

Greenfield COA By-Laws Committee Meeting

May 18, 2023

Present: Randie Handlemann (Chair), Janice Colbert, Pat Jordan, Margot Peck

Staff: Hope Macary

Absent: None

The meeting was called to order by Randie at 11:00 AM

Reviewed suggestions of revisions to the mission statement made at the COA meeting on May 16th. Agreed that "from all backgrounds" be added after caregivers in the first sentence.

Janice Colbert suggested that the mission statement take the place of Article 2, the statement of purpose. Janice moved to accept, seconded by Pat Jordan. Approved unanimously.

The following changes were suggested:

Article 3 will now read "The Senior Center is located at 35 Pleasant Street, Greenfield, MA".

Article 4 will have the maximum number of members changed from 11 to 9. The suggested updated version reads as follows:

"COA members support the COA Director in implementing the mission statement. The COA consists of a minimum of five (5) and a maximum of nine (9) members, including the chair. All members must reside in the City of Greenfield.

Appointments to the COA are made by the mayor and must be approved by the city council.

A. Terms of Service: The term of service for a COA member is a period of three (3) years and may be reviewed by the mayor.

B. Attendance and participation: Regular meeting attendance is expected. Known absences should be reported in advance to the chair.

C. Resignations: Should be submitted in writing to the mayor.

Article 1 will replace GCOA with COA.

Hope will type out the suggested revised by-laws and the committee will discuss the changes at the next meeting on June 8th at 11:00 AM at the Senior Center.

The meeting was adjourned at 12:00 PM.

Respectfully Submitted, Margot Peck