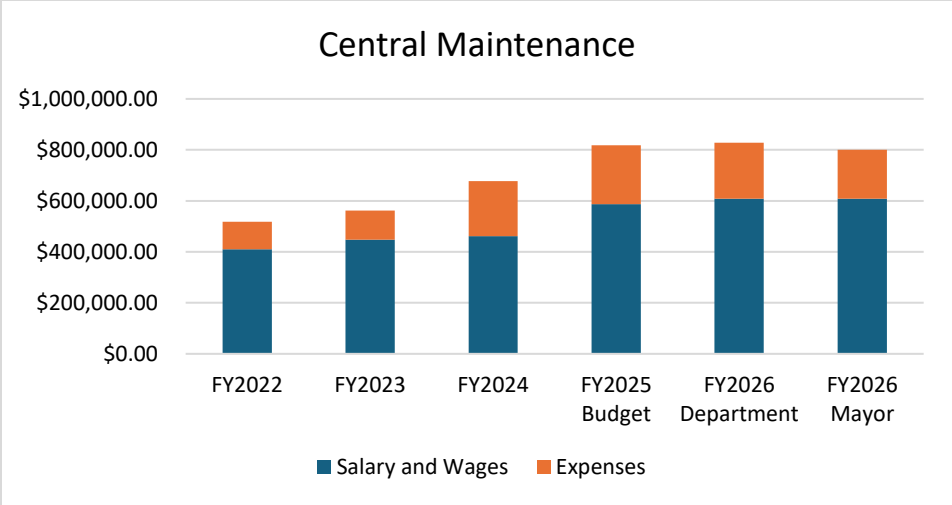
Recent Accomplishments

During fiscal year 2024 the Central Maintenance Department continued its mission of providing timely and professional repair services for all public buildings and schools completing well over 832 work orders. Some of the major accomplishments of this division were:

- Installed a new grease trap at the Greenfield Middle School cafeteria.
- Installed fiber-optic line for the Water Pollution control facility.
- Installed conduit and wiring for emergency Generator at Millbrook Wells.
- Upgrades to an electrical distribution system at Sanderson Street city offices.
- Installed 2 EV chargers at Sanderson Street city offices.
- Installed new drinking water/bottle fill stations at Greenfield Middle School.
- Assisted in the replacement of kitchen appliances at Greenfield High School.
- Provided electrical, plumbing, and camera service to the Portland Loo.
- So far, we've had 6 traffic signal lamp replacements and 8 crosswalk repairs.
- Replaced the Circulator pump to the heating system at the vet's field house.
- Assisted in police department dispatch relocation.
- Police department kitchen remodel.
- Repaired and replaced service airlines at the temporary fire station.
- Multiple plumbing and electrical repairs to the splash pad and Greenfield swimming area facilities.
- Installed a heavy-duty underground electrical box at the new fire department.
- Made numerous repairs to the City Hall HVAC system.
- Dismantling of the temporary fire station and storage of materials.

General Fund Operating Budget – Central Maintenance							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	410,122.76	448,257.71	461,910.74	587,643.00	608,797.00	608,797.00	**4%**
Expenses	108,177.67	113,173.45	215,609.52	230,225.00	219,000.00	192,000.00	**-17%**
Total	518,300.43	561,431.16	677,520.26	792,868.00	827.797.00	800.877.00	**1%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.00	1.00	1.00	1.00	1.00	-
UPSEU - CM	3.00	3.00	3.00	4.00	4.50	.5
UPSEU - DPW	3.60	3.60	3.60	3.60	3.60	-
	7.60	7.60	7.60	8.60	9.10	.5



192 - Central Maintenance

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Facilities Manager	NR	40.00	1.00	92,700	92,700	92,700		
Electrician	UPSEU-CM	40.00	1.00	76,905	76,905	76,905		
Electrician	UPSEU-CM	40.00	1.00	76,905	76,905	76,905		
Plumber	UPSEU-CM	40.00	1.00	76,905	76,905	76,905		
Custodian	UPSEU-DPW	40.00	1.00	57,870	57,870	57,870		
Custodian	UPSEU-DPW	40.00	1.00	49,465	49,465	49,465		
Custodian	UPSEU-DPW	40.00	1.00	45,960	45,960	45,960		
Custodian	UPSEU-DPW	24.00	0.60	27,825	27,825	27,825		
Custodian	UPSEU-DPW	19.00	0.50	19,062	19,062	19,062		
HVAC Technician	UPSEU-CM	40.00	1.00	72,000	72,000	72,000		
Longevity Pay				7,200	7,200	7,200		
Overtime				6,000	6,000	6,000		
Total Salaries & Wages			**9.10**	**608,797**	**608,797**	**608,797**	**-**	
CM Contr-Services				-	-	-		
Street Lights Cont Svcs				2,500	2,500	2,500		
Police Dept – Cont Svcs				2,900	2,900	2,900		
Fire Dept – Cont Svcs				3,600	3,600	3,600		
School Bldgs – Cont Svcs				14,000	-	-		
Jon Zon – Cont Svcs				6,000	6,000	6,000		
20 Sanderson – Cont Svcs				6,050	6,050	6,050		

Library – Cont Svcs			29,720	20,000	20,000
Equip Rental			23,850	23,850	23,850
Traffic Signals			5,000	5,000	5,000
DPW Serv			8,000	8,000	8,000
Misc Town Bldgs			31,300	31,300	31,300
Generators			-	-	-
City Hall Services			10,030	10,030	10,030
Telephones/Comms			-	-	-
Other Depts			-	-	-
Office Supplies			-	-	-
Street Lights Materials			4,000	4,000	4,000
Jon Zon Materials			2,000	2,000	2,000
20 Sanderson Materials			1,000	1,000	1,000
City Hall Materials			1,000	1,000	1,000
DPW Materials			500	500	500
Misc. Materials			4,000	3,000	3,000
Traffic Signal Materials			1,500	1,500	1,500
City Hall Cleaning Supplies			3,000	3,000	3,000
Police Cleaning Supplies			3,000	3,000	3,000
Jon Zon Cleaning Supplies			1,200	1,200	1,200
20 Sanderson Cleaning Sup			2,000	2,000	2,000
Library Cleaning Supplies			5,000	3,000	3,000
Misc Cleaning Supplies			1,000	1,000	1,000
DPW Cleaning Supplies			1,000	1,000	1,000
Fuel			10,000	7,000	7,000
Vehicle Maint			4,500	4,500	4,500
CM Materials			10,000	8,000	8,000
Clothing			4,800	4,800	4,800
Tuition			1,200	1,200	1,200
Licenses			500	500	500
Travel/Mileage			150	150	150
Vehicle Lease			19,500	19,500	19,500
Total Expenses			**219,000**	**192,000**	**192,080**
192-Central Maintenance	**9.10**		**827,797**	**800,877**	**800,877**

The Energy and Sustainability Department's mission is to improve the energy efficiency of municipal property and implement clean and renewable energy projects to achieve Massachusetts' Climate goals, the community's vision for *Sustainable Greenfield,* and to expand Greenfield's prominence as a leader in sustainability. The accomplishments of this Department provide compounding financial benefit to the City while also continually optimizing operations to reduce costs to the City.

The Department has 1.0 FTE Director and a 0.6 FTE Assistant position.

FY 2025 Accomplishments:

- In its eleventh year, Greenfield Light & Power continues to provide the community with a reliable option for 100% renewable electricity through January 2026 at a standard rate of 13.498 cents/kWh. Although savings cannot be guaranteed, to date, customers of Greenfield Light & Power have saved close to $7 million compared to Eversource's Basic Service prices.
- Municipal energy consumption has been reduced by almost 28%, the most to date, and continues to increase while simultaneously reducing utility bills.
- The DPW Office is the city's first net-zero building - the gifted rooftop solar array provides all the building's energy needs over the course of the year. The array also generates monthly income via the MA SMART solar incentive program and will continue for a term of ten years.
- A total of $132,651 in utility incentives have been issued to the City for achieving net zero energy ready requirements in both the new library and fire station. The buildings showcase high efficiency energy performance.
- Applied $15,000 in Green Communities grant funds toward the purchase of an electric vehicle for the building department.
- The City now hosts 18 public Level 2 electric vehicle chargers in and around downtown. All associated costs are covered by a 28 cents/kWh charging fee, so there is no cost to the City to operate and maintain.
- Continuing to work with the project teams and appropriate parties at the Library and Fire Station to ensure the buildings operate as designed and meet their committed energy targets.
- The Energy Department will apply for the Spring 2025 Green Communities grant to implement several projects including the purchase of all electric vehicles including the first electric police vehicle, replacing aging HVAC equipment at two buildings with high efficiency heat pumps, and related energy projects.
- Completing the City Vehicle Fleet Inventory and electrification plan.
- Navigating and applying for Inflation Reduction Act funds for completed clean energy projects expected to total approximately $60,000.

FY 2026 Goals and Objectives

- The Energy and Sustainability Department will continue to collaborate with other departments to develop, support, fund and implement energy projects with an increased eye on climate resiliency to prepare for increased extreme weather events.

- The Energy and Sustainability Department participates in and supports relevant committees with efforts that impact sustainability across the City and is focused on increasing Greenfield's resiliency in alignment with best practices and the Commonwealth's priorities and goals.
- Continue work toward becoming a designated DOER Climate Leader Community to increase access to grant funds to continue decarbonization efforts across the City.

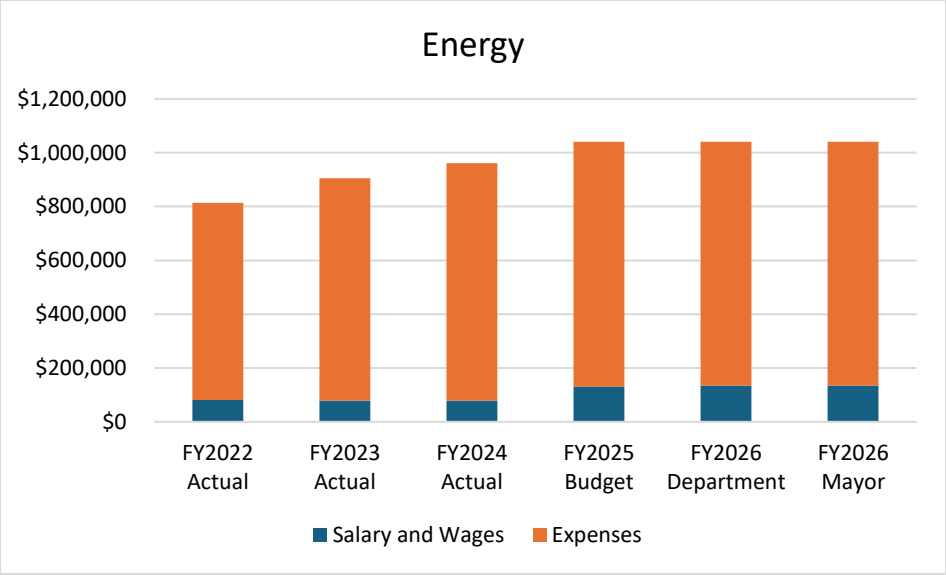
General Fund Operating Budget – Energy							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	80,700.91	79,072.77	78,250.78	131,567.00	134,789.00	134,789.00	**2%**
Expenses	733,191.62	825,631.46	883,189.68	909,050.00	905,867.00	905,867.00	-
Total	813,892.53	904,674.23	961,440.46	1,040,617.00	1,040,656.00	1,040,656.00	-

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.00	1.00	1.00	1.00	1.00	-
SSEA	0.60	0.60	0.60	0.60	0.60	-
	1.60	1.60	1.60	1.60	1.60	-

197 - Energy

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Director	NR	37.50	1.00	105,274	105,274	105,274		
Energy/Sustainability Assistant	SSEA	22.50	0.60	29,515	29,515	29,515		
Longevity Pay				-	-	-		
Total Salaries & Wages			**1.60**	**134,789**	**134,789**	**134,789**	**-**	
Consultant Services				26,000	26,000	26,000		
Mill Brook Solar				32,500	32,500	32,500		
Elec - No Parish School				23,000	23,000	23,575		
Elec - Fed St School				-	-	-		
Elec - Green River School				3,500	3,500	3,500		
Elec - Four Corners School				34,000	34,000	34,000		
Elec - Newton School & Modules				8,000	8,000	8,000		
Elec - Middle School				-	-	-		
Elec - High School/PSS				60,000	60,000	60,000		
Elec - Vets Field House				20,000	20,000	20,000		
Elec - Police Station				7,500	7,500	7,500		
Elec - Fire Station				50,000	50,000	50,000		
Elec - School Admin Bldg				-	-	-		
Elec - JZCC				22,500	22,500	22,500		

Elec - Town Yard		4,000	4,000	4,000	
Elec - Transfer Station & Bio		11,500	11,500	11,500	
Elec - DPW Offices		500	500	500	
Elec - Solar Farm		250,000	250,000	250,000	
Elec - Veterans Center		2,500	2,500	2,500	
Elec - 20 Sanderson St		10,000	10,000	10,000	
Elec - Leavitt-Hovey		-	-	-	
Elec - Library		50,000	50,000	50,000	
Elec - Nash Mill Rd/Pool		3,700	3,700	3,700	
Elec - Street Lights		500	500	500	
Elec - Traffic Signals		7,700	7,700	7,700	
Elec - DL (Decorative Lights)		22,500	22,500	22,500	
Elec - OSL (Other Space Lights		8,500	8,500	8,500	
Elec - Dog Park		500	500	500	
Elec - Beacon Field		400	400	400	
Elec - Town Hall/Petty Plain R		34,000	34,000	34,000	
Elec - 114 Main St		-	-	-	
Elec - Parking Garage		15,000	15,000	15,000	
Oil - Generators		500	500	500	
Oil - Vets Field House		500	500	500	
Oil - Fire Station		-	-	-	
NG - No Parish School		11,500	11,500	11,500	
NG - Federal St School		23,500	23,500	23,500	
NG - Green River School		150	150	150	
NG - Four Corners School		15,000	15,000	15,000	
NG - Newton School		13,000	13,000	13,000	
NG - Middle School		50,000	50,000	50,000	
NG - High School		35,000	35,000	35,000	
NG - Police Station		8,500	8,500	8,500	
NG - Fire Station		-	-	-	
NG - DPW Yard		12,500	12,500	12,500	
NG Transfer Station		13,500	13,500	13,500	
NG - 20 Sanderson St		7,500	7,500	7,500	
NG - Library		-	-	-	
NG - Town Hall/Petty Place		150	150	150	
Wood Pellets - Fire Station		-	-	-	
Propane Fire Station		3,500	3,500	3,500	
Project Supplies		-	-	-	
Various Office Supplies		300	300	300	
Contract Services		-	-	-	
Meetings & Seminars		1,500	1,500	1,500	
Mileage Reimbursement		400	400	400	
Dues & Memberships		567	567	567	
Total Expenses		**905,867**	**905,867**	**905,867**	**-**
197-Energy	**1.60**	**1,040,656**	**1,040,656**	**1,040,656**	**-**


Energy
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$0
FY2022 Actual
FY2023 Actual
FY2024 Actual
FY2025 Budget
FY2026 Department
FY2026 Mayor
Salary and Wages
Expenses

POLICE DEPARTMENT

Mission Statement:

The Greenfield Police Department is committed to providing the highest level of service to the entire community with integrity, pride, respect, professionalism and compassion at all times. We will continue to work diligently to reduce crime and the fear of crime through enforcement of laws and enhanced collaborations with community members and groups to protect life, property and the civil rights of all. We pledge to continue to create and maintain positive partnerships with the public that are based on open and honest communication and are designed around the most productive theories of community policing.

Recent Accomplishments:

1. We initiated the Civilian Liaison position which has proven integral in bridging a gap between members of the public and the police.
2. We created the "Community Impact Unit" who's mission is to participate in all things community policing related. This group ensured the police department was present and/or participated in things like "Trunk or Treat," the parade of lights, job fairs, K9 demonstrations etc.
3. Secured a location in the downtown business district to construct a Police sub-station.
4. Initiated the "Business District Officer" position which is designed to address all quality of life issues in the City's business district for individuals and organizations alike.
5. Officers took the initiative to take on and assist with building the new Dispatch Center which saved the City over $100,000.00.
6. We reduced staffing at the top of the agency and replaced it with a new Patrol Officer position.
7. Began replacing our aging patrol car fleet.

Goals for FY 26:

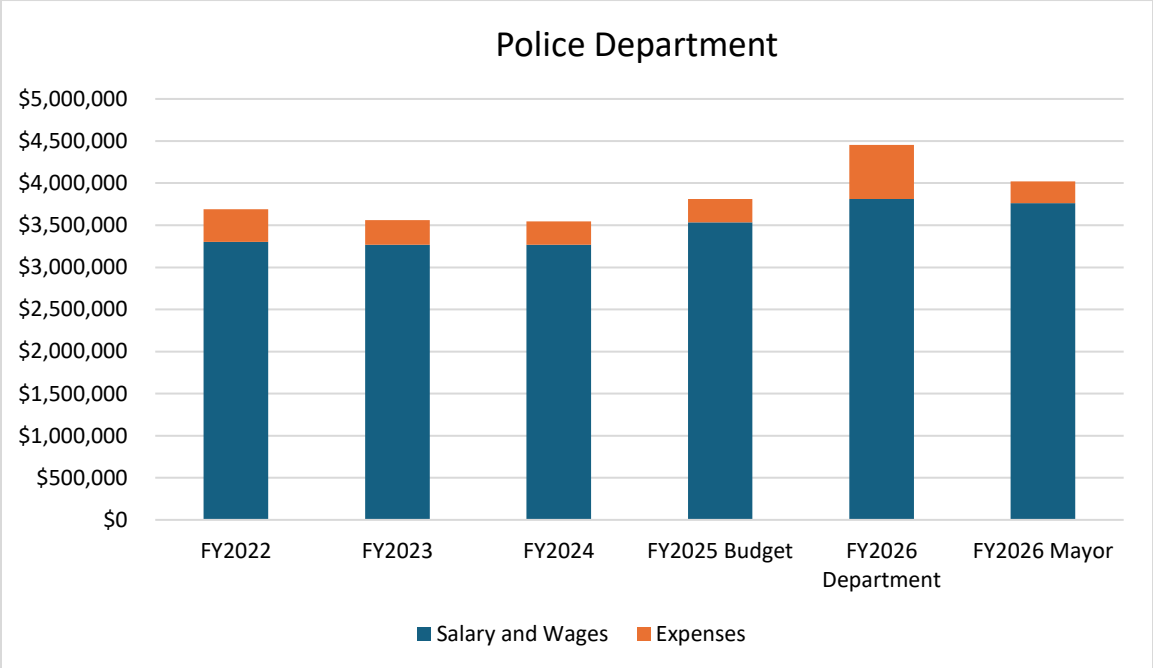
1. Continue to enhance the Police sub-station in the business district.
2. We want to continue to build on the Police Civilian Liaison program and hopefully add additional civilians to the program in an attempt to ensure the best contact and coverage as possible.
3. We want to add a second Business District Officer to carry on the extremely productive efforts we've seen in this particular area.
4. We will continue to enhance the physical environment of our workplace in an attempt to maintain positive levels of morale and pride
5. We hope to continue to replace our aging patrol vehicle fleet while starting in the direction of Electric and/or highly fuel efficient vehicles

Personnel Details:

As of April 1, 2025, the Greenfield Police Department has 35 full-time full time Police Officer positions and three part time Officers. Of that contingency, one Officer is assigned as the Business District Officer, one is assigned as the Community Resource Officer with Comfort Dog Frank and every member of the agency is part of the Community Impact Unit.

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	3.00	3.00	3.00	3.00	3.00	-
SSEA	1.00	1.00	1.00	-	-	-
Unit B	9.00	9.00	9.00	9.00	8.00	*(1.0)*
Mass Corps	24.00	24.00	24.00	24.00	25.00	*1.00*
Clerical	2.00	2.00	2.00	2.00	1.50	*(.50)*
	39.00	39.00	39.00	38.00	37.50	*.50*

General Fund Operating Budget – Police Department							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	3,300,830.80	3,268,323.06	3,268,323.06	3,533,121.00	3,813,169.00	3,762,495.00	**6%**
Expenses	387,654.58	292,458.57	275,693.60	278,800.00	639,750.00	257,750.00	**-8%**
Total	3,810,404.93	3,593,289.37	3,638,013.40	3,811,921.00	4,452,919.00	4,020,245.00	**5%**



210-Police

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Chief	NR	37.50	1.00	161,777	161,777	161,777	-	
Deputy Chief	NR	37.50	1.00	146,400	146,400	146,400		
Lieutenant Step 2	Unit B	37.50	1.00	103,752	103,752	103,752	-	
Lieutenant Step 1	Unit B	37.50	1.00	100,713	100,713	100,713		
Sergeant Step 3	Unit B	37.50	3.00	281,793	281,793	281,793	-	
Sergeant Step 2	Unit B	37.50	2.00	182,444	182,444	182,444	-	
Sergeant Step 1	Unit B	37.50	1.00	88,514	88,514	88,514		
Patrol Step 7	Mass Cops	37.50	11.00	837,397	837,397	837,397		
Patrol Step 6	Mass Cops	37.50	1.00	74,137	74,137	74,137		
Patrol Step 5	Mass Cops	37.50	4.00	287,824	287,824	287,824		
Patrol Step 4	Mass Cops	37.50	3.00	209,739	209,739	209,739		
Patrol Step 3	Mass Cops	37.50	1.00	68,582	68,582	68,582		
Patrol Step 2	Mass Cops	37.50	2.00	134,354	134,354	134,354		
Patrol Step 7 w/grant	Mass Cops	37.50	1.00	36,127	36,127	36,127	40,000	COPS Grant
Patrol Step 3 w/ grant	Mass Cops	37.50	2.00	57,164	57,164	57,164	57,164	COPS Grant
Court Administrator	NR	37.50	1.00	85,753	85,753	85,753		
Executive Assistant	Clerical	37.50	1.00	72,269	72,269	72,269		
Administrative Clerk	Clerical	19.00	0.51	23,527	23,527	23,527		
Temp Wages P/T				20,000	5,000	5,000		
Longevity Pay				40,315	40,315	40,315		
Overtime				85,000	85,000	85,000		
Court Overtime				10,000	5,000	5,000		
Training Overtime				30,000	10,000	10,000		
Differential				88,910	88,910	88,910		
Officer in Charge Pay				4,500	4,500	4,500		
Detective Stipends				12,000	12,000	12,000		
F.T.O Pay				3,000	3,000	3,000		
Holiday Pay				150,400	150,400	150,400		
K9 Stipend				22,222	11,548	11,548		
Career Incentive				394,556	394,556	394,556		
Total Salaries & Wages			**37.50**	**3,813,169**	**3,762,495**	**3,762,495**	**97,164**	
Vehicle Repair & Maintenance				32,000	18,000	18,000		
Rprs Maint Off Equipment				2,000	-	-		
Rprs/Maint Voice Comms				1,000	-	-		
Rprs/Maint Radio Equip				10,000	10,000	10,000		
Repairs Computers				15,000	10,000	10,000		
Schooling Tuition				25,000	10,000	10,000		
Academy Training				32,000	24,000	24,000		
Academy Physicals				8,000	6,000	6,000		
Communications				25,000	15,000	15,000		
CJIS System				3,000	3,000	3,000		
Range allowance – Wages				8,750	8,750	8,750		

Office Supplies		7,500	3,500	3,500			
Bldg & Maint Supplies		5,000	4,000	4,000			
No Lead Gasoline		50,000	50,000	50,000			
Clothing Allowance		39,000	38,000	38,000			
Uniform Expenses		20,000	20,000	20,000			
Vehicle Accessories		3,000	-	-			
Policing Accessories		22,000	18,000	18,000			
Prisoner Meals		2,500	500	500			
Meetings & Seminars		10,000	10,000	10,000			
Mileage Reimbursement		10,000	-	-			
Dues & Memberships		9,000	9,000	9,000			
Cruiser Leases		300,000	-	-			
Total Expenses		**639,750**	**257,750**	**257,750**			
210-Police	**37.50**	**4,452,919**	**4,020,245**	**4,020,245**	-	**97,164**	

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Patrol	62634	$67,177.00	$68,582.00	$69,913.00	$71,956.00	$74,134.00	$76,127.00
Sergent	$88,514.00	$91,222.00	$93,931.00				
Lieutenant	$100,713.00	$103,752.00					

FIRE DEPARTMENT

Mission Statement

We will hold ourselves to high moral standards and treat those we serve, each other, and those organizations with whom we interact with utmost levels of compassion, respect, and honesty. All members of the Greenfield Fire Department will pledge to the following values; Pride and Honor, Safety and Professionalism, Accountability and Integrity, Flexibility and Progress.

Recent Accomplishments

- Responded to over 3,700 emergency calls in 2024, the busiest year on record
- Secured funding to assign seven firefighters to each of the four shifts.
- Received delivery of the new Ambulance.
- Restored all shifts to seven firefighters and reinstate the Deputy Chief position over the next several years to reduce overtime, minimize the need for additional short-shift staffing, ensure appropriate staffing levels for emergency calls, and maintain a proper chain of command.
- Ordered an new Ladder Truck

Goals for FY25

- Establish health and wellness programs that provide annual screenings and testing for early detection of cancer and illness, as well as mental health resources, including after-action debriefing and crisis support.
- Equip all members with ballistic protection as required by NFPA 3003.
- Maintain current services and staffing with the challenges of the reduction in budget requests.

Personnel Details

The Fire Department consists of 32 sworn firefighters/officers, three call-force firefighters, and two civilian administrative positions.

General Fund Operating Budget – Fire Department							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	2,557,305.45	2,727,707.75	2,872,367.71	2,923,600.00	3,153,779.05	3,057,006.00	**4%**
Expenses	253,600.31	273,258.11	293,172.36	296,750.00	317,450.00	236,500.00	**-20%**
Total	2,8102905.74	3,000,955.86	3,196,579.15	3,220,350.00	3,417,229.05	3,293,506.00	**2.3%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.00	1.00	1.00	1.00	1.00	-
SSEA	1.00	1.00	1.00	1.00	1.00	-
Clerical	-	-	0.50	0.50	0.50	-
Firefighters	26.00	29.00	29.00	29.00	29.00	

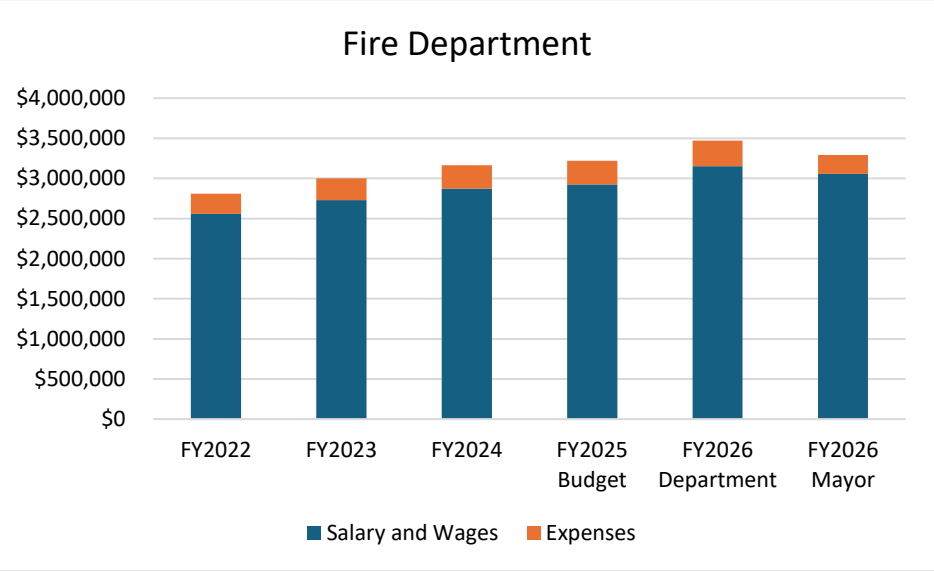
NOTE: TWO FIREFIGHTERS ARE LISTED UNDER “AMBULANCE SERVICES” IN THE REVOLVING FUND on Page 61!

220-Fire

						Funding Source	
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**
Chief	NR	40.00	1	161,867.98	161,867.98	161,867.98	
Deputy Chief	NR	40.00	1	40,273	25,000	25,000	
Office Manager	SSEA	37.50	1	59,704	59,704	59,704	
Admin Assistant	Clerical	15.00	0.50	25,282	25,282	25,282	
Captain/EMT	Firefighters	42.00	1	91,986	91,986	91,986	
Captain/EMT	Firefighters	42.00	1	90,246	90,246	90,246	
Captain/EMT	Firefighters	42.00	1	90,246	90,246	90,246	
Captain/EMT	Firefighters	42.00	1	90,246	90,246	90,246	
Captain/EMT	Firefighters	42.00	1	90,246	90,246	90,246	

Captain/EMT	Firefighters	42.00	1	90,246	90,246	90,246	
Captain/EMT	Firefighters	42.00	1	88,493	88,493	88,493	
Lieutenant/EMT	Firefighters	42.00	1	84,540	84,540	84,540	
Lieutenant/EMT	Firefighters	42.00	1	82,964	82,964	82,964	
Lieutenant/EMT	Firefighters	42.00	1	82,964	82,964	82,964	
Lieutenant/EMT	Firefighters	42.00	1	84,757	84,757	84,757	
Firefighter	Firefighters	42.00	1	71,916	71,916	71,916	
Firefighter/EMT	Firefighters	42.00	1	78,244	78,244	78,244	
Firefighter/EMT	Firefighters	42.00	1	76,504	76,504	76,504	
Firefighter/EMT	Firefighters	42.00	1	76,504	76,504	76,504	
Firefighter/EMT	Firefighters	42.00	1	76,504	76,504	76,504	
Firefighter/EMT	Firefighters	42.00	1	76,504	76,504	76,504	
Firefighter/EMT	Firefighters	42.00	1	76,504	76,504	76,504	
Firefighter/EMT	Firefighters	42.00	1	76,504	76,504	76,504	
Firefighter/EMT	Firefighters	42.00	1	73,970	73,970	73,970	
Firefighter/EMT	Firefighters	42.00	1	72,231	72,231	72,231	
Firefighter/EMT	Firefighters	42.00	1	72,159	72,159	72,159	
Firefighter/EMT	Firefighters	42.00	1	73,251	73,251	73,251	
Firefighter/EMT	Firefighters	42.00	1	69,129	69,129	69,129	
Firefighter/EMT	Firefighters	42.0	1	67,157	67,157	67,157	
Firefighter/EMT	Firefighters	42.00	1	67,157	67,157	67,157	
Firefighter/EMT	Firefighters	42.00	1	67,157	67,157	67,157	
Firefighter/EMT	Firefighters	42.00	1	65,243	65,243	64,243	
Firefighter/EMT	Firefighters	42.00	1	65,430	65,430	65,430	
Perm Salary/wages PT				8,500	2,000	2,000	
Longevity				59,901	59,901	59,901	
Overtime Fire Dept				225,000	165,000	165,000	
Training Overtime				30,000	15,000	15,000	
OIC pay				500	500	500	
Holiday pay				140,119	140,119	140,119	
Standby Pay				2,000	2,000	2,000	
Incentive Pay				106,701	106,701	106,701	
Clothing Allowance				24,850	24,850	24,850	
Total Salaries & Wages			**33.40**	**3,153,779**	**3,057,006**	**3,057,006**	**-**
Repair/Maint personal equipment				23,000	-	-	
Building/grounds maint				20,000	15,000	15,000	
Repair/Maint Vehicles				29,000	20,000	20,000	
Office Equipment				600	600	600	
Annual Equip Testin				15,000	15,000	15,000	
Software Maintenance				41,500	5,000	5,000	
Maint Pagers/Radios				2,000	2,000	2,000	
School Training/Fire Academy				15,000	15,000	15000	
Computers/Equipment				5,000	-	-	
Postage				350	-	-	
Health and Wellness				5,000	5,000	5,000	
Office supplies				2,200	2,200	2,200	
Haz-Mat supplies				1,800	1,800	1,800	
Building supplies				5,000	1,000	1,000	
Fuel				25,000	20,000	20,000	
Batteries				1,000	-	-	

Multi Alarm Expenses			500	500	500
Firefighting equipment			22,000	22,000	22,000
Uniform allowance			4,700	4,700	4,700
Fire Prevention			1,000	-	-
Radio Purchase			2,500	2,500	2,500
Personal fire equip			41,000	30,000	30,000
Meetings&Seminars			1,500	1,500	1,500
Mileage			300	-	-
EMT certification			1,900	1,900	1,900
Dues&Memberships			2,900	2,400	2,400
Fire Truck Lease			70,300	70,300	70,300
Total Expenses			**317,450**	**236,500**	**236,500**
					-
220-Fire		**35.40**	**3,417,229**	**3,293,506**	**3,293,506**



EMERGENCY 911 DISPATCH/EMERGENCY COMMUNICATIONS

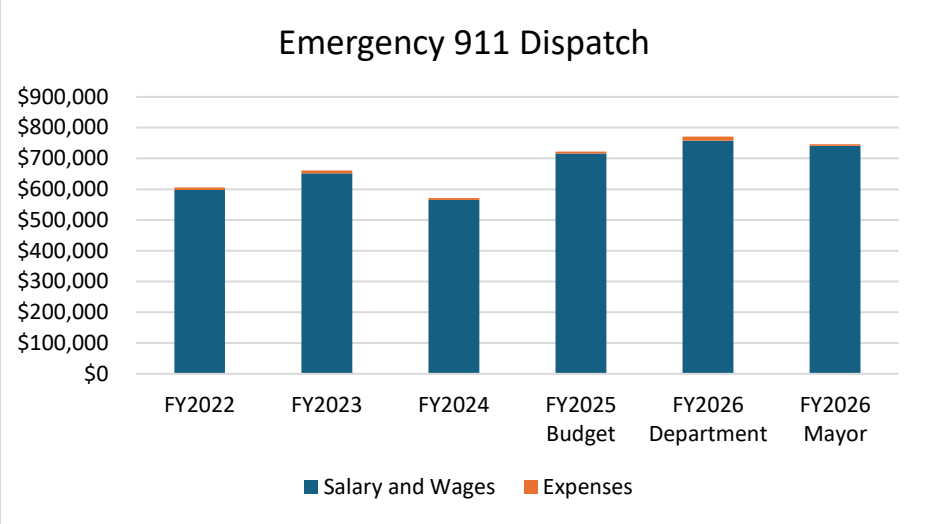
The city of Greenfield's Emergency Communications Department is committed to providing the most professional 911 emergency dispatching services in order to ensure the utmost safety of the community. The department's objective is to deliver adequate and appropriate emergency resources in a timely manner, with an emphasis on safety for first responders and the community as a whole.

General Fund Operating Budget – Dispatch							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	597,179.40	652,001.79	565,132.53	716,309.00	757,908.00	740,908.00	**4%**
Expenses	8,767.79	9,341.56	6,227.52	5,500.00	13,400.00	5,550.00	-
Total	605,947.19	661,343.35	571,360.05	721,809.00	771,208.00	746,408.00	**3%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
Dispatch	10.00	10.00	10.00	11.00	11.00	-
	10.00	10.00	10.00	11.00	11.00	-

213 - Dispatch

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Dispatch Supervisor	Dispatch	40.00	1.00	84,825	84,824	76,425	8,400	Support/Incentive Grant
Dispatcher	Dispatch	40.00	1.00	63,200	63,200	54,800	8,400	Support/ Incentive Grant
Dispatcher	Dispatch	40.00	1.00	63,200	63,200	54,800	8,400	Support/ Incentive Grant
Dispatcher	Dispatch	40.00	1.00	63,200	63,200	54,800	8,400	Support/ Incentive Grant
Dispatcher	Dispatch	40.00	1.00	63,200	63,200	54,800	8,400	Support/ Incentive Grant
Dispatcher	Dispatch	40.00	1.00	63,200	63,200	54,800	8,400	Support/ Incentive Grant
Dispatcher	Dispatch	40.00	1.00	63,200	63,200	54,800	8,400	Support/ Incentive Grant
Dispatcher	Dispatch	40.00	1.00	61,074	61,074	52,674	8,400	Support/ Incentive Grant
Dispatcher	Dispatch	40.00	1.00	61,074	61,074	52,674	8,400	Support/ Incentive Grant
Dispatcher	Dispatch	40.00	1.00	61,074	61,074	52,674	8,400	Support/ Incentive Grant
Dispatcher	Dispatch	40.00	1.00	58,825	58,825	50,425	8,400	Support/ Incentive Grant
Dispatcher Part Time Wages				25,000	25,000	25,000		
Dispatch Longevity				2,972	1,972	1,972		
Dispatch Overtime				60,000	45,000	45,000		
Shift Differential-Dispatch				22,760	21,760	21,760		
Holiday-Dispatch Ctr				32,604	32,604	32,604		
Incentive Pay				900	900	900		
Total Salaries & Wages			**11.00**	**757,908**	**740,908**	**648,508**	**92,400**	
Dispatch Clothing Allowance				4,400	4,000	4,000		
Equipment Replacement				5,000	-	-		
Office Supplies				2,500	-	-		
Dispatch Uniforms				1,500	1,500	1,500		
Mileage Reimbursement				-	-	-		
Total Expenses				**13,400**	**5,500**	**5,500**	**-**	
213-Dispatch			**11.00**	**771,308**	**746,408**	**654,008**	**92,400**	



PARKING ENFORCEMENT

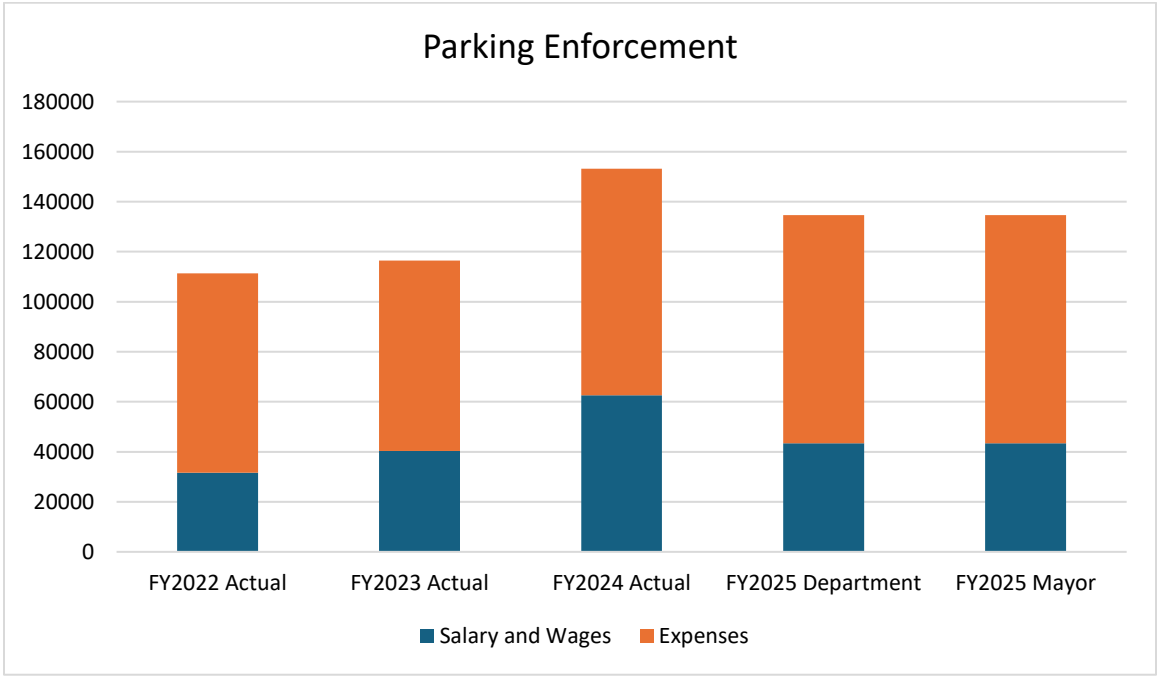
The Greenfield Parking Enforcement Division works to ensure the community has a functional parking system for all. They work to ensure compliance in the areas of parking violation, such as improper use of spaces needed for those with physical limitations or emergency vehicle needs. Parking Enforcement employees do so with a goal of professionalism and non-biased enforcement.

General Fund Operating Budget – Parking							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	31684.77	40,369.32	41,600.00	21,000.00	43,400.00	43,400.00	**100%**
Expenses	79,636.59	76,062.69	62,591.10	90,600.00	91,200.00	81,200.00	**-11%**
Total	111,321.36	116,432.01	154,358.70	111,600.00	134,600.00	124,600.00	**11%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
Clerical	1.50	1.50	1.00	0.50	1.00	*+0.50*
	1.50	1.50	1.00	0.50	1.00	*+0.50*

212 - Parking

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Parking Enforcement	Clerical	19.00	0.49	21,700	21,700	21,700		
Parking Enforcement	Clerical	19.00	0.49	21,700	21,700	21,700		
Total Salaries & Wages			**0.99**	**43,400**	**43,400**	**43,400**		
							-	
Parking Meters - Contracted				35,000	30,000	30,000		
Parking Tickets				45,000	45,000	45,000		
Parking Meters Materials				10,000	5,000	5,000		
Uniforms & Clothing				1,200	1,200	1,200		
Total Expenses				**91,200**	**81,200**	**81,200**	-	
212-Parking			**1.00**	**134,600**	**124,600**	**124,600**	-	



DEPARTMENT OF INSPECTIONS AND ENFORCEMENT-

BUILDING, ELECTRICAL, PLUMBING, GAS, AND WEIGHTS AND MEASURES

Mission Statement

The mission of the Inspections Department is to protect life, health, safety and welfare as they relate to construction, occupancy, building safety of buildings and land use.

The Department of Inspections is responsible for administering General Laws of Massachusetts, Massachusetts State Building, Mechanical, Electrical, Plumbing and Gas Codes, Architectural Access Board regulations, and local ordinances as they relate to land use, construction, occupancy, and demolition of buildings and structures.

Department staff reviews construction plans and applications, issues permits, conducts inspections at different phases of construction to ensure work related to construction, reconstruction, alterations, and repairs of buildings conform to Mass General Laws, Massachusetts State Building, Electrical, Plumbing, and Gas codes, City of Greenfield's zoning and other local ordinances. At the completion of new construction projects, the department issues Certificate of Occupancy certificates. The department responds to complaints related to building code, zoning ordinances, vacant and foreclosing properties.

Recent Accomplishments

- Processed 2,050 permit applications, i.e. building, mechanical, demolition, zoning, electrical, plumbing & gas.
- Conducted 1,385 inspections, construction-related and other inspections.
- Conducted 182 periodic 110/304 inspections in existing buildings mandated by State Building Code.
- Logged 100 complaints related to State Building Code regulations, zoning and vacant/foreclosing property ordinances.
- Issued 542 certificates that include; certificate of occupancy, certificate of inspection, certificate of completion.
- Reviewed and processed 118 business certificates.
- Processed 93 public records requests.
- Registered and renewed existing registrations for 22 vacant / foreclosing properties.

Goals & Objectives

- Continue to provide citizens with professional and courteous customer service.
- Finalize the transition to the departments online permit software.

Personnel Details

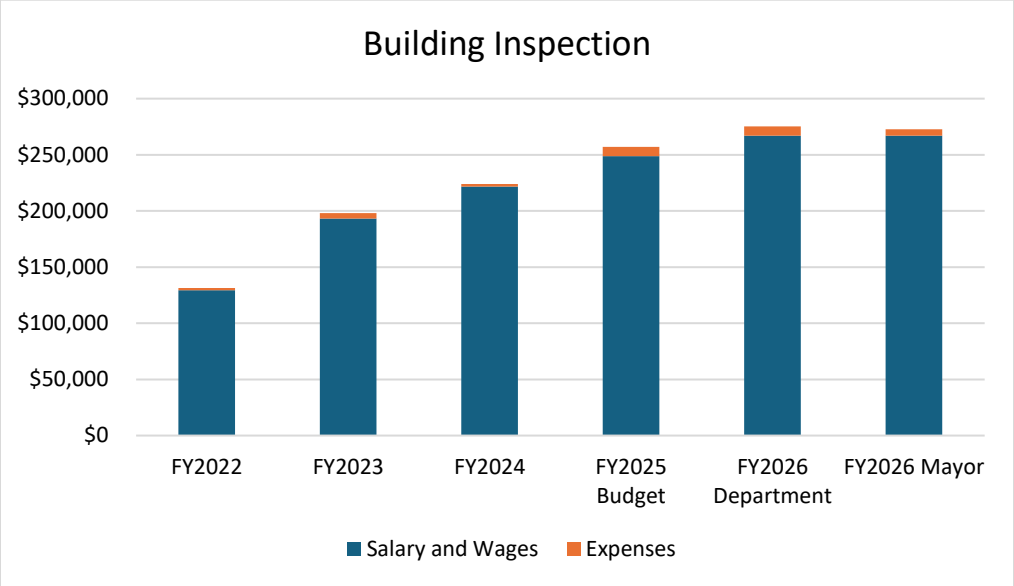
The Inspections Department has three full-time employee positions and one part- time position. FT positions include; Building Commissioner, DEC Coordinator, and one Local Inspector, PT position, Local Inspector.

General Fund Operating Budget – Building Inspector							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	129,329.15	193,304.37	221,754.38	248,750.00	267,100.00	267,100.00	**7%**
Expenses	2,006.75	4,639.51	2,304.95	8,300.00	8,300.00	5,600.00	**-43%**
Total	131,335.90	197,943.88	498,747.84	257,050.00	275,700.00	272,700.00	**6%**

241-Building Inspections

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Building Commissioner	SSEA	37.50	1.00	95,800	95,800	95,800		
DEC Coordinator	SSEA	37.50	1.00	56,900	56,900	56,900		
Local Inspector	SSEA	37.50	1.00	74,300	74,300	74,300		
Local Inspector	SSEA	22.50	0.60	38,600	38,600	38,600		
Longevity Pay				1,500	1,500	1,500		
Building Overtime				-	-	-		
Total Salaries & Wages			**3.60**	**267,100**	**267,100**	**267,100**	**-**	
Purchase of Service				400	400	400		
Legal Expenses				3,000	-	-		
Telephone				500	500	500		
Printing				400	400	400		
Office Supplies				1,000	1,000	1,000		
Uniforms & Other Clothing				1,500	1,500	1,500		
Meetings & Seminars				1,200	1,200	1,200		
Dues & Memberships				800	800	800		
Total Expenses				**8,800**	**5,800**	**5,800**	**-**	
241-Building Inspections			**3.60**	**275,900**	**272,900**	**272,900**	**-**	

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	3.00	3.00	3.00	3.60	3.60	-
	3.00	3.00	3.00	3.60	3.60	-



General Fund Operating Budget – Weights and Measures							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	9,000.00	9,000.00	24,387.00	25,000.00	23,000.00	23,000.00	-8%
Total	9,000.00	9,000.00	23,059.50	25,000.00	23,000.00	23,000.00	-8%

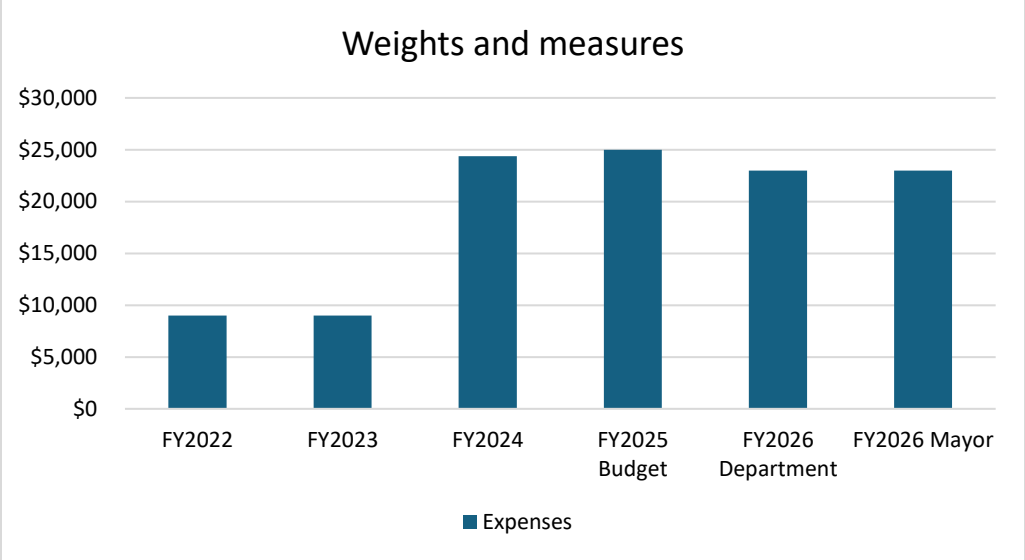
General Fund Operating Budget – FRCOG Inspection Program							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	96,438.00	98,134.64	100,825.92	101,400.00	101,400.00	101,400.00	0%
Total	96,438.0	98,134.64	100,825.92	101,400.00	101,400.00	101,400.00	0%

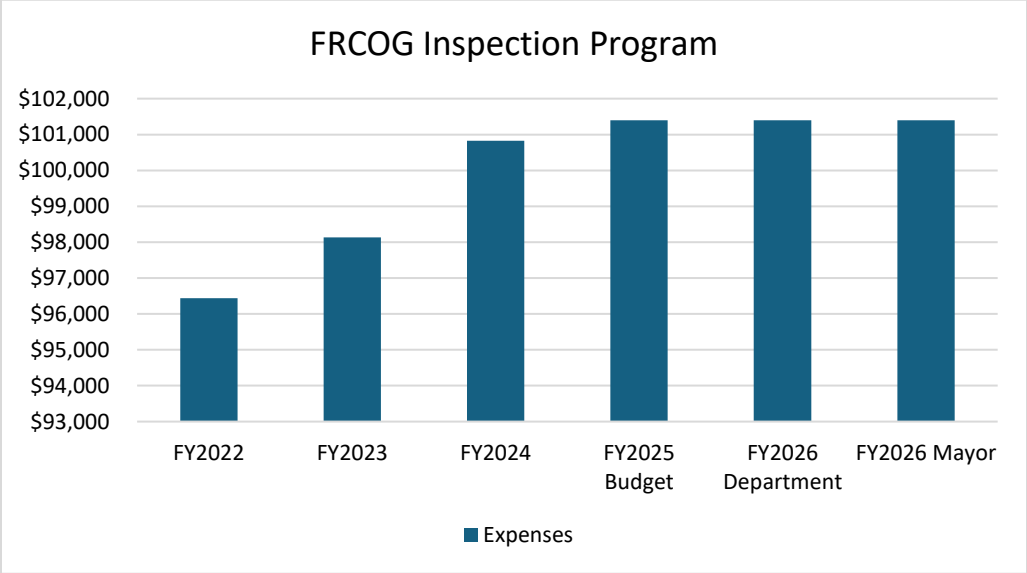
244 - Weights & Measures

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Other	Source
Purchase Of Service				23,000	23,000	23,000		
Total Expenses				**23,000**	**23,000**	**23,000**	**-**	
244-Weights & Measures				**23,000**	**23,000**	**23,000**	**-**	

246 – FRCOG Inspection Program

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
FRCOG Inspection Program				103,935	103,935	103,935		
Total Expenses				**103,935**	**103,935**	**103,935**	**-**	
246-FRCOG Inspection Program				**103,935**	**103,935**	**103,935**	**-**	





ANIMAL CONTROL OFFICER

The animal control officer position is a regional effort with the towns of Deerfield and Montague, and functions under a Memorandum of Understanding as overseen by the Chief of Police. The animal control officer works to respond to animal emergencies on a variety of levels, and to ensure the safety of the communities they serve. The officer maintains all certifications required by the state and city.

General Fund Operating Budget – Animal Control							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	29,425.63	27,713.94	26,787.74	28,415.00	31,047.00	29,551.00	**4%**
Expenses	406.98	1,692.93	-742.21	1,751.00	2,500.00	2,500.00	**30%**
Total	29,832.61	29,406.87	27,709.53	31,893.00	35,397.00	33,901.00	**6%**

FTE's by Unit – Animal Control						
Unit	Actual 2021	Budget 2022	Budget 2023	Budget 2024	Budget 2025	Change FY24-FY25
SSEA	1.00	1.00	1.00	1.00	1.00	-
	1.00	1.00	1.00	1.00	1.00	-

292 - Animal Control

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
					59.102			
Animal Control Officer	SSEA	37.50	1.00	59,102		29,551	29,551	Deerfield and Montague
Longevity Pay				2,194	2,194	1,097	1,097	Deerfield and Montague
Call out Stipend				1,260	1,260	630	630	Deerfield and Montague
Total Salaries & Wages			**1.00**	**62,556**	**62,556**	**31,278**	**31,278**	
Supplies				2,500	2,500	2,500	2,500	
Total Expenses				**2,500**	**2,500**	**2,500**	**2,500**	
292-Animal Control				**65,056**	**65,056**	**33,778**	**33,778**	

General Fund Operating Budget – Animal Inspections							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Salary & Wages	2,997.52	2,992.32	2,999.88	3,000.00	3,000.00	3,000.00	0%
Total	2,997.52	2,992.32	2,999.88	3,000.00	3,000.00	3,000.00	0%

249 - Animal Inspections

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Animal Inspection Stipend				3,000	3,000	3,000		
Total Salaries & Wages				**3,000**	**3,000**	**3,000**	-	
249-Animal Inspections				**3,000**	**3,000**	**3,000**	-	

291-Emergency Management

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Perm Sal/wages				5,500	5,500	5,500		
Purchase of Civil Defense				14,000	14,000	14,000		
Supplies and Materials				2,600	2,600	2,600		
Total Expenses				**22,100**	**22,100**	**22,100**		
						-		
291-Emergency Management				**22,100**	**22,100**	**22,100**		
						-		

General Fund Operating Budget – Education Assessments							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	1,326,808.98	1,292,865.44	1,258,510.28	1,391,968.00	1,446,660.00	1,446,660.00	4%
Total	1,326,808.98	1,292,865.44	1,248,077.00	1,391,968.00	1,446,660.00	1,446,660.00	4%

399-Education Assessments

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Other	Source
Franklin Co Tech				1,396,660	1,396,660	1,396,660		
Smith Vocational				50,000	50,000	50,000		
Total Expenses				**1,446,660**	**1,446,660**	**1,446,660**		
399-Education Assessments				**1,446,660**	**1,446,660**	**1,446,660**		

Greenfield Public Schools

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Other	Source
Greenfield Public Schools				25,587,509	23,697,549	23,697,549		
Total Expenses				**25,587,509**	**23,697,549**	**23,697,549**	-	
Greenfield Public Schools				**25,587,509**	**23,697,549**	**23,697,549**	-	

Greenfield Public Schools FY26 Budget

EDUCATION

Greenfield Public Schools Mission Statement and Core Principals

MISSION - We believe that:
The Greenfield Public School District is a place where every child is supported on their path to success.

Superintendent's Message

The Superintendent's FY26 Budget proposal was approved by the School Committee at the Budget Hearing on February 24, 2025. The FY26 Budget represents a total appropriation from all funds of $29,115,52, an increase of 5.89% from the FY25 total school all funds budget request. However, the district will utilize an estimated $3,528,016 in grant and other special revenue funding sources to offset some of these expenses. The requested local fund request for FY26 would be $25,587,509, an increase of 7.97% over the FY25 request in the local appropriation.
Budget priorities reflect those shared by the School Committee. Staff, students, and community members also contributed their priorities for next year. The FY25 budget was built with a focus on several critical areas:

- Retaining high quality staff district wide in the midst of redistricting
- Continue to provide training in high impact instructional approaches
- Continue to provide high quality instructional materials
- Invest and adopt ELLevation platform to support English-language learners
- Invest and support professional development in literacy
- Invest and support professional development in social and emotional learning supports
- Expand programming opportunities at GMS and GHS for college/career readiness
- Refine and increase Tier 2 and Tier 3 interventions
- Maintain continued support for monitoring and improving student attendance

The District's adoption of high-quality instructional materials in ELA, mathematics, science, and history over the past three years has been supported by initial adoption grant-funding from DESE as well as ESSER funding. Both of those funding sources are no longer available to the District, and as such, the district included the costs of those materials in the FY26 budget.
Substantial professional development services are included in the FY26 budget proposal to meet the needs of staff and students district wide including social, emotional, and behavioral support; addressing continued improvement of high-impact instructional strategies; continued implementation of high-quality curriculum resources in ELA, math, science, and history; addressing the development and implementation of restorative practice work districtwide; instructional leadership work at the building and district levels. The district is also committed to the ongoing professional development work in the creation of content level curriculum maps. Professional development is structured so it can be embedded in the district continuing into the upcoming fiscal year, with the goal of providing ongoing, individualized support across

buildings as we continue with these areas of focus.

Both the ongoing support to teachers in the implementation of high-quality instructional materials and the professional development in high-impact instructional strategies are directly linked to the District's Prioritization Plan under the Statewide System of Supports with DESE. These items are priorities in the budget to maintain these high quality instructional resources that are utilized across all grade levels and geared to improve student learning outcomes.



Seven new positions are included in the FY26 budget; four of which are necessary for the redistricting of the district. On December 13, 2023, the School Committee voted 5-0-1 to adopt the Re-envisioning our School Facilities Option 2B. The four additional positions needed at Greenfield Middle School under Option 2B include two additional history teachers and two additional science teachers at GMS. Additionally, the district added an English language learner teacher to meet the needs of our students who are not yet proficient in English. Our ELL population is currently at 102. An additional teacher is necessary to provide the required instructional time to students based on individual student's levels of proficiency. The other two positions are a teacher for the alternative program, B.E.A.C.O.N., at Greenfield High School which supports students who are credit-behind and in danger of not graduating; and a building-based substitute position at the Discovery School at Four Corners.

District wide technology continues to need updates. Substantial grant funds from ESSER III were used to replace infrastructure as well as staff and student technology. The district has conducted a staff technology survey as part of the Strategic Plan and has used the survey results as one source of information in prioritizing the technology changes.

Also contributing to some of the cost center changes is the reflecting of expenses in more accurate budget lines. This is mostly relevant for state reporting of expenses but will also allow for easier tracking of the budget status throughout the year by district administration and business office staff. The biggest increases we have seen is in the maintenance and upkeep of our school buildings and the ever increasing costs for such expenses.

Providing funding to support students' emotional and behavioral needs continues to be area of focus in the district. The budget addresses these areas through funding various resources including, but not limited to:



- Social workers and school adjustment counselors
- Director of Behavioral Services
- Stipends for Restorative Practices districtwide
- Staff for highly specialized programs and reset rooms across the district
- School psychologists
- Registered behavior technicians for building support

The district has seen improvements in student attendance in the past year with the chronic absentee rate decreasing district wide. Chronic absenteeism is defined as missing 10% or more of the school year. Research supports the connection between regular attendance and students' success personally, academically and socially (DESE, Feb 2022). The availability of the above staff has allowed the Greenfield Schools to reduce chronic absenteeism from 30.3% in January 2024 to 24.4% in January 2025. We are greatly encouraged about the positive change in chronic absenteeism but recognize the need to continue our efforts to engage with more families around school attendance.

Revenue sources utilized in the FY26 budget proposal include various grants including Title I, Title IIA, Title IV, TAG, and IDEA. In addition, Circuit Breaker, the special education tuition account, preschool revolving, transportation revolving, and School Choice special revenue accounts are also utilized to fund various budget requests.

The support from the state, through the Chapter 70 aid is also a factor in this proposal. The Governor has continued to fund the Student Opportunity Act (SOA). This act provides an increase of $126,450 in Chapter 70 aid. The FY26 amount of Chapter 70 Aid proposed is $16,621,614. These funds are "to enhance and deepen evidence-based instructional practices. The proposed budget addresses the SOA so Greenfield would meet this requirement.

The FY26 budget request is built with the goal of supporting our students and staff through a variety of resources and with a focus on social/emotional services, enhancing or supporting the use and implementation of high quality, core instructional materials including the ongoing purchase of high quality instructional materials, embedding professional learning through the academic year and making improvements in technology and facilities. We also prioritize ensuring positions and resources necessary for the redistricting of the district in 2025. have been included as well. The budget is aligned with the priorities in the School Committee Strategic Plan, the District's Prioritization plan with the Department of Elementary and Secondary Statewide System of Supports, the priorities from the community and ensuring we provide highly qualified staff district wide to meet the needs of all of our students.

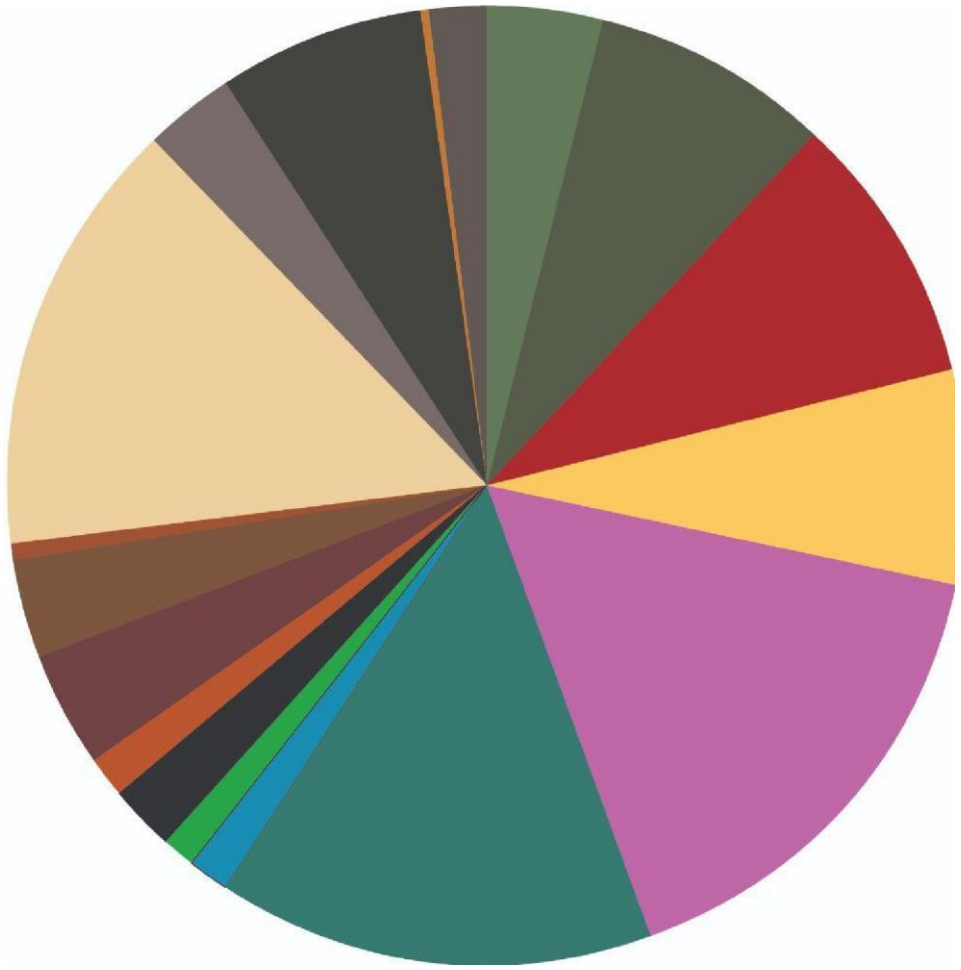


School Budget Summary

Draft/Proposed Expenditure Budget FY2025-2026

	FY25 Local	$ Incr/(Decr)	% Incr/(Decr)	FY26 Local
North Parish	$1,103,689	($71,410)	-6.47%	$1,032,279
Federal Street	$1,725,238	$350,869	20.34%	$2,076,106
Four Corners	$2,215,023	$114,927	5.19%	$2,329,950
Newton School	$1,755,763	$114,573	6.53%	$1,870,337
Greenfield Middle School	$3,211,645	$1,012,744	31.53%	$4,149,389
Greenfield High School	$4,522,612	($824,247)	-18.10%	$3,728,365
ELL	$328,206	$77,648	24.0%	$405,854
Athletics	$153,103	0	0.0%	$153,103
Nursing Services	$568,428	$9,598	1.69%	$578,026
Superintendent	$336,331	$51,193	15.0%	$387,524
Admin Technology	$916,375	$86,907	9.48%	$1,003,282
Asst. Supt. - Curriculum & Instruction	$519,976	$308,758	59.0%	$828,734
System Wide	$229,385	($69,765)	-30.0%	$159,620
Special Education	$2,680,752	$1,047,072	39.06%	$3,727,823
504 Services	$18,600	-	0.0.%	$18,600
Custodial & Maintenance	$697,527	$94,515	13.55%	$792,042
Transportation	$1,894,632	($179,786)	-9.49%	$1,714,846
Personnel	$216,545	($140,098)	-65.0%	$76,448
School Committee	$152,360	($37,964)	-25.0%	$114,396
Business Administration	$421,612	$19,172	5.0%	$440,784
Total Local Budget	$23.697,803	$1,889.706	7.97%	$25,587,508

School Budget Summary



- Greenfield High School 14.57%
- Greenfield Middle School 16.22%
- Federal Street 8.11%
- Personnel 0.30%
- Custodial & Maintenance 3.10%
- 504 Services 0.07%
- Athletics 0.60%
- Four Corners 9.11%
- Newton School 7.31%
- North Parish 4.03%
- Transportation 6.70%
- School Committee 0.45%
- BusinessAdmin. 1.72%
- ELL 1.59%
- Special Education 14.57%
- System Wide 0.62%
- Superintendent 1.51o/o
- Asst. Supt. - Curriculum & Instruction 3.24%
- Admin Technology 3.92%
- Nursing Services 2.26%

Academy of Early Learning

Cost Center	FY25 Local	$ Incr/(Decr)	% Incr/(Decr)	FY26 Local
North Parish	1,103,689	$71,410	-6.47%	$1,032,279

Staff	FTE	FY25	FY26
NP Teaching Staff	7.00	603,660	459,806
NP Social Worker	0.60	0	51,543
NP Principal Staff	1.00	98,000	101,624
NP Secretarial Staff	1.00	42,585	44,004
NP Paraprofessionals	12.00	284,622	294,362
NP Building Based Sub	1.00	22,592	25,868
NP Custodial Staff	1.00	45,261	48,543
NP Instructional Supplies		3,750	3,750
NP Office Supplies		1,720	1,720
NP Field Trips		1,500	1,500
TOTAL STAFF:	23.60	1,103,689	1,032,279

Federal Street
Elementary School

Cost Center	FY25 Local	$ Incr/(Decr)	% Incr/(Decr)	FY26 Local
Federal Street	1,725,238	$350,869	20%	$2,076,106

Staff	FTE	FY25	FY26
FS Teaching Staff	21.27	1,166,188	1,483,119
(Including 2 (K-5 teachers), 3 special educators, 1 shared librarian, 6 shared art, music, PE specialists, and 1 shared elementary instrumental teacher)			
FS Social Worker	1.00	82,757	85,239
FS Principal Staff	1.00	98,664	103,864
FS Secretarial Staff	1.00	41,550	44,004
FS Paraprofessionals	8.00	172,515	195,154
FS Building Based Sub	1.00	21,520	22,302
FS Building Monitor	1.00	36,519	38,580
FS Custodial Staff	2.00	88,026	86,524
FS Instructional Supplies		6,500	6,500
FS Office Supplies		6,000	6,000
FS Field Trips		5,000	5,000
TOTAL STAFF:	36.27	1,725,238	2,076,106

Discover School
at Four Corners

Cost Center	FY25 Local	$ Incr/(Decr)	% Incr/(Decr)	FY26 Local
Four Corners	2,2,15,023	$114,927	5.0%	$2,329,950

Staff	FTE	FY25	FY26
4C Teaching Staff	18.47	1,240,344	1,324,553
(Including 2 (K-5 teachers), 3 special educators, 1 shared librarian, 3 shared art, music, PE specialists, and 1 shared elementary instrumental teacher)			
4C Social Worker	1.00	82,757	85,239
4C Principal Staff	1.00	100,637	101,624
4C Secretarial Staff	1.00	31,035	32,939
4C Paraprofessionals	8.00	623,570	616,221
4C Building Based Sub	1.00	0	22,302
4C Building Monitor	1.00	36,516	37,811
4C Custodial Staff	2.00	84,864	93,961
4C Instructional Supplies		7,300	7,300
4C Office Supplies		3,000	3,000
4C Field Trips		5,000	5,000
TOTAL STAFF:	36.27	2,215,023	2,329,950

Newton Elementary School

Cost Center	FY25 Local	$ Incr/(Decr)	% Incr/(Decr)	FY26 Local
Newton School	1,755,763	$114,573	7.0%	$1,870,337

Staff	FTE	FY25	FY26
NS Teaching Staff	18.27	1,123,486	1,177,462
(Including 2 (K-5 teachers), 3 special educators, 1 shared librarian, 3 shared art, music, PE specialists, and 1 shared elementary instrumental teacher)			
NS Social Worker	2.00	161,094	170,478
NS Principal Staff	1.00	98,664	101,624
NS Secretarial Staff	1.00	34,035	32,077
NS Paraprofessionals	9.00	182,231	225,241
NS Building Based Sub	1.00	0	22,302
NS Building Monitor	1.00	54,608	27,377
NS Custodial Staff	2.00	78,962	91,092
NS Instructional Supplies		12,000	12,000
NS Office Supplies		5,684	5,684
NS Field Trips		5,000	5,000
TOTAL STAFF:	35.27	1,755,763	1,870,337

Greenfield
Middle School

Cost Center	FY25 Local	$ Incr/(Decr)	% Incr/(Decr)	FY26 Local
Greenfield Middle School	3,211,645	$937,744	29.0%	$4,149,389

Staff	FTE	FY25	FY26
GMS Teaching Staff	40.80	2,093,373	2,955,584
GMS Adj. Coin(2) & Guid(1)	3.00	252,907	255,717
GMS Principal Staff	3.00	299,237	310,275
GMS Secretarial Staff	2.00	81,399	81,191
GMS Paraprofessionals	10.00	267,691	246,557
GMS Building Based Sub	1.00	0	45,762
GMS Building Monitor	1.00	31,482	33,900
GMS Custodial Staff	4.00	154,047	187,903
GMS Library Supplies		0	1,000
GMS Athletic Supplies		10,000	10,000
GMS Instructional Supplies		10,000	10,000
GMS Office Supplies		4,000	4,000
GMS Field Trips		7,500	7,500
TOTAL STAFF:	64.80	3,211,645	4,149,389

Greenfield

High School

Cost Center	FY25 Local	$ Incr/(Decr)	% Incr/(Decr)	FY26 Local
Greenfield High School	4,552,612	$824,247	-18.0%	$3,728,365

Staff	FTE	FY25	FY26
GHS Teaching Staff	28.80	2,691,640	1,710,074
GHS Social Workers(3)	3.00	233,722	242,910
GHS Guidance Counselors(2)	2.00	165,630	178,087
GHS Principal Staff	3.00	315,469	322,163
GHS Secretarial Staff	3.00	129,195	137,646
GHS Paraprofessionals	16.00	361,115	416,481
GHS Building Based Sub	1.00	0	45,762
GHS Building Monitor	2.00	73,032	75,623
GHS Custodial Staff	4.00	171,808	188,619
Other accounts	4see other table	411,000	411,000
TOTAL STAFF& OTHER ACCOUNTS	62.80	4,552,612	3,728,365

Staff	FY25	FY26
GHS Athl Referees EMT's Ad	52,000	52,000
GHS Testing Guidance	10,000	10,000
GHS Equip Repairs All	8,500	8,500
GHS Other Services Princip	51,000	51,000
GHS Athletic Supplies HS	30,000	30,000
GHS Postage Principal	5,500	5,500
GHS Periodicals Library	8,000	8,000
Office & General Supplies HS	15,000	15,000
GHS Membership Dues NEASC	7,500	7,500
Transportation Field Trips HS	12,500	12,500
GHS Coaching Athletics	125,000	125,000
GHS Stipends Extracurriculars	38,000	38,000
TOTAL OTHER ACCOUNTS:	411,000	411,000

Assistant Superintendent

Cost Center	FY25 Local	$ Incr/(Decr)	% Incr/(Decr)	FY26 Local
Asst. Super Curriculum & Instr	519,976	$308,758	59%	$828,734

Asst. Superintendent	FTE	FY25	FY26
Assistant Superintendent	1.00	146,260	144,200
Administrative Assistant	1.00	60,535	63,531
Substitute Alt Unit 3		25,000	25,000
Regular Ed Day Tutors		315,469	322,163
Substitute Teachers		120,000	120,000
Substitute Paras		4,000	4,000
Substitute Long Term		0	107,864
Staff Development D/W		9,000	5,000
Instructional Supplies		79,121	133,079
Textbooks Districtwide		0	100,000
Tech Instructional Supplies		16,060	66,060
Conferences/travel/Other Exp.		5,000	5,000
Strings for Kids		25,000	25,000
TOTAL STAFF& OTHER ACCOUNTS		519,979	828,734

Superintendent

Cost Center	FY25 Local	$ Incr/(Decr)	% Incr/(Decr)	FY26 Local
Superintendent	336,331	$51,193	15%	$387,524

Asst. Superintendent	FTE	FY25	FY26
Superintendent	1.00	185,400	170,980
Administrative Assistant	1.00	61,181	69,010
Personal Asst. / 504 Coordinator	2.00	80,000	138,284
Periodicals		250	250
Professional Dues		3,000	3,000
Conference & Travel		6,000	6,000
TOTAL STAFF:		336,331	387,524

DIVISION 5: PUBLIC WORKS

Mission Statement:
The mission of the Department of Public Works is to maintain city infrastructure which consists of city streets, sidewalks, water, sewer, building maintenance, and storm water systems along with physical assets to ensure quality of life, public safety and manage the condition of these assets to the best of our ability. This Department maintains at a high level all green space areas which include the trees, parks, benches, municipal cemeteries, the city's swim area, and Splash Pad. In addition, we strive to provide the utmost consistent service to the public in a responsible manner and interface with all City Departments to improve overall team performance within budget constraints and available staffing. Most everything the Department of Public Works does, interfaces with the City's long and short term goals as well as support to the Master Plan.

Recent Accomplishments:

- Completed Chapter 90 Paving program to include crack sealing
- Replaced 14,078 linear feet of sidewalk contracted and DPW staff combined
- Pre 25% design for Main Street Construction completed and sent to Mass Dot for review. Waiting for response
- Completed 19 bids on various projects and materials through the Engineering Division
- Parks and Solid Waste support for recreation functions and events
- Trees planted by the Parks and Forestry Department
- Provided support for outdoor dining
- Completed emergency repair on the Greenfield Light and Power Dam.
- Contracted Engineering & Design for capped landfill repairs

Goals for FY 2026:

- Repair bank erosion on Nash's Mill at the Greenfield Swimming Area
- Proceed to 75% design on the Main Street Reconstruction Project
- Continue to repair/replace sidewalks
- Prepare and bid Chapter 90 paving program
- Continue to seek grant funding for Shelburne Road culvert
- Complete the second year of the SWIFR (Solid Waste Infrastructure for Recycling) grant plan. Converting to single stream from dual stream
- Repair capped landfill
- Complete Engineering & Design for Colrain Street bridge repairs
- Bid out and complete repairs on Mill Street Bridge

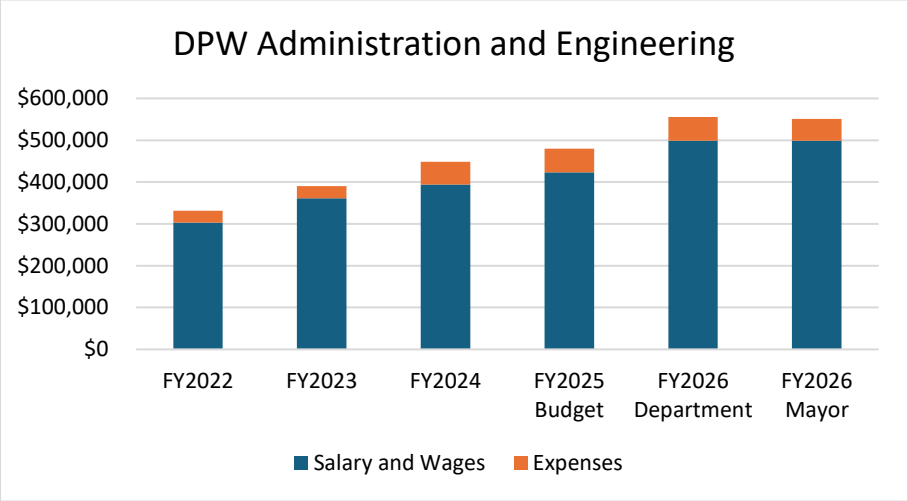
General Fund Operating Budget – DPW Administration & Engineering							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	302,973.72	361,651.61	394,492.28	423,102.00	499,164.00	499,164.00	**15%**
Expenses	28,338.13	28,338.13	54,012.83	56,600.00	56,700.00	51,700.00	**-9%**
Total	331,311.85	442,982.08	448,505.11	479,702.00	555,864.00	550,864.00	**13%**

411-DPW Administration & Engineering

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Director	NR	37.50	1.00	132,585	132,585	132,585		
Deputy Director	NR	37.50	0.33	35,020	35,020	35,020		
Engineering Superintendent	SSEA	37.50	1.00	84,340	84,340	84,340		
Assistant Engineer	SSEA	37.50	1.00	83,670	83,670	83,670		
Engineering Technician	SSEA	37.50	0.33	21,684	21,684	21,684		
Engineering Technician	SSEA	37.50	0.33	21,870	21,870	21,870		
Field Superintendent	SSEA	37.50	0.50	46,545	46,545	46,545		
Office Manager	SSEA	37.50	1.00	66,440	66,440	66,440		
Recycling Coordinator Stipend				2,000	2,000	2,000		
26.1 Accrual				1,780	1,780	1,780		
Longevity Pay				3,230	3,230	3,230		
Overtime				-	-	-		
Total Salaries & Wages			**5.9**	**499,164**	**499,164**	**499,164**	**-**	
Office Contracted Services				-	-	-		
Engineering Contracted Services				29,000	29,000	29,000		
Tuition				5,000	5,000	5,000		
Telephone				500	500	500		
Advertising				7,000	7,000	7,000		
Engineering-Materials				5,000	2,000	2,000		
Materials DPW Office				8,000	6,000	6,000		
Personnel Licenses				700	700	700		
Mileage Reimbursement				500	500	500		
Dues & Memberships				1,000	1,000	1,000		
Total Expenses				**56,700**	**51,700**	**51,700**	**-**	
411-DPW Administration & Engineering			**5.49**	**555,864**	**550,864**	**550,864**	**-**	

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.33	1.33	1.33	1.33	1.33	-
SSEA	3.33	3.66	3.66	3.66	4.16	0.5
	5.66	4.66	4.99	4.99	5.49	0.5

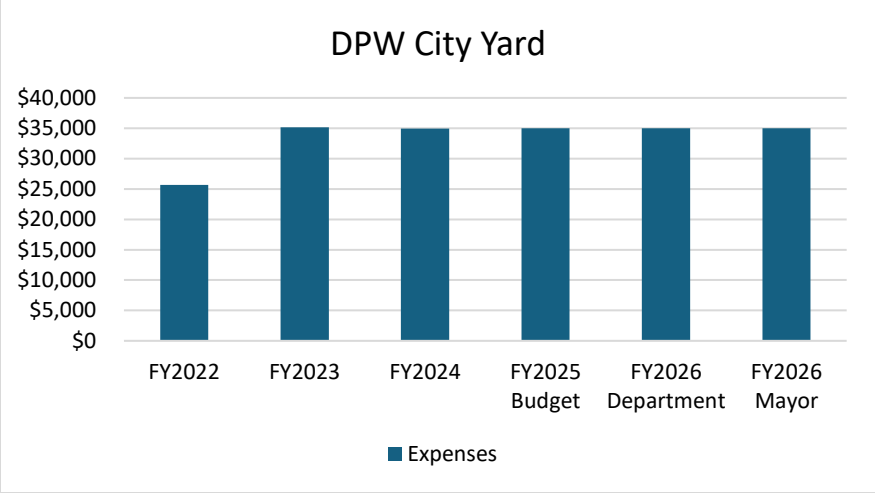
General Fund Operating Budget – DPW City Yard							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	25,669.23	35,176.29	34,970.27	35,000.00	35,000.00	35,000.00	**0%**
Total	25,669.23	35,176.29	34,970.27	35,000.00	35,000.00	35,000.00	**0%**



421 - DPW City Yard

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Other	Source
Yard Bldg-Ctrct Services				5,000	5,000	5,000		
Drug Testing				5,000	5,000	5,000		
Yard Communications				-	-	-		

Yard Materials	25,000	25,000	25,000		
Total Expenses	**35,000**	**35,000**	**35,000**	**-**	
421-DPW City Yard	**35,000**	**35,000**	**35,000**	**-**	



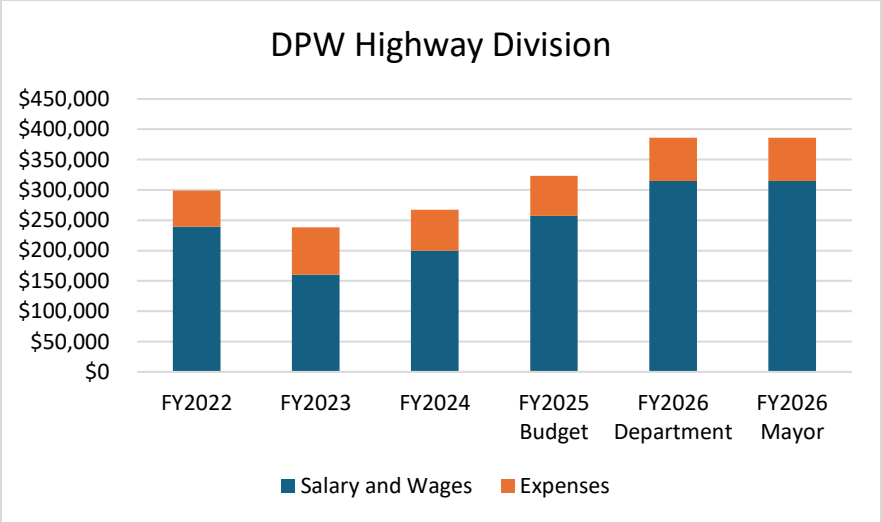
General Fund Operating Budget – DPW Highway Division							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	239,508.60	160,073.45	199,595.01	257,055.00	314,673.00	314,673.00	**20%**
Expenses	59,476.00	78,055.07	67,689.18	66,300.00	71,600.00	71,600.00	**7%**
Total	298,984.60	238,128.52	273,391.19	323,355.00	386.273.00	386,273.00	**19%**

422-DPW Highway Division

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Crew Chief	DPW-CBA	40.00	1.00	59,120	59,120	59,120		
Assistant Field Supt	SSEA	10.00	0.50	39,615	39,615	39,615		
Operator	DPW-CBA	40.00	1.00	55,050	55,050	55,050		
Operator	DPW-CBA	40.00	1.00	47,390	47,390	47,390		
Laborer	DPW-CBA	40.00	1.00	48,510	48,510	48,510		
Laborer	DPW-CBA	40.00	1.00	48,510	48,510	48,510		
Temp Salary				9,600	9,600	9,600		
Accruals				1,150	1,150	1,150		
Longevity Pay				728	728	728		
Overtime				5,000	5,000	5,000		
Total Salaries & Wages			**5.50**	**314,673**	**314,673**	**314,673**	**-**	
Highway Contracted Services				10,000	10,000	10,000		
Medical Physicals				1,100	1,100	1,100		

Tuition		4,900	4,900	4,900	
Highway Materials		45,000	45,000	45,000	
Clothing Allowance		3,600	3,600	3,600	
Materials Sidewalks		4,000	4,000	4,000	
Personnel Licenses		3,000	3,000	3,000	
Total Expenses		**71,600**	**71,600**	**71,600**	**-**
422-DPW Highway Division	**5.50**	**386,273**	**386,273**	**386,273**	

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
DPW-CBA	5.00	5.00	5.00	5.00	5.50	+0.5
	5.00	5.00	5.00	5.00	5.50	+0.5

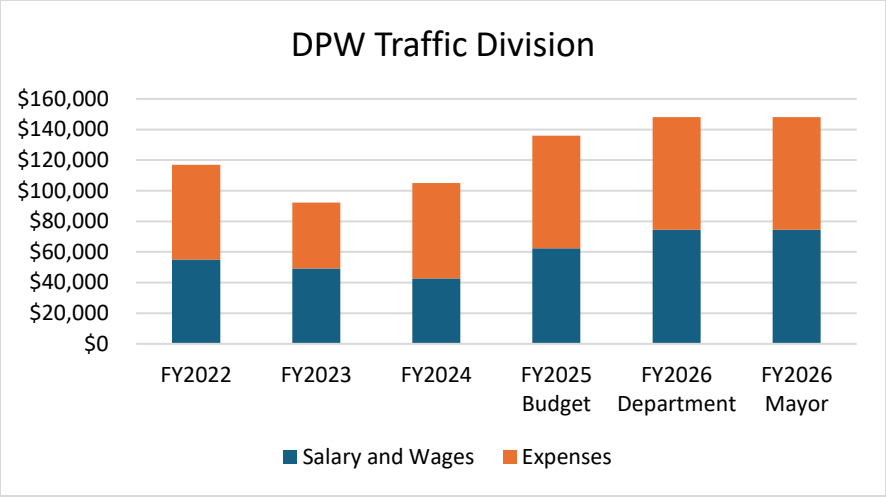


425-DPW Traffic Division

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Highway Specialist	DPW-CBA	40.00	1.00	57,890	57,890	57,890		
Temp Sal Wages Full Time				9,600	9,600	9,600		
Longevity Pay				1,980	1,980	1,980		
Overtime				5,000	5,000	5,000		
Total Salaries & Wages			**1.00**	**74,470**	**74,470**	**74,470**	**-**	
Traffic Marking-Contract Srvcs				50,000	50,000	50,000		
Medical Physicals				150	150	150		
Traffic Marking-Materials				11,000	11,000	11,000		
Materials Traffic Signs				12,000	12,000	12,000		
Clothing Allowance				600	600	600		
Total Expenses				**73,750**	**73,750**	**73,750**	**-**	
425-DPW Traffic Division			**1.00**	**148,220**	**148,220**	**148,220**		

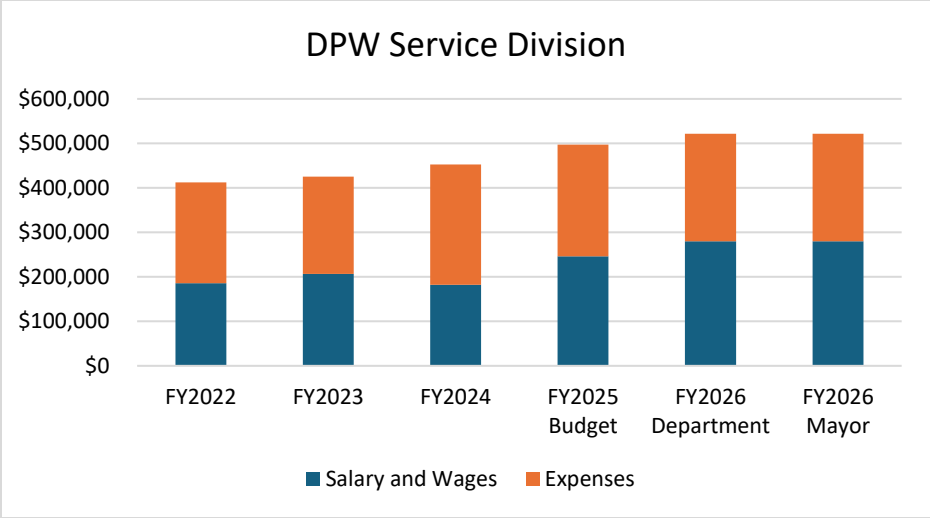
FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
DPW-CBA	1.00	1.00	1.00	1.00	1.00	-
	1.00	1.00	1.00	1.00	1.00	-

General Fund Operating Budget – DPW Traffic Division							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	55,026.71	49,255.94	42,730.75	62,335.00	74,450.00	74,450.00	**16%**
Expenses	61,935.24	43,114.15	62,267.85	73,725.00	73,750.00	73,750.00	**-**
Total	116,961.95	92,370.09	104,998.60	136,060.00	148,220.00	148,220.00	**8%**



FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	1.00	1.00	0.50	0.50	1.00	+0.50
DPW-CBA	3.00	3.00	3.00	3.00	3.00	-

General Fund Operating Budget – DPW Service Division							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	185,582.90	206,881.97	181,951.91	246,215.00	280,165.00	280,160.00	**12%**
Expenses	226,719.66	218,252.87	270,608.69	250,950.00	241,750.00	241,750.00	**-4%**
Total	412,302.56	425,134.84	452,560.60	497,165.00	521,910.00	521,910.00	**5%**



429-DPW Service Division

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
VM Supervisor	SSEA	37.50	1.00	75,800	75,800	75,800		
Master Mechanic	DPW-CBA	40.00	1.00	67,210	67,210	67,210		
Master Mechanic	DPW-CBA	40.00	1.00	67,210	67,210	67,210		
Mechanic	DPW-CBA	40.00	1.00	56,455	56,455	56,455		
Accruals				780	780	780		
Longevity Pay				2,705	2,705	2,705		
Overtime				10,000	10,000	10,000		
Total Salaries & Wages			**4.00**	**280,160**	**280,160**	**280,160**	-	
Vehicle Maint Contract Service				20,000	20,000	20,000		
Medical Physicals				500	500	500		
Tuition				2,000	2,000	2,000		
Gasoline-DPW/HI/Bldg/Insp/Asse				40,000	40,000	40,000		
Diesel-DPW/Hwy/Parks/Traf/Eng/				40,000	40,000	40,000		
Vehicle Maint-Lubricants				22,000	22,000	22,000		
Vehicle Parts				100,000	100,000	100,000		
Clothing Allowance				12,000	12,000	12,000		
Personnel Licenses				3,000	3,000	3,000		
Tool Allowance				2,250	2,250	2,250		
Total Expenses				**241,750**	**241,750**	**241,750**	-	
429 -DPW Service Division		**4.00**		**521,910**	**521,910**	**521,910**	**-**	

431-DPW Landfill

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Landfill-Contracted Services				42,000	37,000	37,000		
Landfill-Materials				5,000	5,000	5,000		
Total Expenses				**47,000**	**42,000**	**42,000**	**-**	

General Fund Operating Budget – DPW Waste Collection							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	261,514.97	245,763.36	258,852.97	361,995.00	362,862.00	362,862.00	-
Expenses	104,517.54	111,858.22	96,657.35	99,925.00	103,550.00	103,550.00	**4%**
Total	366,032.51	357,621.58	356,845.32	461,920.00	466,412.00	466,412.00	**1%**

General Fund Operating Budget – DPW Landfill							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	27,304.74	25,178.45	29,727.26	52,000.00	47,000.00	42,000.00	**-10%**
Total	27,304.74	25.178.45	29,727.26	52,000.00	47,000.00	42,000.00	**-10%**

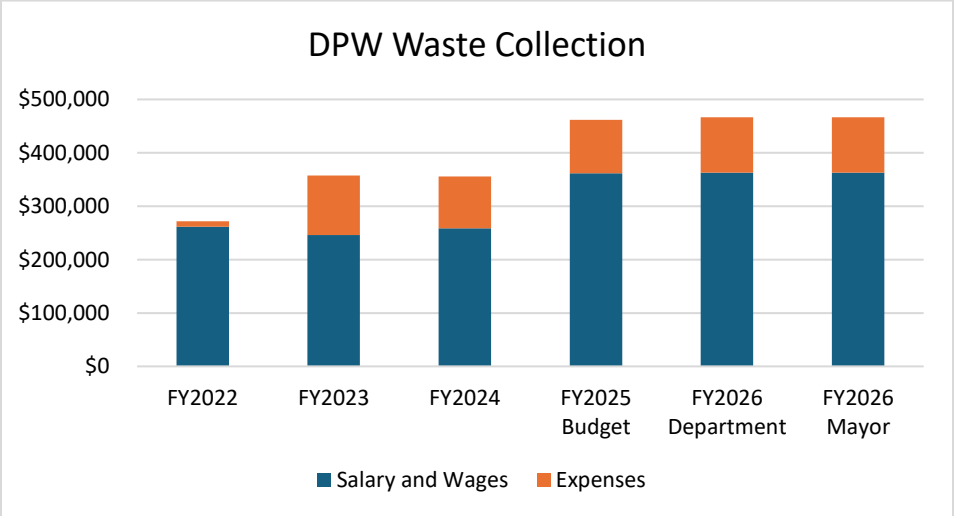
433-DPW Waste Collection

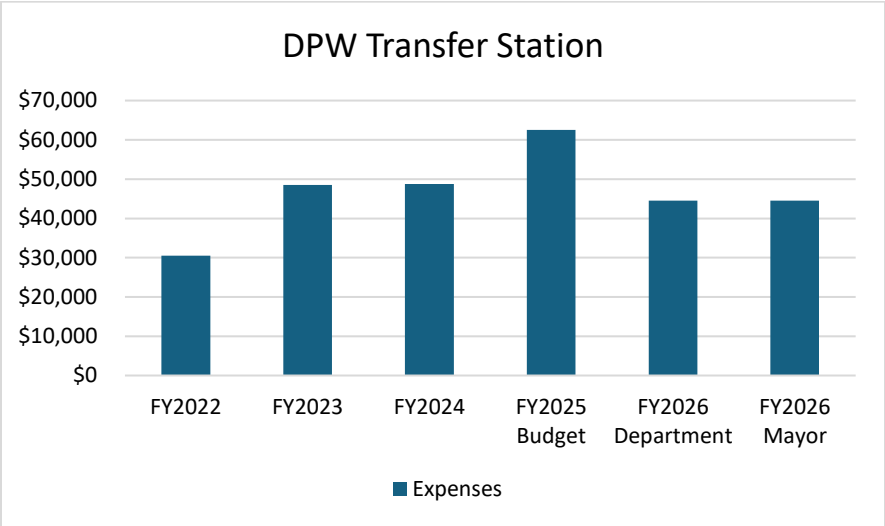
Description	Bargaining Unit	Hrs./Week	FTE	Department FY2025 Budget	Mayor FY2025 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Operator	UPSEU-DPW	40.00	1.00	56,450	56,450	56,450		
Field Superintendent	SSEA	37.50	0.50	46,545	46,545	46,505		
Senior Operator	UPSEU-DPW	40.00	1.00	57,900	57,900	57,900		
Senior Operator II	UPSEU-DPW	40.00	1.00	55,000	55,000	55,000		
Laborer	UPSEU-DPW	40.00	1.00	53,650	53,650	53,650		
Laborer	UPSEU-DPW	40.00	1.00	49,820	49,820	49,820		
Stipend	SSEA			-	-	-		
26.1 Accrual				2,600	2,600	2,600		
Temp Sal Wages Full Time				9,600	9,600	9,600		
Longevity Pay				2,297	2,297	2,297		
Overtime				26,000	26,000	26,000		
Total Salaries & Wages			**6.50**	**362,862**	**362,862**	**362,862**	**-**	

Medical Physicals		950	950	950	
Tuition		5,000	5,000	5,000	
Transfer Station Materials		-	-	-	
Gas Fuel Waste Collection		5,000	5,000	5,000	
Diesel Fuel Waste Collection		80,000	80,000	80,000	
Waste/Recycle/compost-Material		2,000	2,000	2,000	
Materials Composting		-	-	-	
Clothing Allowance		4,800	4,800	4,800	
Personnel Licenses		5,800	5,800	5,800	
Total Expenses		**103,550**	**103,550**	**103,550**	-
433-DPW Waste Collection	**6.50**	**466,412**	**466,412**	**466,412**	-

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	-	-	-	0.50	0.50	-
UPSEU - DPW	6.00	6.00	6.00	6.00	6.00	-

General Fund Operating Budget – DPW Transfer Station							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	30,527.41	48,549.31	48,799.20	62,500.00	44,500.00	44,500.00	**-39%**
Total	30,527.41	48,549.31	45,700.00	62,500.00	44,500.00	44,500.00	**-39%**

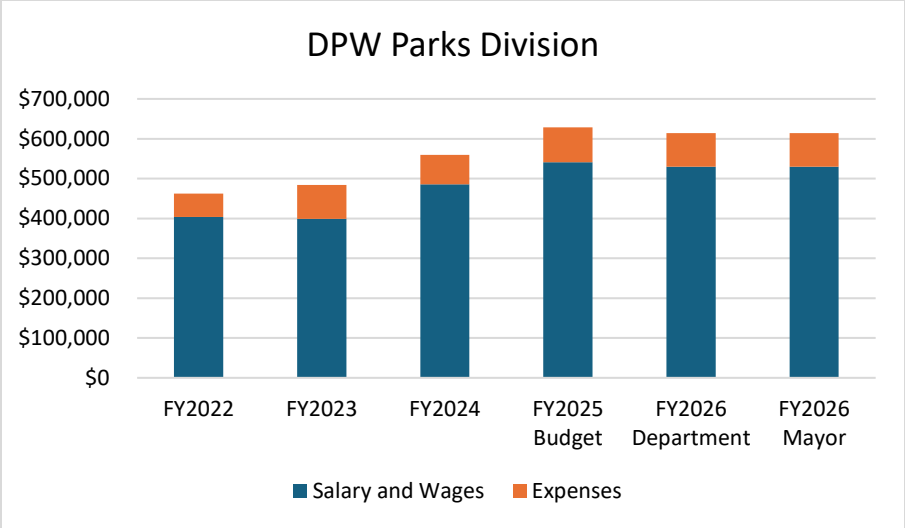




435-DPW Transfer Station

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Transfer Contracted Services				15,000	15,000	15,000		
Hazard Waste Contracted				13,000	13,000	13,000		
Hazard Materials				500	500	500		
Transfer Station Materials				16,000	16,000	16,000		
Total Expenses				**44,500**	**44,500**	**44,500**	**-**	
435-DPW Transfer Station				**44,500**	**44,500**	**44,500**	**-**	

FTE's by Unit						
Unit	Actual 202	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	1.00	1.00	1.00	0.50	-	-
UPSEU - DPW	8.00	8.00	8.00	8.00	8.00	-



General Fund Operating Budget – DPW Parks Division							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	403,606.61	398,697.24	485,962.56	540,945.00	529,885.00	539,885.00	**-2%**
Expenses	59,088.44	85,488.30	73,570.99	87,875.00	83,900.00	83,900.00	**-5%**
Total	462,695.05	484,185.54	559,533.55	628.820.00	613,785.00	623,785.00	**-2%**

438-DPW Parks Division

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Asst. Field Superintendent	SSEA	37.50	0.50	50,605	50,605	50,605		
Parks Crew Chief	UPSEU-DPW	40.00	1.00	59,120	59,120	59,120		
Forestry Crew Chief	UPSEU-DPW	40.00	1.00	59,120	59,120	59,120		
Forestry Operator	UPSEU-DPW	40.00	1.00	52,360	52,360	52,360		
Forestry Craftsman	UPSEU-DPW	40.00	1.00	55,000	55,000	55,000		
Parks Craftsman	UPSEU-DPW	40.00	1.00	55,000	55,000	55,000		
Parks Laborer	UPSEU-DPW	40.00	1.00	53,600	53,600	53,600		
Parks Laborer	UPSEU-DPW	40.00	1.00	47,500	47,500	47,500		
Parks Laborer	UPSEU-DPW	40.00	1.00	48,510	48,510	48,510		
Tree Warden Stipend				2,000	2,000	2,000		
Asst. Tree Warden				1,500	1,500	1,500		
Overtime				9,000	9,000	9,000		
Accruals				1,600	1,600	1,600		
Temp Salaries				38,000	38,000	38,000		
Longevity				6,970	6,970	6,970		
Total Salaries & Wages			**8.50**	**539,885**	**539,885**	**539,885**	-	
Swim Area Contracted Svcs				1,500	1,500	1,500		
Trees-Contracted				6,000	6,000	6,000		
Parks/public lands/bldgs.				5,500	5,500	5,500		
School grounds/vets field				10,000	10,000	10,000		
Medical Physicals				1,000	1,000	1,000		
Tuition				4,000	4,000	4,000		
Swim Area Materials				10,000	10,000	10,000		
School/Vets Field Materials				10,000	10,000	10,000		
City Parks Materials				20,000	20,000	20,000		
Public Lands materials				600	600	600		
Trees Materials				4,000	4,000	4,000		
Tennis Court Materials				3,000	3,000	3,000		
Clothing Allowance				4,800	4,800	4,800		
Personnel Licenses Parks/Forestry				3,000	3,000	3,000		
Total Expenses				**83,900**	**83,900**	**83,900**	-	
429 -DPW Service Division		**8.50**		**623,785**	**623,785**	**623,785**	**-**	

General Fund Operating Budget – DPW Snow and Ice Removal							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Salary & Wages	31,486.87	37,166.42	27,664.43	73,000.00	73,000.00	73,000.00	0%
Expenses	138,179.31	146,213.06	126,376.51	144,800.00	144,800.00	144,800.00	0%
Total	169,666,18	183,379.48	154,040.94	217,800.00	217,800.00	217,800.00	0%

General Fund Operating Budget – DPW Street Cleaning							
Titles	Actual FY2021	Actual FY2022	Actual FY2023	Budget FY2024	Department FY2025	Mayor FY2025	$ Change FY25-FY26
Expenses	29,605.00	29,575.00	28,930.75	40,000.00	42,000.00	42,000.00	5%
Total	29,605.00	29,575.00	28,930.75	40,000.00	42,000.00	42,000.00	5%

460-DPW Snow & Ice Removal

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY202 Budget	Funding Source: General Fund	Other	Source
Overtime - Snow & Ice				67,000	67,000	67,000		
Standby-Snow & Ice				6,000	6,000	6,000		
Total Salaries & Wages				**73,000**	**73,000**	**73,000**	**-**	
Fuel - gasoline - Snow & Ice				3,000	3,000	3,000		
Fuel - diesel - Snow & Ice				9,800	9,800	9,800		
Veh Main parts - Snow & Ice				20,000	20,000	20,000		
Chemicals - Ice band				-	-	-		
Materials - Snow & Ice				6,000	6,000	6,000		
Materials - Salt				102,000	102,000	102,000		
Materials - Sand				4,000	4,000	4,000		
Total Expenses				**144,800**	**144,800**	**144,800**	**-**	
460-DPW Snow & Ice Removal				**217,800**	**217,800**	**217,800**	**-**	

467-DPW Street Cleaning

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2025 Budget	Mayor FY2025 Budget	Funding Source: General Fund	Other	Source
Street Cleaning-Contract Serv				42,000	42,000	42,000		
Total Expenses				**42,000**	**42,000**	**42,000**	**-**	
467-DPW Street Cleaning				**42,000**	**42,000**	**42,000**	**-**	

General Fund Operating Budget – DPW Trash Disposal							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	313,895.60	384,914.39	397,975.87	455,000.00	444,000.00	444,000.00	-3%
Total	313,895.60	384,914.39	397,975.87	455,000.00	444,000.00	444,000.00	-3%

470-DPW Trash Disposal

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Trash Disposal Fees				366,000	366,000	366,000		
Recycling Fee				60,000	60,000	60,000		
Trash Disposal-Supplies				18,000	18,000	18,000		
Total Expenses				**444,000**	**444,000**	**444,000**	**-**	
470-DPW Trash Disposal				**444,000**	**444,000**	**444,000**	**-**	

General Fund Operating Budget – DPW Cemetery							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	1,899.97	4,040.98	8,000.00	8,000.00	8,000.00	8,000.00	0%
Total	1,899.97	4,040.98	8,000.00	8,000.00	8,000.00	8,000.00	0%

491-DPW Cemetery

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Grounds - Cemetery				6,000	6,000	6,000		
Materials, supplies - Cemetery				2,000	2,000	2,000		
Total Expenses				**8,000**	**8,000**	**8,000**	**-**	
491-DPW Cemetery				**8,000**	**8,000**	**8,000**	**-**	

DIVISION 6: HUMAN SERVICES

HEALTH DEPARTMENT

The Health Department was established to protect the public's health through inspection of environmental, household, and restaurant concerns, as well as monitoring communicable diseases. The department is the enforcement arm and the Board of Health oversees its work together, we work symbiotically to serve Greenfield. The mission of the Health Department is to educate, promote, improve, and protect the health and well being of the citizens of Greenfield, while contributing to building a healthy community and environment in which to live We perform many important and crucial duties relative to the protection of public health, the control of disease, the promotion of sanitary living conditions, and the protection of environment from damage and pollution.

Currently, the health department staffs a part-time public health nurse, one full time health inspector, and one part time health inspector and a full-time health director. For FY2026 we will be changing the part time inspector position to a full time inspector position to help with the increased work load.

Goals for FY25

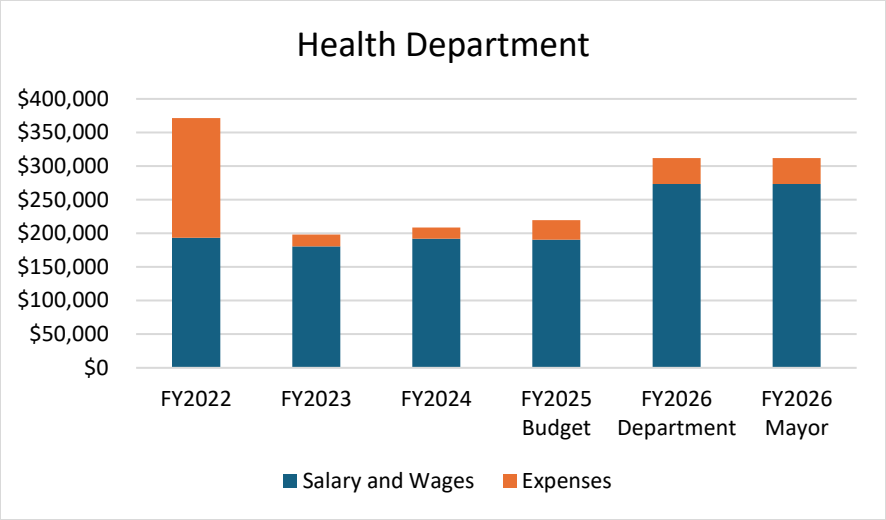
- Work on the inter-municipal grant with our collaborating towns to make uniform public health policy throughout the six towns. Hire multiple grant-funded positions to share with our collaboration.
- Continue to focus on our current objectives in public health:
- Address food insecurity.
- Address Menstrual inequities.
- COVID and other communicable disease management.
- Homelessness and community outreach.
- Receivership of condemned/abandoned properties with the goal of bringing more affordable housing back into Greenfield
- Assistance and resources for elders at risk and low-income elders.
- Advocacy for the most vulnerable populations in Greenfield.
- First-time mother program to provide support with supplies and assist with breastfeeding challenges.
- Continue work on our inter-municipal grant with six towns to provide a consistent, cohesive approach to regional public health services.
- Continue timely inspection (restaurant, housing, camp, pools, Title 5, etc.) and create a discrete, uniform approach to follow-up.

General Fund Operating Budget – Health							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	193,662.38	180,586.97	191,995.85	190,620.00	273,590.00	249,770.00	**31%**
Expenses	177,775.44	17,722.66	16,786.35	29,200.00	38,500.00	38,500.00	**24%**
Total	211,437.82	198,309.58	259,976.78	219,820.00	312,090.00	288,770.00	**31%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	2.53	1.53	1.53	1.53	1.53	
SSEA	1.00	1.00	2.00	1.00	1.00	
Clerical	-	-	-	-	0.49	*0.49*

511-Health

						Funding Source	
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**
Health Director	NR	37.50	1.00	93,200	93,200	93,200	
Health Inspector	SSEA	37.50	1.00	65,920	65,920	65,920	
Public Health Nurse	NR	20.00	0.53	48,550	48,550	48,550	
Administration	Clerical	19.00	0.49	42,100	42,100	42,100	
Longevity Pay				-	-	-	
Total Salaries & Wages			**3.02**	**249,770**	**249,770**	**249,770**	**-**
Purchase Of Service				8,500	8,500	8,500	
Legal Expenses				16,000	16,000	16,000	
Pagers/telephone				-	-	-	
Office Supplies				3,500	3,500	3,500	
Nursing Medical Supplies				5,000	5,000	5,000	
Clothing & Uniforms				1,500	1,500	1,500	
Meetings & Seminars				3,000	3,000	3,000	
Dues & Memberships				1,000	1,000	1,000	
Total Expenses				**38,500**	**38,500**	**38,500**	**-**
511-Health			**3.02**	**288,270**	**288,270**	**288,279**	**-**



COUNCIL ON AGING

Mission Statement:
The Greenfield Council on Aging helps connect seniors from all backgrounds and their caregivers to supportive resources and meaningful social engagement. We promote overall well-being and foster independence through education, recreation, physical activity, cultural offerings and volunteer opportunities at the Greenfield Senior Center located at the John Zon Community Center.

COA has 4 employees. FTE: 2.20 (from City funds). **TOTAL FTE: 3.20** (with grants).

Recent Accomplishments:

- Meals to more than 200 seniors (100% increase), almost 3,000 meals served last year (50% increase).
- Senior Tax Work Off Program. 20 participants (30% increase)
- Digital Equity: 70 seniors / 341 visits.
- Fitness: 255 seniors / over 500 classes.
- Health screenings: 130 seniors / 472 visits.
- Social connectedness: 600 seniors / 6650 visits
- 21,500 program hours.

Goals for FY 2026:

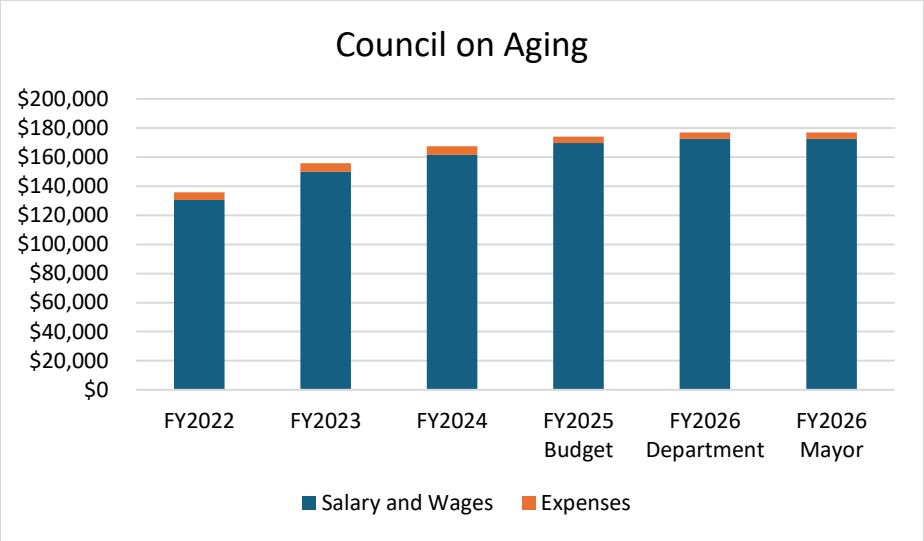
- Continue gains achieved via Digital Equity Grant and continue access to tech help.
- Recruit community volunteers for tech tutoring, arts & crafts instruction.
- Update and expand pollinator and raised bed gardens.
- Build on Age-Friendly efforts through the Mass in Motion and other grants

General Fund Operating Budget – Council on Aging							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	130,429.13	149,822.91	161,504.63	169,631.00	172,623.00	172,623.00	**2%**
Expenses	5,418.48	6,077.81	6,061.09	4,400.00	4,400.00	4,600.00	**0.5%**
Total	135,847.61	155,900.72	167,565.72	174,031.00	177,223.00	177,223.00	**2%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.00	1.00	1.00	1.00	1.00	-
Non-Union	-	.32	.32	.32	.32	-
SSEA	1.80	2.20	2.60	1.80	1.80	-

541-Council on Aging

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Director	NR	37.50	1.00	97,500	97,500	87,250	10,250	
Activity Director	SSEA	37.50	1.00	58,480	58,480	46,784	11,696	COA Formula Grant
Fiscal/Office Manager	SSEA	30.00	0.80	41,366	41.366	34,533	6,833	COA Formula Grant
Food Services Coordinator	Non-Union	12.00	0.32	11,656	11,656	-	11,656	CDBG
Longevity Pay				4056	4056	4056		
Total Salaries & Wages			**3.12**	**213,058**	**213,058**	**172,623**	**40,435**	
Repair/maint Office Equip				500	500	500		
Printing				600	600	600		
Postage				600	600	600		
Office Supplies				500	500	500		
Computer Supplies				500	500	500		
Cleaning Supplies				500	500	500		
Various Paper Products				200	200	200		
Rec Program Supplies				300	300	300		
Meetings & Seminars				300	300	300		
Mileage Reimbursement				300	300	300		
Dues & Memberships				300	300	300		
Total Expenses				**4,600**	**4,600**	**4,600**	**-**	
541-Council on Aging				**217,658**	**217,658**	**177,223**	**40,435**	



VETERAN SERVICES

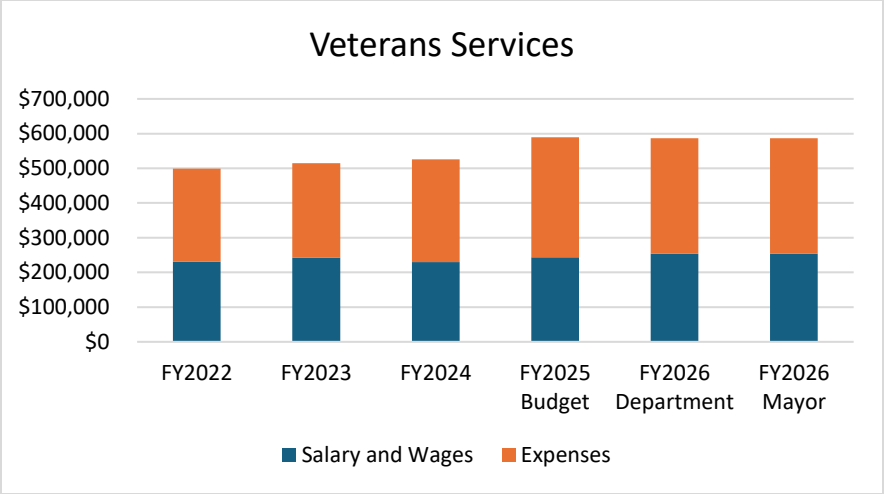
Veterans' Services' mission is to advocate for veterans, their spouses, dependents, and widows or widowers for veterans' benefits on the local, state and federal levels for all towns in the Upper Pioneer Valley Veterans' District. These include but are not limited to the following: VA Healthcare, VA Pension & Compensation, Housing Assistance, Employment Assistance, and programs for the indigent veteran population.

General Fund Operating Budget – Veteran Services							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	230,848.12	242,398.76	229,950.34	243,468.00	254,200.33	254,200.33	**4%**
Expenses	268,472.10	272,518.35	295,610.36	345,948.00	332,384.08	332,384.08	**-4%**
Total	499,320.22	514,917.11	787,307.97	589,416.41	586,584.41	586,584.41	**-1%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	2.00	2.00	2.00	2.00	2.00	-
SSEA	2.00	2.00	2.00	2.00	2.00	-
	4.00	4.00	4.00	4.00	4.00	-

543-Veterans' Services

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Director	NR	37.50	1.00	80,076	80,076	80,076		
Deputy Director	NR	37.50	1.00	58,686	58,686	58,686		
Veterans' Services Officer	SSEA	37.50	1.00	51,443	51,443	51,443		
Veterans' Services Assistant	SSEA	37.50	1.00	62,972	62,972	92,972		
Perm Wages, Part-Time				-	-	-		
Longevity Pay				1,022	1,022	1,022		
Total Salaries & Wages			**4.00**	**254,200**	**254,200**	**254,200**	**-**	
Repairs/maint Off Equip.				500	500	500		
Rent - 294 Main Street				21,144	21,144	21,144		
Printing				200	200	200		
Various Paper Products				600	600	600		
Police Outside Detail				2,520	2,520	2,520		
Veterans Grave Markings				7,800	7,800	7,800		
Meetings & Seminars				2,500	2,500	2,500		
Mileage Reimbursement				250	250	250		
Dues & Memberships				370	370	370		
Vets Bene: Ordinary Allow				185,000	185,000	185,000		
Vets Bene: Fuel Allowance				72,000	72,000	72,000		
Vets Bene: Medical Benefits				10,000	10,000	10,000		
Vets Bene: Burial Allowance				5,000	5,000	5,000		
Vets Benefits: Dental				500	500	500		
Vets Benefits: Misc				24,000	24,000	24,000		
Total Expenses				**332,384**	**332,384**	**332,384**	**-**	
543-Veterans' Services			**4.00**	**586,584**	**586,584**	**586,584**	**-**	





(2025 Veterans Day Parade. Photo Credit: Erin Anhalt)

Commissions

Human Rights Commission

The Greenfield Human Rights Commission believes that all citizens of the community have the right to be treated with dignity, respect, fairness, impartiality, and justice without regard to race, color, national origin, ancestry, gender, sexual orientation, age, religion, or disability.

Commission on Disability Access

The Commission on Disability Access was founded under Massachusetts General Law Chapter 40, Sec.8J, Section 504 of the Rehabilitation Act of 1973, and Amendment Article 114 of the Massachusetts Constitution, to shape the future of the city of Greenfield by advocating to create respectful accessible environments in coordination with the Commonwealth's Americans with Disabilities Act. The commission assists municipal officials in ensuring compliance with federal and state disability laws and removal of architectural, communications, and policy barriers through monitoring laws and regulations that enhance equal and open inclusion of disabled people in all aspects.

Mayor's Task Force Against Domestic Violence

Section 6-24 of the Home Rule Charter provides for the Mayor's Task Force Against Domestic Violence to advise the Mayor with regard to the formation of public policy on domestic violence.

General Fund Operating Budget – Human Rights Commission							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY256**
Expenses	230.85	-	500.00	-	500.00	500.00	**100%**
Total	230.85	-	500.00	-	500.00	500.00	**100%**

General Fund Operating Budget – Commission on Disability Access							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	-	15.93	-	500.00	500.00	500.00	**0%**
Total	-	15.93	-	500.00	500.00	500.00	**0%**

General Fund Operating Budget – Domestic Violence Task Force							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	343.02	-	-	500.00	500.00	500.00	**0%**
Total	343.02	-	-	500.00	500.00	500.00	**0%**

544-Human Rights Commission

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Purchase of Service				500	500	500		
Total Expenses				**500**	**500**	**500**	-	
544-Human Rights Commission				**500**	**500**	**500**	**-**	

545-Commission on Disability Access

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Purchase of Service				500	500	500		
Total Expenses				**500**	**500**	**500**	-	
545-Commission on Disability Access				**500**	**500**	**500**	**-**	

546-Mayor's Task Force Against Domestic Violence

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other
Purchase of Service				500	500	500	
Total Expenses				**500**	**500**	**500**	-
546-Mayor's Task Force Against Domestic Violence				**500**	**500**	**500**	**-**

DIVISION 7: CULTURE AND RECREATION

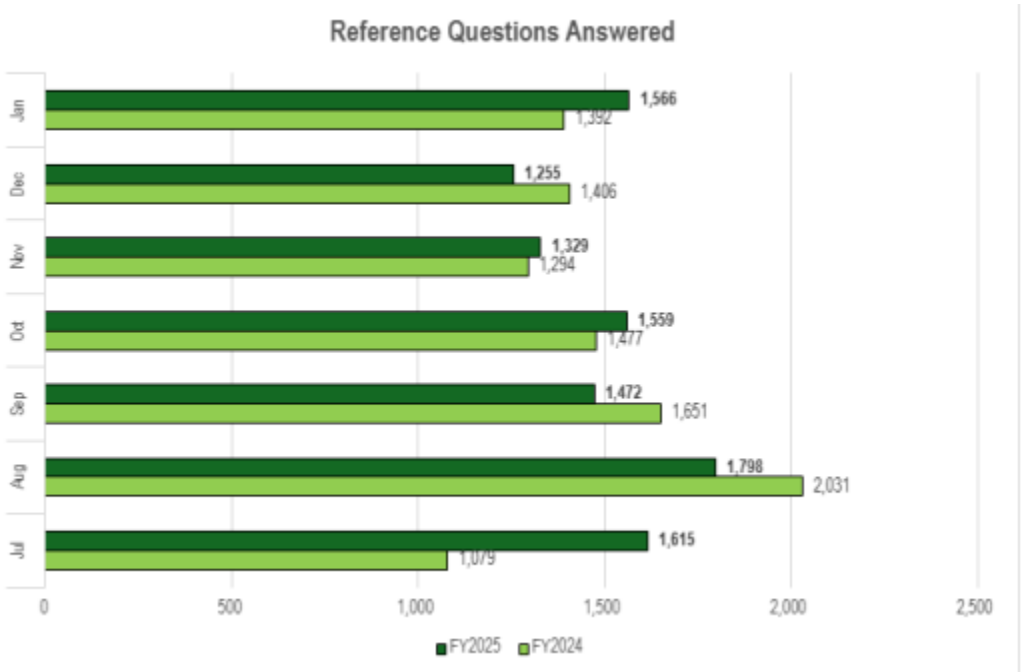
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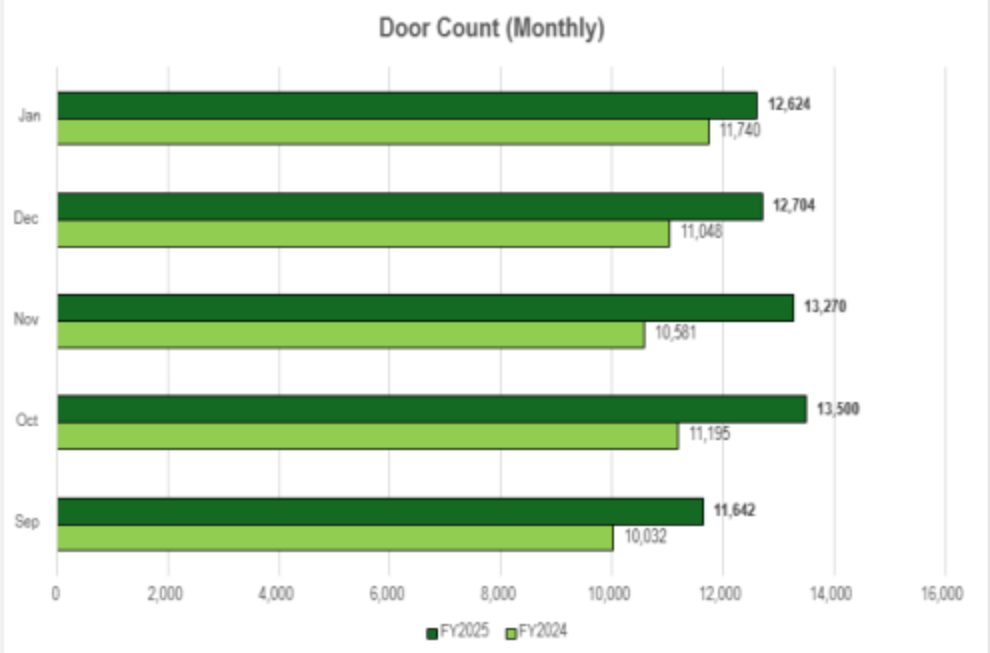
MISSION STATEMENT

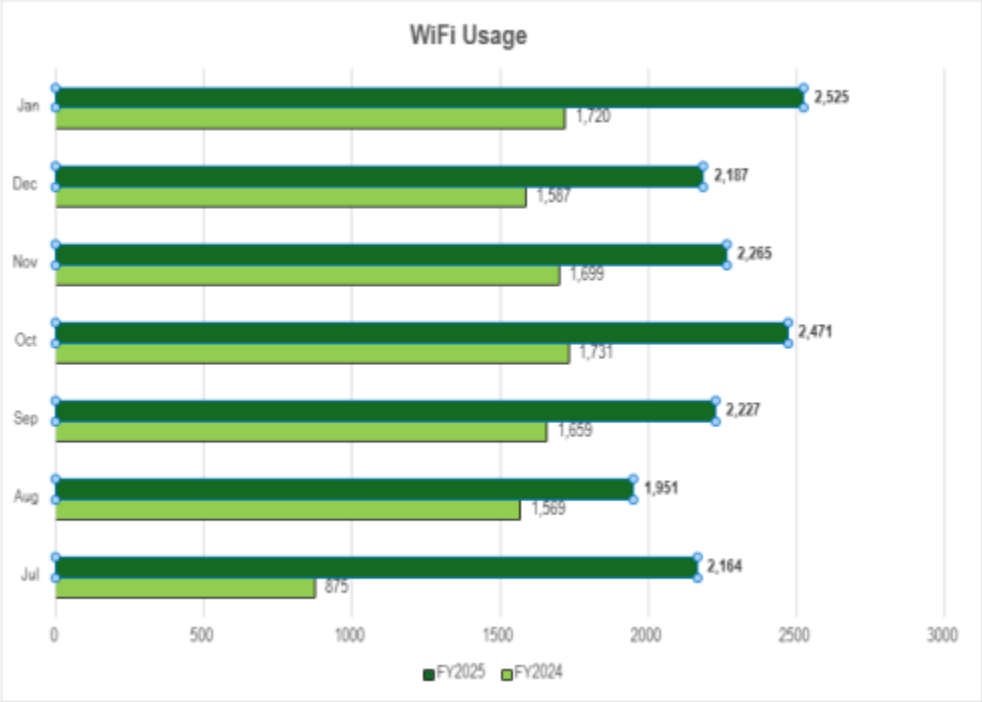
The Greenfield Public Library serves as a public center for enrichment, entertainment, access to technology, self-directed learning and the exploration of ideas. The library serves all members of the community, regardless of race, gender, age, income, education, or religious or political beliefs, and makes no judgment on the nature of individual inquiry.

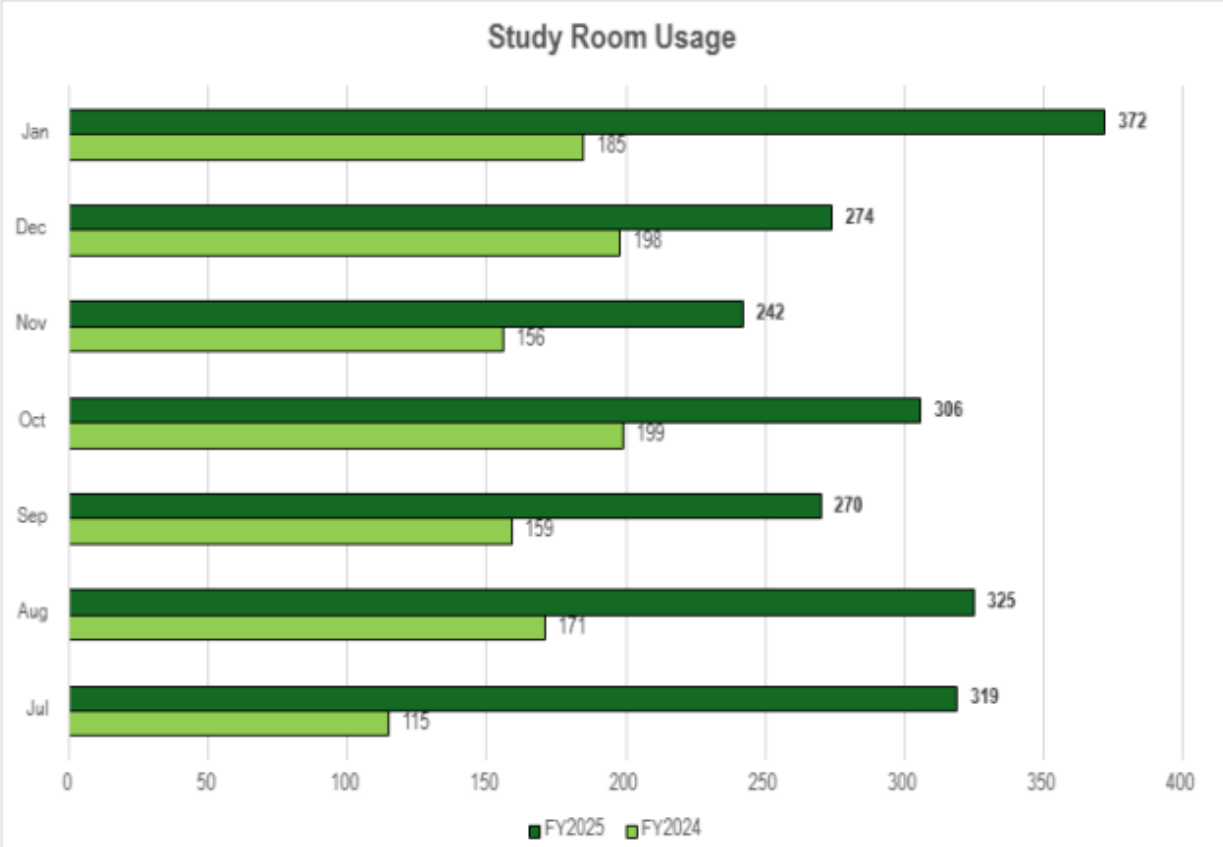
RECENT ACCOMPLISHMENTS

FY25 has been a year of growth and adaptation as the library continues to flourish in its new setting. Tracking and analyzing statistics across all aspects of our work has been instrumental in understanding how the library is being used and in shaping services to better meet the needs of our community. The following charts highlight key trends and achievements that have defined our work in FY25.




Door Count (Monthly)
Jan
Dec
Nov
Oct
Sep
12,624
11,740
12,704
11,048
13,270
10,581
13,500
11,195
11,642
10,032
0
2,000
4,000
6,000
8,000
10,000
12,000
14,000
16,000
FY2025
FY2024


WiFi Usage
Jan
Dec
Nov
Oct
Sep
Aug
Jul
2,525
1,720
2,187
1,587
2,265
1,699
2,471
1,731
2,227
1,659
1,951
1,569
2,164
875
0
500
1000
1500
2000
2500
3000
FY2025
FY2024



In addition to these, since July 1, 2024, outside organizations have utilized the library's meeting rooms 137 times for non-library-related programs.

GOALS FOR FY26

Many of the goals set for FY25 will remain ongoing projects as we move into FY26. Additionally, we are setting new objectives to further enhance our services and operations, including:

- Securing Additional Grants: We aim to identify and apply for grants that support programs reflecting the evolving needs of our community
- Upgrading Business Center Equipment: Plans include replacing the public photocopier and printer and adding a payment machine that accepts both cash and credit cards to improve convenience for patrons.
- Professional Development for Staff: Continuing to invest in staff training will ensure we provide excellent customer service and stay current with best practices.
- Strategic Plan Development: The strategic planning process will commence in FY26, during which we will gather the necessary information to develop a comprehensive plan to be introduced in FY27. These efforts are essential as we continue to strengthen the

library's role as a cornerstone of our community and a space where learning, connection, and creativity thrive.

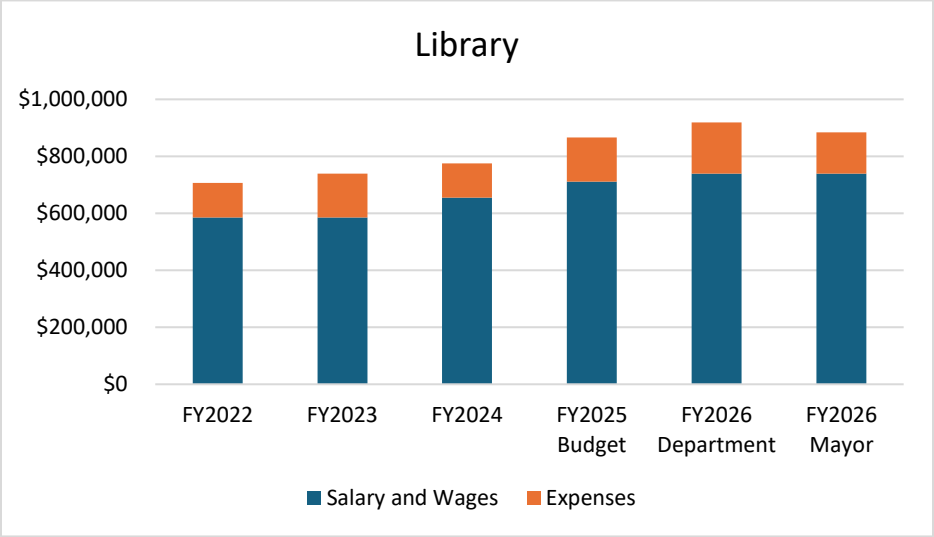
General Fund Operating Budget – Library							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	585,653.49	585,653.49	655,588.77	711,124.00	739,586.00	739,586.00	**4%**
Expenses	120,496.30	153,737.79	119,373.39	154,500.00	179,000.00	144,000.00	**-7%**
Total	706,149.79	757,184.53	774,962.16	865,624.00	918,586.00	883,586.00	**2%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
NR	1.00	1.00	1.00	1.00	1.00	-
SSEA	1.00	1.00	1.00	1.00	1.00	-
Clerical	8.75	10.20	11.10	11.60	11.60	-

610-Library

Description	Bargaining Unit	Hrs./ Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other
Director	NR	37.50	1.00	93,360	93,360	93,360	
Assistant Director	SSEA	37.50	1.00	76,597	76,597	76,597	
Borrower's Services	Clerical	37.50	1.00	52,284	52,284	52,284	
Youth Services	Clerical	37.50	1.00	58,862	58,862	58,862	
Administrative Assistant	Clerical	37.50	1.00	52,768	52,768	52,768	
Borrower's Services Assistant	Clerical	37.50	1.00	45,219	45,219	45,219	
Teen Librarian	Clerical	37.50	1.00	52,246	52,246	52,246	
Information Services Assistant	Clerical	37.50	1.00	49,251	49,251	49,251	
Technical Services Coordinator	Clerical	37.50	1.00	47,822	47,822	47,822	
Library Assistant	Clerical	37.50	1.00	37,663	37,663	37,663	
Library Assistant	Clerical	37.50	1.00	39,953	39,953	39,953	
Information Services Assistant	Clerical	34.00	0.90	48,949	48,949	48,949	
Information Services Assistant	Clerical	19.50	0.49	19,585	19,585	19,585	
Library Assistant	Clerical	14.50	0.40	14,563	14,563	14,563	
Library Assistant	Clerical	14.50	0.40	15,002	15,002	15,002	
Library Assistant	Clerical	14.50	0.40	14,563	14,563	14,563	
Temp Wages Part Time				14,000	14,000	14,000	
Longevity Pay				3,967	3,967	3,967	
Overtime				1,000	1,000	1,000	
Differential				1,932	1,932	1,932	
Total Salaries & Wages			**13.60**	**739,586**	**739,586**	**739,586**	

Repairs/maint Building/grnds		10,000	2,000	2,000	
C/W MARS		45,000	40,000	40,000	
Library Supplies		12,000	9,000	9,000	
Cleaning Supplies		-	-	-	
Audio Visual Materials		20,000	20,000	20,000	
Books And Processing		60,000	55,000	55,000	
Electronic Resources		20,000	10,000	10,000	
Magazine & Newspapers Subs		12,000	8,000	8,000	
Total Expenses		**179,000**	**144,000**	**144,000**	**-**
610-Library	**13.60**	**918,586**	**883,586**	**883,586**	**-**



RECREATION

Mission Statement

The mission of the Greenfield Recreation Department is to enrich the lives of the residents of Greenfield by providing safe, welcoming parks and recreation facilities and affordable, diverse recreation and cultural opportunities for people of all ages to play, learn, and build community. Community is created through people, parks, and programs. It is the vision of the Greenfield Recreation Department to create a happy and healthy community where residents can live, learn, work, and play.

Accomplishments



- Installed Bocce Courts and accessible water fountains at Beacon Field, outdoor ping pong, foosball, and cornhole boards at the Swim Area and Middle School, and an accessible pathway at the GHS track.
- Highland Park trail maintenance, Highland/Rocky Mountain trail mapping, pickleball feasibility and assessment, and upgrades to Hillside Park underway.
- Managed two EEC Licensed after school programs at Federal Street School and Four Corners School serving over 70 families.
- Managed the “Rec Room” drop in After School program for Middle School students with enrollment increase of 48%.



- Hired, trained and supervised approximately 50 park and program staff.
- Recruited and supervised over 250 volunteers for programs and special events.
- Managed the Green River Swim Area through irregular weather patterns.
- Hosted record number of facility rentals.
- Organized a series of special events to include: Indoor Mini Golf, Fireworks, Triathlon, Mutts and Mayhem, Movies in the Park, Community Safety Day, Downtown Halloween Celebration, Jinglefest Amazing Race, and Winter Carnival.
- Experienced record enrollment in youth sports programs.
- Partnered with community members for ongoing invasive species removal at the Green River Swim Area.
- In the process of launching new Greenfield Recreation App.

Goals



- Complete CPC and Capital approved projects.
- Increase Swim Area pass memberships.
- Expand program offerings for children and adults with disabilities.
- Establish a trail council/ advisory group for trail maintenance needs.
- Increase membership and community collaborations in the Rec Room.
- Fundraise $20,000 for Fireworks Celebration.
- Apply for a PARC Grant for the construction of new Pickleball Courts

Department Staff

- 4 FTE

General Fund Operating Budget – Recreation							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Salary & Wages	198,271.60	179,159.64	245,325.11	259,603.00	300,586.00	274,748.00	**6%**
Expenses	-	-	1,390.50	10,100.0	10,100.00	10,100.00	-
Total	198,271.60	179,159.64	246,715.61	269,703.00	310,689.00	284,848.00	**6%**

FTE's by Unit						
Unit	Actual 2022	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Change FY25-FY26
SSEA	3.50	3.50	4.0	4.00	3.49	*(0.51)*
	3.50	3.50	4.0	4.00	3.49	*(0.51)*

630-Recreation

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**	**Source**
Director	SSEA	37.50	1.00	101,774	101,774	101,774		
Assistant Director	SSEA	37.50	1.00	75,412	75,412	75,412		
Program Supervisor	SSEA	37.50	1.00	63,479	63,479	63,479		
Teen Center Coordinator	SSEA	19.00	0.49	51,682	25,841	25,841		
Program Supervisor II	SSEA	-	-	-	-	-		
Temp Wages Full Time				7,500	7,500	7,500		
Longevity Pay				742	742	742		
Total Salaries & Wages			**4.00**	**300,589**	**274,748**	**274,748**	**-**	

Purchase Of Services		4,600	4,600	4,600	
Computer Licensing & Equipment		1,000	1,000	1,000	
Office Supplies		2,500	2,500	2,500	
Meetings & Seminars		1,500	1,500	1,500	
Dues & Memberships		500	500	500	
Total Expenses		**10,100**	**10,100**	**10,100**	**-**
630-Recreation	**3.49**	**310,689**	**284,848**	**284,848**	**-**



General Fund Operating Budget – Historical Commission							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	188.16	-	94.50	1,100.00	500	500	-65%
Total	188.16	188.16	-	1,100.00	500	500	-65%

660-Historical Commission

						Funding Source	
Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2025 Budget	General Fund	Other
Hist Comm Purch of Service				400	400	400	
Office Supplies				100	100	100	
Total Expenses				**500**	**500**	**500**	**-**
660-Historical Commission				**500**	**500**	**500**	**-**

General Fund Operating Budget – Long Term Debt Principal							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	2,250,500.00	2,545,997.67	3,119,795.92	1,919,000.00	2,026,100.00	2,026,100.00	1%
Total	2,250,500.00	2,545,997.67	3,119,795.92	1,919,000.00	2,026,100.00	2,026,100.00	1%

General Fund Operating Budget – Short Term Debt							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	94,329.68	355,000.00	-	-	-	-	-
Total	94,329.68	355,000.00	-	-	-	-	-

General Fund Operating Budget – Long Term Debt Interest							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	1,663,681.07	1,579,106.18	1,410,821.00	1,410,821.00	1,500,000.00	1,500,000.00	1%
Total	1,377,199.14	1,272,095.30	1,663,681.07	874,213.00	1,500,000.00	1,500,000.00	1%

DIVISION 8: DEBT, ASSESSMENTS AND INSURANCES

TOTAL DEBT SERVICE

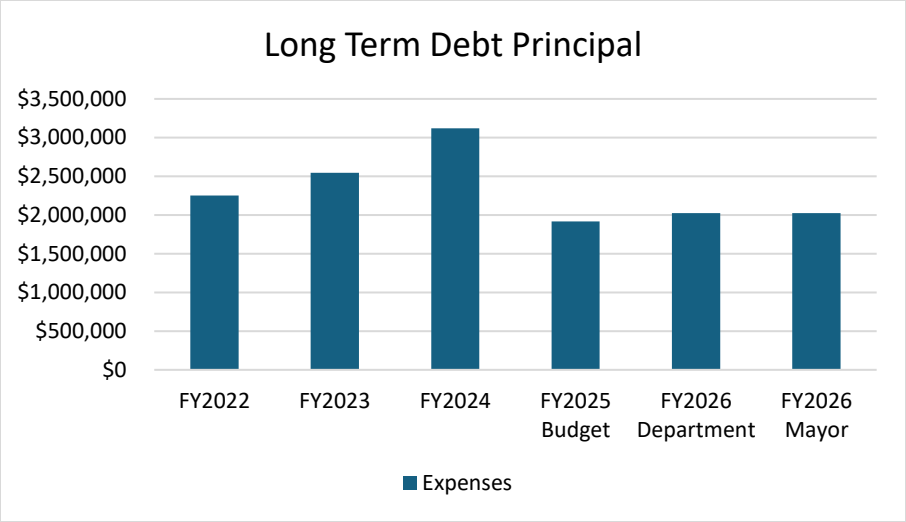
Chapter 44 of the Massachusetts General Laws describes the limitations and restrictions on municipalities incurring any and all debt. A city is allowed to borrow up to 5% of its equalized valuation (EQV) which is its debt limit. Based on the latest EQV of $2,059,538,619, the debt limit for Greenfield is $102,976,931. As of April 2024, there are bond issues outstanding from 2009, 2012, 2014, 2016, 2020, 2021, 2022 and 2024. The issues from 2014 include school building debt which was exempted from Proposition 2½ by the voters.

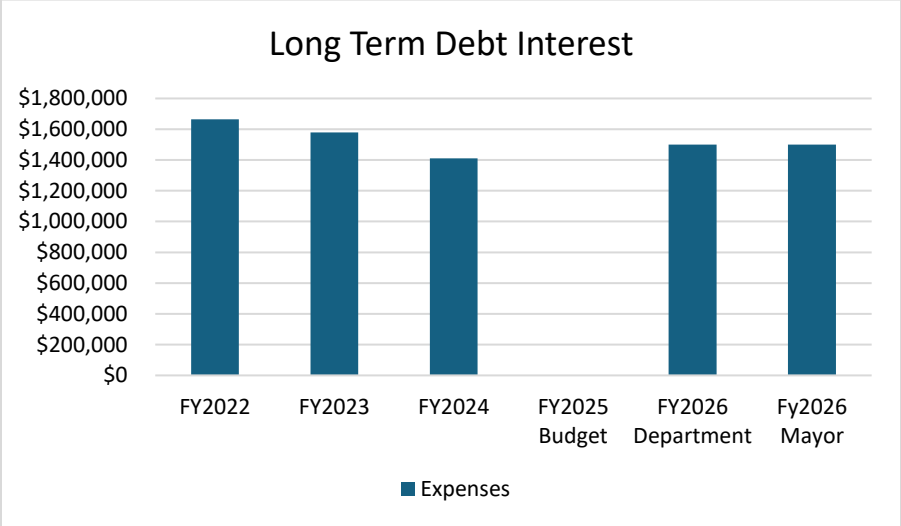
710-Long Term Debt Principal

Description	Bargaining Unit	Hrs./Week	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Mult-Purpose Loan of 2009			43,000	43,000	43,000		
Multi-Purpose Loan of 2012			96,000	96,000	96,000		
Multi Purpose Loan of 2016			312,000	312,000	312,000		
Multi Purpose Loan 2019			596,100	596,100	596,100		
Multi-Purpose Loan 2022			307,000	307,000	307,000		
Multi Purpose Loan 2024			672,000	672,000	672,000		
Principal Paydown				-	-		
Total Expenses			**2,026,100**	**2,026,100**	**2,026,100**	**-**	
710-Long Term Debt Principal			**2,026,100**	**2,026,100**	**2,026,100**	**-**	

751-Long Term Debt Interest

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other
Mult-Purpose Loan of 2009				700	700	700	
Multi-Purpose Loan of 2012				7,300	7,300	7,300	
Multi Purpose Loan of 2016				94,000	94,000	94,000	
Multi Purpose Int 2019				305,000	305,000	305,000	
Multi-Purpose Loan 2022				483,000	483,000	483,000	
Multi Purpose Loan 2024				610,000	610,000	610,000	
Total Expenses				**1,500,000**	**1,500,000**	**1,500,000**	**-**
751-Long Term Debt Interest				**1,500,000**	**1,500,000**	**1,500,000**	**-**





FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS ASSESSMENTS

Other than the annual assessment from the Franklin Regional Council of Governments, the accounts herein are related to employee benefits and liability insurances. Employee benefits include contributory and non-contributory retirement, employee health and life insurance, Medicare insurance, unemployment insurance, and workers' compensation. Liability insurances include public official and School Committee liability, employee bonds, equipment and vehicle coverage, law enforcement liability, police and fire indemnification, and commercial liability.

820-FRCOG Assessment

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
FRCOG Regional Service Assessment				92,000	92,000	92,000		
Total Expenses				**92,000**	**92,000**	**92,000**		
820-FRCOG Assessment				**92,000**	**92,000**	**92,000**	**-**	

General Fund Operating Budget – FRCOG Assessment							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	92,544.00	90,316.37	90,814.00	92,684.00	92,000.00	92,000.00	**0%**
Total	92,544.00	90,316.37	90,814.00	92,684.00	92,000.00	92,000.00	**0%**

INSURANCES, RETIREMENT, & MEDICARE CONTRIBUTION

The Greenfield Contributory Retirement System includes of the City of Greenfield, the Greenfield School District, Water and Sewer employees. GCET pays for retirement for their staff directly from their Enterprise Fund every December. The city's Workers Compensation Insurance is currently with Massachusetts Inter-local Insurance Association (MIIA).

General Fund Operating Budget – Workers' Compensation Insurance							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	342,830.05	249.153.00	352,682.00	380,000.00	350,000.00	350,000.00	-8%
Total	342,830.05	249,153.00	352,682.00	370,000.00	350,000.00	350,000.00	-8%

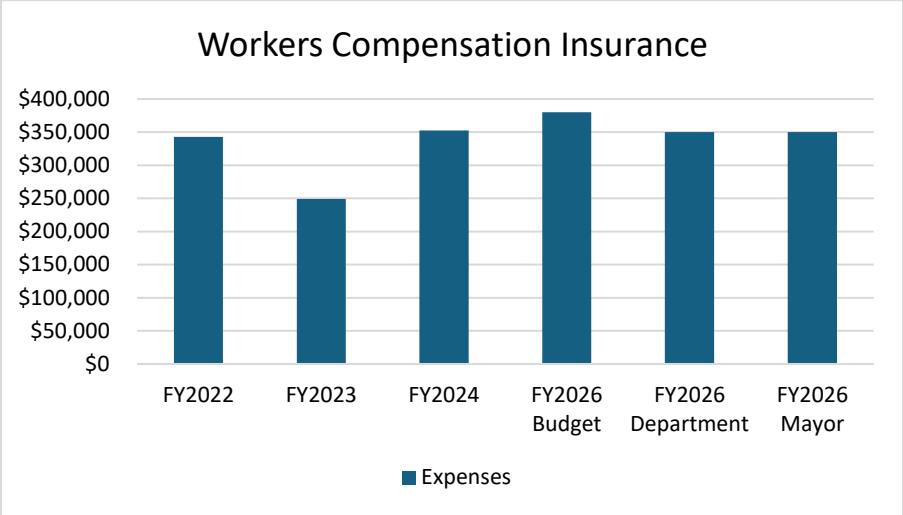
General Fund Operating Budget – Contributory Retirement							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	5,270,037.00	5,556,762.00	6,055,418.00	6,479,699.00	7,118,029.00	6,942,559.00	7%
Total	5,270,037.00	5,556,762.00	6,055,418.00	6,479,699.00	7,118,029.00	6,942,559.00	7%

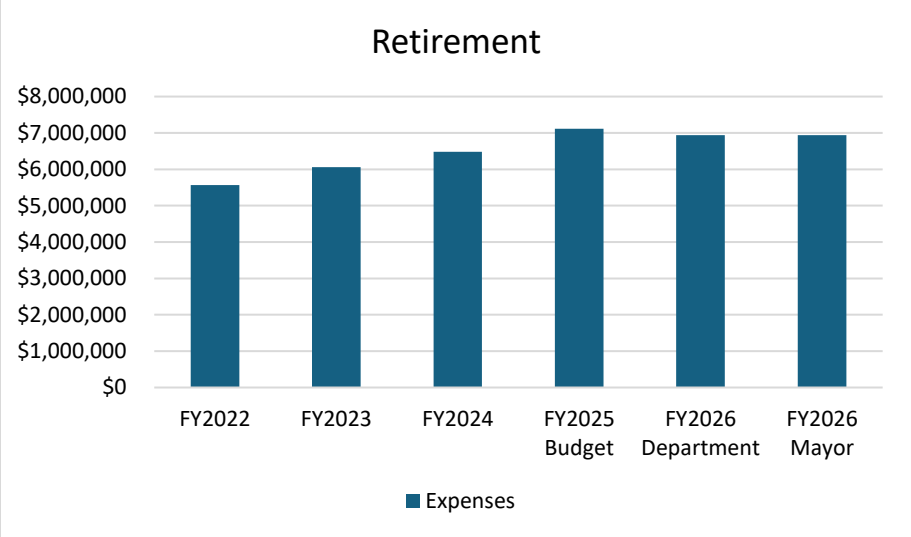
911-Contributory Retirement

Description	Bargaining Unit	Hrs./ Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other
Contributory Retirement				6,942,559	6,942,559	6,942,559	
Total Expenses				**6,942,559**	**6,942,559**	**6,942,559**	**-**
911-Contributory Retirement				**6,942,559**	**6,942,559**	**6,942,559**	**-**

912-Workers' Compensation Insurance

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Workers' Comp Insurance				350,000	350,000	350,000		
Total Expenses				**350,000**	**350,000**	**350,000**	**-**	
912-Workers' Compensation Insurance				**350,000**	**350,000**	**350,000**	**-**	





The city of Greenfield is self-funded for unemployment claims. The unemployment budget is voted annually and then transferred to a special revenue account to pay for unemployment costs as they occur during the year. The balance of the special revenue account carries forward to the subsequent fiscal year.

General Fund Operating Budget – Unemployment Insurance							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	120,000.00	120,000.00	120,000.00	90,000.00	90,000.00	90,000.00	-
Total	120,000.00	120,000.00	120,000.00	90,000.00	90,000.00	90,000.00	-

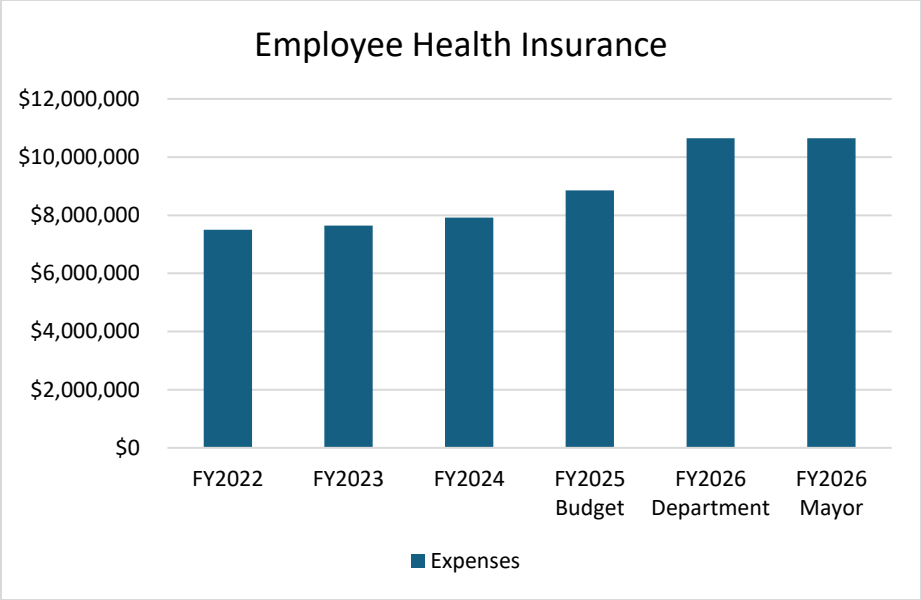
913-Unemployment Insurance Fund

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Other	Source
Unemployment Fund Budget Trans				90,000	90,000	90,000		
Total Expenses				**90,000**	**90,000**	**90,000**	-	
913-Unemployment Fund				**90,000**	**90,000**	**90,000**	-	

General Fund Operating Budget – Employees' Health Insurance							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	7,499,605.61	7,642,477.30	7,918,053.45	8,848,475.00	10,652,707.00	10,652,707.00	**20%**
Total	7,499,605.61	7,642,477.30	7,918,053.45	8,848,475.00	10,652,707.00	10,652,707.00	**20%**

914-Employee Health Insurance

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Other	Source
PPO Health				374,400	374,400	374,400		
HMO Health				8,195,817	8,195,817	8,195,817		
Medicare Health				463,630	463,630	463,630		
Retiree Supplemental				1,618,860	1,618,860	1,618,860		
Total Expenses				**10,652,707**	**10,652,707**	**10,652,707**	-	
914-Employee Health Insurance				**10,652,707**	**10,652,707**	**10,652,707**	-	

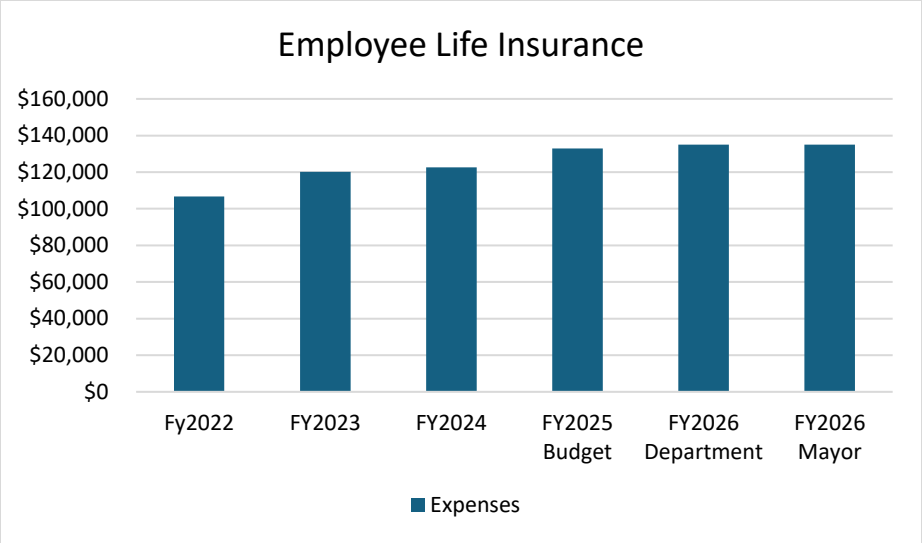


Employee life insurance covers the premium for a $10,000 policy for each employee. This is renewed annually.

General Fund Operating Budget – Employees' Life Insurance							
Titles	Actual FY2022	Actual FY2023	Actual FY2024	Budget FY2025	Department FY2026	Mayor FY2026	$ Change FY25-FY26
Expenses	106,792.65	120,242.26	122,639.01	133,000.00	135,000.00	135,000.00	2%
Total	106,792.65	120,242.26	122,639.01	133,000.00	135,000.00	135,000.00	2%

915-Employees' Life Insurance

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Other	Source
Life Insurance Boston Mutual				135,000	135,000	135,000		
Total Expenses				**135,000**	**135,000**	**135,000**	**-**	
915-Employees' Life Insurance				**135,000**	**135,000**	**135,000**	**-**	



The Medicare budget calculation is based on prior year number of employees and is adjusted for inflation.

General Fund Operating Budget – Medicare Match							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	487,878.94	499,210.11	497,186.64	530,000.00	530,000.00	530,000.00	-
Total	487,878.94	499,210.11	497,186.64	530,000.00	530,000.00	530,000.00	-

916-Medicare City Match

						Funding Source	
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**General Fund**	**Other**
Medicare Town Match				530,000	530,000	530,000	
Total Expenses				**530,000**	**530,000**	**530,000**	**-**
916-Medicare City Match				**530,000**	**530,000**	**530,000**	**-**

The city's Liability Insurances are currently with Massachusetts Inter-local Insurance Association (MIIA).

General Fund Operating Budget – Liability Insurance							
Titles	**Actual FY2022**	**Actual FY2023**	**Actual FY2024**	**Budget FY2025**	**Department FY2026**	**Mayor FY2026**	**$ Change FY25-FY26**
Expenses	538,119.00	615,037.16	683,442.22	749,141.00	732,450.00	732,450.00	**-3%**
Total	538,119.00	615,037.16	633,340.00	749,141.00	732,450.00	732,450.00	**-3%**

940-Liability Insurance

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2025 Budget	Mayor FY2025 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Public Officials & Employees				118,950	118,950	118,950		
Police & Fire Indemnification				146,000	146,000	146,000		
Comp General Liability Ins				72,900	72,900	72,900		
Business Auto Liability Ins				74,900	74,900	74,900		
School Board Liability Ins				26,300	26,300	26,300		
Excess Liability Coverage				22,000	22,000	22,000		
Boiler & Machinery Coverage				10,000	10,000	10,000		
Commercial Property Liab Ins				150,000	150,000	150,000		
Law Enforcement Liability Ins				47,600	47,600	47,600		
Employee Bonds				3,000	3,000	3,000		
Inland Marine Liability Ins				60,800	60,800	60,800		
Total Expenses				**732,450**	**732,450**	**732,450**	**-**	
940-Liability Insurance				**732,450**	**732,450**	**732,450**	**-**	

DEBT OVERVIEW

Bond Ratings

The City of Greenfield has a long-term bond rating of AA and an underlying rating of AA from Standard and Poor's.

Long-Term Debt

Long term debt is generally issued every two to three years by the City. A new bond was issued at the end of FY19 for the Community Center, Parking Garage, and other projects

Issued	General Fund Outstanding	Sewer Fund Outstanding	Water Fund Outstanding	GCET Fund Outstanding	Retirement Date
2009	39,683		4,070	-	June 2025
2012	238,425	63,850	-	-	February 2027
2014	23,146,831	107,088	110,375	-	March 2039
2016	3,020,663	514,325	1,335,438	-	June 2042
2020	9,537,750	2,652,125	530,600	-	August 2040
2021	-	-	-	4,112,550	March 2036
2022	17,738,088	1,002,356	1,480,200	-	October 2052
2024	20,675,150	2,986,900	1,953,750	-	August 2054
Total	74,396,590	7,359,204	5,414,433	4,112,550	

The credit rating of a municipality is a measure of its overall fiscal health. It is regarded by taxpayers, investors, and the media as an independent judgment of the government's financial performance. Multiple factors contribute to the credit rating, and among the most important is the establishment and maintenance of adequate reserves to reduce the dependency on borrowing and to hedge against reduction of services in leaner economic times. In recognition of the critical importance of reserves, the following formal policy is instituted for the Stabilization Fund, Use of Free Cash, and the Reserve Fund for the City of Greenfield.

STABILIZATION

- The City will adhere to all of the requirements of MGL Ch.40, S.5B in the administration of the Stabilization Fund.
- At least $300,000 shall be appropriated annually until the fund reaches $1.5M. The goal of the City will be to maintain at least 5% of the operating budget in the Stabilization Fund primarily through appropriation from free cash.
- The use of stabilization funds will be limited to non-recurring expenditures.
- Funds withdrawn from stabilization in a given fiscal year must be replaced dollar for dollar in the next fiscal year in addition to any appropriation required to maintain the targeted balance.

FREE CASH

- The City will maintain a free cash balance to provide a cushion against unforeseen expenditures and to avoid sharp fluctuations in the tax rate.
- Free cash will not be depleted in any given year so that there is a positive balance to begin the next fiscal year.
- Free cash will in fact be "budgeted" through the practice of conservative revenue projections to produce excess income. Departmental appropriations will be managed to produce departmental turn backs where and whenever possible.
- The ultimate goal for the City is to generate 3%-5% of the operating budget in free cash.
- Free cash will be available to supplement current year operations only in the most extreme situations. Should such a situation arise, the available amount will be restricted to 1.5% of available free cash.

STABILIZATION FUNDS

Stabilization Funds are authorized Under MGL Ch. 40 §5B for any lawful purpose, but special stabilization accounts are useful tools for set asides for capital purchases, contractual agreements, and other issues that can cause negative stress on budgets. The City has five (5) stabilization funds: General Stabilization, Capital Stabilization, Building Maintenance Stabilization, and Special Education Stabilization. Over the past five (5) years, expenditures from these accounts have kept stress off the operating budget, helped in planning, and helped with debt management.

A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL Ch. 40 § 5B). Communities may establish one or more stabilization funds for different purposes and may appropriate any amount into them annually (the Municipal Modernization Act of 2016 eliminated the annual cap). All interest earnings stay with the Stabilization Fund.

The treasurer shall be the custodian of all stabilization funds and may deposit the proceeds in a trust company, co-operative bank or savings bank, if the trust company or bank is organized or exists pursuant to the laws of the Commonwealth or any other state or may transact business in the Commonwealth and has its main office or a branch office in the Commonwealth; a national bank, federal savings bank or federal savings and loan association, if the bank or association may transact business and has its main office or a branch office in the Commonwealth; provided, however, that a state-chartered or federally-chartered bank shall be insured by the Federal Deposit Insurance Corporation or its successor; or may invest the funds in participation units in a combined investment fund pursuant to section 38A of chapter 29 or in securities that are legal investments for savings banks. For cities and towns subjected to criticism for operating in perpetual crisis mode, allowing municipal assets to deteriorate, or general shortsightedness, special purpose stabilization funds can provide an effective planning tool. Under M.G.L. c. 40 §5B, municipalities can create multiple stabilization funds, assign a different purpose to each, and take advantage of a unique funding option.

For instance, a community could establish a fund to pay solely for the maintenance and repair of municipal buildings. A separate fund might be created to supplement the state highway funds received under Chapter 90 to cover the cost of an ongoing street improvement program. Another stabilization fund might be set up to finance a vehicle replacement program. In this example, a community anticipating the need to purchase a $400,000 fire truck in five years could reserve $80,000 a year in a special purpose stabilization fund and retain the interest earned. In the past, municipalities would need state approval of special legislation to set up such a reserve.

A special purpose stabilization fund:

- Encourages a community to think long term. Programs to replace vehicles, maintain buildings, and improve roads require an evaluation of all assets, the formulation of a replacement or repair schedule, and a calculation of long-term projected costs.
- Helps a community save money. If the $400,000 purchase price of a fire truck were borrowed over 15 years instead of paying cash in full, interest payments could add about $150,000 to the

total cost, depending on interest rates. Even if this additional cost would have a nominal tax rate impact, it can instead be a savings or expended elsewhere.

- Helps a community manage debt. A plan to accumulate cash over time and pay outright for a moderate-range capital expenditure helps preserve debt capacity for major, high-dollar purchases or projects. An approach that balances debt with pay-as-you-go practices and that protects against unforeseen costs is viewed in a positive light by credit rating agencies.
- Builds resident confidence in government. Special purpose stabilization funds directly address resident concerns and provide assurance that money appropriated for a particular purpose will be used for that purpose and not be diverted.

Both the creation of a special purpose stabilization fund and appropriation to the fund was changed from a 2/3 vote of City Council, effective November 7, 2016, with the enactment of the Municipal Modernization Act to a majority vote.

There are two options for building up balances in special purpose stabilization funds. One is as a traditional appropriation, presented as a budget line item or in a separate article, sourced from within the levy or from other general fund revenues, including potentially a transfer of funds from another existing account.

OTHER POST EMPLOYMENT BENEFITS (OPEB)

Employees of state and local governments may be compensated in a variety of forms in exchange for their services. In addition to a salary, many employees earn benefits over their years of service that will not be received until after their employment with the government ends through retirement or other reason for separation. The most common type of these postemployment benefits is a pension. As the name suggests, other post-employment benefits (OPEB) are post-employment benefits other than pensions. OPEB generally takes the form of health insurance and dental, vision, prescription, or other healthcare benefits provided to eligible retirees, including in some cases their beneficiaries. It may also include some types of life insurance, legal services, and other benefits.

The process of determining how much should be set aside now in order to provide for future benefits in a defined benefit plan utilizes actuarial methods and assumptions. An actuary's estimate or "valuation" is the product of many assumptions, based on historical experience, regarding the factors that determine the level of resources that will be needed in the future to finance benefits.

The OPEB Trust Fund is invested with the investment firm Pershing/Abbey Capital LLC. The funds are invested with adherence to the Prudent Investor Rule. Asset Allocation is based on a proven strategy to keep the funds safe, while still achieving a competitive return on the investments

COMPENSATED ABSENCES TRUST

The Compensated Absences Trust is a reserve fund for future payments of accrued liabilities for compensated absences due employees or officers of the city upon separation of employment. The City accepted Massachusetts General Law chapter 40, § 13D on March 19, 2014 to establish this reserve fund.

The statute allows for the treasurer to invest the monies in the manner authorized by MGL section 54 of chapter 44, and any interest earned thereon shall be credited to and become part of the fund. The city council may designate the municipal official to authorize payments from this fund, and in the absence of a designation, it shall be the responsibility of the chief executive officer of the city.

SECTION 5 – ENTERPRISE FUNDS

ENTERPRISE FUND OVERVIEW

What is an Enterprise Fund?

An enterprise fund establishes a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. Under enterprise accounting, the revenues and expenditures of the service are segregated into a separate fund with its own financial statements, rather than commingled with the revenues and expenses of all other governmental activities. Financial transactions are reported using standards similar to private sector accounting. Revenues are recognized when earned and expenses are recognized when incurred, under a full accrual basis of accounting. An enterprise fund provides management and taxpayers with information to measure performance, analyze the impact of financial decisions, determine the costs of providing a service and identify any subsidy from the general fund in providing service.

Enterprise accounting allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy or other available funds, if any. A community may choose to recover total service costs through user charges, but it is not required.

History

The enterprise fund statute, MGL 44 § 53F ½[3] (formerly Chapter 41 § 39K), was enacted in 1986. Before that time, communities used special revenue funds authorized under various general laws or special acts to separately account for their business type services. These special revenue funds were limited, however, with regard to the services and costs covered. The funds were most commonly authorized for water, gas and electric utility departments and used primarily to account for annual operating costs, not the indirect costs, capital expenditures or fixed assets of the service. The purpose of the enterprise fund statute was to give communities the flexibility to account separately for all financial activities associated with a broader range of municipal services.

On July 1, 1994, the City established the Sewer Enterprise Fund in accordance with Chapter 44, § 53F ½, of the General Laws. The Water Fund was established under Chapter 41, § 69B January 2000, as a special revenue fund; in 2008 it was adopted as an Enterprise Fund. In March 2018, the City Council voted to establish the GCET Enterprise Fund.

Basis of Accounting

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable.

[3] For the entire MGL on Enterprise Funds visit the Massachusetts Department of Revenue website: http://www.mass.gov/Ador/docs/dls/publ/misc/EnterpriseFundManual.pdf

SEWER ENTERPRISE FUND

Mission Statement:

The sewer enterprise fund provides the necessary revenues to meet regulatory requirements, maintain systems, and produce treated water that is safe to release back to the environment.

Recent Accomplishments:

- Replaced 11 sewer services from the main to curb line
- Completed Sewer Main and Manhole Lining Contract - lined 11,500 feet of various size sewer mains and 150 vertical feet of sewer access structures to eliminate I&I.
- Sealed 14 Access structures
- Replaced 3 personnel access structures and repaired 5 catch basins
- Replaced 4 failed sewer services from main to curb line
- Performed flow testing in various areas of the sewer system
- Dewatering Project was started at the Water Pollution Control Facility

FY2026 Goals:

- Procure and complete fourth pipelining contract to reduce Inflow & Infiltration
- Develop a plan to repair I&I from flow testing results
- Complete Dewatering Project at the Water Pollution Control Facility
- Replace sewer services from main to curb for annual paving program

6000-Sewer Revenues

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Sewer Fund
Sewer Rates				3,695,664	3,695,664	3,695,664
Sewer - Other Revenues				200,000	200,000	200,000
Total Sewer Revenues			**-**	**3,895,664**	**3,895,664**	**3,895,664**

411-Sewer Administration & Engineering

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Sewer Fund	Funding Source: Other	Funding Source: Source
Deputy Director	NR	37.50	0.33	35,020	35,020	35,020		
WPCF Superintendent	SSEA	37.50	0.50	47,710	47,710	47,710		
WPCF Operations Supervisor	SSEA	37.50	0.50	45,940	45,940	45,940		
Assistant Field Superintendent	SSEA	37.50	0.50	50,605	50,605	50,605		
WPCF Lab Manager	SSEA	37.50	1.00	65,600	65,600	65,600		
Engineering Technician	SSEA	37.50	0.33	21,864	21,864	21,864		
Engineering Technician	SSEA	37.50	0.33	21,870	21,870	21,870		
Stipend				750	750	750		
26.1 Accrual				1,075	1,075	1,075		
Longevity Pay				2,290	2,290	2,290		
Sewer Engineering				30,000	30,000	30,000		
Total Sewer Administration & Engineering			**3.49**	**322,724**	**322,724**	**322,724**	**-**	

440-Sewers & Drains

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Sewer Fund	Funding Source: Other	Funding Source: Source
Crew Chief	UPSEU -DPW	40.00	1.00	59,120	59,120	59,120		
Senior Operator	UPSEU -DPW	40.00	1.00	56,450	56,450	56,450		
Operator	UPSEU -DPW	40.00	1.00	53,710	53,710	53,710		
Craftsman	UPSEU -DPW	40.00	1.00	46,950	46,950	46,950		
Craftsman	UPSEU -DPW	40.00	1.00	48,550	48,550	48,550		
Craftsman	UPSEU -DPW	40.00	1.00	52,250	52,250	52,250		
Laborer	UPSEU -DPW	40.00	1.00	49,775	49,775	49,775		
26.1 Accrual				-	-	-		
Longevity Pay				2,185	2,185	2,185		
Overtime-Collection				32,000	32,000	32,000		

Standby Collection				28,000	28,000	28,000	
Sewer Mains-Contract Services				3,000	3,000	3,000	
Sewer Service-Contract Service				3,000	3,000	3,000	
Medical Physicals				1,300	1,300	1,300	
Random Drug Testing				1,800	1,800	1,800	
Tuition-Sewer Collection				5,000	5,000	5,000	
Sewer Mains - Materials				40,000	40,000	40,000	
Materials Sewer Manholes				20,000	20,000	20,000	
Sewer Ser - Materials				4,000	4,000	4,000	
Flow Meters				-	-	-	
Pers. Ser -Clothing Allow				5,500	5,500	5,500	
Licenses-Sewer Collection				3,000	3,000	3,000	
Sump Pump I & I				7,000	7,000	7,000	
Drain Line Repair				4,000	4,000	4,000	
Sewer Service Cleanout Program				-	-	-	
Total Sewers & Drains			**7.00**	**526,590**	**526,590**	**526,590**	**-**

443-Sewer Pumping Station

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Sewer Fund	Funding Source: Other	Funding Source: Source
Sewer Pump Station-Electricity				8,000	8,000	8,000		
Sewer Pump Station Propane Gas				2,000	2,000	2,000		
Sewer Pump Sta-Cntr Service				2,100	2,100	2,100		
Sewer Pump Station-Materials				2,000	2,000	2,000		
Total Sewer Pumping Station			**-**	**14,100**	**14,100**	**14,100**	**-**	

429-Sewer Service Division

Description	Bargaining Unit	Hrs./ Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Sewer Fund	Funding Source: Other	Funding Source: Source
Lead Mechanic	UPSEU-DPW	40.00	1.00	75,325	75,325	75,325		
Longevity Pay				1,875	1,875	1,875		
Overtime Vehicle Maint				2,000	2,000	2,000		
Swr Veh Maint Cont Serv				6,000	6,000	6,000		
Sewer Gasoline				10,000	10,000	10,000		
Diesel Fuel Sewer Enterprise				24,000	24,000	24,000		
Sewer Veh Maint Lubricants				2,000	2,000	2,000		
Sewer Veh Maint Parts				40,000	40,000	40,000		
Vehicle Leases				-	-	-		
Total Sewer Service Division			**1.00**	**161,200**	**161,200**	**161,200**	**-**	

449-Water Pollution Control Facility

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Sewer Fund	Funding Source: Other	Funding Source: Source
Lead Operator	UPSEU -DPW	40.00	1.00	71,000	71,000	71,000		
Technician Level II	UPSEU -DPW	40.00	1.00	61,755	61,755	61,755		
Technician Level II	UPSEU -DPW	40.00	1.00	61,755	61,755	61,755		
Temporary Full Time				8,000	8,000	8,000		
Longevity Pay				-	-	-		
Overtime-Sewer Treatment				30,000	30,000	30,000		
Standby-Sewer Treatment				16,000	16,000	16,000		
Mill Brook Solar				90,000	90,000	90,000		
WPCF Electricity				10,000	10,000	10,000		
WPCF Heating Oil				12,000	12,000	12,000		
WPCF LP Gas				-	-	-		
WPCF Contacted Serv				10,000	10,000	10,000		

WPCF Lab-Cont Serv			25,000	25,000	25,000	
Sludge Disposal Contract Serv			740,000	740,000	740,000	
Sewer Plant Trash Disposal			-	-	-	
Medical Physicals			600	600	600	
WPCF Tuition			3,000	3,000	3,000	
WPCF Communications			-	-	-	
WPCF Chemicals			50,000	50,000	50,000	
WPCF Materials			50,000	50,000	50,000	
Materials WPCF Lab			20,000	20,000	20,000	
Sludge Disposal-Materials			-	-	-	
WPCF Tools			-	-	-	
Clothing Allow Uniforms			12,000	12,000	12,000	
WPCF Licenses			2,000	2,000	2,000	
Total Water Pollution Control Facility		**3.00**	**1,273,110**	**1,273,110**	**1,237,110**	**-**

710 – Debt Service (Sewer)

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Multi-Purpose loan of 2009				42,000	42,000	42,000		
Sewer Project MPL 2012				1,900	1,900	1,900		
Sewer Projects MPL 2014				25,000	25,000	25,000		
Multi-Purpose Loan of 2016				55,000	55,000	55,000		
Multi-Purpose Loan of 2019				180,000	180,000	180,000		
Multi-Purpose Loan of 2022				125,000	125,000	125,000		
Multi-Purpose Loan of 2042				85,500	85,500	85,500		
Principal Paydown				60,000	60,000	60,000		
Total Debt Service (Sewer)				**574,400**	**574,400**	**574,400**	**-**	

751 – Debt Interest(Sewer)

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Multi-Purpose loan of 2009				575	575	575		
Sewer Project MPL 2012				25,000	25,000	25,000		
Sewer Projects MPL 2014				8,500	8,500	8,500		
Multi-Purpose Loan of 2016				16,000	16,000	16,000		
Multi-Purpose Loan of 2019				102,000	102,000	102,000		
Multi-Purpose Loan of 2022				48,000	48,000	48,000		
Multi-Purpose Loan of 2024				115,000	115,000	115,000		
Total Debt Service (Sewer)				**315,075**	**315,075**	**315,075**	**-**	

991 – Indirects (Sewer)

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Indirect cost/Work comp				9,707	9,707	9,707		
Indirect cost/Health Insurance				243,845	243,845	243,845		
Indirect cost/life insurance				2,683	2,683	2,683		
Indirect Cost/Retirement				312,850	312,850	312,850		
Indirect Cost/Other Dpt				124,560	124,560	124,560		
Indirect Cost/Medicare Match				14,820	14,820	14,820		
Total Indirects (Sewer)				**708,465**	**708,465**	**708,465**	**-**	

WATER ENTERPRISE FUND

Mission Statement:

The water enterprise fund provides the necessary revenues to meet regulatory requirements, adequate fire protection, infrastructure replacement, and ensure safe drinking water to the last free flowing tap.

Recent Accomplishments:

- Replaced 100-year-old 4” water main on Main Street
- Upgraded 60 water services from curb to main for annual paving program
- Repaired / Replaced 6 fire hydrants
- Repaired 10 water main breaks
- Repaired 9 service line leaks
- Installed 3,800 new water meters to date
- Completed Millbrook PH system project
- Completed lead line assessment and replacement plan (grant funded)

Goals for FY 2026:

- Complete water meter replacement project
- Complete replacement of actuators and controls at Oak Hill filter plant
- Retire section of main on Country Club Road
- Update service lines from curb to main in support of paving program
- Complete Engineering & Design for dredging of Green River water intake

6100-Water Revenues

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Water Fund	Funding Source: Other	Funding Source: Source
Water Rates				2,800,089	2,800,089	2,800,089		
Water - Other Revenues				40,000	40,000	40,000		
Total Water Revenues			**-**	**2,840,089**	**2,840,089**	**2,840,089**	**-**	

411-Water Administration & Engineering

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2066 Budget	Mayor FY2026 Budget	Funding Source: Water Fund	Funding Source: Other	Funding Source: Source
Deputy Director	NR	37.50	0.33	36,020	36,020	36,020		
WPCF Superintendent	SSEA	37.50	0.50	47,710	47,710	47,710		
Field Superintendent	SSEA	37.50	0.50	39,615	39,615	39,615		
WPCF Operations Supervisor	SSEA	37.50	0.33	45,940	45,940	45,940		
Assistant Office Manager	SSEA	13.00	0.33	13,000	13,000	13,000		
Engineering Technician	SSEA	37.50	0.33	21,864	21,864	21,864		
Engineering Technician	SSEA	37.50	0.33	21,870	21,870	21,870		
Stipend				-	-	-		
26.1 Accrual				-	-	-		
Longevity Pay				3,070	3,070	3,070		
Overtime				-	-	-		
Water Engineering				42,000	42,000	42,000		
Total Water Administration & Engineering			**2.65**	**271,089**	**271,089**	**271,089**		

429-Water Service Division

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Water Fund	Other	Source
Master Mechanic	UPSEU-DPW	40.00	1.00	65,600	65,600	65,600		
Overtime				-	-	-		
Water-Vehicle Maint Cont Serv				6,500	6,500	6,500		
Water-No Lead Gasoline				20,000	20,000	20,000		
Diesel Fuel Water Enterprise				11,000	11,000	11,000		
Water-Vehicle Maint Lubricants				3,000	3,000	3,000		
Water-Vehicle Maint Parts				40,000	40,000	40,000		
Water-Vehicle Replacement				-	-	-		
Vehicle Lease				-	-	-		
Total Water Service Division			**1.00**	**146,100**	**146,100**	**146,100**	**-**	

452-Water Distribution

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: Water Fund	Other
Crew Chief	UPSEU-DPW	40.00	1.00	71,460	71,460	71,460	
Operator	UPSEU-DPW	40.00	1.00	61,635	61,635	61,635	
Operator	UPSEU-DPW	40.00	1.00	63,600	63,600	63,600	
Craftsman	UPSEU-DPW	40.00	1.00	61,640	61,640	61,640	
Laborer	UPSEU-DPW	40.00	1.00	56,460	56,460	56,460	
Laborer	UPSEU-DPW	40.00	1.00	56,000	56,000	56,000	
Laborer	UPSEU-DPW	40.00	1.00	56,000	56,000	56,000	
Temp Salary/Wages Full Time				8,000	8,000	8,000	
Longevity Pay				5,625	5,625	5,625	
Overtime				35,000	35,000	35,000	
On Call Standby				14,500	14,500	14,500	
Incentive Pay - Water Licenses				-	-	-	
Water Main Heaters Electricity				2,000	2,000	2,000	
Water Main Contracted Services				2,000	2,000	2,000	
Water Services Contracted Serv				4,000	4,000	4,000	

Medical Physicals				1,400	1,400	1,400	
Water/Sewer Billing Data				10,000	10,000	10,000	
Random Drug Testing				3,000	3,000	3,000	
Personnel Services-Tuition				5,000	5,000	5,000	
Water Mains-Materials & Tools				100,000	100,000	100,000	
Materials Fire Hydrants				30,000	30,000	30,000	
Water Services-Materials				23,000	23,000	23,000	
Water Meters-Materials				-	-	-	
Personnel Services-Clothing All				4,000	4,000	4,000	
Personnel Services Licenses				4,000	4,000	4,000	
Total Water Distribution			**7.00**	**678,320**	**678,320**	**678,320**	**-**

453-Water Pumping Station

						Funding Source	
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**Water Fund**	**Other**
Green River Plant Electricity				40,000	40,000	40,000	
Adams Hill Tank/Pump Electric				6,000	6,000	6,000	
Green River Plant Gas				2,000	2,000	2,000	
Green River Pump-Contract Serv				5,000	5,000	5,000	
Adams Hill Tank Pump-Contract				3,000	3,000	3,000	
Adams Hill Tank Pump Communica				-	-	-	
Adams Hill Tank Pump Communica				100	100	100	
Green River Pumpstation-Materi				1,200	1,200	1,200	
Materials Adams Hill Tank Pump				1,600	1,600	1,600	
Total Water Pumping Station			**-**	**58,900**	**58,900**	**58,900**	**-**

454-Water Supply Facilities

						Funding Source		
Description	**Bargaining Unit**	**Hrs./Week**	**FTE**	**Department FY2026 Budget**	**Mayor FY2026 Budget**	**Water Fund**	**Other**	**Source**
Lead Operator	UPSEU-DPW	40.00	1.00	75,175	75,175	75,175		
Drinking Water Operator	UPSEU-DPW	40.00	1.00	61,760	61,760	61,760		

Operations Tech	UPSEU-DPW	40.00	1.00	55.000	55,000	55,000
26.1 Accrual				-	-	-
Longevity Pay				1,665	1,665	1,665
Overtime				14,000	14,000	14,000
Standby				7,000	7,000	7,000
Mill Brook Solar				42,000	42,000	42,000
Millbrook Wells Electricity				-	-	-
Oak Hill Filter Plant Electric				4,000	4,000	4,000
Rocky Mt Tank Electricity				2,000	2,000	2,000
Millbrook Wells Gas				2,000	2,000	2,000
Oak Hill Filter Plant Gas				2,500	2,500	2,500
Rocky Mt Tank-Gas				-	-	-
Leyden Glen Reservoir-Contract				5,000	5,000	5,000
Millbrook Wells-Contract Servi				7,000	7,000	7,000
Oak Hill Filterplant-Contract				10,000	10,000	10,000
Laboratory-Contract Service				23,000	23,000	23,000
Leyden Glen Reservoir Taxes				24,000	24,000	24,000
Medical Physicals				500	500	500
Millbrook Wells-Communications				-	-	-
Oak Hill Filter Plant-Communic				-	-	-
Millbrook Wells-Chemicals				13,000	13,000	13,000
Oak Hill Filter Plant-Chemical				18,000	18,000	18,000
Materials Leyden Glen Reservoir				500	500	500
Millbrook Wells-Materials				5,000	5,000	5,000
Oak Hill Filter Plant-Material				8,000	8,000	8,000
Rocky Mt Water Tank-Materials				1,300	1,300	1,300
Laboratory Materials				13,000	13,000	13,000
Total Water Supply Facilities			**3.00**	**395,400**	**395,400**	**395,400**

710 – Debt Service (Water)

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Multi-Purpose loan of 2009				6,000	6,000	6,000		
Water Principal - MPL of 2014				12,000	12,000	12,000		
Multi-Purpose Loan of 2016				63,000	63,000	63,000		
Multi-Purpose Loan of 2019				60,000	60,000	60,000		
Multi-Purpose Loan of 2022				107,000	107,000	107,000		
Multi-Purpose Loan of 2022				120,000	120,000	120,000		
Principal Paydown				50,000	50,000	50,000		
Total Debt Service (Water)				**418,000**	**418,000**	**418,000**	**-**	

751 – Debt Interest (Water)

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Multi-Purpose loan of 2009				100	100	100		
Water Principal – MPL of 2014				3,500	3,500	3,500		
Multi-Purpose Loan of 2016				33,500	33,500	33,500		
Multi-Purpose Loan of 2019				16,000	16,000	16,000		
Multi-Purpose Loan of 2022				50,500	50,500	50,500		
Multi-Purpose Loan of 2024				65,700	65,700	65,700		
Total Debt Interest (Water)				**169,300**	**169,300**	**169,300**	**-**	

991 – Indirects (Water)

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: General Fund	Funding Source: Other	Funding Source: Source
Indirect cost/Work comp				4,900	4,900	4,900		
Indirect cost/Health Insurance				240,800	240,800	240,800		
Indirect cost/life insurance				2,100	2,100	2,100		
Indirect Cost/Retirement				265,000	265,000	265,000		
Indirect Cost/Other Dpt				133,600	133,600	133,600		
Indirect Cost/Medicare Match				16,580	16,580	16,580		
Total Indirects (Water)				**662,980**	**662,980**	**662,980**	**-**	

GCET ENTERPRISE FUND

GCET Mission

GCET was created to bring fast, affordable Internet service to residents and businesses in the City of Greenfield. Our mission is to provide superior Internet, Streaming TV, and Phone service at a lower cost to help Greenfield citizens access this crucial utility and save money. We provide this service with local, helpful customer service.

Recent Accomplishments

- Increased GCET revenues by 15%.
- Network uptime was greater than 99%.
- Saved Greenfield customers over $1.2 million annually.
- Served Greenfield City Government with internet and VPLS services and Greenfield Public Schools with E-rate services, saving taxpayers almost $100K per year

FY26 Goals & Objectives

- Maintain 99%+ uptime for the network.
- Compete North Greenfield expansion.
- Cover an additional 800 homes.
- Cover 93% of all dwellings in Greenfield

465-GCET Revenues

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: GCET Fund	Funding Source: Other	Funding Source: Source
GCET Rates Revenue				2,549,436	2,549,436	2,549,436		
Federal Subsidy				(2,077)	(2,077)	(2,077)		
Total GCET Revenues			**-**	**2,547,359**	**2,547,359**	**2,547,359**	**-**	

465-GCET Salary & Wages

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: GCET Fund	Funding Source: Other	Funding Source: Source
GCET General Manager	NR	40.00	1.00	102,150	102,150	102,150		
GCET Operations Manager	NR	40.00	1.00	92.189	92,189	92,189		
GCET Installation Technician	GCET	40.00	1.00	49,968	49,968	49,968		
GCET Fiber Optic Technician	GCET	40.00	1.00	63,612	63,612	63,612		
GCET Network Technician	GCET	40.00	1.00	59,331	59,331	59,331		

GCET Chief Technology Officer	GCET	40.00	1.00	127,617	127,617	127,617		
GCET Customer Services	GCET	40.00	1.00	42,182	42,182	42,182		
GCET Overtime Wages				-	-	-		
Total GCET Salary & Wages			**7.00**	**537,053**	**537,053**	**537,053**	**-**	

465-GCET Technology & Network

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: GCET Fund	Other	Source
Outside Plant Group				84,000	84,000	84,000		
Network Operations				792,628	792,628	792,628		
Total GCET Technology & Network			**-**	**876,628**	**876,628**	**876,628**	**-**	

465-GCET General & Administration

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: GCET Fund	Other	Source
Electricity				105,000	105,000	105,000		
Rent				38,000	38,000	38,000		
Advertising				4,800	4,800	4,800		
Auditing				4,800	4,800	4,800		
Legal Expenses				6,000	6,000	6,000		
Bank Services				45,000	45,000	45,000		
Office/Cell Phones				3,600	3,600	3,600		
Office Supplies				2,775	2,775	2,775		
Pole Ins & Attachment Fees				12,000	12,000	12,000		
Total GCET General & Administration			**-**	**221,975**	**221,975**	**221,975**	**-**	

465-GCET Capital

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: GCET Fund	Other	Source
Capital Outlay				32,500	32,500	32,500		
Total GCET Capital			**-**	**32,500**	**32,500**	**32,500**	**-**	

465-GCET Debt Service

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: GCET Fund	Funding Source: Other	Funding Source: Source
Multi Purpose Loan Principle				295,000	295,000	295,000		
LT Interest				87,200	87,200	87,200		
Total GCET Debt Service			**-**	**382,200**	**382,200**	**382,200**	**-**	

465-GCET Indirects

Description	Bargaining Unit	Hrs./Week	FTE	Department FY2026 Budget	Mayor FY2026 Budget	Funding Source: GCET Fund	Funding Source: Other	Funding Source: Source
Health Insurance				108,443	108,443	108,443		
Life Insurance				1,058	1,058	1,058		
Medicare Tax				7,488	7,488	7,488		
Workers Comp				48,011	48,011	48,011		
Total GCET Indirects			**-**	**165,000**	**165,000**	**165,000**	**-**	
Total GCET Enterprise Fund			**7.00**	**2,215,356**	**2,215,356**	**2,215,356**	**-**	

SECTION 6 – CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PROGRAM – OVERVIEW

The Capital Improvement Program is governed by Section 5-10 of the Home Rule Charter and further defined by ordinance. A capital expenditure is typically defined in terms of useful life and cost. Greenfield considers a capital purchase to be one of over $25,000 with a useful life of at least five years. Purchases not meeting those thresholds should be considered an expense in the operating budget.

The capital package is released annually in September and returned by early October. For most of October, November and December, the Capital Improvement Committee listens to requests and deliberates as to what they will forward to the mayor for recommended projects and purchases as well as the funding mechanism for each. Those recommendations are sent on in late December.

The Mayor reviews the plan and amends or sends it on to the City Council in time for their February meeting. Approval by mid-March means the city can get bid documents together and out in order to maximize the time to perform the work. The city has established a capital stabilization fund as well as a building maintenance stabilization fund for capital purchases and projects under $50,000. These funds relieve some of the pressure on borrowing and thus the operating budget.

CAPITAL IMPROVEMENT POLICIES

- The city will make all capital improvements in accordance with an adopted capital improvement program.
- The city will develop a multi-year plan for capital improvements and update it annually.
- The city will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in population, changes in real estate development or changes in economic base will be calculated and included in capital budget projections.
- The city will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvement will be projected and included in operating budget forecasts.
- The city will use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan and priorities, and whose operating and maintenance costs have been included in operating budget forecasts.
- The city will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- The city, as part of its capital planning process, will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
- The city will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to the City Council for approval.
- The city will determine the least costly financing method for all new projects.

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Section 1. The mayor shall establish and appoint a committee to be known as the Capital Improvement Planning Committee, composed of one member of the Planning & Construction Committee, one member of the Ways and Means Committee of the City Council, and the school superintendent or designee. The city accountant and/or the director of Municipal Finance and Administration shall be an ex-officio staff member without the right to vote. The committee shall choose its own officers.

Section 2. The committee shall study proposed capital projects and improvements involving major non-recurring tangible assets and projects which:

- Are purchased or undertaken at intervals of not less than five years.
- Have a useful life of at least five years.
- Cost over $50,000.

All officers, and boards and committees, including the mayor and the School Committee, shall, by November 1 of each year, give to the committee, on forms prepared by it, information concerning all anticipated projects requiring council action during the ensuing six years. The committee shall consider the relative need, impact, timing and cost of these expenditures and the effect each will have on the financial position of the city. No appropriation shall be voted for a capital improvement requested by a department, board, or commission unless the proposed capital improvement is considered in the committee's report or the committee shall first have submitted a report to the mayor explaining the omission.

Section 3. The committee shall prepare an annual report recommending a Capital Improvement Budget for the next fiscal year, and a Capital Improvement Program including recommended capital improvements for the following five fiscal years. The report shall be submitted to the mayor for consideration and approval. The board shall submit its approved Capital Budget to the City Council for adoption.

Section 4. Such Capital Improvement Program, after its adoption, shall permit the expenditure on projects included therein sums from departmental budgets for surveys, architectural or engineering advice, options, or appraisals; but no such expenditure shall be incurred on projects which have not been so approved by the city through the appropriation of sums in the current year or in prior years, or for preliminary planning for projects to be undertaken more than five years in the future.

Section 5. The committee's report and the mayor's recommended Capital Budget shall be published and made available in a manner consistent with the distribution of the Way & Means Committee report. The committee shall deposit its original report with the city clerk.

This does not apply to citizen petitions placed on the warrant.

PROGRAM/PROJECT	DEP	FY	FD	PRI	SR	FY26	FY27	FY28	FY29	FY30	TOTALS
GENERAL GOVERNMENT											
CENTRAL MAINTENANCE						FY26	FY27	FY28	FY29	FY30	TOTALS
Rockport Van	400	26	GF	1	B	90,000					90,000
Upgrade Traffic Lights	400	27	GF	1	B		100,000				100,000
Install Roof Over Back Stairs at PD DELETE	400	27	GF	1	C						
Replace Plummer's Van	400	27	GF	1	C		75,000				75,000
Repair Wooden Structure Of Vet's Field House	400	28	GF	1	B			70,000			70,000
Repoint Brickwork at Vet's Field House	400	28	GF	1	C			30,000			30,000
Replace Bucket Truck	400	28	GF	1	B		130,000				130,000
Roof Coating and Gutter/Downspouts Vet's Field House	400	29	GF	1	C				100,00		100,000
VRF Heating system Sanderson Street	400	29	GF	1	C				250,000		250,000
Roof Coating at PD	400	30	GF	1	C					100,000	100,000
Water Source heat pump WWTP	400	30	GF	1	B					300,000	300,000
CENTRAL MAINTENANCE TOTAL						**90,000**	**305,000**	**100,000**	**350,000**	**400,000**	**880,000**

FIRE						FY26	FY27	FY28	FY29	FY30	
UTV Replacement	220	27	GF	1	C		52,000				52,000
Tower 1	220	26	GF	1	B	1,900,000					1,900,000
Boat	220	27	GF	1	C		45,000				45,000
Car 4 Replacement	220	27	GF	2	C		55,000				55,000
Utility replacement	220	28						62,000			62,000
FIRE TOTAL						**1,900,000**	**152,000**	**62,000**	**-**	**-**	**1,514,000**

POLICE						FY26	FY27	FY28	FY29	FY30	TOTALS
Police Station Updates and Reconfiguation	210	24	GF	1	B		150,000				150,000
Body Worn Camera & Cruiser Camera Upgrade	210	24	GF	1	C	236,159					236,159
Replace Defibrillators	210	24	GF	1	C	20,610					20,610
Police Vehicles	210	24	GF	1	C	300,000	300,000	300,000	300,000		1,200,000
Radios & Batteries	210	25	GF	1	C	35,324					35,324
POLICE TOTAL						**592,093**	**450,000**	**300,000**	**300,000**	**-**	**1,642,093**

PUBLIC WORKS						FY26	FY27	FY28	FY29	FY30	TOTALS
Chapter 90 Funds (Grant)	400	26-30	GF	1	G	622,758	622,758	622,758	622,758	622,758	3,113,790
Sidewalk Replacement Program	400	26-30	GF	1	C		200,000	200,000	200,000	200,000	800,000
Highway Fund	400	26-30	GF	1	C	200,000	200,000	200,000	200,000	200,000	1,000,000
Replace Truck #47 (1-ton)	400	26	GF	1	C	150,000					150,000
Replace Truck #16 (3/4 Ton)	400	26	GF	1	C	90,000					90,000
Replace Forestry Bucket Truck	400	26	GF	1	**C**	250,000					250,000
Replace Trash Truck #197	400	26	GF	1	C	370,000					370,000

Replace Meter Reader/Supv. Vehicle	400	26	GF	1	C	25,000					25,000
Colrain Street Bridge Repairs, Engineering & Design	400	26	GF	1	C	35,000					35000
34 Riddell Engineering & Design (Maplebrook culvert and Detention Pond)	400	26	GF	1	C	34,000					34,000
Guardrail Replacement	400	27	GF	1	B		40,000	40,000	40,000	40,000	160,000
Shelburne Road Culvert Replacement	400	27	GF	1	B		940,000				940,000
Abercrombie Drive Reclamation and repave (Unrecognized by Chp. 90)	400	27	GF	1	B		130,000				130,000
Replace Log Loader Truck	400	27	GF	1	B		250,000				250,000
Replace Highway Truck #45 (1-ton)	400	27	GF	1	C		150,000				150,000
Replace Road Treatment Truck #39	400	28	GF	1	B			300,000			300,000
Replace Truck #46 (1-ton)	400	28	GF	1	B			150,000			150,000
Replace Mini-Loader (Wacker)	400	29	GF	1	C				110,000		110,000
Replace Transfer Station Loader #101	400	29	GF	1	B				300,000		
Replace Mini Excavator	400	30	GF	1	C					120,000	
Replace Truck #29 (3/4 ton)	400	30	GF	1	C					100,000	100,000
	400	28	GF	1	B						-
	400	28	GF	1	C						-
	400	28	GF	1	C						-
	400	29	GF	1	C						-
	400	29	GF	1	C						-
PUBLIC WORKS TOTAL						**1,776,758**	**2,532,758**	**1,512,758**	**1,472,758**	**1,282,758**	**8,157,790**

RECREATION											
Rocky Mountain / Highland Ridge Trail Wayfinding-Map Development						FY26	FY27	FY28	FY29	FY30	TOTALS
Tennis & Pickleball Court Repair and Resurfacing	630	26	GF	1	B	35,000					35,000
Pickle Ball Courts	630	26	GF	2	C	250,000					250,000
Park Pre-Cast Bathrooms Hillside, Green River Park, Energy Park, Beacon - DELETE	630	26	GF	3	B						
Bridge & Fencing Repair	630	26	GF	4	B		25,000				25,000
Park Bleachers	630	27	GF	1	C		105,000				105,000
Energy Park Site Amenities & Brick Work	630	27	GF	3	B		50,000				50,000
North Severance Park Playground	630	27	GF	2	C			75,000			75,000
Green River Swim Area Retaining Wall	630	28	GF	2	B			375,000			375,000
Citywide Outdoor Amenities	630	28	GF	1	B			88,000			88,000
Land Acquisition	630	28	GF	3	B				400,000		400,000

Murphy Park ADA Upgrades	630	29	GF	3	B				155,000		155,000
Replace Recreation Vehicle	630	29	GF	2	B				40,000		40,000
Green River Swim Area Bridge & Dam Replacement	630	29	GF	1	C					1,900,000	1,900,000
Beacon Park Walking Path	630	30	GF	1	B					120,000	120,000
Public Art Projects	630	30	GF	2	B					25,000	25,000
	630	30	GF	3	C						
	630		GF		B						-
RECREATION TOTAL	630		GF		B						-
						290,000	**180,000**	**538,000**	**595,000**	**2,045,000**	**3,648,000**

SCHOOLS						**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**TOTALS**
MIDDLE SCHOOL Fire Alarm Panel	**300**	26	**GF**	1			300,000				300,000
SCHOOLS TOTAL							**300,000**	-	-	-	**300,000**

TECHNOLOGY						**FY25**	**FY26**	**FY27**	**FY28**	**FY29**	**TOTALS**
Public Safety Data Center	155	25	GF	1	C.	132,000					132,000
TECHNOLOGY TOTAL						**132,000**		-			**132,000**

VETERANS						**FY26**	**FY27**	**FY28**	**FY29**	**FY30**	**TOTALS**
Replace department vehicle	543	25	GF	1	C		32,000				32,000
VETERANS TOTAL							**32,000**	-			**32,000**

SEWER FUND											
						FY26	FY27	FY28	FY29	FY30	TOTALS
Inflow & Infiltration Repairs	400	25-28	SF	1	B	500,000	500,000	500,000	500,000	500,000	2,500,000
WWTP Pump House Electrical Upgrades	400	27	SF	1	RE		150,000				150,000
Sewer Hydraulic Model	400	27	SF	1	RE		120,000				
WPCF Screen #1 Replacement	400	28	SF	1	RE-B			315,000			315,000
Replace MBC Panel #2 at WWTP	400	28	SF	1	RE			145,000			145,000
Contact Chamber Dewatering System	400	28	SF	1	RE			50,000			50,000
Replace Rubber Tired Excavator	400	28	SF	1	B			275,000			275,000
Replace Dump Truck #30	400	29	SF	1	RE				230,000		230,000
Replace Vactor Truck #92	400	27	SF	1	RE				75,000		75,000
Replace Truck #21	400	28	SF	1	RE				120,000		120,000
Replace Filter Media at WWTP	400	30	SF	1	B					1,000,000	-
	400	28	SF	1	RE						-
	400	25	SF	1	B						-
SEWER FUND TOTAL						**500,000**	**770,000**	**1,285,000**	**925,000**	**1,500,000**	**3,860,000**

WATER FUND						FY26	FY27	FY28	FY29	FY30	TOTALS
Water Mains	400	25-28	WF	1	RE		100,000	100,000	100,000		300,000
Water Tank Inspections	400	26	WF	1	RE	35,000					35,000
Replace Water Facilities Truck #44	400	26	WF	1	RE	80,000					80,000
Engineering & Design for Dredging Green River	400	26	WF	1	B	500,000					500,000
Milbrook Wells Paving	400	27	WF	1	RE		115,000				115,000
Place Terrace Water Main Replacement	400	27	WF	1	B		700,000				700,000
Oak Hill Building Wiring Upgrade	400	25	WF	1	RE		85,000				85,000
Oak Hill Flow Valves & Structure	400	25	WF	1	RE		65,000				65,000
Water System Modeling Update	400	25	WF	1	RE		80,000				80,000
Milbrook Well #3 Rehab	400	25	WF	1	RE		45,000				45,000
Green River Pump Station (Doors, Windows)	400	26	WF	1	RE		70,000				70,000
Replace Water Repair Van	400	26	WF	1	B		70,000				70,000
Repair Spillway at the Leyden Glenn	400	28	WF	1	B			70,000			70,000
Milbrook Well #2 Redevelopment	400	28	WF	1	RE			150,000			150,000
Replace Truck #13	400	29	WF	1	RE				100,000		100,000
Replace Backhoe (water)	400	29	WF	1	B				300,000		300,000

West Side Tank	400	30								5,000,000	
Truck #26	400	30	WF	1	B					100,000	-
	400	28	WF	1							-
WATER FUND TOTAL						**615,000**	**1,330,000**	**320,000**	**500,000**	**5,100,000**	**2,765,000**

SECTION 7 – APPENDIX

BUDGETING & ACCOUNTING PRACTICES

The ***basic financial statements*** of the City of Greenfield, Massachusetts are prepared in accordance with Generally Accepted Accounting Principles (GAAP) in the United States of America. The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described on the City's Website at www.greenfield-ma.gov/budget.

For budgetary financial reporting purposes, the Uniform Municipal System (UMAS) basis of accounting (established by the Commonwealth of Massachusetts) is followed, which differs from the GAAP basis of accounting, those differences are listed below. A reconciliation of budgetary-basis to GAAP-basis results for the General Fund for the fiscal year ended June 30, can be found in the City's Comprehensive Financial Statement (CAFR).

CITY OF GREENFIELD'S OPEN CHECKBOOK

Greenfield's Open Checkbook site provides financial transparency to the public with easy access to the City of Greenfield's expenditure information for the current fiscal year, as well as an historic view of previous years. This interactive website can be used to search details of government spending by department, fund, government area, and vendor. The detail of financial date within this site covers every level of government expenditures, form total spending by fiscal year to individual vendor payments. www.greenfield-ma.gov/opencheckbook.

GREENFIELD 311

Greenfield implemented the SeeClickFix platform, known locally as Greenfield 311, to help the City collect and respond to resident concerns. Using Greenfield 311, residents can directly request City services, report problems to relevant departments, ask questions about City services, and interact with City officials about issues of concern. This is available to residents through the City of Greenfield's website and through an app that users can download onto their Smartphone. More information can be found at www.greenfield-ma.gov/311

PUBLIC RECORDS REQUEST WEBSITE OVERVIEW

Greenfield uses an Open Public Records web portal in order to track and fulfill public records requests. In light of the 2017 public records law changes mandated by the Commonwealth of Massachusetts,

Greenfield partnered with NextRequest (a company that has grown out of a Code for America project) to create a new digital portal for managing and disseminating public records. Over 760 requests have been logged since it went live and over 7,000 documents have been downloaded from the site. Check it out at: greenfield.nextrequest.com/